



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
BOX 788100
TWENTYNINE PALMS, CALIFORNIA 92278-8100

Canc frp: Apr 2015

CCBul 1630
7D
18 APR 2014

COMBAT CENTER BULLETIN 1630

From: Commanding General
To: Distribution

Subj: SECURITY LIAISON DUTY

Ref: (a) Palm Springs Memorandum of Understanding
(b) 18 U.S.C. 1385
(c) 32 C.F.R. 700.922
(d) SECNAVINST 5820.7C
(e) MCO 1620.2D
(f) CCO 1601.17F

Encl: (1) Security Liaison Duty Roster
(2) Sample Log Book Entry
(3) OOD Contact Roster
(4) Map and Driving Directions

1. Situation. Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC), with the assistance of Palm Springs Police Department (PSPD), is establishing a security liaison in the vicinity of downtown Palm Springs. The purpose of this security liaison is to safeguard the health and welfare of Marines, and to enforce applicable regulations and orders. This will also aid in promoting responsible personal conduct through increased command presence during peak liberty hours.

2. Cancellation. CCBul 1630 of 8 October 2013.

3. Mission. In accordance with the references, promote responsible personal behavior and provide a liaison between the PSPD and the commands' officers of the day (OOD) from the Combat Center.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. Establish a consolidated security liaison for MAGTFTC, MCAGCC, Twentynine Palms to Palm Springs from 2200 until 0230 on Fridays, Saturdays, and holiday weekends.

(2) Concept of Operations. Two senior Marines and/or Sailors will serve as the security liaison. The security liaison will remain in an office space at 105 South Indian Canyon Drive for the duration of their tour of duty. The security liaison will coordinate the transfer of MAGTFTC, MCAGCC Service members who have been apprehended by the PSPD, and the Service member's belongings, back to the Service member's command.

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b. Subordinate Element Missions

(1) Tenant and Supporting Commands Aboard the Combat Center

(a) Tenant commands aboard the Combat Center are requested to provide two senior military members for each night of their respective weekend as listed in enclosure (1).

(b) Unit S-1 shops will be responsible to provide the security liaison assignments to the MAGTFTC, MCAGCC Sergeant Major via the G-1 Adjutant by the 25th of each month prior to the month of assignment for inclusion in the CDO binder.

(c) Eligible pay grades for security liaison are E-6 to E-7, WO to CWO-2, and O-1 to O-3. No Service member below the pay grade of E-6 will be assigned.

(d) The installation will coordinate and provide the security liaison a vehicle to travel to and from Palm Springs via the Southwestern Regional Fleet Transportation (SWRFT). SWRFT can be contacted at (760) 830-6480.

(2) Assistant Chief of Staff G-1, Adjutant. Ensure that the security liaison assignments are incorporated into the CDO binder prior to the month of assignment. Coordinate the security liaison vehicle requirements with the SWRFT point of contact.

(3) Assistant Chief of Staff G-4. Responsible for providing a backup vehicle on stand-by in case a SWRFT vehicle is not available. The keys will be maintained in the CDO office.

(4) Security Liaison Personnel

(a) The security liaison will be comprised of two individuals with the senior member being in charge. The security liaison will post for duty at the PSPD downtown offices located at 105 South Indian Canyon Drive. The security liaison will coordinate the transfer of MAGTFTC, MCAGCC Service members who have been apprehended by the PSPD, and the Service member's belongings, back to the Service member's command. The security liaison will remain in the PSPD offices the entire night and will not conduct foot patrols in the vicinity of downtown Palm Springs.

(b) A logbook and the CDO duty cell phone will be provided to the senior member of the security liaison to log any significant events that occurred throughout the tour of duty. This should include names, ranks, and units of any military members turned over to the Security Liaison; see enclosure (2) for sample logbook entry. The logbook and cell phone will be turned over to the Combat Center CDO at the end of each shift.

(c) The security liaison will be responsible for handling all Combat Center military members turned over from PSPD. The security liaison will contact the individual's respective OOD or a command representative identified in enclosure (3). The individual's unit will be required to pick up and transport the turnovers safely back to the Combat Center. The unit

will not release the individual(s) on their own recognizance until they are able to properly care for themselves. If assistance is needed to locate an individual's OOD or command representative, contact the MAGTFTC, MCAGCC Provost Marshal's Office Desk Sergeant at (760)830-6800 and select option 2.

(d) The senior member of the security liaison will report to the Chief of Staff at 0800 on Fridays or the last workday prior to liberty periods, in the G-1/G-4 Conference Room, Building 1554.

(e) In accordance with references (b) through (e), at no time will the security liaison interfere, conduct, support, or participate in law enforcement activities. Prohibited conduct includes, but is not limited to, arrests, apprehensions, stop and frisk, searches and seizures, interdiction of vehicles, conducting surveillance or pursuit, investigations, and interrogations. Furthermore, security liaison personnel will not be used as informants or undercover agents.

(f) No member of the security liaison shall partake of or indulge in any form of intoxicating beverage or other form of intoxicant while on duty or within the eight hours immediately preceding their duty assignment.

c. Coordinating Instructions

(1) Departure

(a) Security liaison personnel are directed to report to the Combat Center CDO at Building 1554 by 2015 on the night of their designated duty day and depart for travel to Palm Springs no later than 2030. In the event that duty personnel will be late due to traffic or an unforeseeable event, duty personnel shall contact the on duty Watch Commander of the PSPD at (760)323-8115 and notify him/her of the estimated time of arrival.

