



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
BOX 788100
TWENTYNINE PALMS, CALIFORNIA 92278-8100

CCO 1630.10
1A

OCT 08 2015

COMBAT CENTER ORDER 1630.10

From: Commanding General
To: Distribution

Subj: SECURITY LIAISON DUTY FOR CALENDAR YEAR 2015 AND 2016

Ref: (a) Palm Springs Memorandum of Understanding
(b) 18 U.S.C. 1385
(c) 32 C.F.R. 700.922
(d) SECNAVINST 5820.7C
(e) MCO 1620.2D

Encl: (1) Security Liaison Detail Roster and Equitable Assigned Days
(2) FY16 Security Liaison Duty Assignments
(3) Sample Log Book Entry
(4) OOD Contact Roster
(5) Map and Driving Directions

1. Situation. Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC), with the assistance of the Palm Springs Police Department (PSPD), established a security liaison post in the vicinity of downtown Palm Springs. The purpose of this security liaison detail (SLD) is to safeguard the health and welfare of Marines, and to enforce applicable regulations and orders. This will also aid in promoting responsible personal conduct through increased command presence during peak liberty hours.

2. Cancellation. CCBul 1630 of 14 Sep 15.

3. Mission. In accordance with the references, promote responsible personal behavior and provide a liaison between the PSPD and the commands' officers of the day (OOD) from commands stationed aboard the Combat Center.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. Establish a consolidated SLD for MAGTFTC, MCAGCC, Twentynine Palms in Palm Springs from 2200 until 0230 on Fridays, Saturdays, and holiday weekends.

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(2) Concept of Operations

(a) Two senior Marines and/or Sailors will serve as the SLD. The SLD will remain in an office space at 105 South Indian Canyon Drive for the duration of their tour of duty. The SLD will coordinate the transfer of MAGTF/TC, MCAGCC Service members who have been apprehended by the PSPD, and the Service member's belongings, back to the Service member's command.

(b) Resident and tenant unit Adjutants will provide monthly SLD rosters to the Combat Center Adjutant no later than the 10th day of the preceding duty month, or the first working day if it falls on a weekend or a holiday.

(c) Only unit commanders or their Adjutant/S-1 are authorized to coordinate changes to the SLD roster. All approved changes to the duty roster will be provided to the Combat Center Adjutant by the unit Adjutant/S-1 at least five working days prior to the day of assigned duty. Unit commanders of individuals unable to stand the assigned duty are responsible for providing a replacement.

(d) Duty personnel will be guided in the performance of their duties in accordance with this Order. Individuals who are assigned SLD will read this Order in its entirety prior to being posted by the Chief of Staff (COS).

b. Subordinate Element Missions

(1) Tenant and Supporting Commands aboard the Combat Center

(a) Tenant commands aboard the Combat Center are requested to provide two senior military members for each night of their respective weekend, as listed in enclosures (1) and (2).

(b) Unit Adjutant/S-1 shops are responsible for providing SLD assignments to the MAGTF/TC, MCAGCC Adjutant by the 10th of each month prior to the month of assignment for inclusion in the Command Duty Officer (CDO) binder.

(c) Eligible pay grades for security liaison are E-6 to E-7, WO to CWO-2, and O-1 to O-3. No Service member below the pay grade of E-6 will be assigned.

(d) The G-1 will coordinate and provide the SLD a vehicle to travel to and from Palm Springs, via the Southwestern Regional Fleet Transportation (SWRFT).

(2) Assistant Chief of Staff G-1, Adjutant. Ensure that the SLD assignments are incorporated into the CDO binder prior to the month of assignment. Coordinate the security liaison vehicle requirements with the SWRFT point of contact.

(3) Assistant Chief of Staff G-4. Provide a backup vehicle on stand-by in case a SWRFT vehicle is not available.

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(4) SLD Personnel

(a) The SLD will be comprised of two individuals, with the senior member being in charge. The SLD will post for duty at the PSPD downtown office, located at 105 South Indian Canyon Drive. The SLD will coordinate the transfer of MAGTF/TC, MCAGCC Service members who have been apprehended by the PSPD, and the Service member's belongings, back to the Service member's command. The SLD will remain in the PSPD offices the entire night and will not conduct foot patrols in the vicinity of downtown Palm Springs.

