



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
BOX 788100
TWENTYNINE PALMS, CALIFORNIA 92278-8100

CCO 3800.1B

6

FEB 18 2016

COMBAT CENTER ORDER 3800.1B

From: Commanding General
To: Distribution List

Subj: INTELLIGENCE OVERSIGHT FOR MARINE AIR GROUND TASK FORCE TRAINING
COMMAND, MARINE CORPS AIR GROUND COMBAT CENTER

Ref: (a) MCO 3800.2B
(b) Executive Order 12333, "United States Intelligence Activities,"
December 4, 1981, as amended by Executive Order 13470, July 30,
2008
(c) Department of Defense (DoD) 5240.1-R, "Procedures
Governing the Activities of DoD Intelligence Components that
Affect United States Persons," December 7, 1982
(d) SECNAVINST 3820.3E
(e) DoD Directive 5200.27, "Acquisition of Information Concerning
Persons and Organizations not affiliated with the DoD,"
January 7, 1980
(f) MCO 5040.6H
(g) SECNAVINST 5000.34E
(h) DoD Directive 5240.01, "DoD Intelligence Activities", August 27,
2007
(i) DoD OGC Memo, "Principles Governing the Collection of Internet
Addresses by DoD Intelligence and Counterintelligence Components,"
February 6, 2002
(j) National Imagery and Mapping Agency, Imagery Policy Series,
Section 9, part B, (Domestic Imagery), SECRET//X1
(k) Link to Checklist #240 - [http://www.hqmc.marines.mil/igmc/
Resources/FunctionalAreaChecklists.aspx](http://www.hqmc.marines.mil/igmc/Resources/FunctionalAreaChecklists.aspx)

Encl: (1) Intelligence Oversight Initial and Annual Refresher Training Brief
(2) Quarterly Intelligence Oversight Report Template
(3) MAGTFTC, MCAGCC Intelligence Oversight Review Process

1. Situation. The collection, retention, and dissemination of information concerning U.S. persons by U.S. Marine Corps (USMC) intelligence activities are governed by U.S. public laws and statutes, Executive Orders, and directives and regulations from DoD, Department of the Navy (DoN), and USMC, as contained in the references.

2. Cancellation. CCO 3800.1A.

3. Mission. To establish policy, procedures, and responsibilities governing the collection, retention, dissemination, inspection, and reporting of information concerning U.S. persons, by any personnel or organization

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

FEB 18 2016

operationally or administratively controlled by the Commanding General (CG), Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC), in accordance with the references.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. All personnel assigned to MAGTFTC, MCAGCC will strictly adhere to this Order, all public laws, Executive orders, and DoD, DoN, and USMC directives and regulations related to the collection, retention, dissemination, inspection, and reporting of information concerning U.S. persons.

(2) Concept of Operations. Intelligence Oversight is the program that ensures all USMC intelligence activities, operations, and programs are conducted in accordance with applicable U.S. laws, statutes, executive orders, and DoD, DoN, and USMC directives and regulations.

b. Subordinate Element Missions

(1) Commanding Officers, Assistant Chiefs of Staff, Officers-in-Charge, and Special Staff Officers

(a) Ensure all personnel that perform intelligence activities, as defined by reference (a), to include collection, production, retention, or dissemination of intelligence information, complete the initial Intelligence Oversight training within 30 days of assuming their duties. Signing enclosure (1) documents the required training. This includes all 02XX, 26XX, and any personnel assigned to Intelligence Instruction billets.

(b) Ensure all personnel complete the annual refresher Intelligence Oversight training by 30 September for each fiscal year thereafter.

(c) Intelligence Oversight training shall be conducted by the Special Security Office and submitted to the Special Security Officer (SSO). The annual Intelligence Oversight training shall be completed at the Special Security Office by 30 September, for each calendar year thereafter, while assigned aboard the Combat Center.

(d) Submit for CG approval, any intelligence activity that may collect, retain, disseminate, or report information concerning U.S. persons, to the Senior Intelligence Officer (SIO), via the MAGTFTC, MCAGCC Intelligence Oversight Officer.

