UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
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From: Assistant Chief of Staff, G-7
To: Distribution List

Subj: DISCIPLINE AND LAW ENFORCEMENT REGULATIONS INSTRUCTIONS MANUAL (SHORT TITLE: DISCIPLINE AND LE REGS INSTR MANUAL)

Ref: (a) California Vehicle Codes
(b) CCO 1630.8E
(c) (DTM) 09-012
(d) MCO 5580.2B Ch 2
(e) CCO 1020.11S
(f) CCO 11101.12N
(g) CCO 3500.4K
(h) CCO 1740.1G
(i) MCO 5500.6H W/Ch 1
(j) MCO 1700.22G
(k) Uniformed Code of Military Justice
(l) SECNAV INSTRUCTION 1640.9C
(m) MCO 5512.11D
(n) MCO 11000.22
(o) H.R. 4310
(p) 18 USC 926 (B)(C)
(q) CCO 6280.2F
(r) CG Policy Letter 9-14 of 3 September 2014
(s) MCO 5580.4
(t) CCO 1630.6B

Encl: (1) Discipline and LE Instr Manual
(2) Weapons Registration Form

1. Per reference (t), the Assistant Chief of Staff G-7 is responsible for ensuring that the Commanding General's policy, procedures, and guidelines for discipline and law enforcement (LE) regulations aboard the Combat Center are met.

2. Enclosure (1) clarifies and establishes procedures for the discipline and law enforcement aboard the Marine Air Ground Task Force Training Command, Marine Corps Air Ground Combat Center. Enclosure (1) is accessible at http://www.29palms.marines.mil/Staff/G7MissionAssurance/ProvostMarshal.aspx.

3. Enclosure (2), CCO 1630/1 Weapons Registration Form, can be obtained from the Naval Forms Online web site https://navalforms.Documentservices.dla.mil/web/public/home. Use the Forms tab to access the search page; the number or title can be entered in the key word search. All former editions are obsolete and will not be accepted.

4. The Discipline and LE Instruction Manual will be reviewed annually to ensure compliance with higher level directives.

W. S. TIERNEY

LOCATOR SHEET

Subj: DISCIPLINE AND LAW ENFORCEMENT REGULATIONS

Location: _____

RECORD OF CHANGES

Log completed change action as indicated.

Change Number	Date of Change	Date Entered	Signature of Person Incorporated Change	Notes

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Chapter 1

Scope and Responsibilities

1. Provost Marshal. The Provost Marshal is a special staff officer under the staff cognizance of the Chief of Staff, Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC). The Provost Marshal exercises direct control over the following:

a. Military Police patrol activities.

b. Criminal and traffic accident investigations.

c. Special Combat Center functions or security as required.

d. Physical Security and crime prevention/repression programs.

e. The providing of Military Police, accident investigation, criminal investigation, and technical advice and assistance to any requesting commander.

2. Military Police

a. Military police, to include Marine military police and Marine Corps civilian police, hereafter referred to as Law Enforcement Officers (LEO), are the agents through whom the CG exercises law enforcement in the control of persons and vehicles subject to his jurisdiction. The jurisdiction of the CG is defined as all areas comprising MAGTFTC, MCAGCC, Twentynine Palms, California.

b. No person, regardless of rank, shall willfully fail or refuse to comply with a lawful order of LEOs acting within the scope of their authority in directing, controlling, regulating, investigating, apprehending, detailing, or reporting.

c. Law Enforcement Officers, acting upon reasonable belief that a criminal offense or traffic violation has been committed or is about to be committed, are authorized to stop any person or vehicle at any place subject to the jurisdiction of the CG.

3. Criminal Investigations

a. The Criminal Investigation Division of the Provost Marshal's Office (PMO) is authorized by the CG to conduct investigations of cases involving military personnel, dependents, and civilians within the confines of the Combat Center and other cases of interest to the Armed Forces of the United States. They are authorized to carry concealed weapons and wear civilian attire as directed by the Provost Marshal.

b. Reports of criminal investigations will be forwarded to the appropriate commander having Special Courts-Martial authority. Reports of investigations other than of a criminal nature will be forwarded to the requesting officer.

c. Commanders and section heads are invited to request utilization of investigators and judge advocates in such matters as searches, examinations, collections, preservations, identification of evidence, interviews, interrogations, lifting of fingerprints, and instructional programs relating to investigative techniques, dangerous drugs, and narcotics.

d. Any person having knowledge that a crime has been committed, planned, or is in progress, by or against personnel aboard or off the Combat Center, shall immediately report it to the PMO and the San Bernardino County Sheriff's Department (off the Combat Center). The PMO will affect such liaison as is necessary with the Naval Criminal Investigative Service (NCIS) or civil authorities. In no case will unit commanders or other personnel refer directly to NCIS complaints involving matters under the PMO cognizance.

