



**UNITED STATES MARINE CORPS**  
MARINE AIR GROUND TASK FORCE TRAINING COMMAND  
MARINE CORPS AIR GROUND COMBAT CENTER  
BOX 788100  
TWENTYNINE PALMS, CALIFORNIA 92278-8100

CCO 3800.1A

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AUG 01 2011

COMBAT CENTER ORDER 3800.1A

From: Commanding General  
To: Distribution List

Subj: OVERSIGHT OF INTELLIGENCE ACTIVITIES FOR MARINE AIR GROUND TASK FORCE  
TRAINING COMMAND (MAGTFTC), MARINE CORPS AIR GROUND COMBAT CENTER  
(MCAGCC)

Ref: (a) MCO 3800.2B  
(b) Executive Order 12333, "United States Intelligence Activities,"  
December 4, 1981, as amended by Executive Order 13470, July 30,  
2008  
(c) Department of Defense (DoD) Regulation 5240.1, "Procedures  
Governing the Activities of DoD Intelligence Components that  
Affect United States Persons," December 1982  
(d) SECNAVINST 3820.3E  
(e) DoD Directive 5200.27, "Acquisition of Information Concerning  
Persons and Organizations not affiliated with the DoD,"  
January 7, 1980  
(f) MCO 5040.6H  
(g) SECNAVINST 5000.34D  
(h) DoD Directive 5240.1, "DoD Intelligence Activities", August 27,  
2007  
(i) DoD OGC Memo, "Principles Governing the Collection of Internet  
Addresses by DoD Intelligence and Counterintelligence Components,"  
February 6, 2002  
(j) National Imagery and Mapping Agency, Imagery Policy Series,  
Section 9, part B, (Domestic Imagery), SECRET//X1

Encl: (1) Initial/Annual Refresher Training Outline  
(2) MAGTFTC, MCAGCC Intelligence Oversight Review Process  
(3) Quarterly Intelligence Oversight Report Template

1. Situation. The collection, retention, and dissemination of information concerning U.S. persons by U.S. Marine Corps (USMC) intelligence activities are governed by U.S. public laws and statutes, Executive Orders, and directives and regulations from DoD, Department of the Navy (DoN) and U.S. Marine Corps directives and regulations. Those applicable laws, directives, and orders are contained in references (a) through (j) above.

2. Cancellation. CCO 3800.1.

3. Mission. To establish policy, procedures, and responsibilities governing the collection, retention, dissemination, inspection, and reporting of information concerning U.S. persons by any personnel or organization operationally or administratively controlled by the Commanding General (CG), MAGTFTC, MCAGCC.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

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#### 4. Execution

##### a. Commander's Intent and Concept of Operations

(1) Commander's Intent. All personnel assigned to MAGTFTC, MCAGCC will strictly adhere to all public laws, Executive orders, DoD, DoN, and U.S. Marine Corps directives and regulations concerning the collection, retention, dissemination, inspection, and reporting of information concerning U.S. persons.

(2) Concept of Operation. Intelligence oversight is the program ensuring that all USMC intelligence activities, operations, and programs are conducted in accordance with applicable U.S. laws, statutes, executive orders, DoD, DoN, and U.S. Marine Corps directives and regulations.

##### b. Subordinate Element Missions

###### (1) MAGTFTC, MCAGCC Assistant Chiefs of Staff, Commanders, Directors, and Officers In Charge

(a) Ensure all personnel that perform any intelligence activity, as defined by reference (a), to include collection, production, retention, or dissemination of intelligence information, must complete the initial intelligence oversight training within 30 days of assuming duties. Signing enclosure (1) documents the required training. Ensure all personnel complete the annual refresher intelligence oversight training by 30 January for each calendar year thereafter.

(b) Report all completed intelligence oversight training to the senior intelligence officer (SIO) within 45 days of personnel being assigned intelligence duties. Report all completed annual refresher intelligence oversight training to the SIO by 15 February for each calendar year.

(c) Submit for CG approval via the SIO and the MAGTFTC, MCAGCC intelligence oversight review process any intelligence activity that may collect, retain, disseminate, or report information concerning U.S. persons.

(d) Report any suspected conduct or act that constitutes, or is related to, an intelligence activity that may violate applicable U.S. laws, Executive orders, DoD, DoN, and U.S. Marine Corps directives and regulations, or this Order to the SIO, Command Inspector General (CIG) or Staff Judge Advocate (SJA).

###### (2) Senior Intelligence Officer

(a) Design, implement and administer the MAGTFTC, MCAGCC Intelligence Oversight Program and exercise staff cognizance for this Order.

(b) Submit the MAGTFTC, MCAGCC Intelligence Oversight report to the CIG according to the format and schedule specified in reference (a).

(c) Administer the MAGTFTC, MCAGCC intelligence oversight review process per enclosure (2), ensuring the SJA and CIG review all requests prior to submission for the CG's approval.