(b) A binder, logbook, the CDO duty cell phone, SWRFT vehicle keys, and trip ticket folder will be provided to the senior member of the SLD. Log any significant events that occurred throughout the tour of duty. This should include names, ranks, and units of any military members turned over to the Security Liaison; see enclosure (3) for sample logbook entry.

(c) At the end of Friday's shift; the binder, logbook, CDO duty cell phone, SWRFT vehicle keys, and trip ticket folder will be turned over to the Combat Center CDO.

(d) The last security detail of each weekend (usually Saturday), along with the CDO or Command Duty Staff Noncommissioned Officer will drive to SWRFT to drop off the vehicle across the street from the compound. Fill out and leave the trip ticket folder in the vehicle, and place the keys in the night drop box located next to the pedestrian gate entry, attached to the fence.

(e) The SLD will be responsible for handling all Combat Center military members turned over from PSPD. The SLD will contact the individual's respective OOD or a command representative identified in enclosure (4). The individual's unit will be required to pick up and transport the turnovers safely back to the Combat Center. The unit will not release the individual(s) on their own recognizance until they are able to properly care for themselves. If assistance is needed to locate an individual's OOD or command representative, contact the MAGTF/TC, MCAGCC Provost Marshal's Office Desk Sergeant at (760) 830-6800 and select option 2.

(f) The senior members of each SLD will report to the COS at 0745 on Friday, or the last workday prior to the duty or liberty period, at Building 1554, Command Deck. The COS will meet with the senior members immediately after the CDO duty brief. If unable to attend the brief, send a representative and notify the Combat Center Adjutant or the designated representative. All SLDs will conduct turnover in their service uniform.

(g) In accordance with references (b) through (e), at no time will the SLD interfere, conduct, support, or participate in law enforcement activities. Prohibited conduct includes, but is not limited to, arrests, apprehensions, stop and frisk, searches and seizures, interdiction of vehicles, conducting surveillance or pursuit, investigations, and interrogations. Furthermore, SLD personnel will not be used as informants or undercover agents.

(h) No member of the SLD shall partake of, or indulge in, any form of intoxicating beverage or other form of intoxicant while on duty or within the eight hours immediately preceding their duty assignment.

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c. Coordinating Instructions(1) Departure

(a) SLD personnel are directed to report to the Combat Center CDO, at Building 1554, by 2015 on the night of their designated duty day, and depart for Palm Springs no later than 2030. In the event that duty personnel will be late due to traffic or an unforeseeable event, duty personnel shall contact the PSPD Dispatch at (760) 327-1441 and notify him/her of the estimated time of arrival.

(b) SLD personnel will park in a designated parking space in front of the Palm Springs Police and Downtown Services Building at 105 South Indian Canyon Drive. Driving directions are provided within enclosure (5).

(2) Uniform

(a) Marines. Seasonal Marine Corps Service "B" or "C" uniform, with optional Tanker Jacket or All-Weather Coat.

(b) Sailors. Service equivalent.

5. Administration and Logistics. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of Combat Center directives can be found at <http://www.29palms.marines.mil/Staff/G1Manpower/AdjutantOffice/Orders.aspx>.

6. Command and Signal

a. Command. This Order is applicable to all active duty and reserve personnel aboard the Combat Center.

b. Signal. This Order is effective the date signed.


J. F. HARP
Chief of Staff

Distribution: A

Copy to:
1st MLG
1st MARDIV
3d MAW
MCCES
NHTP

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Security Liaison Detail Roster and Equitable Assigned Days

DATE		RANK	LAST NAME	FIRST NAME	EXT	UNIT
WK 1	FRI	SNCO/OFFICER				
		SNCO/OFFICER				
	SAT	SNCO/OFFICER				
		SNCO/OFFICER				
WK 2	FRI	SNCO/OFFICER				
		SNCO/OFFICER				
	SAT	SNCO/OFFICER				
		SNCO/OFFICER				
WK 3	FRI	SNCO/OFFICER				
		SNCO/OFFICER				
	SAT	SNCO/OFFICER				
		SNCO/OFFICER				
WK 4	FRI	SNCO/OFFICER				
		SNCO/OFFICER				
	SAT	SNCO/OFFICER				
		SNCO/OFFICER				
WK 5	FRI	SNCO/OFFICER				
		SNCO/OFFICER				
	SAT	SNCO/OFFICER				
		SNCO/OFFICER				