4. NCIS. NCIS is the Department of the Navy investigation agency on the Combat Center. By a memorandum of understanding between NCIS and Headquarters, Marine Corps, the Criminal Investigation Division will refer those cases that fall within the investigative jurisdiction of NCIS. All commands, because of the memorandum of understanding, must report all violations or request for investigative service to the PMO and not directly to NCIS. The Provost Marshal will disseminate all investigations to the appropriate agency per the memorandum of understanding.

5. Traffic Accidents and Investigations. The Traffic Accident Investigation Division of the PMO will investigate all traffic accidents occurring on the Combat Center in accordance with current directives.

6. Military Police Liaison Functions

a. The PMO is the central agency through which liaison with civil law enforcement agencies is maintained, with the exception of counter-intelligence matters. No military supervisor or commander will deal directly with a civil law enforcement agency on official matters. All such contacts will be made through the PMO.

b. The Provost Marshal will appoint a Court Liaison to obtain results of civilian court appearances of military personnel, military dependents, and civilian employees of the Combat Center.

c. Commanding officers of individuals who are to appear in civilian or federal court are not required to provide a command representative at the court proceedings. Information relative to the court proceeding will be provided to the unit commanders by the court liaison section of the PMO.

7. Combat Center Personnel

a. All persons who have observed or believed that a crime has been committed must report the incident to the Military Police Desk Sergeant, ext. 6800/6809, located at the PMO.

b. All suicide threats will be treated as a bona fide suicide attempt and must be reported to the PMO or Officer of the Day immediately. Those persons who threaten suicide or display suicidal tendencies shall be taken to the Naval Hospital or appropriate medical treatment facility for evaluation.

8. Lost and Found. All property found aboard the Combat Center will be turned over to the PMO. The Provost Marshal will also take reports of lost property from the owner or person in control of the lost property. Personnel who can properly identify lost property belonging to them are encouraged to check with the PMO, Lost and Found Section. Property properly identified will be returned to the rightful owner. After 120 days the Provost Marshal will dispose of the property in a manner prescribed by current directives. The Provost Marshal will attempt to locate owners of found property prior to disposal.

Chapter 2

Vehicle Regulations

1. General

a. This Chapter, along with references (a) and (b), provides all traffic and vehicle regulations to which persons driving aboard the Combat Center must adhere. Any traffic offense committed within the confines of the Combat Center will be a violation of this Order.

b. Any conflict between the California Vehicle Code and Combat Center regulations, the California Vehicle Code shall take precedence.

c. The senior military passenger in a government vehicle is responsible for ensuring that these regulations are not violated.

d. Operators of vehicles will obey all traffic control devices and LEOs manning traffic control points.

e. Military formations have the right of way over all traffic except authorized emergency vehicles responding to an emergency.

f. Entry to the Combat Center by a privately owned vehicle (POV) will be authorized only on the paved-roads at the Condor Gate (South side of the base), Main Gate at Adobe Road, and the Ocotillo Gate at Morongo Road, when the gates are open.

2. Regulations Concerning POVs. Regulations concerning POVs are listed in the California Vehicle Code and reference (b).

3. Damage To or Tampering With Vehicles. No person shall, either individually or in association with another, willfully enter, damage, or tamper with either the interior or exterior of any vehicle or the contents thereof, or break or remove any part from any vehicle without the written consent of the owner.

4. Convoy Regulations (Off the Combat Center)

a. Movement and control of motor convoys will be in accordance with Field Manual 55-1, Technical Manual 21-305, Chapter 10, and regulations set forth in the California Vehicle Code. Motor transport officer and officers concerned with convoy movements will thoroughly familiarize themselves with the provisions of Field Manual 55-1, Technical Manual 21-305, Chapter 10, and the California Vehicle Code.

b. Convoy commanders will cooperate to the fullest extent with civilian traffic authorities (California State Highway Patrol and Municipal Police).

c. Convoys off the Combat Center that consist of more than 15 vehicles of tactical design will be organized into march serials. No serial on the open highway will consist of more than 15 vehicles. A minimum of 15 minutes is prescribed between serials.

