



**UNITED STATES MARINE CORPS**  
MARINE AIR GROUND TASK FORCE TRAINING COMMAND  
MARINE CORPS AIR GROUND COMBAT CENTER  
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TWENTYNINE PALMS, CALIFORNIA 92278-8100

CCO 6600.3L  
DENTAL  
APR 25 2013

COMBAT CENTER ORDER 6600.3L

From: Commanding General  
To: Distribution List

Subj: OPERATION OF THE COMBAT CENTER DENTAL CLINIC AND AVAILABILITY OF  
TREATMENT FOR AUTHORIZED PERSONNEL

Ref: (a) NAVMED P-117, CHAPTER 6, DENTAL CORPS  
(b) MCO 6600.3A  
(c) MEMORANDUM FROM THE ASSISTANT SECRETARY OF DEFENSE (HEALTH  
AFFAIRS) DATED 25 JUL 2007

1. Situation. To promulgate dental sick call hours, hours of operation, customer unit responsibilities, and to define the availability of dental treatment for all eligible personnel. Routine dental care for family members and retired personnel is not available.

2. Cancellation. CCO 6600.3K.

3. Mission. The 23rd Dental Company, 1st Dental Battalion, 1st Marine Logistics Group (MLG), provides comprehensive dental care in support of Navy and Marine Corps shore activities, units of the operating forces, and other personnel within the geographical area as may be authorized or directed by higher authority.

4. Execution. To ensure that all eligible personnel receive the best possible dental care.

a. Commanding Officers and Officers In Charge

(1) Personnel reporting to or departing from units aboard the combat center are required to check their dental records in and out in person with the dental clinic. Individuals are not authorized to maintain their own dental records as outlined in reference (a). Processing of check-ins/outs will normally be conducted from 0700 to 1530, Monday through Friday, excluding holidays. Students attached to the Marine Corps Communication-Electronics School (MCCES) will not personally check in and out at the dental clinic. These personnel will be processed through the Student Movement Coordination Center at MCCES. However, any student who has not received a dental examination in the past year will personally check-in their dental record.

(2) All active duty personnel assigned to units aboard the combat center are required to receive an annual Type II dental examination. Personnel checking in and out who have not received a dental examination within the past year, as entered in the individual patient dental record (NAVMED 6600/13), will be asked to receive dental examination at that time. In accordance with reference (b and c), the dental clinic must maintain a 95

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percent operational dental readiness of all active duty units. Each unit can access a daily list of personnel requiring treatment via the web based Dental Common Access System (DENCAS) database. It is the responsibility of the unit to ensure that their personnel report to the dental clinic for examinations and treatment.

(3) Routine and annual dental examinations will normally be conducted from 0700 to 1100 and 1300 to 1530, Monday through Friday.

b. Marine Liaison

(1) The Marine Liaison will serve as the main dental point of contact for all commands and shall establish a unit liaison for each tenant command.

(2) Shall utilize the DENCAS system, on a weekly basis, to email a list of patients requiring treatment to all command dental liaisons and senior leadership.

(3) Hand deliver class four list to each unit's senior leadership on a monthly basis.

(4) Utilize unit's leadership and unit liaison to coordinate dental block stand-downs if required.

(5) Communicate and coordinate with front desk staff for all stand-downs to account for scheduling in DENCAS.

(6) Network with instructors of MCCES to ensure adequate treatment times are allotted prior to student transfers.

(7) Work with individual units and IPAC to ensure all members who are no longer attached to units aboard the Combat Center are removed from the DENCAS system.

(8) Submit failure reports via email weekly.

c. Unit Dental Liaisons

(1) Liaisons will ensure that the Marine Corps Total Force System (MCTFS) names for their unit are accurate. This will be completed due to the fact that the Dental Common Access System (DENCAS) database is automatically populated based on MCTFS data.

(2) Liaisons will verify and reconcile unit personnel rosters with dental records in coordination with the Marine liaison. Additionally, unit dental liaisons will provide the Marine liaison with an accurate alpha roster which will include name, date of birth, phone number, and email address.

(3) Ensure each unit service member has a dental record and it accompanies the service member upon check-in to the dental clinic. This responsibility includes the transfer of the dental record upon detachment.

(4) Coordinate appointments with the Marine liaison to increase dental readiness.

(5) Attend monthly meetings as scheduled by the Marine liaison.

d. Hours of Operation

(1) The normal operating hours for the Combat Center Dental Clinic are from 0700 to 1100 and 1300 to 1600, Monday through Friday. Acute care is seen during normal operating hours.

(2) Dental examinations for DD 2808 physicals are seen during normal working hours.

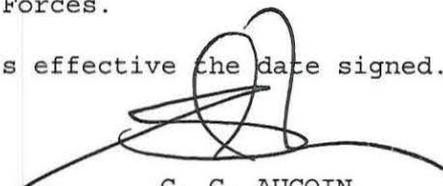
(3) Dental has a 24 hour duty section to treat emergency, eligible, patients.

5. Administration and Logistics. Distribution statement A directives issued by the Commanding General are distributed via e-mail upon request and can be viewed at <http://www.29palms.marines.mil/Staff/G1Manpower/AdjutantOffice/CCO.aspx>.

6. Command and Signal

a. Command. This Order is applicable to all eligible active-duty and reserve members of the Armed Forces.

b. Signal. This Order is effective the date signed.



G. C. AUCOIN  
Chief of Staff