



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
BOX 788100
TWENTYNINE PALMS, CA 92278-8100

5000
4E

APR 08 2016

LETTER OF INSTRUCTION 23-16

From: Commanding General
To: Distribution List

Subj: EARTH DAY CELEBRATION AND BASE CLEAN UP

Ref: (a) CCO 11000.1E

Encl: (1) Bike Event Maps
(2) Earth Day 5K Fun Run Desert Winds Golf course 15 Apr 2016
(3) Lincoln Military Housing Earth Day Extravaganza 15 April 2016

1. Situation. In accordance with the reference, the Marine Corps Air Ground Combat Center (MCAGCC) will observe the Earth Day Celebration from 31 March 2016 to 30 April 2016. Marines, Sailors, and civilians shall celebrate Earth Day and focus on improving our guiding principles of energy and water conservation, in order to raise awareness for environmental stewardship.

2. Mission. To assign tasks and responsibilities to support the Earth Day Celebration and base clean up.

3. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. All units, tenant commands, and directorates are directed to actively participate in the clean-up efforts aboard the Installation. Marines, Sailors, and civilians aboard the Installation are required to police their respective areas of responsibility, to include all storage/shipping containers, as outlined in the reference. Unit clean-up efforts are not limited to their assigned areas of responsibility. All MCAGCC personnel are encouraged to participate in all activities offered throughout the month of April in celebration of Earth Day, to include the 5K Fun Run, 3 cycling events, and the Lincoln Military Housing Earth Day Extravaganza.

(2) Concept of Operations

(a) For base-wide clean-up, units will submit to Natural Resources and Environmental Affairs (NREA) a point of contact (POC) and a date when the Chief of Staff or designated representative will inspect their respective areas. Units will be required to police and clean their respective areas as identified in the reference. Enhanced focus and effort are required during the celebration of Earth Day. It is required that units pay particular attention to all secondary storage containers or shipping containers during this clean-up effort. If a unit accumulates an amount of

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refuse that is greater than their usual pick-up, the unit may submit recyclable material directly to the Residential Commercial Recycling Section, Building 2085 or Hazardous Waste Lot, Building 2095 between the hours 0800 and 1400, (760) 830-5666/7244. The base clean-up effort will commence at 0800 on 11 April 2016, and end at 1300 on 15 April 2016.

(b) Units will turn-in recyclables in the following categories: local solid waste recyclable materials (i.e. recycle bin items such as paper, plastic bottles, cans, glass, etc.) and industrial, commercial, and bulk recyclable materials (i.e. large metals, tires, storage/embark boxes, pallets, batteries, etc.). Contact the Residential Commercial Recycling Section for turn-in instructions.

(c) All units are required to clear any ditches of sand, rocks, and debris. Contact Public Works Division if assistance is required.

(d) Units should focus on fences and fence lines, parking lots, buildings, parking garages, all dumpsters located near barracks and parking lots, buildings, vehicle staging, and storage areas.

(e) Units will turn-in unnecessary pallets, wire, and other such equipment not required for the daily mission.

(f) All units are required to clean, organize, and maintain a good state of police within all command facilities (sandbags, walkways, landscaping, landscaping timbers, etc.).

(g) On 31 March 2016, an NREA sponsored Earth Day poster contest began. Twentynine Palms and Condor Elementary Schools, and Home School students will be the participating contestants for this event. Contest winners will be announced following the Earth Day Extravaganza. Contest rules will be available by request through NREA, Comprehensive Environmental Training and Education Program.

(h) On 13 April 2016, an Earth Day Mountain Bike (MTB) ride will be held on Main Side. The ride will consist of a technical route with elevation gains for the moderate to advanced MTB rider. Community riders will be sponsored on base through NREA personnel. Start time is 0800. Location: Fourth Street adjacent to Building 1480 rappelling/obstacle area. Participation fee is a recyclable aluminum can or plastic bottle that will be collected at the start of the event, see enclosure (1). Top winners will be recognized. Participants can sign up at www.green29.org.

(i) On 14 April 2016, an Earth Day Road Bike Criterium ride will be held north of Main side. Eight circuits will be completed on a paved 1.1 mile loop. The ride will be offered to experienced riders only. Community riders will be sponsored on base through NREA personnel. Start time is 0800. Location: Intersection of 15th Street and Dunham Street. Participation fee is a recyclable aluminum can or plastic bottle that will be collected at the start of the event, see enclosure (1). Top winners will be recognized. Participants can sign up at www.green29.org.