d. On open highways, where traffic is not congested and traffic light control does not exist, all convoys will be operated with 120 yards between vehicles. Convoy vehicles will not park on hills. Slower moving vehicles will be organized into separate serials in the rear of the convoy.

e. Speed will be governed by traffic and type of vehicles, but at no time will it exceed 45 miles per hour.

f. An officer or SNCO will be detailed in charge of each convoy and serial.

g. Convoy commanders will provide an appropriate number of highway warning devices for each serial to be used in case of emergency.

h. The lead vehicle of each serial will bear a sign stating "CONVOY FOLLOWS" on the front of the vehicle. The last vehicle in each serial will bear a sign stating "END OF CONVOY" mounted on the rear of the vehicle.

i. Convoys operating off the Combat Center will obey all traffic signs and signals. Military personnel will not be used to direct civilian traffic except in case of emergency.

j. The convoy commander will carefully instruct each driver before starting a convoy as to destination, route, convoy movement, and control as outlined in the preceding paragraphs.

k. Convoys will follow the designated convoy route. Convoys leaving the Combat Center going West will proceed to Adobe Road and Indian Trail, turn right on Indian Trail and proceed to the junction of Indian Trail and Lear Avenue. Turn left on Lear Avenue which will intersect with Highway 62. Turn right and proceed on a westerly direction. Convoys returning to or proceeding to the Combat Center from the West will turn left on Lear Avenue, right on Indian Trail, left on Adobe Road and proceed to the Combat Center. Convoys and military commercial or tactical vehicles will avoid entering the town or residential areas of Twentynine Palms, California. Any convoys from the east will use the most direct route to access the Combat Center

l. The alternate route to and from Camp Wilson, aboard the Combat Center is the Lear Avenue extension. When open, this road will be utilized vice the Indian Trail/Adobe Road routes as stated in paragraph 4(k) above, for tactical vehicles only.

5. Convoy Regulations (Aboard the Combat Center)

a. Movement and control of convoys will be per Field Manual 55-1 and Technical Manual 21-305.

b. Convoys that consist of more than 25 vehicles will be organized into march serials. No serial will consist of more than 25 vehicles. Fewer numbers are desirable. A minimum of 15 yards between vehicles is prescribed.

c. Speed will be governed by traffic and type of vehicles, but at no time will it exceed 35 miles per hour.

d. A speedometer multiplier of three (2-3 vehicle distance between vehicles for every 10 MPH) is prescribed except in the main camp area. In the main camp area, vehicles in convoy will close up to a safe distance between vehicles commensurate with vehicle speed (speedometer multiplier of two) and proceed with caution.

e. Under no circumstances will convoys proceed through intersections on Del Valle Road during peak traffic hours (0600-0800, 1130-1300, 1600-1730) with the exception of Tenth Street and Del Valle Road.

f. An officer or SNCO will be detailed in charge of each convoy and serial.

g. Prior to starting a convoy, the convoy commander will carefully instruct the driver as to destination, routes, convoy movement, and control as outlined in the preceding paragraphs.

h. Convoys are not permitted within the family housing areas.

6. Tracked Vehicles

a. Tracked vehicle operators will utilize the concrete vehicle crossing pad provided in the asphalt paved roads in the North and South side of the main camp area in moving to and from the vehicle park and maneuver areas. To cross or move on asphalt paving in other areas, dunnage as wide as the tracked vehicle treads must first be placed on the asphalt.

b. All tracked vehicles will keep clear of the water lines between the main camp area and the water storage tanks that are located East of the Combat Center. Tracked vehicles will utilize the road that goes East and around the water tanks.

c. The Facilities Maintenance Officer will be notified in all cases where damage has been done to road surfaces and/or shoulders and tracked vehicle crossings by tracked vehicles.

d. All vehicles will keep clear of fencing along water pipelines extending from East of Del Valle Road and Tenth Street, parallel to the main road to Deadman's Lake and then on Surprise Spring. Vehicles will cross this pipeline only at the openings provided.

e. Tracked vehicles will not be driven on the shoulders of roadways, except to cross, nor will they be driven on pond dikes.

f. Tracked vehicle operators will ensure that a road guard is positioned on opposite sides of the crossing area to stop all approaching vehicles or personnel. Tracked vehicle operators will not enter the crossing area until a safe crossing can be conducted. After sunset, road guards will be equipped with utilized and operable flashlight and wear a reflector vest to stop approaching vehicles.

