



UNITED STATES MARINE CORPS  
MARINE AIR GROUND TASK FORCE TRAINING COMMAND  
MARINE CORPS AIR GROUND COMBAT CENTER  
BOX 788100  
TWENTYNINE PALMS, CA 92278-8100

5760  
RM

APR 03 2015

LETTER OF INSTRUCTION 17-15

From: Commanding General  
To: Distribution List

Subj: CUB SCOUT PACK 78 SPRING CAMP ABOARD THE MARINE CORPS AIR GROUND  
COMBAT CENTER

Ref: MCO 5760.4C

Encl: (1) 2015 Cub Scout Pack 78 Campout Schedule of Events

1. Situation. The Marine Corps has historically supported the Boy Scouts of America and the Cub Scouts. The Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC) sponsors Cub Scout Pack 78 through the Religious Ministries Directorate (RMD). In accordance with the reference, Cub Scout Pack 78 is conducting a spring campout aboard the Combat Center on 10-12 April 2015.

2. Mission. Assign tasks and responsibilities for MAGTFTC, MCAGCC support of the 2015 Cub Scout Pack 78 Campout.

3. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. To provide Cub Scout Pack 78 logistical support as they conduct their Campout while ensuring the Campout is conducted safely and a positive relationship is maintained with the local community.

(2) Concept of Operations. Cub Scout Pack 78 will host the Campout at Range 103 for approximately 70 Cub Scouts, their families, and Scout Leaders. The Cub Scouts and their families will set up their own campsite and they will be responsible for all their own meals. The Campout will be conducted as follows:

(a) Day one (10 April): The Cub Scouts, their families and Scout Leaders will receive the required range safety briefs prior to occupying Range 103. Upon arrival at Range 103, they will establish a campsite. After establishing the campsite, they will set up a fire pit.

(b) Day two (11 April): The Cub Scouts, their families and Scout Leaders will participate in the events outlined in the enclosure at Range 103. During the day, they will return to mainside to observe a static display at Exercise Support Division.

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(c) Day three (12 April): The Cub Scouts, their families and Scout Leaders will clean up their camp and depart the Combat Center upon completion of the events outlined in the enclosure.

b. Subordinate Element Missions

(1) Assistant Chief of Staff (AC/S) Religious Ministries (RM). Plan and coordinate this event.

(2) AC/S G-3

(a) Assist the RMD with the planning and coordination of the event.

(b) Schedule desert survival brief, unexploded ordnance brief, and Natural Resources and Environmental Affairs (NREA) brief with Range Safety for all personnel attending the Campout.

(c) Schedule Range 103 through Range Control.

c. Coordinating Instructions

(1) The AC/S RM is the coordinator for this event and can be reached at (760) 830-4463.

(2) Hold Harmless Agreements

(a) Non-Department of Defense civilians must sign the MAGTFTC, MCAGCC Hold Harmless Agreement in order to occupy any training area aboard the Combat Center.

(b) The scouts' parents or legal guardians must sign the MAGTFTC, MCAGCC Hold Harmless Agreement in order for the scouts to occupy any training area aboard the Combat Center.

(3) Cub Scout Pack 78 is responsible for the following:

(a) Provide a safety plan to the G-3.

(b) Identify the Range Safety Officer (RSO) and Officer-in-Charge for the conduct of the Campout.

(c) Obtain a burn permit from the Combat Center Fire Department.

(d) Obtain a burn permit from the NREA.

(e) Provide a roster of the participating personnel to the AC/S G-3 NLT 8 April 2015.

(f) Submit completed Range Deviation Request to the AC/S G-3.

(g) Submit completed Hold Harmless Agreements due to the AC/S G-3.

(h) Provide a certified emergency medical technician to be present with the Scouts during the Campout activities. In the event of any

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medical emergency situation, the Cub Scout Representative or Pack Leader will notify Emergency Medical Services (EMS) via telephone by dialing (760) 830-3333 or (760) 830-3334. After EMS has been notified, the RSO will notify the Headquarters Battalion Officer of the Day at (760) 830-6806 and the Command Duty Officer at (760) 830-7200.

(i) Provide a safety vehicle with driver for the event.

4. Administration and Logistics

a. Transportation. Participants will use privately owned vehicles (POVs) for transportation to and from the training area. POVs must be registered through range control prior to occupying the training area.

b. Uniform. Personnel will wear attire that is appropriate with the climate.

c. Safety

(1) Personal Protective Equipment. None.

(2) Medical Evacuation (MEDEVAC). RSO and/or Officer-in-Charge will request MEDEVAC per range standard operating procedures.

(3) A certified medical technician, a dedicated safety vehicle, and a driver will be present during all scout activities.

d. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of all letters of instruction (LOI) can be found at: <http://www.29palms.marines.mil/Staff/G1Manpower/AdjutantOffice/LOI.aspx>.

5. Command and Signal

a. Command. This LOI is applicable to all active duty, reserve, and civilian personnel participating in this event.

b. Signal. This LOI is effective the date signed.

  
J. B. HANLON  
Chief of Staff

Distribution: A

Letter of Instruction 17-15

2015 Cub Scout Pack 78 Campout Schedule of Events

10 April

<i>Time</i>	<i>Event</i>	<i>Location</i>
1400	Pack 78 RSO and OIC Check out and occupy Range 103	Range 103
1700	Scouts and Family receive Desert Survival, UXO, and NREA briefs	Range Safety Class Room
1700-2000	Scouts and Families establish camp	Range 103
1930	Opening Campfire	Range 103
2200	Taps	Range 103

11 April

<i>Time</i>	<i>Event</i>	<i>Location</i>
0700	Reveille, Breakfast, & Clean Up	Range 103
0830	Round Robin of scouting events & competitions	Range 103
1100	Lunch & Clean-up	Range 103
1300	Round Robin of scouting events & competitions	Range 103
1700	Dinner	Range 103
1930	Campfire	Range 103
2200	Taps	Range 103

12 April

<i>Time</i>	<i>Event</i>	<i>Location</i>
0700	Reveille, Breakfast, & Clean-up	Range 103
0830	Pack tears down camp	Range 103
1100	Pack checks out of TA	Range 103