



**UNITED STATES MARINE CORPS**  
MARINE AIR GROUND TASK FORCE TRAINING COMMAND  
MARINE CORPS AIR GROUND COMBAT CENTER  
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CCO 5100.2A  
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17 APR 14

COMBAT CENTER ORDER 5100.2A

From: Commanding General  
To: Distribution List

Subj: ASBESTOS CONTROL PROGRAM

Ref: (a) MCO P5090.2A w/Ch 1-3  
(b) CCO P5090.8B  
(c) 40 CFR 763 Subpart E  
(d) 40 CFR 61 Subpart M  
(e) 29 CFR 1910, 1926  
(f) 8 CCR 341, 1529, 5208  
(g) MDAQMD Regulation III  
(h) OPNAVIST 5100.23, Chapter 17  
(i) USACE EM 385-1-1  
(j) <http://www.29palms.marines.mil/Staff/G1Manpower/AdjutantOffice/CCO.aspx>

1. Situation. Federal agencies are required to ensure all civilian and military personnel aboard federal installations are in compliance with federal, state, and local regulations as referenced in this Order.

2. Cancellation. CCO 5100.2.

3. Mission. To publish instructions for the conduct, recordkeeping, and reporting of the Asbestos Control Program.

4. Execution. Ensure all civilians and military personnel aboard the Combat Center implement federal, state, and local regulations when asbestos containing material (ACM) is present or presumed present.

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. To ensure that all Marines and civilians operating aboard the Combat Center comply with this Order, the references, and the law.

(2) Concept of Operations

(a) Records shall be maintained so that they can be located, reviewed, updated, and protected from damage. Records include, but are not limited to, Waste Shipment Records (WSR), training certificates, contracts, building inspection records, regulatory notifications, asbestos medical surveillance records, air sampling records, and appointment letters.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

(b) A two hour annual asbestos awareness training is required for environmental compliance coordinators, maintenance personnel, and custodial personnel who work in a building that may contain ACM.

(c) Facilities shall have an asbestos building survey conducted in accordance with the references. If a facility does not have an asbestos survey, it will be presumed to have ACM until proven otherwise. Regardless of age, all facilities shall have a survey conducted prior to any renovation or demolition.

(d) Construction contracts and activities expected to disturb ACM must be in compliance with this Order, state and federal regulations, and have a competent person with Accredited Asbestos Contractor Supervisor designated to ensure regulatory compliance.

(e) Ensure National Environmental Policy Act documentation is included in all projects that are expected to disturb ACM.

(f) Ensure Public Works approval via work request for all construction, demolition, renovation, or building modifications.

b. Subordinate Element Missions

(1) Assistant Chief of Staff G-4. Ensure that Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC) is in compliance with the Asbestos Control Program.

(2) Director, Natural Resources and Environmental Affairs

(a) Ensure base-wide compliance with this Order, state, and federal regulations for recordkeeping, documentation, and disposal of ACM.

(b) Appoint in writing an Asbestos Program Manager (APM) for the installation. The appointee will be certified by an accredited training program for Building Inspection and Management Planning. The appointee will provide asbestos awareness training and base-wide asbestos program support for all asbestos issues. The appointee will be the activity point of contact for federal, state, and local environmental agencies. The appointee will be responsible for establishing and supporting the Combat Center's Asbestos Management Team and for reviewing and approving Asbestos Abatement Plans.

(c) Coordinate turn-in and disposal of all ACM base-wide, provide related technical assistance, and maintain WSRs. Natural Resources and Environmental Affairs (NREA) is the only authorized agency aboard the Combat Center to review and sign all WSRs for ACM. All WSRs must be signed by the disposal site operator and returned to NREA within 30 days of delivery of waste to disposal site.

(3) Director, Public Works Division

(a) Identify facilities that contain ACM.

(b) Manage ACM in place and maintain ACM in good condition. Ensure all contract specifications for renovation or demolition projects are in compliance with this Order and all federal, state, and local regulations.

(c) Post warning signs at the entrance of areas containing friable or thermal systems insulation ACM where personnel can be expected to enter. Signs must conform to federal regulation.

(d) Plan and program construction, demolitions, and renovations to include specifications for sampling, abatement, and disposal of ACM in accordance with this Order, federal, state, and local regulations.

(e) For facility renovations, notify each affected person as soon as possible, but no later than five working days after the receipt of the results of any asbestos monitoring. Personnel shall be notified to the presence, location, and quantity of ACM within their workplace. Within 10 days of the end of work completion, personnel shall be informed of the presence, location, and quantity of ACM remaining in their workplace.

(f) Appoint in writing an APM for facilities. The appointee will be certified by an accredited training program for building inspection and management planner. The appointee will provide asbestos awareness training and asbestos program support for Public Works Department facilities issues and personnel. The appointee will support the Combat Center's Asbestos Management Team. The appointee will be responsible for reviewing and approving Asbestos Abatement Plans for the Public Works Department.