UNIT	TOTAL NUMBERS	# OF TIMES UNIT HAS TO COVER
Marine Wing Support Squadron 374 (MWSS-374)	78	6
Marine Unmanned Aerial Vehicle Squadron 1 (VMU-1)	56	4
7th Marines (7th MAR, includes 1/7, 2/7, 3/7, 3/4)	328	23
3d Battalion, 11th Marines (3/11)	104	8
3d Light Armored Reconnaissance (3d LAR)	93	7
1st Tank Battalion (1st TANK)	112	8
3d Assault Amphibian Battalion (3d AAV)	34	2
Combat Logistics Battalion 7 (CLB-7)	65	5
Combat Logistics Company 13 (CLC-13)	32	2
Marine Corps Logistics Operations Group (MCLOG)	49	4
Marine Corps Tactics and Operations Group (MCTOG)	51	4
Headquarters Battalion (HqBn)	118	16
Marine Corps Communication-Electronics School (MCCES)	241	17
Naval Hospital Twentynine Palms (NHTP)	33	2
23rd Dental Company (Dental)	10	1

* Denotes Holiday Weekend - (Holiday (Scheduled Liberty))

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FY16 SECURITY LIAISON DUTY ASSIGNMENTS

OCTOBER 2015									
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY			
				1	2 1ST TANK	3 VMU-1			
4	5	6	7	8	9 HQBN	10 7TH MAR			
					<table border="1"> <tr> <td>Columbus Day (12)</td> </tr> <tr> <td>Dpt: 1630 9 Oct</td> </tr> <tr> <td>Rtn: 0730 13 Oct</td> </tr> </table>		Columbus Day (12)	Dpt: 1630 9 Oct	Rtn: 0730 13 Oct
Columbus Day (12)									
Dpt: 1630 9 Oct									
Rtn: 0730 13 Oct									
11	12	13	14	15	16 DENTAL	17 MCCES			
18	19	20	21	22	23 7TH MAR	24 3/11			
25	26	27	28	29	30 3D AAV	31 3D LAR			

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FY16 SECURITY LIAISON DUTY ASSIGNMENTS

NOVEMBER 2015						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6 HQBN	7 7TH MAR
8	9	10	11 <u>Veteran's Day</u> (No Security Liaison Duty)	12	13 VMU-1	14 1ST TANK
15	16	17	18	19	20 7TH MAR	21 MCCES
22	23	24	25 3D LAR	26 CLB-7	27 CLC-13	28 3/11
			<u>Thanksgiving Day (26)</u> Dpt: 1630 25 Nov Rtn: 0730 30 Nov			
29	30					

Enclosure (2)

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FY16 SECURITY LIAISON DUTY ASSIGNMENTS

DECEMBER 2015						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4 HQBN	5 7TH MAR
6	7	8	9	10	11 VMU-1	12 MCCES
13	14	15	16	17	18 7TH MAR	19 MCTOG
20	21	22	23	24 MCCES	25 MCLOG	26 MWSS-374
				<u>Christmas Day (25)</u> Dpt: 1630 24 Dec Rtn: 0730 29 Dec		
27	28	29	30	31 1ST TANK		
				<u>New Year's Day (1)</u> Dpt: 1630 31 Dec Rtn: 0730 5 Jan		

FY16 SECURITY LIAISON DUTY ASSIGNMENTS

JANUARY 2016						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 HQBN	2 7TH MAR
					<u>New Year's Day (1)</u> Dpt: 1630 31 Dec Rtn: 0730 5 Jan	
3	4	5	6	7	8 VMU-1	9 3/11
10	11	12	13	14	15 7TH MAR	16 MCCES
					<u>MLK Day (18)</u> Dpt: 1630 15 Jan Rtn: 0730 19 Jan	
17	18	19	20	21	22 3D LAR	23 CLB-7
24	25	26	27	28	29 MCLOG	30 HQBN
31						

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FY16 SECURITY LIAISON DUTY ASSIGNMENTS

FEBRUARY 2016						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5 MCCES	6 7TH MAR
7	8	9	10	11	12 CLB-7	13 MCTOG
					President's Day (15) Dpt: 1630 12 Feb Rtn: 0730 16 Feb	
14	15	16	17	18	19 7TH MAR	20 HQBN
21	22	23	24	25	26 1ST TANK	27 MCCES
28	29					

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FY16 SECURITY LIAISON DUTY ASSIGNMENTS