(j) On 15 April 2016, an Earth Day 5K Fun Run will be held at the Desert Winds Golf Course, Building 3811. Run start time will be 0630, see enclosure (2). A participation fee of a recyclable aluminum can or plastic

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bottle will be collected for the event and participants will receive an event T-shirt while supplies last. Participants can sign up at www.green29.org.

(k) On 15 April 2016, Lincoln Military Housing (LMH) and NREA will host the Earth Day Extravaganza. Beginning at 1630, NREA will display Earth Day related information booths, along with a live desert tortoise display. Games and a bounce house will be available for children. Food will be served beginning at 1700. Location for this event will be the Lincoln Military Athletic Field, see enclosure (3).

(l) On 16 April 2016, the Combat Center will participate in the High Desert Yucca Valley Earth Day Celebration. The event will be hosted at the Hi-Desert Nature Museum located in the town of Yucca Valley in the town's community center complex at 57116 Twentynine Palms Highway. NREA will attend and display outreach booths. Participation is encouraged.

(m) On 30 April 2016, the "Park to Park" inaugural Earth Day bike ride through the Joshua Tree National Park will be held, in partnership between MCAGCC, the Park, and the City of Twenty-nine Palms.

(n) In order to achieve maximum participation by MCAGCC personnel, up to 59 minutes is authorized in conjunction with Earth Day events.

b. Subordinate Element Missions

(1) Assistant Chief of Staff (AC/S) G-3. The city of Twentynine Palms is requesting that Explosive Ordnance Disposal set up a display at Sky Park on El Sol Avenue, Twentynine Palms, California (CA) 92277 between 1000 and 1400 on 30 April 2016, in conjunction with the Joshua Tree National Park cycling event.

(2) AC/S G-4

(a) Assign the Combat Center working party Marines to clean up off base fence lines along base housing and areas adjacent to major roadways. Working party of 10 Marines will assist with set up, tear down, and clean up at the Earth Day Extravaganza on 15 April 2016, and returning tents on 18 April 2016. Request a stake bed truck for transporting two 20X30 canopies from outdoor adventure to the Extravaganza and back.

(b) Coordinate with LMH to ensure neighborhoods, playgrounds, and common areas are cleaned up of trash and debris.

(c) Provide a representative to the Command Inspector General (CIG) for windshield inspection of base clean-up progress and results.

(d) Assist the Chief of Staff and CIG with the windshield inspection of base cleanup efforts

(e) Provide set up of a stage at Sky Park, El Sol Avenue, Twentynine Palms, CA 92277 from 1000-1400 on 30 April 2016, in support of the Earth Day cycling ride that will start at Sky Park and go through the Joshua Tree National Park in conjunction with Earth Day festivities during the month of April.

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(f) NREA. Assigned the lead MCAGCC agency for all events in observance of Earth Day.

1. Ensure the Residential Commercial Recycling, Range Residue Processing, and Hazardous Waste Management Sections have appropriate personnel to support the base-wide clean-up and the increased volume of materials that will be turned in. Ensure Earth Day activities are coordinated through the Earth Day Planning Committee.

2. Coordinate with LMH to:

a. Provide staff and service coverage for the Earth Day Extravaganza on 15 April 2016.

b. Provide food and entertainment for the Earth Day Extravaganza on 15 April 2016.

c. Participate in Earth Day Planning meetings with NREA.

d. Coordinate any traffic management concerns with the Provost Marshal's Office.

3. Coordinate with Armed Services Young Men's Christian Association and Marine Corps Family Team Building to provide a volunteer working party for the set-up and tear-down of the Earth Day Extravaganza on 15 April 2016.

4. Hazardous Waste Management Section, Pollution/Prevention, Range Sustainment, Conservation Law Enforcement, and Natural and Cultural Resources will participate in and provide educational displays for the Yucca Valley Earth Day event and the LMH Earth Day Extravaganza.

5. Hazardous Waste Management Section will conduct house hold hazardous waste and E-Waste collections during the month, with details disseminated via SPEEDCALL.

6. Thelma and Louise, our ambassador desert tortoises, will be available to be seen at the Curation Center's Tortoise Garden from 1100-1300 on 14-15 and 18-19 April 2016. Thelma and Louise will also be at the Earth Day Extravaganza on 15 April 2016 from 1630-2030.

7. City of Twentynine Palms is requesting that an NREA booth be set up at Sky Park on El Sol Avenue, Twentynine Palms, CA 92277 between 1000 and 1400 on 30 April 2016, in conjunction with Joshua Tree National Park cycling event.

(3) AC/S G-5

(a) Provide staff coverage and photographs of the High Desert Yucca Valley Earth Day Celebration on 16 April 2016

(b) Provide staff coverage and photographs of the Earth Day bike rides and 5K Fun Run on 13, 14, 15, and 30 April 2016.

