



**UNITED STATES MARINE CORPS**  
MARINE AIR GROUND TASK FORCE TRAINING COMMAND  
MARINE CORPS AIR GROUND COMBAT CENTER  
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CCO 5300.4F  
1E  
JAN 04 2013

COMBAT CENTER ORDER 5300.4F

From: Commanding General  
To: Distribution List

Subj: FLEET ASSISTANCE PROGRAM (FAP)

Ref: (a) MCO 1000.8  
(b) MCO 5311.1D  
(c) FAP Standard Operating Procedures  
(d) CCBul 5310

1. Situation. Pursuant to reference (a), the FAP is intended to provide the Commanding General (CG), Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC) with sufficient manpower resources to accomplish current, new, or increased workload to support the resident operating force commands.

2. Cancellation. CCO 5300.4E.

3. Mission. Direct the implementation, assignment, administration, training, and operational control of personnel assigned from the 1st Marine Division, 3d Marine Aircraft Wing, 1st Marine Logistics Group, and Marine Corps Communication-Electronics School to the FAP.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent

(a) This Order is to establish detailed formal instructions for the assignment, termination, and administrative matters of FAP personnel provided to MAGTFTC, MCAGCC Headquarters Battalion (HqBn) by resident units.

(b) Determine the total personnel requirement based on the approved HqBn and resident unit table of organization and Enlisted Staffing Goal Models requirements. Modifications to these authorizations are contingent upon the joint approval of the CG, MAGTFTC, MCAGCC and the commander of the appropriate resident unit. Per reference (b), all parties recognize that combat readiness and efficiency of the operational forces are the primary consideration in the assignment of the FAP requirement.

(2) Concept of Operations

(a) The FAP involves the temporary assignment of military personnel to MAGTFTC, MCAGCC HqBn to offset new or additional workloads

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resulting from the presence of resident commands aboard MAGTFTC, MCAGCC. The intent of the program is to achieve full use of personnel, while continuing to ensure the maintenance of occupational skills.

(b) Reference (c) can be viewed at <https://wpt.29palms.usmc.mil/dirs/manpower/intranet/FAP%20SOP.PDF>. The instructions in this Order and references (c) and (d) encompass the following categories of personnel:

1. Category 1. Billet requires specific primary military occupational skill. A billet where the military occupational skill (MOS) is common to both HqBn and the tenant unit (i.e., legal, military policeman, food service specialist), but the support service is provided exclusively by HqBn. All personnel in this category will normally be assigned for their entire tour. Exception to this policy must be requested by the providing command via the Personnel Officer, Center Personnel and authorized specifically by the CG, MAGTFTC, MCAGCC.

2. Category 2. Billet requires specific MOS. Billets with an MOS common to MAGTFTC, MCAGCC and the resident unit, and both provide the support service. These billets are to be staffed at 100% and personnel are usually assigned for not less than 12 months.

3. Category 3. Any billet not in category 1 or 2. Personnel will be assigned to these billets for a minimum of six months, but should not remain in excess of 12 months due to the deterioration of primary MOS proficiency.

(c) Operational and administrative control of all FAP personnel assigned will fall under the CG, MAGTFTC, MCAGCC. Category 1 and 2 FAP personnel may be assigned temporary additional duty (TAD) to attend formal schools during which time replacements are not required. Category 3 FAP personnel will not be assigned TAD.

b. Subordinate Element Missions. Commanders, Assistant Chiefs of Staff, Directors, and Officers In Charge will comply with the instructions contained in this Order.

#### 5. Administration and Logistics

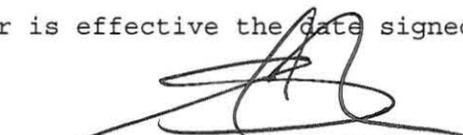
a. Distribution statement A directives issued by the CG are distributed via e-mail upon request and can be viewed at <http://www.29palms.usmc.mil/dirs/manpower/adj/ccotoc.asp>.

b. Recommendations concerning the contents of this Order and the FAP standard operating procedures are invited. Such recommendations will be forwarded to the Center Personnel Officer via the appropriate chain of command.

#### 6. Command and Signal

a. Command. This Order applies to all units aboard MAGTFTC, MCAGCC.

b. Signal. This Order is effective the date signed.



G. C. AUCOIN  
Chief of Staff