



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
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COMBAT CENTER BULLETIN 1400

From: Commanding General
To: Distribution

Subj: BOARD AND PROMOTION SCHEDULE FOR REMAINDER OF FISCAL YEAR 2016 AND
FOR FISCAL YEAR 2017

Ref: (a) MCO P1400.32D w/Ch 1-2
(b) CCO 1400.4
(c) CCO 1650.3C

Encl: (1) Board and Promotion Schedule

1. Situation. Per the references, this Bulletin provides guidelines for the nominations and selections for the Commanding General (CG), Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC) Meritorious Noncommissioned Officer (NCO) Promotion, NCO/Marine of the Quarter, NCO/Marine of the Year, and Meritorious Staff Sergeant/Gunnery Sergeant (SSgt/GySgt) Boards.

2. Mission. To publish board and promotion schedule dates for MAGTFTC, MCAGCC Meritorious NCO Promotion, NCO/Marine of the Quarter, NCO/Marine of the Year, and Meritorious SSgt/GySgt Boards.

3. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. The CG will solicit nominations from subordinate commands to compete for selection at the Meritorious NCO Promotion, NCO/Marine of the Quarter, NCO/Marine of the Year, and Meritorious SSgt/GySgt Boards.

(a) The CG will recognize enlisted Marines who have demonstrated exceptional performance of duty.

(b) The CG will convene the boards as directed herein to select the most qualified Marines for Meritorious NCO Promotion and NCO/Marine of the Quarter/Year.

(c) The CG will make the final decision based on the best qualified nominees.

(2) Concept of Operations. See the enclosure for submission of packages, board, and promotion scheduled dates.

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b. Coordinating Instructions

(1) The MAGTFTC, MCAGCC Sergeant Major (SgtMaj) has staff cognizance over the Meritorious NCO Promotion, NCO/Marine of the Quarter Boards, NCO/Marine of the Year, and Meritorious SSgt/GySgt Boards, and will disseminate additional guidance or changes as required.

(2) Only one nominee per command will appear before the MAGTFTC, MCAGCC NCO/Marine of the Quarter Board. These nominees will be selected from the previous winners of the respective commands' NCO/Marine of the Quarter Boards.

(3) Marine Corps Mountain Warfare Training Center (MCMWTC) and Marine Aviation Weapons and Tactics Squadron One (MAWTS-1) selected Meritorious Sergeant and Corporal promotion board packages will be submitted to the CG via the SgtMaj to ensure meritorious promotion eligibility before the promotion warrants are signed.

4. Administration and Logistics. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of Combat Center directives can be found at <http://www.29palms.marines.mil/Staff/G1Manpower/AdjutantOffice/Bulletins.aspx>.

5. Command and Signal

a. Command. This Bulletin is applicable to all units that fall under the cognizance of the CG, MAGTFTC, MCAGCC.

b. Signal. This Bulletin is effective the date signed.


J. F. HARP
Chief of Staff

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Board and Promotion Schedule

| MONTH | MAGTFTC, MCAGCC PKG/LIST DUE DATE | BOARD DATE | BOARD | DOR |
|------------------------------|--------------------------------------|-------------|-----------------------------|------------|
| 4TH QUARTER FISCAL YEAR 2016 | | | | |
| OCT | 20 OCT 2016 | 27 OCT 2016 | MERIT SGT/NCO/MARINE QTR | 2 NOV 2016 |
| NOV | 9 NOV 2016 | 17 NOV 2016 | MERIT CPL | 2 DEC 2016 |
| DEC | 2 DEC 2016 | 8 DEC 2016 | MERIT SSGT/GYSGT | 2 APR 2017 |
| DEC | 2 DEC 2016 | 8 DEC 2016 | MARINE/NCO OF THE YEAR FY16 | N/A |
| 1ST QUARTER FISCAL YEAR 2017 | | | | |
| JAN | 13 JAN 2017 | 19 JAN 2017 | MERIT SGT/NCO/MARINE QTR | 2 FEB 2017 |
| FEB | 17 FEB 2017 | 23 FEB 2017 | MERIT CPL | 2 MAR 2017 |
| 2ND QUARTER FISCAL YEAR 2017 | | | | |
| APR | 14 APR 2017 | 20 APR 2017 | MERIT SGT/NCO/MARINE QTR | 2 MAY 2017 |
| MAY | 19 MAY 2017 | 25 MAY 2017 | MERIT CPL | 2 JUN 2017 |
| 3RD QUARTER FISCAL YEAR 2017 | | | | |
| JUL | 14 JUL 2017 | 20 JUL 2017 | MERIT SGT/NCO/MARINE QTR | 2 AUG 2017 |
| AUG | 18 AUG 2017 | 24 AUG 2017 | MERIT CPL | 2 SEP 2017 |
| 4TH QUARTER FISCAL YEAR 2017 | | | | |
| OCT | 13 OCT 2017 | 19 OCT 2017 | MERIT SGT/NCO/MARINE QTR | 2 NOV 2017 |
| NOV | 9 NOV 2017 | 17 NOV 2017 | MERIT CPL | 2 DEC 2017 |
| DEC | 1 DEC 2017 | 7 DEC 2017 | MERIT SSGT/GYSGT | 2 APR 2018 |
| DEC | 1 DEC 2017 | 7 DEC 2017 | MARINE/NCO OF THE YEAR | N/A |

1. All packages are due by 1600 to the MAGTFTC, MCAGCC Command Deck, Administrative Chief. Late and non-compliant packages will be turned away.

2. MAGTFTC, MCAGCC boards will take place in the CG's Conference Room at 1000 on Thursdays. Meritorious Sergeant (Sgt), NCO, and Marine of the Quarter Boards will be conducted during the same board. The Meritorious Corporal (Cpl) Board will be conducted the next month after the Meritorious Sgt, NCO, and Marine of the Quarter Board. Boards are paper boards with the following SgtsMaj/Senior Enlisted Advisors (SEA) as board members:

SgtMaj, MAGTFTC, MCAGCC (Senior Member)
 SgtMaj, HQBN
 SgtMaj, MCMWTC
 SgtMaj, MAWTS-1
 SEA, MCLOG
 SEA, MCTOG

3. Names for meritorious Sgt/Cpl are due to the MAGTFTC, MCAGCC Command Deck, Administrative Chief a week prior to the board date. The CG will sign the meritorious Sgt and Cpl promotion warrants. The Commanding Officers of MCMWTC and MAWTS-1 will sign their meritorious Sgt/Cpl warrants.

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4. Marines who win NCO/Marine of the Quarter boards at the various levels (Company, Battalion, Squadron) will not receive multiple awards. Marines continuing to progress to the next level will not receive an award until they have either won the MAGTF/TC, MCAGCC level, unless they are not the overall winner. **Examples:** 1) Marine wins Company board, but loses at Battalion level; the Company Commander may then award a Meritorious Mast for the Company level win. 2) A NCO wins Battalion/Squadron board, but loses at the MAGTF/TC, MCAGCC level; the NCO will get a Certificate of Commendation (COFC) from the Battalion/Squadron Commander. 3) NCO wins the MAGTF/TC MCAGCC level, he/she will ONLY get the COFC from the CG (no other lower level awards).

Enclosure (1)