



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
BOX 788100
TWENTYNINE PALMS, CALIFORNIA 92278-8100

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NOV 30 2015

LETTER OF INSTRUCTION 59-15

From: Commanding General
To: Distribution List

Subj: JOSHUA TREE ELEMENTARY SCHOOL WINTER FESTIVAL

1. Situation. The Commanding General, Marine Air Ground Task Force Training Command, Marine Corps Air Ground Combat Center has directed the Assistant Chief of Staff (AC/S) G-5, Community Plans and Liaison Office to support the Joshua Tree Elementary School Winter Festival on 4 December 2015.

2. Mission. To publish information and instructions for the support of the Joshua Tree Elementary School Winter Festival.

3. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. To maintain positive relations between the Combat Center and the citizens of the Morongo Basin.

(2) Concept of Operations. Contingent on operational management, support the Joshua Tree Elementary School Winter Festival by providing personnel and equipment.

b. Subordinate Element Missions

(1) AC/S G-5, Public Affairs Office. Provide appropriate media coverage for this event.

(2) AC/S G-7

(a) Provost Marshal Office. Provide the Mobile Command Post to participate in the Winter Festival.

(b) Fire Department. Provide a fire engine and crew to participate in the Winter Festival.

c. Coordinating Instructions

(1) The Coordinating Officer for this event is Shannon Ackerman at (760) 830-3738, cell (571) 289-5257, sackerman@marstel-day.com, or shannon.ackerman.ctr@usmc.mil.

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(2) On 4 December 2015, Marines participating in the Joshua Tree Elementary School Winter Festival will travel from the Combat Center to the Joshua Tree Elementary School at 4950 Sunburst Avenue, Joshua Tree, CA. Once there, the Marines will stage their static display for the event in front of the Multi-Purpose Room. Once the event concludes, they will return to the Combat Center.

(3) The senior member of the unit will call the Command Duty Officer both when departing and returning to the base at (760) 830-7200.

(4) Timeline for 4 December 2015

1545 - Depart the Combat Center.
1630 - Supporting units arrive at Joshua Tree Elementary School.
1700 - Event begins.
1900 - Event concludes. Supporting units depart for Combat Center.
1945 - Supporting units arrive at the Combat Center, mission complete.

(5) Uniforms for the Event

(a) The Unit participating in the demonstration will be in the seasonal Marine Pattern (MARPAT) Marine Corps Combat Utility Uniform (MCCUU).

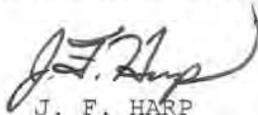
(b) The spirit and intent of wearing uniforms off base will strictly adhere to the Commandant of the Marine Corps' guidance. No MARPAT MCCUU will be worn in a liberty status. It is understood that the Marines driving tactical vehicles for static displays and parades will be in the seasonal MARPAT MCCUU. These Marines will stay next to their vehicles and will be briefed that they are not in a liberty status. As such, they will conduct themselves professionally, promoting the positive image of the United States Marine Corps. The senior Marine participating will be responsible for ensuring the intent of wearing the MARPAT MCCUU during this event is met, and will establish guidelines for stops of necessity (head calls, chow runs, etc.).

4. Administration and Logistics. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of Combat Center directives can be found at <http://www.29palms.marines.mil/Staff/G1Manpower/AdjutantOffice/LOI.aspx>.

5. Command and Signal

a. Command. This LOI is applicable to active duty, reserve, and civilian personnel participating or supporting this event.

b. Signal. This LOI is effective the date signed.


J. F. HARP
Chief of Staff

Distribution: A