



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
BOX 788100
TWENTYNINE PALMS, CALIFORNIA 92278-8100

Canc frp: Dec 2015

CCBul 1630

1A

NOV 20 2014

COMBAT CENTER BULLETIN 1630

From: Commanding General
To: Distribution

Subj: SECURITY LIAISON DUTY

Ref: (a) Palm Springs Memorandum of Understanding
(b) 18 U.S.C. 1385
(c) 32 C.F.R. 700.922
(d) SECNAVINST 5820.7C
(e) MCO 1620.2D
(f) CCO 1601.17F

Encl: (1) Security Liaison Detail Roster and Equitable Assigned Days
(2) FY15 Security Liaison Duty Assignments
(3) Sample Log Book Entry
(4) OOD Contact Roster
(5) Map and Driving Directions

1. Situation. Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC), with the assistance of Palm Springs Police Department (PSPD), established a security liaison post in the vicinity of downtown Palm Springs. The purpose of this security liaison detail is to safeguard the health and welfare of Marines, and to enforce applicable regulations and orders. This will also aid in promoting responsible personal conduct through increased command presence during peak liberty hours.

2. Cancellation. CCBul 1630 of 8 Apr 2014.

3. Mission. In accordance with the references, promote responsible personal behavior and provide a liaison between the PSPD and the commands' officers of the day (OOD) from the Combat Center.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. Establish a consolidated security liaison for MAGTFTC, MCAGCC, Twentynine Palms to Palm Springs from 2200 until 0230 on Fridays, Saturdays, and holiday weekends.

(2) Concept of Operations. Two senior Marines and/or Sailors will serve as the security liaison. The security liaison will remain in an office space at 105 South Indian Canyon Drive for the duration of their tour of

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NOV 20 2014

duty. The security liaison will coordinate the transfer of MAGTFTC, MCAGCC Service members who have been apprehended by the PSPD, and the Service member's belongings, back to the Service member's command.

b. Subordinate Element Missions

(1) Tenant and Supporting Commands Aboard the Combat Center

(a) Tenant commands aboard the Combat Center are requested to provide two senior military members for each night of their respective weekend as listed in enclosures (1) and (2).

(b) Unit Adjutant/S-1 shops will be responsible to provide the security liaison assignments to the MAGTFTC, MCAGCC Adjutant by the 10th of each month prior to the month of assignment for inclusion in the Command Duty Officer (CDO) binder.

(c) Eligible pay grades for security liaison are E-6 to E-7, WO to CWO-2, and O-1 to O-3. No Service member below the pay grade of E-6 will be assigned.

(d) The G-1 will coordinate and provide the security liaison detail a vehicle to travel to and from Palm Springs via the Southwestern Regional Fleet Transportation (SWRFT).

(2) Assistant Chief of Staff G-1, Adjutant. Ensure that the security liaison assignments are incorporated into the CDO binder prior to the month of assignment. Coordinate the security liaison vehicle requirements with the SWRFT point of contact.

(3) Assistant Chief of Staff G-4. Responsible for providing a backup vehicle on stand-by in case a SWRFT vehicle is not available. The keys will be maintained in the CDO office.

(4) Security Liaison Personnel

(a) The security liaison will be comprised of two individuals with the senior member being in charge. The security liaison detail will post for duty at the PSPD downtown office located at 105 South Indian Canyon Drive. The security liaison will coordinate the transfer of MAGTFTC, MCAGCC Service members who have been apprehended by the PSPD and the Service member's belongings, back to the Service member's command. The security liaison will remain in the PSPD offices the entire night and will not conduct foot patrols in the vicinity of downtown Palm Springs.

(b) A binder, logbook, and the CDO duty cell phone will be provided to the senior member of the security liaison detail. Log any significant events that occurred throughout the tour of duty. This should include names, ranks, and units of any military members turned over to the Security Liaison; see enclosure (3) for sample logbook entry. The logbook, binder, and cell phone will be turned over to the Combat Center CDO at the end of each shift.

(c) The security liaison detail will be responsible for handling all Combat Center military members turned over from PSPD. The security liaison will contact the individual's respective OOD or a command

NOV 20 2014

representative identified in enclosure (4). The individual's unit will be required to pick up and transport the turnovers safely back to the Combat Center. The unit will not release the individual(s) on their own recognizance until they are able to properly care for themselves. If assistance is needed to locate an individual's OOD or command representative, contact the MAGTFTC, MCAGCC Provost Marshal's Office Desk Sergeant at (760) 830-6800 and select option 2.