7. Gate Control of Government Property. All persons are prohibited from removing government property from the Combat Center without first obtaining a property pass. The removal of government property from the Combat Center for use in any private endeavor is prohibited. The provision of the paragraph requiring a property pass does not apply to uniformed military personnel in military vehicles.

8. Parking. Tactical vehicles are only authorized to park in organizational parking areas and other areas so designated. Tactical vehicles are not authorized to park in the main camp areas, such as the Marine Corps Exchange parking lot, food services areas (5 Guys, Carl's Jr., Commissary) or other areas utilized for personnel services of Marines or their family members.

Chapter 3

Entry Upon and Aboard the Marine Corps Air Ground Combat Center

1. General

a. A copy of this portion of the Discipline and Law Enforcement Regulations will be separately and permanently posted at the entry booth of all gates and at the Military Police station where visitors may read it. Admission and control for visitors is in accordance with reference (c) (DTM) 09-012, "Interim Policy Guidance for DoD Physical Access Control" and reference (d) MCO 5580.2B Law Enforcement Manual. Specifics regarding admission and registration of motor vehicles is found in ref (b).

b. The CG reserves the right to deny admission to the Combat Center to any person or any vehicle when he considers it in the best interest of the government to do so.

c. Every person entering the Combat Center shall cause their entry and the entry of any vehicle they are operating to be recorded with the PMO except as provided for in this Order.

d. Each person who knowingly enters the Combat Center without proper authority or who knowingly introduces into or operates a vehicle on the Combat Center when such an act or acts are prohibited by this Order or other competent orders, is guilty of a violation of a lawful order, is trespassing, and shall be subject to punishment in accordance with applicable military, federal, or state law.

e. No person shall knowingly falsify any information contained in any application for any individual identification (ID) pass, card, or badge, or for any "Vehicle pass," "Temporary Combat Center Pass," or "Permanent Combat Center Registration Decal." Any such person who, on the basis of this falsified application is issued and accepts a permit, pass, card, or badge which permits entrance to the Combat Center, is guilty of violating this lawful order and shall be subject to punishment in accordance with applicable military or federal law.

f. Except upon the specific approval of the CG, no one shall enter or depart the Combat Center except through the designated gates as listed in Chapter 2.

g. All persons seeking entry to or upon the Combat Center are subject to applicable military, federal, and state laws and are subject to the dispositions provided there under.

h. The unhindered admission of official visitors and sponsored guests may be prearranged by sponsoring commanders and/or hosts. Sponsoring personnel will be required to provide appropriate ID prior to the event to allow time for vetting of personnel entering the Combat Center.

i. Marines stationed aboard the Combat Center are expected to maintain a high standard of dress, personal appearance, and conduct. It is inconsistent to permit civilians and other persons to utilize the same facilities if their personal appearance fails to meet similar criteria. Therefore, entry to the Combat Center will be denied to any person whose appearance fails to meet minimum standards of dress as set forth in reference (e) i.e., clothing bearing sexually explicit scenes and/or phrases, profane or vulgar scenes and/or phrases, and/or sexually revealing clothing.

2. Admission of Military Personnel

a. Properly identified active duty and retired military personnel may enter the Combat Center provided they are in proper uniform or acceptable civilian attire.

b. Inactive reserve personnel will be treated as civilian visitors unless they are under orders to active duty or their civilian status is otherwise provided for within this Order.

c. Except as otherwise specifically provided for within this Order, military personnel on active duty and retired personnel will have their Armed Forces ID Card in their possession at all times.

3. Admission of Dependents. Dependents of military personnel will be admitted to the Combat Center in the same manner as their sponsors.

4. Admission of Civilians

a. As referred in this Order, a civilian is defined as any person who is not a member of the military service on active duty. The term "civilian" may be divided into four categories:

(1) Retired military.

(2) Military dependents.

(3) Employees of the Combat Center.

(4) All others.

b. Civilians will be admitted to the Combat Center pursuant to the provisions of this Chapter as well as Chapters 7 and 8 of this Order.

5. Admission of Vehicles

a. Granting or denying permission to operate a POV on the Combat Center is based on the best interests of the government as administratively determined by the CG. Details regarding vehicle registration and operations are specified in reference (b).

b. Except where the right to operate a vehicle has been legally denied by competent state, territorial, military, or federal authority, the privilege to operate a POV aboard the Combat Center will normally be extended to the following persons:

(1) Military personnel on active duty and stationed aboard the Combat Center.