(d) Maintain all MAGTFTC, MCAGCC intelligence oversight training records to include all initial intelligence oversight training and all annual refresher intelligence oversight training.

(e) Assist the CIG when requested to inspect any and all subordinate MAGTFTC, MCAGCC organizations.

(3) Command Inspector General

(a) Provide oversight of the MAGTFTC, MCAGCC intelligence oversight program at the command and subordinate command level.

(b) Inspect the intelligence oversight program at a minimum of every two years using the current AIRS Intelligence Oversight Checklist #240.

(c) Review all required intelligence oversight reports.

(d) Receive, investigate, and forward reports of intelligence oversight violations or questionable activity to the Inspector General of the Marine Corps Intelligence Oversight Division within 5 working days.

(e) Ensure SJA is consulted as appropriate, but specifically as part of the review, investigation, or reporting of intelligence oversight violations or questionable activity.

(f) Advise the CG on the status of intelligence oversight policy and procedures.

(4) Staff Judge Advocate

(a) Serve as the legal review and advising authority to the CG for all intelligence oversight policy and procedures.

(b) Review all intelligence oversight program activity reports prior to submission.

(c) Review all command intelligence activities to ensure they are legal and consistent with applicable policies.

c. Coordinating Instructions

(1) A "U.S. person" is defined by reference (a) as "A citizen of the U.S.; an alien known by the intelligence agency is considered to be a permanent resident alien; an unincorporated association substantially composed of U.S. citizens or permanent resident aliens; or a corporation incorporated in the U.S., except for a corporation directed and controlled by a foreign government or governments."

(2) No organization within MAGTFTC, MCAGCC has the mission to collect and produce intelligence information. Several MAGTFTC, MCAGCC organizations may routinely retain and disseminate intelligence information. Those organizations that routinely retain and disseminate intelligence include but are not limited to:

(a) Special Intelligence Communication Center and Sensitive Compartmented Information Facility.

- (b) Tactical Training Exercise Control Group.
- (c) MAGTFTC G-3.
- (d) MAGTFTC G-7.
- (e) Marine Corps Tactics and Operations Group
- (f) Marine Corps Mountain Warfare Training Center.
- (g) Marine Aviation Weapons and Tactics Squadron 1
- (h) Geospatial Information & Services Office.

(3) The intelligence oversight program defined in this Order does not apply to tenant operational forces and the resident Naval Criminal Investigative Service Office. Those unit's and organization's intelligence oversight are the responsibility of their operational chain of command.

(4) Intelligence oversight does not apply to the Provost Marshal conducting criminal investigative activities and those Continental United States anti-terrorism, force protection missions, and activities allowed per reference (h) and (j).

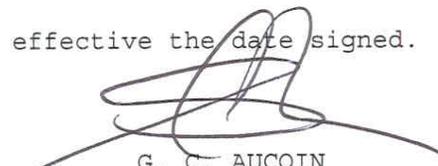
(5) Per reference (a) the MAGTFTC, MCAGCC SIO is responsible to ensure that all elements of the command's intelligence oversight awareness program to include training, request processing, and reporting are implemented and properly administered. The initial and annual individual intelligence oversight training outline is provided in enclosure (1). The SIO will submit all intelligence requests potentially involving a "U.S. person" via the MAGTFTC, MCAGCC intelligence oversight review process, enclosure (2), for CG's approval. The SIO is also required to submit to the Commandant of the Marine Corps, Inspector General, Oversight Division, a quarterly intelligence oversight report using the template provided in enclosure (3).

5. Administration and Logistics. Distribution statement A directives issued by the Commanding General are distributed via e-mail upon request and can be viewed at <http://www.29palms.usmc.mil/dirs/manpower/adj/ccotoc.asp>.

6. Command and Signal

a. Command. This Order is applicable to personnel and organizations operationally or administratively controlled by the CG, MAGTFTC, MCAGCC.

b. Signal. This Order is effective the date signed.