(b) Security liaison personnel will park in a designated parking space in front of the Palm Springs Police and Downtown Services Building at 105 South Indian Canyon Drive. Driving directions are provided within enclosure (4).

(2) Uniform

(a) Marines. Seasonal Marine Corps Service "B" or "C" uniform with optional Tanker Jacket or All-Weather Coat.

(b) Sailors. Service equivalent.

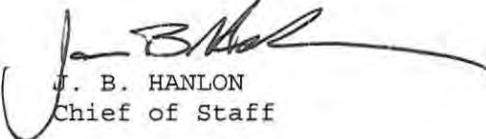
5. Administration and Logistics. Distribution Statement A bulletins issued by the Commanding General are distributed via email upon request and can be viewed at <http://www.29palms.marines.mil/Staff/G1Manpower/AdjutantOffice/CCO.aspx>.

6. Command and Signal

a. Command. This Bulletin is applicable to all active duty and reserve personnel aboard the Combat Center.

b. Signal. This Bulletin is effective the date signed.

7. Cancellation Contingency. This Bulletin is cancelled when incorporated into reference (f).



J. B. HANLON
Chief of Staff

Distribution: A

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AC/S G-1

AC/S G-4

1st MLG

1st MARDIV

3d MAW

4th MARDIV

MCCES

NHTP

Security Liaison Duty Roster

DATE		RANK	LAST NAME	FIRST NAME	EXT	UNIT
WK 1	FRI	5 JUL	SNCO/OFFICER			
		5 JUL	SNCO/OFFICER			
	SAT	6 JUL	SNCO/OFFICER			
		6 JUL	SNCO/OFFICER			
WK 2	FRI		SNCO/OFFICER			
			SNCO/OFFICER			
	SAT		SNCO/OFFICER			
			SNCO/OFFICER			
WK 3	FRI		SNCO/OFFICER			
			SNCO/OFFICER			
	SAT		SNCO/OFFICER			
			SNCO/OFFICER			
WK 4	FRI		SNCO/OFFICER			
			SNCO/OFFICER			
	SAT		SNCO/OFFICER			
			SNCO/OFFICER			
WK 5	FRI		SNCO/OFFICER			
			SNCO/OFFICER			
	SAT		SNCO/OFFICER			
			SNCO/OFFICER			

UNIT	TOTAL NUMBERS	# OF TIMES UNIT HAS TO COVER
Marine Wing Support Squadron 374 (MWSS-374)	67	5
Marine Unmanned Aerial Vehicle Squadron 1 (VMU-1)	37	3
Marine Unmanned Aerial Vehicle Squadron 3 (VMU-3)	31	2
7th Marines (7th MAR)	36	3
2nd Battalion, 7th Marines (2/7)	51	4
3rd Battalion, 7th Marines (3/7)	56	4
3d Battalion, 11th Marines (3/11)	61	4
3d Battalion, 4th Marines (3/4)	42	3
3d Combat Engineer Battalion (3d CEB)	36	3
3d Light Armored Reconnaissance (3d LAR)	93	7
1st Tank Battalion (1st TANK)	90	7
4th Tank Battalion (4th TANK)	8	1
3d Assault Amphibian Battalion (3d AAV)	27	2
Combat Logistics Battalion 7 (CLB-7)	60	4
Combat Logistics Company 13 (CLC-13)	20	1
Marine Corps Logistics Operations Group (MCLOG)	20	1
Marine Corps Tactics and Operations Group (MCTOG)	52	4
Headquarters Battalion (HqBn)	169	12
Marine Corps Communication-Electronics School	273	20
Naval Hospital Twentynine Palms	31	2

* Denotes Holiday Weekend - (Holiday (Scheduled Liberty))

OOD Contact Roster

UNIT	OOD #
7th Marines Regiment	X6503
1/7	X5777
2/7	X5866
3/7	X7345
3/4	X8508
3/11	X5549
3d LAR	X6620
3d CEB	(760) 362-3683
Barracks Duty	X4718
1st TANK	X6387
Delta Company, 3d AAV	X7196
HqBn	X6806
Naval Hospital Twentynine Palms	X2190
CLB-7/CLC-13	X5134
23d Dental Company	X7053/X7054
MWSS-374	X6792
VMU-1	X5680 (760) 578-2973
VMU-3	X3516 (760) 957-6637
Delta Company, 4th Tank Battalion	X0970
Marine Corps Communication-Electronics School (MCCES)	
MCCES Permanent Personnel	X6157
MCCES Students	X6235
MCLOG	(760) 808-0494
MCTOG	X1752

Map and Driving Directions

1. Head Southeast on Sturgis Road towards 3rd Street.
2. Take the first right onto 3rd Street.
3. Turn left onto Del Valle Drive.
4. Take the first right onto Adobe Road.
5. Turn right onto CA-62 West/Twentynine Palms Highway.
6. Keep right at the fork, follow signs for I-10 East/Indio/Palm Springs and merge onto I-10 East.
7. Take the North Indian Canyon Drive exit towards North Palm Springs.
8. Turn left onto Garnet Avenue.
9. Take the first right onto North Indian Canyon Drive.
10. Turn right onto East Alejo Road.
11. Take the first left onto North Palm Canyon Drive.
12. Take the third left onto La Plaza.
13. Turn left onto South Indian Canyon Drive. Your destination will be on the left, 105 South Indian Canyon Drive.

