



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
BOX 788100
TWENTYNINE PALMS, CALIFORNIA 92278-8100

1700.8C

CIG

DEC 03 2013

COMBAT CENTER ORDER 1700.8C

From: Commanding General

To: Distribution List

Subj: REQUEST MAST

Ref: (a) NAVMC Directive 1700.23F

(b) MCO 1700.23F

Encl: (1) Command Specific Elements for Request Mast

1. Situation. In accordance with the references, this Order represents the initiating directive for the Commandant's Request Mast Program.

2. Cancellation. CCO 1700.8B.

3. Mission. To preserve the right of all Marines to directly communicate grievances to, or seek assistance from their Commanding Officers as exercised through the formal process of Request Mast. Request Mast as established in reference (a) (Arts. 0820c and 1151.1) and reference (b) (par 2805) includes both the right of the Marine to communicate with the Commander, normally in person, and the requirement that the Commander consider the matter and personally respond to the Marine requesting mast.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. This Order is to be utilized by all members of this command for the purpose of exercising Request Mast with the Commanding General, Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC). This Order will be published and all personnel will be informed of its contents.

(2) Concept of Operations. Request Mast applications will be submitted in writing utilizing the NAVMC 11296 Marine Corps Request Mast Application, via the chain of command to the Commanding General.

b. Coordinating Instructions. All members of this command exercising Request Mast shall utilize the references which describe the process and procedural aspects of Request Mast, and the enclosure, which describes the command's specific elements.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

4. Administration and Logistics

a. The MAGTFTC, MCAGCC Chief of Staff, G-1 Adjutant, and Sergeant Major shall:

- (1) Provide administrative assistance as delineated in the enclosure.
- (2) Ensure this Order is posted on all troop information boards and readily available to all personnel.
- (3) Facilitate the process of Request Mast Applications addressed to the Commanding General for consideration.

b. Commanding Officers, Officers in Charge, and Staff Noncommissioned Officers in Charge shall:

- (1) Ensure all personnel are familiar with this Order and associated command specific elements.
- (2) Facilitate getting Marines in front of the Commanding General in order to execute their right to Request Mast.

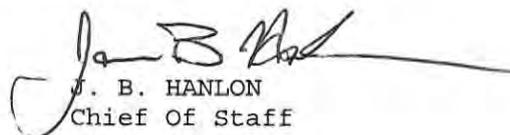
c. The NAVMC 11296 Marine Corps Request Mast Application may be obtained from Naval Forms Online at https://navalforms.documentservices.dla.mil/formsDir/_NAVMC_11296_EF_4542.pdf.

d. Distribution statement A directives issued by the Commanding General are distributed via e-mail upon request and can be viewed at <http://www.29palms.marines.mil/Staff/G1Manpower/AdjutantOffice/CCO.aspx>.

5. Command and Signal

a. Command. This Order is applicable to all Service members under the General Court Martial Convening Authority of the MAGTFTC, MCAGCC Commanding General.

b. Signal. This Order is effective the date signed.


J. B. HANLON
Chief Of Staff

Distribution: A

COMMAND SPECIFIC ELEMENTS PERTAINING TO REQUEST MAST

1. MAGTFTC, MCAGCC points of contact to initiate a Request Mast application:

a. Enlisted:

(1) Sergeant Major, MAGTFTC, MCAGCC, Twentynine Palms, CA, Building 1554, (760) 830-7619.

(2) Sergeant Major, Headquarters Battalion, MAGTFTC, MCAGCC, Twentynine Palms, Building 1457, (760) 830-6330.

(3) Sergeant Major, Marine Corps Mountain Warfare Training Center (MCMWTC), Bridgeport, CA, Building 4048, (760) 932-1413.

(4) Sergeant Major, Marine Aviation Weapons and Tactics Squadron One (MAWTS-1), Yuma, AZ, Building 406, (928) 269-3680.

(5) Senior Enlisted Advisor, Marine Corps Tactics and Operations Group (MCTOG), Building 1982, (760) 830-3494.

(6) Senior Enlisted Advisor, Marine Corps Logistics and Operations Group (MLOG), Building 1985, (760) 830-3710.

b. Officer:

(1) Adjutant, MAGTFTC, MCAGCC, Twentynine Palms, CA, Building 1554, (760) 830-8692.

(2) Executive Officer, HQBN, MAGTFTC, MCAGCC, Twentynine Palms, Building 1457, (760) 830-7083.

(3) Adjutant, MCMWTC, Bridgeport, CA, Building 4048, (760) 932-1412.

(4) Executive Officer, MAWTS-1, Yuma, AZ, Building 406, (928) 269-2057.

(5) Executive Officer, MCTOG, Twentynine Palms, CA, Building 1982, (760) 830-8993.

(6) Executive Officer, MLOG, Twentynine Palms, CA, Building 1985, (760) 830-3708.

2. Request Mast chain of command for this command is:

a. Immediate Commander:

(1) Commanding Officer, HQBN, MAGTFTC, MCAGCC, Twentynine Palms, Building 1457, (760) 830-7493.

(2) Commanding Officer, MCMWTC, Bridgeport, CA, Building 4048, (760) 932-1410.

(3) Commanding Officer, MAWTS-1, Yuma, AZ, Building 406, (928) 269-2056.

(4) Commanding Officer, MCTOG, Twentynine Palms, Building 1982,
(760) 830-7426.

(5) Commanding Officer, MCLOG, Twentynine Palms, Building 1985,
(760) 830-3709.

b. Commanding General, MAGTFTC, MCAGCC, Twentynine Palms, CA, Building
1554, Room 101, (760) 830-6108.

c. Units that fall under this command for Request Mast Purposes.

(1) Headquarters Battalion, Twentynine Palms, CA.

(2) Marine Corps Mountain Warfare Training Center, Bridgeport, CA.

(3) Marine Aviation Weapons and Tactics Squadron One, Yuma, AZ.

(4) Marine Corps Tactics and Operations Group, Twentynine Palms, CA.

(5) Marine Corps Logistics and Operations Group, Twentynine Palms,
CA.

3. The Command Inspector General for MAGTFTC, MCAGCC, Twentynine Palms, CA,
is located at Building 1447, (760) 830-4871.

4. All Request Mast Applications will be routed through proper chain of
command. Each Commander/Officer in Charge will annotate on the NAVMC 11269
what actions were taken.

Enclosure (1)