

**Marine Corps Mountain Warfare Training Center  
Training Request Form**

|   |                          |               |              |
|---|--------------------------|---------------|--------------|
| <b>Unit:</b>  |                          |               |              |
| <b>Originator (Rank/Name):</b>  |                          |               |              |
| <b>Date of request:</b>   |                          |               |              |
| <b>Training Request Details</b>   |                          |               |              |
| Start date:   |                          | End date:     |              |
| Number of personnel (Male/Female):  |                          |               |              |
| Training objectives:  |                          |               |              |
| Does this training include technical mountaineering?                      |                          |               |              |
| Number of qualified Mountain Leaders within unit:                         |                          |               |              |
| Does this training require MWTC instructor support?                       |                          |               |              |
| Has your unit conducted this training in the past?                        |                          | When?         |              |
| <b>Range Control Information</b>  |                          |               |              |
| Number of qualified MWTC RSO/OICs (within one year of training end date): |                          |               |              |
| Does anyone in your unit have an active MCMWTC RFMSS account?             |                          |               |              |
| <b>Support Information</b>  |                          |               |              |
| Is billeting required?  |                          |               |              |
| Method of transportation to MCMWTC:                                       |                          |               |              |
| Method of transportation during training:                                 |                          |               |              |
| <b>Remarks:</b>   |                          |               |              |
| <b>Unit POC List</b>  |                          |               |              |
| <b>Billet</b>   | <b>Rank, Last, First</b> | <b>E-mail</b> | <b>Phone</b> |
| CO  |                          |               |              |
| XO  |                          |               |              |
| SgtMaj  |                          |               |              |
| S3  |                          |               |              |
| S3A   |                          |               |              |
| Ops Chief   |                          |               |              |
| S2  |                          |               |              |
| S4  |                          |               |              |
| S6  |                          |               |              |

\*Mountain Exercise (MTX) and Formal Schools are priority aboard the MCMWTC. Other training requests are staffed for feasibility of support and decisions are made on a case-by-case basis.

\*\*All training activities outside of MTX and Formal Schools require submission of a detailed schedule, risk management worksheet, range requests, and other applicable support requests 21 days prior to execution.