(c) Provide staff coverage and photographs of the Earth Day Extravaganza on 15 April 2016.

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(d) Provide staff coverage and photographs of Earth Day Poster competition winner's at elementary schools.

(e) Provide multimedia coverage and articles in the Observation Post promoting Earth Day and Earth Day events.

(f) Take the lead in requesting static displays at the cycling events, i.e. Tanks or Amphibious Assault Vehicles.

(g) Assist in distribution of Earth Day themed posters and flyers to Family Readiness Officers, LMH, and tenant commands.

(h) Participate in Earth Day planning meetings with NREA.

(4) AC/S G-7. Provide traffic control as required. Support medical calls via Combat Center Fire Department.

(5) Naval Hospital Preventive Medicine

(a) Conduct food preparation and sanitation assessment prior to the Earth Day Extravaganza.

(b) Request one Corpsman for on-site support Corpsman during all athletic events.

(6) Marine Corps Community Services

(a) Provide staff and coordination services for the two on base cycling events.

(b) Provide staff and coordination services for the Earth Day Fun Run.

(c) Provide staff and service coverage for sponsorship and marketing of Earth Day and Earth Day events.

(d) Participate in Earth Day planning meetings with NREA. Provide sponsorship support as applicable in support of listed events.

(e) Base movie theater show green themed movies like *WALL-E*, *The Lorax*, *Bag It*, and *The Earth Was Destroyed*, during spring break 18-22 April 2016.

(f) Base Library promote Earth Day events.

(g) Child Development Center shall make tours to the Curation Center's Tortoise Garden from 1100-1300 on 14-15 and 18-19 April 2016, to see Thelma and Louise.

(7) Commanding Officers, Officers-in-Charge, ACs/S, and Special Staff Officers

(a) Designate a staff noncommissioned officer or higher as the POC for the base-wide clean-up effort. Submit names to the NREA POC.

(b) Ensure proper operational risk management and safety requirements are met.

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(c) Conduct beautification of the installation.

(d) During the Earth Week clean-up, 11 to 15 April 2016, assign a working party to properly dispose of garbage, trash, and recyclables within and around your areas of responsibility. Remove and or replace gear adrift. While performing the "Spring Cleaning" of your unit and areas of responsibility, pay particular attention to storage/shipping containers. Date for unit inspection shall be emailed to the NREA POC.

(8) Command Inspector General. Monitor the progress of the base clean-up from 11-15 April 2016, via windshield inspections. Submit inspection results to NREA.

c. Coordinating Instructions

(1) Sequence of Events

(a) Earth Day Poster Contest

1. Start Date - 31 March 2016

2. Participants - Condor and 29 Palms Elementary and Home Schools.

(b) MCAGCC's Base Clean-Up, 11 - 15 April 2016, with working party on 12 April 2016, for designated problem areas

(c) Mountain Bike Event - 13 April 2016

1. Start Location - Fourth Street adjacent to Building 1480

2. Start Time - 0800

(d) Road Bike Event - 14 April 2016

1. Start Location - Fifteenth Street and Dunham Street

2. Start Time - 0800

(e) 5K Fun Run - 15 April 2016

1. Location - Desert Winds Golf Course

2. Start Time - 0630

(f) Earth Day Extravaganza - 15 April 2016

1. Location - Lincoln Military Athletic Field

2. Time - 1630 to 2030

(g) Yucca Valley Earth Day - 16 April 2016

1. Times - 0900 to 1400

2. Location - Yucca Valley Community Center

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(h) Joshua Tree National Park "Park to Park" cycling ride - 30 April 2016

1. Start Location - Knott's Sky Park
2. Time - 0600 to 1400

(2) The POC for the Earth Day observance is Ms. Shanese Campbell at (760) 830-8238 or shanese.campbell.ctr@usmc.mil.

4. Administration and Logistics. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of Combat Center letters of instruction (LOI) can be found at <http://www.29palms.marines.mil/Staff/G1Manpower/AdjutantOffice/LOI.aspx>.

5. Command and Signal

a. Command. This LOI is applicable to all organizations and units aboard MCAGCC.