(e) Report any suspected conduct or act that constitutes, or is related to, an intelligence activity that may violate applicable U.S. laws, Executive orders, or DoD, DoN, and USMC directives and regulations, to the SIO, Command Inspector General (CIG) or Staff Judge Advocate (SJA).

(2) SIO

(a) Design, implement, and administer the MAGTFTC, MCAGCC Intelligence Oversight Program, and exercise staff cognizance for this Order.

(b) Submit the MAGTF/TC, MCAGCC Intelligence Oversight Report, enclosure (2), to the CIG, according to the format and schedule specified in reference (a).

(c) Administer the MAGTF/TC, MCAGCC intelligence oversight review process per enclosure (3), ensuring the SJA and CIG review all requests prior to submission for the CG's approval.

(d) Maintain all MAGTF/TC, MCAGCC Intelligence Oversight training records, to include all initial Intelligence Oversight training and all annual refresher Intelligence Oversight training.

(e) Assist the CIG when requested to inspect any and all subordinate MAGTF/TC, MCAGCC organizations.

(3) CIG

(a) Provide oversight of the MAGTF/TC, MCAGCC Intelligence Oversight Program at the command and subordinate command level.

(b) Inspect the Intelligence Oversight Program at least every two years using the current USMC Inspector General Oversight- Intel/Non-Intel Sensitive Activities Checklist #240, see reference (k).

(c) Review all required intelligence oversight reports.

(d) Receive, investigate, and forward reports of Intelligence Oversight violations or questionable activity to the Inspector General of the Marine Corps, Intelligence Oversight Division within five working days.

(e) Ensure the SJA is consulted, as appropriate, but specifically as part of the review, investigation, or reporting of Intelligence Oversight violations or questionable activity.

(f) Advise the CG on the status of Intelligence Oversight policy and procedures.

(g) Submit a Quarterly Intelligence Oversight Report, enclosure (2), as required.

(4) SJA

(a) Serve as the legal review and advising authority to the CG for all Intelligence Oversight policy and procedures.

(b) Review all Intelligence Oversight Program reports prior to submission, when required.

(c) Review all command intelligence activities to ensure they are legal and consistent with applicable policies.

(5) Special Security Officer

(a) Appointed as the command Intelligence Oversight Officer.

FEB 18 2016

(b) Tasked with maintaining the annual training and daily responsibilities of tracking 02XX and 26XX personnel to ensure compliance with this Order, and DoD, DoN, and USMC directives and regulations.

c. Coordinating Instructions

(1) A "U.S. person" as defined by reference (a), includes U.S. citizens, permanent resident aliens, unincorporated associations substantially composed of U.S. citizens or permanent resident aliens, and corporations incorporated in the U.S. and not directed and controlled by a foreign government.

(2) No organization within MAGTF/TC, MCAGCC has the mission to collect and produce intelligence information. Several MAGTF/TC, MCAGCC organizations may routinely retain and disseminate intelligence information. Those organizations that routinely retain and disseminate intelligence include but are not limited to:

(a) Sensitive Compartmented Information Facility (SCIF) and Special Intelligence Communication Center personnel.

(b) Tactical Training Exercise Control Group.

(c) Marine Corps Tactics and Operations Group.

(d) Marine Corps Logistics Operations Group.

(e) MAGTF/TC G-3.

(f) MAGTF/TC G-6.

(g) MAGTF/TC G-7.

(h) Marine Corps Mountain Warfare Training Center.

(i) Marine Aviation Weapons and Tactics Squadron One.

(j) Joint Improvised Explosive Devices Defeat Organization.

(k) Geospatial Information & Services Office.

(3) The Intelligence Oversight Program defined in this Order does not apply to tenant operational forces and the resident Naval Criminal Investigative Service Office. Those unit's and organization's Intelligence Oversight are the responsibility of their operational chain of command.

(4) Intelligence Oversight does not apply to the Provost Marshal conducting criminal investigation activities and those Continental United States Anti-terrorism, Force Protection missions, and activities allowed per reference (h) and (j).