(d) The senior members of each security liaison detail will report to the Chief of Staff at 0745 on the Friday or the last workday prior to the duty or liberty period at Building 1554, Command Deck.

(e) In accordance with references (b) through (e), at no time will the security liaison interfere, conduct, support, or participate in law enforcement activities. Prohibited conduct includes, but is not limited to, arrests, apprehensions, stop and frisk, searches and seizures, interdiction of vehicles, conducting surveillance or pursuit, investigations, and interrogations. Furthermore, security liaison personnel will not be used as informants or undercover agents.

(f) No member of the security liaison shall partake of or indulge in any form of intoxicating beverage or other form of intoxicant while on duty or within the eight hours immediately preceding their duty assignment.

c. Coordinating Instructions

(1) Departure

(a) Security liaison personnel are directed to report to the Combat Center CDO at Building 1554 by 2015 on the night of their designated duty day and depart for travel to Palm Springs no later than 2030. In the event that duty personnel will be late due to traffic or an unforeseeable event, duty personnel shall contact the PSPD Dispatch at (760) 327-1441 and notify him/her of the estimated time of arrival.

(b) Security liaison personnel will park in a designated parking space in front of the Palm Springs Police and Downtown Services Building at 105 South Indian Canyon Drive. Driving directions are provided within enclosure (5).

(2) Uniform

(a) Marines. Seasonal Marine Corps Service "B" or "C" uniform with optional Tanker Jacket or All-Weather Coat.

(b) Sailors. Service equivalent.

5. Administration and Logistics. Distribution Statement A bulletins issued by the Commanding General are distributed via email upon request and can be viewed at <http://www.29palms.marines.mil/Staff/G1Manpower/AdjutantOffice/Bulletins.aspx>.

NOV 20 2014

6. Command and Signal

a. Command. This Bulletin is applicable to all active duty and reserve personnel aboard the Combat Center.

b. Signal. This Bulletin is effective the date signed.

7. Cancellation Contingency. This Bulletin is cancelled when incorporated into reference (f).


J. B. HANLON
Chief of Staff

Distribution: A

Copy to:
File
AC/S G-1
AC/S G-4
1st MLG
1st MARDIV
3d MAW
4th MARDIV
MCCES
NHTP

NOV 20 2014

Security Liaison Detail Roster and Equitable Assigned Days

DATE		RANK	LAST NAME	FIRST NAME	EXT	UNIT
WK 1	FRI	SNCO/OFFICER				
		SNCO/OFFICER				
	SAT	SNCO/OFFICER				
		SNCO/OFFICER				
WK 2	FRI	SNCO/OFFICER				
		SNCO/OFFICER				
	SAT	SNCO/OFFICER				
		SNCO/OFFICER				
WK 3	FRI	SNCO/OFFICER				
		SNCO/OFFICER				
	SAT	SNCO/OFFICER				
		SNCO/OFFICER				
WK 4	FRI	SNCO/OFFICER				
		SNCO/OFFICER				
	SAT	SNCO/OFFICER				
		SNCO/OFFICER				
WK 5	FRI	SNCO/OFFICER				
		SNCO/OFFICER				
	SAT	SNCO/OFFICER				
		SNCO/OFFICER				

UNIT	TOTAL NUMBERS	# OF TIMES UNIT HAS TO COVER
Marine Wing Support Squadron 374 (MWSS-374)	85	4
Marine Unmanned Aerial Vehicle Squadron 1 (VMU-1)	75	4
7th Marines (7th MAR)	59	3
1st Battalion, 7th Marines (1/7)	87	4
2nd Battalion, 7th Marines (2/7)	96	5
3rd Battalion, 7th Marines (3/7)	98	5
3d Battalion, 11th Marines (3/11)	112	6
3d Light Armored Reconnaissance (3d LAR)	107	5
1st Tank Battalion (1st TANK)	107	5
4th Tank Battalion (4th TANK)	4	0
3d Assault Amphibian Battalion (3d AAV)	37	2
Combat Logistics Battalion 7 (CLB-7)	65	3
Combat Logistics Company 13 (CLC-13)	30	2
Marine Corps Logistics Operations Group (MCLOG)	50	3
Marine Corps Tactics and Operations Group (MCTOG)	45	2
Headquarters Battalion (HqBn)	220	11
Marine Corps Communication-Electronics School	244	12
Naval Hospital Twentynine Palms	36	2

* Denotes Holiday Weekend - (Holiday (Scheduled Liberty))