(2) Retired military personnel.

(3) Family members of active duty and retired military personnel.

(4) Visitors and guests.

(5) Civilian personnel engaged in their employment by civilian business firms or establishments engaged by the Combat Center or residents of the Combat Center to include naval contractors.

(6) Civilian passenger automobiles and buses subject to regulations by the California Public Utilities Commission, country or city transit authorities, or equivalent authority from other states.

c. Drivers of POVs must possess or display valid vehicle registration and/or ID documents and license as specified by the state where the vehicle is registered.

(1) All personnel, to include drivers, passengers, and pedestrians entering the Combat Center will be subject to an Armed Forces ID Card and/or Driver's License/ID card check.

(2) The form of ID provided shall coincide with the specific purpose for which that individual is coming aboard the Combat Center.

d. Persons operating vehicles on the Combat Center will be in possession of a valid driver's license.

e. No persons shall drive a POV aboard the Combat Center when the registered owner of the vehicle has had their driving privilege aboard the Combat Center revoked or suspended. This prohibition shall not apply to bona fide dependents of Combat Center Marines whose sponsor's driving privileges have been suspended or revoked or to married civilian personnel when both the husband and wife are employed aboard the Combat Center in which case the prohibition applies only to the party whose driving privilege is suspended or revoked.

f. Before permitting any person to drive a Combat Center registered POV, the registered operator will ensure that such persons is in possession of a valid operator's permit as required by paragraph 5(d) above.

g. No person other than the registered owner will drive a vehicle bearing a Combat Center permit aboard the Combat Center unless qualified in his own right to enter.

6. Off Limit Areas

a. Areas designated as "OFF LIMITS" are restricted to all personnel except those who enter with proper authority. Commanders, section heads, and officers-in-charge will ensure the "OFF LIMITS" areas are prominently and conspicuously posted.

b. The following areas are designated as permanently "OFF LIMITS".

(1) The rifle range, pistol range, and school ranges are off limits as provided above, subject to the requirements of the officer-in-charge, small arms ranges.

(2) Public quarters and billeting areas are off limits to all military and civilian personnel except occupants, authorized guests [as defined in reference (f)], and persons on official business.

(3) During hours between sunset and sunrise, the hills directly East of the main camp area and extending South adjacent to the Marine Palms housing area, the Combat Center water ponds, and the area bordered by Del Valle Road, and the Combat Center boundary line West of Del Valle Road, are off limits to all personnel except for scheduled authorized events. Unauthorized personnel discovered in these areas will be detained and turned over to the PMO.

(4) All impact and firing areas are off limits at all times except when entry is authorized by the Assistant Chief of Staff G-3. For information, reference (g) should be consulted.

c. Military and civilian personnel, except when in the actual performance of duty, are forbidden to loiter in any area where public quarters or rental housing are located.

7. Photography

a. For the purpose of this Order, photography is defined as photography records, still or motion picture, serial or ground photographs.

b. The taking of any photograph in any area designated as "RESTRICTED AREA" is prohibited.

c. Officers-in-charge of operations or material of a classified nature will prevent the photographing thereof, except as specifically authorized by proper authorities.

d. The activities of commercial photographers shall be in compliance with reference (h).

e. Photographers representing the news media shall be referred to the Public Affairs Office.

f. When a civilian photographer or cinematographer is authorized to take photographs, a competent person, designated by the authorizing officials, will act in an advisory capacity to prevent unauthorized disclosure of classified information. Military personnel and their guests may take photographs of any subject or in any area not determined by this Order to be prohibited when such photographs are utilized for the benefit and personal enjoyment of the military persons and their guests.

g. This Order is not applicable to official Marine Corps photographs taken by Marines Corps photographers in the performance of their duties.

Chapter 4

Weapons and Explosives

1. General. The introduction, possession, or use aboard the Combat Center of any firearm, weapon, ammunition, explosive, pyrotechnic, or chemical agent device other than those introduced, possessed, or used in connection with, during, and as a part of official military duties is prohibited unless specifically authorized in the Order.