(g) A two hour annual asbestos awareness training is required for maintenance and facilities personnel who work in a building that may contain ACM.

(4) Resident Officer-in-Charge of Construction

(a) Ensure National Environmental Policy Act documentation is included in all contracts for construction that are expected to disturb ACM.

(b) Ensure government monitors and inspectors complete annual two hour asbestos awareness training. Ensure the contractor's regulatory compliance by conducting frequent and regular inspections of job sites, materials, and equipment.

(c) Ensure the contractor notifies the Mojave Desert Air Quality District 20 working days prior to commencement of all renovation and demolition projects and pay all necessary fees.

(d) Ensure the contractor coordinates all disposal of ACM through NREA.

(e) Appoint in writing an APM. The appointee will ensure appropriate Resident Officer-in-Charge of construction personnel receive two hour asbestos awareness training. The appointee will support the Combat Center's Asbestos Management Team.

(5) Assistant Chief of Staff Marine Corps Community Services

(a) Prior to all construction or renovations to the Marine Corps Community Services (MCCS) facilities, MCCS and/or indirect service contractors shall inspect the building for ACM as per the references.

(b) Appoint in writing an APM for MCCS. The appointee shall attend asbestos awareness training and asbestos program support for MCCS facilities issues. The appointee will support the Combat Center's Asbestos Management Team.

(c) Post warning signs at the entrance of areas containing friable or thermal systems insulation ACM in which personnel can be expected to enter. Signs must conform to federal regulation.

(d) For facility renovations, notify each affected person as soon as possible, but no later than five working days after the receipt of the results of any asbestos monitoring. Personnel shall be notified to the presence, location, and quantity of ACM within their workplace. Within 10 days of the end of work completion, personnel shall be informed of the presence, location, and quantity of ACM remaining in their workplace.

(e) Ensure all construction that is expected to disturb ACM at MCCS facilities is in compliance with this Order, state, and federal regulations.

(f) Ensure maintenance, facility, and custodial personnel complete the annual two hour asbestos awareness training.

(6) Assistant Chief of Staff G-7

(a) Appoint in writing an Asbestos Safety Program Oversight Coordinator (ASPOC) to be certified by an accredited training program for oversight of base-wide asbestos safety. The appointee will support the Combat Center's Asbestos Management Team.

(b) Ensure base-wide regulatory compliance by conducting frequent and regular inspections of facilities and work centers.

(c) Provide the training and management oversight of the Respiratory Protection Program.

(d) Ensure Occupational Safety and Health personnel coordinate with the ASPOC prior to inspecting facilities or work centers expected to have ACM aboard MAGTFCTC, MCAGCC.

(7) Commanding Officer, Naval Hospital

(a) Develop and administer the Asbestos Medical Surveillance Program (AMSP). Maintain records for all civilian and military personnel in the AMSP.

(b) The AMSP shall be available to all government personnel determined by the Naval Hospital to require services of the AMSP. Contractor personnel will not be authorized or included in the AMSP.

(c) Appoint in writing an APM. The appointee shall attend an annual two hour asbestos awareness training. The appointee will support the Combat Center's Asbestos Management Team.

(d) Prior to all construction or renovations to the naval hospital facilities, naval hospital and/or indirect service contractors shall inspect the building for ACM as per the references.

(e) For facility renovations, notify each affected person as soon as possible, but no later than five working days after the receipt of the results of any asbestos monitoring. Personnel shall be notified to the presence, location, and quantity of ACM within their workplace. Within 10 days of the end of work completion, personnel shall be informed of the presence, location, and quantity of ACM remaining in their workplace.

(f) Ensure all construction that is expected to disturb ACM or presumed ACM at the naval hospital facilities is in compliance with this Order, state, and federal regulations.

(8) Staff Judge Advocate. In coordination with the Western Area Counsel Office, review and advise during the Combat Center ACM decision-making to ensure compliance with applicable laws and regulations and advise the Commanding General and/or staff of appropriate action(s); provide legal advice for regulatory and legal actions involving ACM brought against the Combat Center and personnel acting within the scope of their employment.

(9) Tenant Commands. Each Commanding Officer will establish and implement awareness training, command inspection programs, and other internal controls to ensure compliance with applicable regulations set forth in this Order.

5. Administration and Logistics. Distribution Statement A directives issued by the Commanding General are distributed via email upon request and can be viewed at <http://www.29palms.marines.mil/Staff/G1Manpower/AdjutantOffice/CCO.aspx>.

6. Command and Signal

a. Command. This Order is applicable to all commands, organizations, units, and activities located aboard the Combat Center except as exempted above.

b. Signal. This Order is effective the date signed.

  
J. B. HANLON  
Chief of Staff

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