FY15 SECURITY LIAISON DUTY ASSIGNMENTS

OCTOBER 2014						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3 MCTOG	4 HQBN
5	6	7	8	9	10 HQBN	11 MWSS-374
					<u>Columbus Day (13)</u> Dpt: 1630 10 Oct Rtn: 0730 14 Oct	
12 HQBN	13	14	15	16	17 1ST TANK	18 7TH MAR
<u>Columbus Day (13)</u> Dpt: 1630 10 Oct Rtn: 0730 14 Oct						
19	20	21	22	23	24 1/7	25 2/7
26	27	28	29	30	31 3/11	

NOV 20 2014

FY15 SECURITY LIAISON DUTY ASSIGNMENTS

NOVEMBER 2014						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 HQBN
2	3	4	5	6	7 MWSS-374	8 3D LAR
<div style="border: 1px solid black; padding: 2px;"> <u>Veterans' Day (11)</u> Dpt: 1630 7 Nov Rtn: 0730 12 Nov </div>						
9 1ST TANK	10 3D AAV	11	12	13	14 CLB-7	15 MCTOG
<div style="border: 1px solid black; padding: 2px;"> <u>Veterans' Day (11)</u> Dpt: 1630 7 Nov Rtn: 0730 12 Nov </div>						
16	17	18	19	20	21 HQBN	22 HQBN
23	24	25	26 HQBN	27 HQBN	28 MWSS-374	29 2/7
<div style="border: 1px solid black; padding: 2px;"> <u>Thanksgiving Day (27)</u> Dpt: 1630 26 Nov Rtn: 0730 1 Dec </div>						
30						

NOV 20 2014

FY15 SECURITY LIAISON DUTY ASSIGNMENTS

DECEMBER 2014						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5 3D AAV	6 7TH MAR
7	8	9	10	11	12 1/7	13 2/7
14	15	16	17	18	19 3/11	20 1/7
21	22 3/11	23 3D LAR	24 1ST TANK	25	26 CLB-7 2	27 MCTOG
<div style="border: 1px solid black; padding: 5px; margin: 5px;"> <p><u>Christmas Day (25)</u> Dpt: 1630 22 Dec Rtn: 0730 26 Dec</p> </div>						
28	29 HQBN	30 3D LAR	31 1ST TANK			
<div style="border: 1px solid black; padding: 5px; margin: 5px;"> <p><u>New Year's Day (1)</u> Dpt: 1630 29 Dec Rtn: 0730 2 Jan</p> </div>						

NOV 20 2014

FY15 SECURITY LIAISON DUTY ASSIGNMENTS

JANUARY 2015						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2 VMU-1	3 HQBN
4	5	6	7	8	9 MCCES	10 1ST TANK
11	12	13	14	15	16 NHTP	17 CLC-13
					<u>MLK Day (19)</u> Dpt: 1630 16 Jan Rtn: 0730 20 Jan	
18	19	20	21	22	23 3/11	24 VMU-1
<u>MLK Day (19)</u> Dpt: 1630 16 Jan Rtn: 0730 20 Jan						
25	26	27	28	29	30 MCLOG	31 MCCES

Enclosure (2)

NOV 20 2014

FY15 SECURITY LIAISON DUTY ASSIGNMENTS

FEBRUARY 2015						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6 VMU-1	7 HQBN
8	8	10	11	12	13 MWSS-374	14 3D AAV
					<u>President's Day (19)</u> Dpt: 1630 13 Feb Rtn: 0730 17 Feb	
15	16	17	18	19	20 MCCES	21 3D LAR
<u>President's Day (19)</u> Dpt: 1630 13 Feb Rtn: 0730 17 Feb						
22	23	24	25	26	27 VMU-1	28 CLB-7

FY15 SECURITY LIAISON DUTY ASSIGNMENTS

MARCH 2015						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6 HQBN	7 3/11
8	8	10	11	12	13 (1/2/3)/7	14 MCCES
					<u>President's Day (19)</u> Dpt: 1630 13 Feb Rtn: 0730 17 Feb	
15	16	17	18	19	20 (1/2/3)/7	21 1ST TANK
<u>President's Day (19)</u> Dpt: 1630 13 Feb Rtn: 0730 17 Feb						
22	23	24	25	26	27 (1/2/3)/7	28 HQBN

NOV 20 2014

FY15 SECURITY LIAISON DUTY ASSIGNMENTS

APRIL 2015						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3 MCCES	4 MWSS-374
5	6	7	8	9	10 CLB-7	11 3/11
12	13	14	15	16	17 HQBN	18 7TH MAR
19	20	21	22	23	24 1ST TANK	25 MCCES
26	27	28	29	30		