(5) Per reference (a), the MAGTF/TC, MCAGCC SIO is responsible for ensuring that all elements of the command's Intelligence Oversight Program, including training, request processing, and reporting, are implemented and properly administered. The initial and annual individual Intelligence Oversight training brief example is provided in enclosure (1).

FEB 18 2016

The SIO will submit all intelligence requests potentially involving a "U.S. person" via the MAGTF/TC, MCAGCC Intelligence Oversight review process, enclosure (2), for CG's approval. The SIO is also required to submit to the Commandant of the Marine Corps, Inspector General, Oversight Division, a quarterly Intelligence Oversight report using the template provided in enclosure (3), when required. As MAGTF/TC, MCAGCC does not own, maintain, or employ intelligence gathering equipment; HQMC does not require a Quarterly Intelligence Oversight Report, per higher headquarters. In cases where a unit training aboard the installation inadvertently commits or violates Intelligence Oversight directions, they will report the incident via their command's SSO. The MAGTF/TC, MCAGCC SSO will assist with onsite information gathering at the request of the training unit's chain of command.

5. Administration and Logistics. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of Combat Center Orders can be found at <http://www.29palms.marines.mil/Staff/G1Manpower/AdjutantOffice/Orders.aspx>.

6. Command and Signal

a. Command. This Order is applicable to personnel and organizations operationally or administratively controlled by the CG, MAGTF/TC, MCAGCC.

b. Signal. This Order is effective the date signed.


J. F. HARP
Chief of Staff

Distribution: A

FEB 18 2016

Intelligence Oversight Initial and Annual Refresher Training Brief

1. Purpose. This information is intended to provide the baseline curriculum for an intelligence unit or staff Intelligence Oversight awareness program for MAGTFTC, MCAGCC.

2. Background. To deter all DoD intelligence agencies and personnel from infringing upon the Constitutional rights of U.S. persons, all military, civilian, and contractor personnel serving in intelligence and counterintelligence billets or units that are required to be knowledgeable of Intelligence Oversight policy.

3. DoD/DoN/MAGTFTC, MCAGCC Intelligence Oversight Program

a. Intelligence Oversight is the process of ensuring that all DoD/DoN/MAGTFTC, MCAGCC intelligence, counterintelligence, and intelligence related activities are conducted in accordance with applicable U.S. law, Presidential Executive Orders, and DoD/DoN/USMC, and MAGTFTC, MCAGCC directives and regulations.

b. The DoD Intelligence Oversight program has two main objectives. The program is designed to ensure that the DoD can conduct its intelligence and counterintelligence missions while protecting the statutory and constitutional rights of U.S. persons.

c. The term "U.S. persons" includes U.S. citizens, but it is broader. It also includes permanent resident aliens, unincorporated associations substantially composed of U.S. citizens or permanent resident aliens, and corporations incorporated in the U.S. and not directed and controlled by a foreign government.

d. The Marine Corps Intelligence Oversight program falls within the purview of the Inspector General and applies to all personnel assigned or attached to units or staffs with a designated intelligence mission. These include Active, Reserve, TAD, and contractor personnel.

e. Generally, Marine Intelligence personnel may not intentionally target, collect, retain, or disseminate information on U.S. persons CONUS or OCONUS. Information pertaining to U.S. persons posing a threat to DoD personnel, resources or activities, is criminal information and falls under the purview of law enforcement and security.

f. Exceptions do exist which allow intelligence and counterintelligence components to receive, retain, and disseminate information on U.S. persons. Even under these circumstances, military intelligence personnel are limited to the 13 categories of information laid out in Procedure 2 of DoD Regulation 5240.1-R.

4. Questions. Questions concerning Intelligence Oversight and the targeting, collection, retention, or dissemination of information concerning U.S. persons should be addressed to the MAGTFTC, MCAGCC SIO, SJA, or CIG. Violations and even "questionable activities" (actions that may be violations) must be referred to IGMC, Oversight Office. Commanders/OICs must ensure no adverse actions are taken against personnel who report questionable activities.