  
G. C. AUCOIN  
Chief of Staff

AUG 01 2011

Initial/Annual Refresher Training Outline

1. Purpose. To provide the baseline initial & annual refresher training curriculum for all intelligence oversight awareness for MAGTFTC, MCAGCC.
2. Background. To deter all DoD intelligence personnel from infringing upon the rights of U.S. persons, all military, civilian, and contractor personnel serving in intelligence billets or units that are required to be knowledgeable on the intelligence oversight policy.
3. DoD/DoN/MAGTFTC, MCAGCC Intelligence Oversight Program
  - a. An intelligence oversight program ensures that all DoD/DoN/MAGTFTC, MCAGCC intelligence and intelligence-related activities are conducted in accordance with applicable U.S. laws, Presidential Executive Orders, DoD/DoN/service, and MAGTFTC, MCAGCC directives and regulations. The program is designed to ensure that the DoD can conduct its intelligence and counterintelligence missions while protecting the statutory and constitutional rights of U.S. persons.
  - b. The term "U.S. person" includes U.S. citizens. It also includes permanent resident aliens, unincorporated associations substantially composed of U.S. citizens or permanent resident aliens, and corporations incorporated in the U.S. that are not directed and controlled by foreign governments.
  - c. In general, Marine intelligence personnel may not intentionally target, collect, retain, and disseminate information on U.S. persons Continental United States (CONUS) or OCONUS. Information pertaining to U.S. persons posing a threat to DoD personnel, resources or activities, is criminal information and falls under the purview of law enforcement and security.
  - d. Exceptions do exist which allows intelligence components to receive, retain, and disseminate information on U.S. persons. Even under, these circumstances, military intelligence personnel are limited to the 13 categories of information laid out in DoD Regulation 5420.1, procedure 2.
  - e. Violations and even "questionable activities" (actions that may be violations) must be referred to the IGMC, Oversight Office. No adverse or retaliatory actions may be taken against personnel who report questionable activities.
  - f. Any and all MAGTFTC, MCAGCC organizations conducting activities (training/operations/any other) that may target, collect, retain, disseminate or report information concerning U.S. persons must be forwarded to the SIO via vetting by the SJA and CIG for approval by the CG.
  - g. Questions concerning intelligence oversight and the targeting, collection, retention, or dissemination of information concerning U.S. persons should be addressed to the MAGTFTC, MCAGCC SIO, SJA, or CIG.

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Signature

Date

Note: Forward to the MAGTFTC, MCAGCC SSO for retention Intelligence Oversight Training Records

SSO Phone: 830-6690/6691

Enclosure (1)

MAGTFTC, MCAGCC Intelligence Oversight Review Process

STEP #1 - MAGTFTC organization conducting any activity, operation, or exercise that may result in the targeting, collection, retention, dissemination or reporting of information and intelligence concerning one or many "U.S. person(s)" and their property, submit notification via written correspondence or electronic mail to the MAGTFTC, MCAGCC senior intelligence officer.

EXEMPT: *Provost Marshal conducting criminal investigative activities and those CONUS anti-terrorism/force protection missions/activities allowed per DoD Regulation 5240.1.*

STEP #2 - SIO reviews the request per SECNAVINST 3820.3E and MCO 3800.2B. If necessary the SIO will clarify with the sponsoring MAGTFTC, MCAGCC organization as to the nature and scope of the activity. The SIO will then simultaneously staff the request to the SJA designated representative and the CIG. The SIO will serve as the coordinating staff officer to vet all SJA and CIG issues with the sponsoring MAGTFTC, MCAGCC organization. Per MCO 3800.2 HQMC points of contact should be contacted if necessary to resolve questions and ensure all issues are vetted.

HQMC POC's:

SJA - Counsel for the Commandant at (703) 614-2661  
CIG - Inspector General of the Marine Corps  
Intelligence Oversight Division at (703) 614-1348  
SIO - HQMC Director of Intelligence at (703) 614-2406/2522

STEP #3 - The SIO will forward the request to the Commanding General for approval including SJA and CIG concurrence or non-concurrence and all staffing comments. If necessary, the SIO will set-up and schedule a "Decision Brief" to the Commanding General with the sponsoring organization, SJA, and CIG to ensure all issues are vetted.

STEP #4 - If approved by the Commanding General, the SIO in conjunction with the SJA and CIG, will monitor the authorized activity to ensure compliance with the Commanding General's authorization, all laws, statutes, regulations, and directives.

STEP #5 - Once the Activity is complete the SIO will retain the authorization and all documentation for reports submission and periodic inspections.

Quarterly Intelligence Oversight Report Template



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BOX 788100  
TWENTYNINE PALMS, CALIFORNIA 92278-8100

3800  
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Date

From: Commanding General, Marine Air Ground Task Force Training Command,  
Marine Corps Air Ground Combat Center, Twentynine Palms, CA  
To: Commandant of the Marine Corps (IG), Headquarters U.S. Marine Corps,  
FOB #2 Navy Annex, Washington D.C. 20380-1775  
Via: Commanding General, Training and Education Command, 1019 Elliot Road,  
Quantico, VA 22134

Subj: QUARTERLY INTELLIGENCE OVERSIGHT REPORT, \_\_\_\_\_ QUARTER, FY \_\_\_\_\_

Ref: (a) MCO 3800.2B

1. Per the reference, the following informational report is submitted.
2. [A statement identifying any intelligence or counterintelligence activity that was illegal, improper, or contrary to applicable laws, statutes, directives, policies, and corrective action taken.]
3. [Identify intelligence oversight activities completed during this quarter (e.g., training, inspections, etc.) and any significant activities planned for the next quarter.]
4. [Provide any additional comments or suggestions for improving the intelligence oversight program developed locally or reported for the field.]
5. [Identify intelligence oversight point of contact and contact information.]

Signature (CG/By Direction)