Enclosure (2)

NOV 20 2014

FY15 SECURITY LIAISON DUTY ASSIGNMENTS

MAY 2015						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 HQBN	2 (1/2/3)/7
3	4	5	6	7	8 (1/2/3)/7	9 HQBN
10	11	12	13	14	15 MCCES	16 CLC-13
17	18	19	20	21 3/11	22 3D LAR	23 (1/2/3)/7
					<u>Memorial Day (25)</u> Dpt: 1630 21 May Rtn: 0730 26 May	
24	25	26	27	28	29 HQBN	30 MCLOG
<u>Memorial Day (25)</u> Dpt: 1630 21 May Rtn: 0730 26 May						
31						

FY15 SECURITY LIAISON DUTY ASSIGNMENTS

JUNE 2015						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5 1ST TANK	6 MCCES
7	8	9	10	11	12 MCTOG	13 (1/2/3)/7
14	15	16	17	18	19 CLB-7	20 HQBN
21	22	23	24	25	26 MCCES	27 (1/2/3)/7
28	29	30				

NOV 20 2014

FY15 SECURITY LIAISON DUTY ASSIGNMENTS

JULY 2015						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2 3D AAV	3 3D LAR	4 MWSS-374
				<u>Independence Day (4)</u> Dpt: 1630 2 Jul Rtn: 0730 7 Jul		
5	6	7	8	9	10 HQBN	11 3/11
<u>Independence Day (4)</u> Dpt: 1630 2 Jul Rtn: 0730 7 Jul						
12	13	14	15	16	17 (1/2/3)/7	18 MCCES
19	20	21	22	23	24 (1/2/3)/7	25 (1/2/3)/7
26	27	28	29	30	31 MCLOG	

NOV 20 2014

FY15 SECURITY LIAISON DUTY ASSIGNMENTS

AUGUST 2015						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 HQBN
2	3	4	5	6	7 MCCES	8 3D LAR
6	10	11	12	13	14 MWSS-374	15 7TH MAR
16	17	18	19	20	21 HQBN	22 1ST TANK
23	24	25	26	27	28 3/11	29 MCCES
30	31					

Enclosure (2)

FY15 SECURITY LIAISON DUTY ASSIGNMENTS

SEPTEMBER 2015						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3 MCTOG	4 (1/2/3)/7	5 NHTP
					<u>Labor Day (7)</u> Dpt: 1630 3 Sep Rtn: 0730 8 Sep	
6	7	8	9	10	11 (1/2/3)/7	12 HQBN
<u>Labor Day (7)</u> Dpt: 1630 3 Sep Rtn: 0730 8 Sep						
13	14	15	16	17	18 3D LAR	19 7TH MAR
20	21	22	23	24	25 (1/2/3)/7	26 (1/2/3)/7
27	28	29	30			

NOV 20 2014

OOD Contact Roster

UNIT	OOD #
7th Marines Regiment	X6503
1/7	X5777
2/7	X5866
3/7	X7345
3/4	X8508
3/11	X5549
3d LAR	X6620
1st TANK	X6387 (760) 774-5466 cell
Delta Company, 3d AAV	X2005
HqBn	X6806
Naval Hospital Twentynine Palms	X2190
CLB-7/CLC-13	X5134
23d Dental Company	X7053/X7054
MWSS-374	X6792
VMU-1	X5680 (760) 578-2973
Delta Company, 4th Tank Battalion	X0970
Marine Corps Communication-Electronics School (MCCES)	
MCCES Permanent Personnel	X6157
MCCES Students	X6235
MCLOG	(760) 808-0494
MCTOG	X1752

Map and Driving Directions

1. Head Southeast on Sturgis Road towards 3rd Street.
2. Take the first right onto 3rd Street.
3. Turn left onto Del Valle Drive.
4. Take the first right onto Adobe Road.
5. Turn right onto CA-62 West/Twenty-nine Palms Highway.
6. Keep right at the fork, follow signs for I-10 East/Indio/Palm Springs and merge onto I-10 East.
7. Take the North Indian Canyon Drive exit towards North Palm Springs.
8. Turn left onto Garnet Avenue.
9. Take the first right onto North Indian Canyon Drive.
10. Turn right onto East Alejo Road.
11. Take the first left onto North Palm Canyon Drive.
12. Take the third left onto La Plaza.
13. Turn left onto South Indian Canyon Drive. Your destination will be on the left, 105 South Indian Canyon Drive.

