

COMMANDING OFFICER'S

SCREENING/INTERVIEW GUIDE - MOUNTAIN WARFARE TRAINING CENTER

THE PRIVACY ACT STATEMENT FOR INFORMATION ON THIS FORM IS CONTAINED ON NAVMC FORM 11000, PRIVACY ACT STATEMENT FOR MARINE CORPS PERSONNEL AND PAY RECORDS.

THIS FORMAT IS TO BE DESTROYED UPON THE MARINE'S ARRIVAL AT THE INDEPENDENT DUTY ASSIGNMENT OR AS LISTED IN DESTRUCTION INSTRUCTIONS. A COPY OF THE FORM WILL BE SENT TO THE CMC (MMEA) PRIOR TO THE MARINE DETACHING STIPULATING SUCCESSFUL OR UNSUCCESSFUL SCREENING BY THE COMMANDING OFFICER.

1. Background. Permanent change of station orders directing the transfer of Marines to isolated assignments may require screening for independent duty in accordance with this order when directed by the Commandant of the Marine Corps.

2. Action. One copy of the completed Commanding Officer's Screening/Interview Guide will be placed on the left side of the Marine's Service Record Book prior to the Marine's transfer to the Marine Corps Mountain Warfare Training Center. The results of the completed screening will be reported to the gaining command and info CMC (Code MMEA-8). Thirty days prior to transfer, the commanding officer will re-certify that the Marine is still qualified for assignment to the Mountain Warfare Training Center. The command will contact the CMC (Code MMEA) via naval message when there is a change in the Marine's status. The gaining command should make every effort to contact the losing command to ensure the inbound Marine remains qualified. Upon request, certain criteria may be waived by the CMC (MMEA-8).

RANK	NAME	SSN/MOS	
<u>PREREQUISITE</u>		<u>REMARKS</u>	<u>QUALIFIED</u>
MINIMUM AGE OF 21		Although age is not a prime indicator of maturity, it is a fairly reliable measure of experience. In this respect, the more experienced the independent duty Marine, the better the individual is able to cope with additional duties which are assigned; i.e., burial details, processing of Marine absentees and deserters, and color guard details, to name a few.	yes/no
MINIMUM PRO/CON MARKS AVERAGE IN SERVICE - 4.4/4.4 PRO/CON MARKS:			

MAXIMUM DEPENDENTS
SGT/BELOW (2);
SNCO (4)

This is a precaution to avoid potential financial hardships. This Marine will not be authorized special duty assignment pay or cost of living allowance. (If financially stable can be waived by MMEA)

yes/no

NUMBER OF FAMILY
MEMBERS: _____

**DISCIPLINARY RECORD AND DRUG OR ALCOHOL
RELATED INCIDENT**

1. COURT-MARTIAL

5 or more years has elapsed since the offense occurred. (A court-martial conviction may be waived)

yes/no

2. NJP

Not more than two NJPs in the past 5 years. Not more than one NJP in the 12 months preceding the detachment date.

yes/no

3. DRUG/ALCOHOL
RELATED
INCIDENT(S)

No drug related incidents within the last 5 years. No alcohol related incidents within the last 2 years preceding the detachment date. (A waiver granted for reenlistment is not valid for assignment to independent duty. A separate waiver must be requested.)

yes/no

**MEDICALLY AND
PHYSICALLY QUALIFIED
FOR DUTY**

DATE OF LAST
PHYSICAL: _____

DATE OF MOST
RECENT PFT:
SCORE: _____
(MUST SCORE
THIRD CLASS OR
BETTER NO MORE
THAN 30 DAYS
PRIOR TO DATE
OF DETACHMENT)

Marines may be assigned to an area far removed from the nearest government medical facility. The Marine must be medically fit. All Marines must be physically examined within 12 months preceding the reporting date. Standard Forms 88 and 93 must be completed. A medical officer will certify in block 77 of Standard Form 88 that the Marine is physically qualified for independent duty. Commanding Officers will personally screen the Marine's medical record. Attention should be directed towards any indication of alcohol related or psychological problems.

yes/no

Medical Officer's certification: (To be completed at the time of the initial screening)