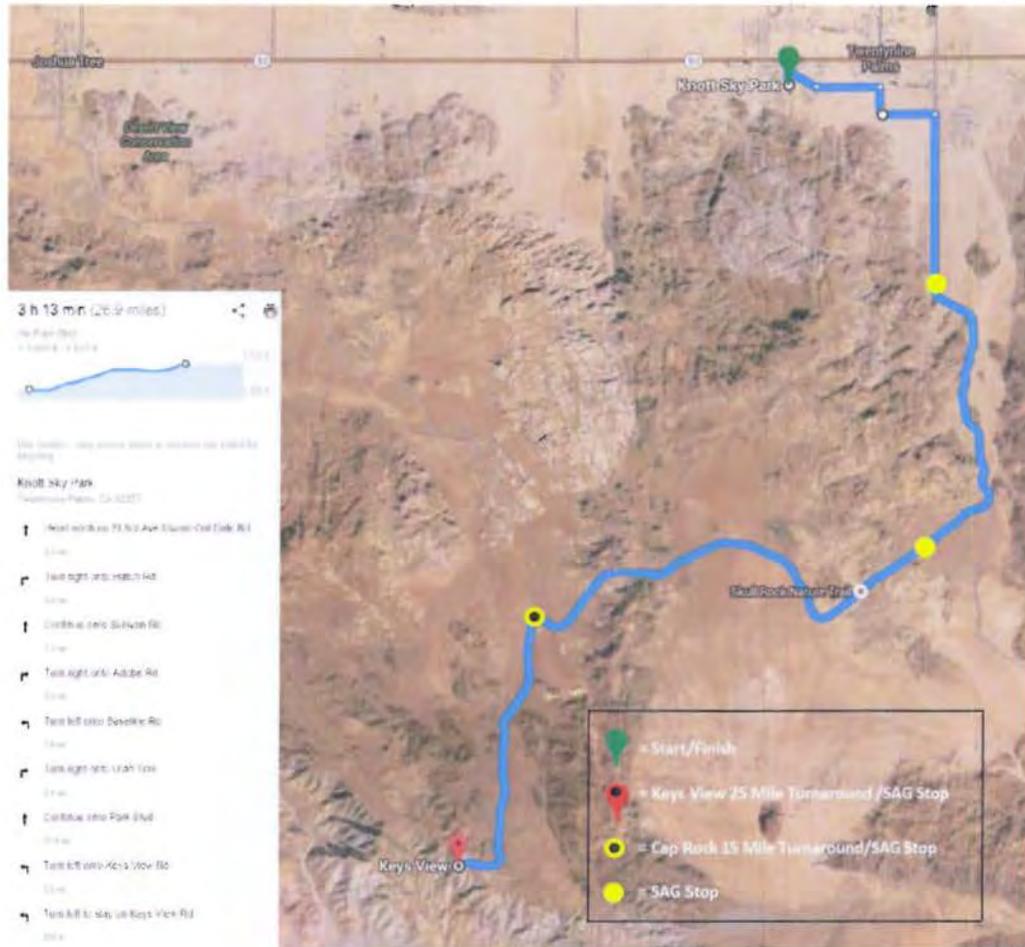
b. Signal. This LOI is effective the date signed.

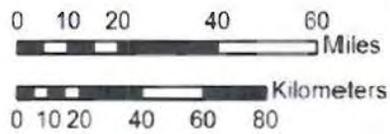


H. J. SELLERS
Chief of Staff
Acting

Distribution: A

Bike Event Maps





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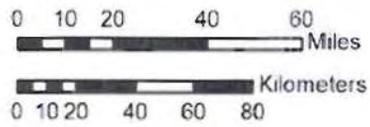


Project Location

Earthday Mountain Bike Ride (MTB) Ride:

Event to be held on 13 April, 2015 0800-1030. The course as depicted on the enclosed map will offer advanced to intermediate riders to complete three loops of the upper portion and back for a total of just over 7 miles.

Mountain Bike route will travel/follow preexisting / disturbed dirt roadway. The course will be an out and back with the start and finish off Fourth Street adjacent to Bldg 1480 rappelling / obstacle area. The route will follow the existing dirt roadway Southeast which at approximately 1.5 mile mark will veer east and up and over the ridge. At the top of the ridge riders will follow an existing dirt road route. Three loops will be completed before heading back to the start finish.



Project Location

Earthday Road Bike Criterium:

Event to be held on 14 April, 2016 0800-1030. The course as depicted on the enclosed map will offer experienced riders a 1.1 mile pave loop to be completed 8 times.

Road Criterium will be held on a 1.1 mile existing asphalt roadway. The route start/finish will be at the intersection of Fifteenth Street and Dunham Street. Riders will proceed in a counter clock wise direction down Dunham Street (Southeast) make a left onto Thirteenth (Northeast) followed with another left turn onto Gillespie (Northwest) followed by a left back onto Fifteenth Street (Southwest) completing the 1.1 mile loop.

Earth Day 5K Fun Run Desert Winds Golf Course 15 APR, 2016



Lincoln Military Housing Earth Day Extravaganza 15 April 2016

