



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
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SEP 14 2015

LETTER OF INSTRUCTION 42-15

From: Commanding General
To: Distribution List

Subj: 2015 NATIONAL PREPAREDNESS MONTH AND AMERICA'S PREPAREATHON!

Ref: (a) White House Memorandum: 2015 National Preparedness Month and America's PrepareAthon!
(b) DoD National Preparedness Month Planning Guide September 2015
(c) SECDEF MESSAGE: DoD Participation in the September 2015 National Preparedness Month
(d) MCO 3440.9

1. Situation. The Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC) must prepare for, respond to, and recover from, a wide range of natural and manmade threats and incidents to sustain the Marine Corps' training mission, and to prevent or mitigate loss of life, undue suffering, and damage to property. It is essential that we provide the community with information on how to prepare for various emergencies that they might face. Per the references, the National Preparedness Month and America's PrepareAthon! campaigns are designed to increase preparedness, and resilience through awareness of the hazards that threaten our communities and to increase the practice of preparedness actions to minimize our vulnerability to disasters and emergencies. The emphasis of the campaign focuses on emergency communication planning, to include planning for evacuation or sheltering in place, and developing a family emergency communication plan.

2. Mission. From 1 to 30 September, 2015 MAGTFTC, MCAGCC will be taking part in the National Preparedness Month and America's PrepareAthon! with the overarching theme of: "Don't Wait. Communicate. Make Your Emergency Plan Today".

3. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. This month-long event will provide personnel the opportunity to learn more about being prepared for an emergency, both at work and at home.

(2) Concept of Operation. The scope of this event will be to provide emergency preparedness information via various media platforms, and to host a preparedness booth to share information with the public.

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b. Subordinate Element Missions

(1) Assistant Chiefs of Staff (AC/S), Commanding Officers, Officers-in-Charge, and Special Staff Officers

(a) Provide all personnel with the link to the Marine Corps Emergency Preparedness Program "Ready Marine Corps" website: <http://www.ready.marines.mil>.

(b) Encourage all Marines and civilian personnel to sign up for the Marine Corps mass notification system at <http://www.ready.marines.mil/StayInformed/EmergencyActions/MarineCorpsMassNotificationSystem.aspx> in order to receive emergency warnings and alerts that are associated to MAGTF/TC, MCAGCC.

(2) AC/S G-5

(a) Publish articles in the Observation Post, and other social media outlets, in regards to flash flooding, extreme heat, drought, power outages, and MCAGCC's participation in the America's PrepareAthon! day.

(b) Post messages on social media throughout the month using the hashtags #Natlprep, #MCAGCCPrepares, #Prepareathon, and @Prepareathon when sharing preparedness tips, actions, and events.

(3) AC/S G-7

(a) Prepare and sponsor an informational booth each week during September, with emergency preparedness educational activities that encourage greater participation by families and dependents, in accordance with reference (a).

(b) Register all installation activities on www.defense.gov and prepare and provide an After Action Report to Training and Education Command G-3/5/7 (Mission Assurance), as per reference (b), no later than 12 October 2015.

(4) AC/S Marine Corps Community Services

(a) Post messages on social media throughout the month using the hashtags #MCAGCCPrepares, #Prepareathon, and referencing @Prepareathon.

(b) Include the September National Preparedness Month and the PrepareAthon! Day logos on the website and marquis for the month of September.

(c) Encourage all Family Readiness Officers to provide Marine Corps personnel and family members with preparedness information through EMarine.org, and through Social Media, using the hashtags #MCAGCCPrepares, #Prepareathon, and referencing @Prepareathon.

(5) Tenant and Supporting Commands aboard MCAGCC

(a) All tenant commands are requested to review their Emergency Action Plans and to encourage personnel to visit the Emergency Preparedness Program "Ready Marine Corps" website: <http://www.ready.marines.mil> to gain more information on how to prepare for an emergency.

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(b) Encourage all Family Readiness Officers to provide Marine Corps personnel and family members with preparedness information through EMarine.org and through Social Media using the hashtags #MCAGCCPrepares, #Prepareathon, and referencing @Prepareathon.

c. Coordinating Instructions. The point of contact for any questions on this letter of instruction (LOI) is Michael Burns, (760) 830-1884 or michael.f.burns@usmc.mil.

4. Administration and Logistics. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of Combat Center LOIs can be found at <http://www.29palms.marines.mil/Staff/G1Manpower/AdjutantOffice/LOI.aspx>.

5. Command and Signal

a. Command. This LOI is applicable to active duty, reserve, civilian, and contractor personnel.

b. Signal. This LOI is effective the date signed.


J. F. HARP
Chief of Staff

Distribution: A