MARCH 2016						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4 3/11	5 7TH MAR
6	7	8	9	10	11 3D LAR	12 HQBN
13	14	15	16	17	18 NHTP	19 MCCES
20	21	22	23	24	25 CLB-7	26 MWSS-374
27	28	29	30	31		

Enclosure (2)

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FY16 SECURITY LIAISON DUTY ASSIGNMENTS

APRIL 2016						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 HQBN	2 7TH MAR
3	4	5	6	7	8 1ST TANK	9 MCCES
10	11	12	13	14	15 7TH MAR	16 3/11
17	18	19	20	21	22 3D AAV	23 HQBN
24	25	26	27	28	29 MCCES	30 MCTOG

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FY16 SECURITY LIAISON DUTY ASSIGNMENTS

MAY 2016						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6 CLC-13	7 7TH MAR
8	9	10	11	12	13 3D LAR	14 CLB-7
15	16	17	18	19	20 7TH MAR	21 HQBN
22	23	24	25	26	27 1ST TANK	28 MCCES
					<u>Memorial Day (30)</u> Dpt: 1630 27 May Rtn: 0730 31 May	
29	30	31				

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FY16 SECURITY LIAISON DUTY ASSIGNMENTS

JUNE 2016						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3 7TH MAR	4 3/11
5	6	7	8	9	10 HQBN	11 MCTOG
12	13	14	15	16	17 MCCES	18 7TH MAR
19	20	21	22	23	24 MCLOG	25 MWSS-374
26	27	28	29	30		

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FY16 SECURITY LIAISON DUTY ASSIGNMENTS

JULY 2016						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 7TH MAR	2 HQBN
					Independence Day (4) Dpt: 1630 1 Jul Rtn: 0730 5 Jul	
3	4	5	6	7	8 1ST TANK	9 MCCES
10	11	12	13	14	15 3/11	16 7TH MAR
17	18	19	20	21	22 3D LAR	23 HQBN
24	25	26	27	28	29 MCCES	30 CLB-7
31						

Enclosure (2)

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FY16 SECURITY LIAISON DUTY ASSIGNMENTS

AUGUST 2016						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5 7TH MAR	6 MWSS-374
7	8	9	10	11	12 MCLOG	13 MCCES
14	15	16	17	18	19 HQBN	20 7TH MAR
21	22	23	24	25	26 1ST TANK	27 3/11
28	29	30	31			

Enclosure (2)

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FY16 SECURITY LIAISON DUTY ASSIGNMENTS

SEPTEMBER 2016						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2 7TH MAR	3 MCCES
					Labor Day (5) Dpt: 1630 2 Sep Rtn: 0730 6 Sep	
4	5	6	7	8	9 HQBN	10 MWSS-374
11	12	13	14	15	16 3D LAR	17 7TH MAR
18	19	20	21	22	23 MCCES	24 NHTP
25	26	27	28	29	30 HQBN	

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OOD Contact Roster

UNIT	OOD #
7th Marines Regiment	X6503
1/7	X5777
2/7	X5866
3/7	X7345
3/4	X
3/11	X5549
3d LAR	X6620
3/4	X8508 (760) 224-1299 cell
1st TANK	X6387 (760) 774-5466 cell
Delta Company, 3d AAV	X7196
HqBn	X6806
Naval Hospital Twentynine Palms	X2190
CLB-7/CLC-13	X5134
23d Dental Company	X7053/X7054
MWSS-374	X6792
VMU-1	X5680 (760) 578-2973
Marine Corps Communication-Electronics School (MCCES)	
MCCES Permanent Personnel	X6157
MCCES Students	X6235
MCLOG	(760) 808-0494
MCTOG	X1752

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Map and Driving Directions

1. Head Southeast on Sturgis Road towards 3rd Street.
2. Take the first right onto 3rd Street.
3. Turn left onto Del Valle Drive.
4. Take the first right onto Adobe Road.
5. Turn right onto CA-62 West/Twenty-nine Palms Highway.
6. Keep right at the fork, follow signs for I-10 East/Indio/Palm Springs and merge onto I-10 East.
7. Take the North Indian Canyon Drive exit towards North Palm Springs.
8. Turn left onto Garnet Avenue.
9. Take the first right onto North Indian Canyon Drive.
10. Turn right onto East Alejo Road.
11. Take the first left onto North Palm Canyon Drive.
12. Take the third left onto La Plaza.
13. Turn left onto South Indian Canyon Drive. Your destination will be on the left, 105 South Indian Canyon Drive.