FEB 18 2016

5. Bottom Line Caution. Any occasion where our intelligence or counterintelligence personnel seem to require collection, retention, or dissemination of information on U.S. persons should be run by the Inspector General and SJA first. Any and all MAGTF/TC, MCAGCC organizations conducting activities (training/operations/any other) that may target, collect, retain, disseminate or report information concerning U.S. persons must be forwarded to the SIO via vetting by the SJA and CIG for approval by the CG.

Signature _____ Date _____

Note: Forward to the MAGTF/TC, MCAGCC SSO for retention Intelligence Oversight Training Records

SSO Phone: (760) 830-6690/6691

SAMPLE

FEB 18 2016

Quarterly Intelligence Oversight Report Template

UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
BOX 788100
TWENTYNINE PALMS, CALIFORNIA 92278-8100

3800
6
Date

From: Commanding General, Marine Air Ground Task Force Training Command,
Marine Corps Air Ground Combat Center, Twentynine Palms, CA
To: Commandant of the Marine Corps (IG), Headquarters U.S. Marine Corps,
FOB #2 Navy Annex, Washington D.C. 20380-1775
Via: Commanding General, Training and Education Command, 1019 Elliot Road,
Quantico, VA 22134
Subj: QUARTERLY INTELLIGENCE OVERSIGHT REPORT, _____ QUARTER, FY _____
Ref: (a) MCO 3800.2B

1. Per the reference, the following informational report is submitted.
2. [A statement identifying any intelligence or counterintelligence activity that was illegal, improper, or contrary to applicable laws, statutes, directives, policies, and corrective action taken.]
3. [Identify intelligence oversight activities completed during this quarter (e.g., training, inspections, etc.) and any significant activities planned for the next quarter.]
4. [Provide any additional comments or suggestions for improving the intelligence oversight program developed locally or reported for the field.]
5. [Identify intelligence oversight point of contact and contact information.]

Signature (CG/By Direction)

Enclosure (2)

FEB 18 2016

MAGTFTC, MCAGCC Intelligence Oversight Review Process

STEP #1 - MAGTFTC organization conducting any activity, operation, or exercise that may result in the targeting, collection, retention, dissemination or reporting of information and intelligence concerning "U.S. person(s)" and their property, submit notification via written correspondence or electronic mail to the MAGTFTC, MCAGCC Senior Intelligence Officer.

EXEMPT: Provost Marshal conducting criminal investigative activities and those CONUS Anti-terrorism/Force Protection missions/activities allowed per DoD Regulation 5240.1.

STEP #2 - SIO reviews the request per SECNAVINST 3820.3E and MCO 3800.2B. If necessary the SIO will clarify with the sponsoring MAGTFTC, MCAGCC organization as to the nature and scope of the activity. The SIO will then simultaneously staff the request to the SJA designated representative and the CIG. The SIO will serve as the coordinating staff officer to vet all SJA and CIG issues with the sponsoring MAGTFTC, MCAGCC organization. Per MCO 3800.2 HQMC points of contact should be contacted if necessary to resolve questions and ensure all issues are vetted.

HQMC POC's:

SJA - Counsel for the Commandant at (703) 614-2661
CIG - Inspector General of the Marine Corps
Intelligence Oversight Division at (703) 614-1348
SIO - HQMC Director of Intelligence at (703) 614-2406/2522

STEP #3 - The SIO will forward the request to the Commanding General for approval including SJA and CIG concurrence or non-concurrence and all staffing comments. If necessary, the SIO will set-up and schedule a "Decision Brief" to the Commanding General with the sponsoring organization, SJA, and CIG to ensure all issues are vetted.

STEP #4 - If approved by the Commanding General, the SIO in conjunction with the SJA and CIG, will monitor the authorized activity to ensure compliance with the Commanding General's authorization, all laws, statutes, regulations, and directives.

STEP #5 - Once the activity is complete the SIO will retain the authorization and all documentation for reports submission and periodic inspections.