	<p>ditions or abnormalities which require specialized medical or dental treatment or specialized training (i.e., handicapped children) that are not likely to be available in the absence of Navy or other Armed Forces medical treatment facilities without considerable expense.</p>	yes/no
<p>VALID STATE MOTOR VEHICLE OPERATOR'S LICENSE AND A U.S. GOVERNMENT MOTOR VEHICLE OPERATOR'S IDENTIFICATION CARD, STANDARD FORM 46</p>	<p>The potential independent duty Marine will need both civilian and government operator's permit to carry out daily routine functions. The government license (SF 46) must authorize operation of tactical vehicles M998 series 1 1/4 ton HWMMV and M1008 1 1/4 ton CUCV.</p>	yes/no
<p>FINANCIALLY RESPONSIBLE</p>	<p>The Marine has demonstrated an ability to manage personal financial affairs with maturity and judgment. Does not exhibit a pattern of indebtedness or frequently write checks without sufficient funds. Marines on independent duty may face additional expenses due to the non availability of major military support facilities. They should have approximately \$550.00 net available funds after completing the Commanding Officer's Financial Worksheet.</p>	yes/no
<p>HAS A MINIMUM OF 3 YEARS OBLIGATED SERVICE REMAINING</p>	<p>To ensure continuity in these isolated duty stations, Marines must have at least 3 years obligated service remaining upon reporting.</p>	yes/no
<p>EAS: _____</p>		
<p>MEETS PERSONAL APPEARANCE AND HEIGHT AND WEIGHT HT: _____ WT: _____ BODY FAT: _____</p>	<p>The Marine must be within the Marine Corps height and weight standards IAW MCO 6100.10. No unresolve history of assignment to weight control of personal appearance programs</p>	yes/no
<p>(indicate body fat if Marines is over weight standard)</p>		
<p>PROFICIENT IN PRIMARY MILITARY</p>	<p>Marines must possess a high degree of proficiency in</p>	

Medical Officer's Signature Date

Medical Officer's Re-certification: (To be completed 30 days prior to the Marine's detachment date.) This Marine's qualifications for assignment to the Mountain Warfare Training Center has/has not changed since my initial interview and screening of his/her records. The Marine does/does not meet the requirements listed in MCO P1326.7. (If the Marine no longer meets the requirements, contact CMC MMEA-85 via naval message.)

Medical Officer's Signature Date

DENTALLY QUALIFIED
(CLASS I OR II)

The Marine must be dentally qualified (Class I or II). Since this Marine may be far removed from a government-supported medical facility, dental problems may translate into an increased financial burden. All dental treatment shall be completed prior to detachment from the Marine's parent command. Marines considered permanent Dental Class III IAW NAVMEDCOMNOTE 6600 of 8 Sep 1987 are qualified for the purpose of this order.

yes/no

Dental Officer's certification: (To be completed at the time of the initial screening)

Dental Officer's Signature Date

Dental Officer's Re-certification: (To be completed 30 days prior to the Marine's detachment date.) This Marine's qualifications for assignment to the Mountain Warfare Training Center has/has not changed since my initial interview and screening of his/her records. The Marine does/does not meet the requirements listed in MCO P1326.7. (If the Marine no longer meets the requirements, contact CMC MMEA-85 via naval message.)

Dental Officer's Signature Date

MARINE'S FAMILY
SHOULD NOT REQUIRE
UNUSUAL OR
RECURRENT MEDICAL
OR DENTAL CARE

Commanders should consider this requirement equally important to the individual Marine's fitness for duty. Consideration must be given to serious physical con-

OCCUPATIONAL
SPECIALTY (PMOS)

their primary MOS. The Marine
may be the only Supply
Administrative person (MOS
3043), or Personnel Chief (MOS
0193) authorized at the
independent duty station.

yes/no

I have personally screened _____

GRADE NAME SSN/MOS

This Marine does/does not meet the requirements listed in MCO
P1326.7. If the Marine does not meet the requirements, explain
below.

(Ensure the following signature page is attached.)

Battalion SgtMaj's Printed Name

Battalion SgtMaj's Signature

Date

Commanding Officer's Printed Name Rank Billet(*)

Commanding Officer's Signature Date

Commanding Officer's Re-certification: (To be completed 30 days
prior to the Marine's detachment date.) This Marine's qualifications for
assignment to the Mountain Warfare Training Center have/have not changed
since my initial interview and screening of his/her records. The Marine
does/does not meet the requirements listed in MCO P1326.7 (If the Marine no
longer meets the requirements, contact CMC MMEA-85 via naval message.)

Commanding Officer's Signature Date

**NOTE: * Denotes must be at least Battalion/Squadron level with Courts Martial
Convening Authority**