2. Definitions

a. Firearm. A small arms weapon from which a projectile is propelled by gunpowder or air pressure.

b. Weapon. Any instrument or device specifically designed to inflict injury or used in a manner in which injury was or could have been inflicted. The term "weapon" as used in this Order includes, but is not limited to, firearms, air guns, BB guns, slingshots, blackjacks, billy clubs, brass knuckles, switch blade knives, stilettos, hunting knives with a blade length exceeding four inches, razors with unguarded blades, single edged razor blades, devices used as clubs, double edged daggers commonly referred to as "boot knives", martial arts weapons such as nunchakus, bows and arrows, crossbows, blowguns, and chains. Weapons also include devices designed solely to incapacitate for defensive purposes such as mace, electric stun units or paintball type guns which may contain pepper spray or other chemical projectiles.

c. Explosives. A device or substance capable of expansion with force and noise because of a rapid chemical change or decomposition.

d. Pyrotechnics. Ammunition containing chemicals for producing smoke or lights and signaling, illuminating, or screening.

e. Ammunition. The material designed to be fired, scattered, dropped, or detonated from any weapon, such as bombs, rockets, shrapnel, bullets, or shells.

f. Chemical agent device. Any device specifically designed to emit gases or other agents for purpose of injury, incapacitation, or dispersion of personnel. This includes, but is not limited to tear gas, mace, pepper spray, OC spray (from "Oleoresin Capsicum"), OC gas and/or capsicum spray.

3. Government Weapons

a. Personnel will not be armed with any firearm or weapon in the course of their official duties unless they are thoroughly familiar with its function and use and have complied with the familiarization and requalification requirements as set forth in references (d), (i), and (r). Government weapons are not authorized in any MCCS facility or other public areas aboard the Combat Center unless performing special duties, i.e., law enforcement or Officer/Staff Noncommissioned Officer (SNCO) of the day type duties.

b. Use of rifles, shotguns and pistols pursuant to official duties:

(1) In accordance with reference (r), rifles, shotguns, and pistols carried during routing official duties will be carried per the standard operating procedures dictated by the unit commander.

(2) Armed sentries will be fully aware of and conduct themselves in accordance with references (i) and (r).

(3) Accidental discharges by sentries will be reported in accordance with reference (i) and to the PMO.

(4) While conducting armed duties, personnel are authorized to drive a POV while armed in the performance of their duties as set forth in reference (r).

c. Possession or storage of government firearms, weapons, ammunition, explosives, pyrotechnics, or chemical agent devices aboard the Combat Center is prohibited unless specifically authorized by a commanding officer.

(1) Notwithstanding the above prohibition, officers and SNCOs may transport their T/O weapon in POVs to and from the rifle and pistol ranges for the purpose of marksmanship training or competition.

(2) Officers and SNCOs may transport their T/O weapons in accordance with paragraph 4e of this Chapter.

4. Privately-Owned Weapons and Ammunition. Privately owned weapons are prohibited in all federal facilities; to include, government leased spaces and government vehicles. All personnel will comply with all federal, state, and local laws for the purchase, registration, transportation, and storage of privately owned weapons and ammunition.

a. General Prohibitions. The possession, carrying, display, firing, or discharge of any privately-owned firearm, weapon, explosive, ammunition, pyrotechnic, or chemical agent device is prohibited aboard the Combat Center unless specifically authorized in this Order.

b. Permissible Weapons. Subject to the restrictions and requirements stated below the following may be introduced and possessed aboard the Combat Center.

(1) Registered firearms and weapons.

(2) Registered knives with a blade greater than four inches in length.

(3) Small amounts of gunpowder for sport reloading purposes.

(4) Rifles, shotguns, or pistols brought aboard the Combat Center for the purpose of participating in officially sponsored marksmanship competition or officially sanctioned recreational shooting at the Combat Center rifle and pistol ranges.

c. Illegal Weapons. California prohibits the possession of certain illegal weapons. These weapons are also illegal to possess on board the Combat Center. An up to date list will be maintained by the Provost Marshal's Vehicle Registration Office (VRO), NCIS, and the local law enforcement agencies. Further information can be found at the California Office of the Attorney General, Bureau of Firearms website at http://oag.ca.gov/firearms.

d. Registration. All privately owned firearms stored or introduced to the installation will be registered and on file with the PMO.

(1) Any person, civilian or military, who obtains or introduces weapons aboard the Combat Center will immediately register such weapons at the VRO, Building (Bldg) 901, adjacent to the main gate [see enclosure (2)]. Physical possession of the weapon is not required to register.

(2) Exceptions. Shotguns introduced for the purpose of recreation aboard the Combat Center and rifles or pistols introduced for the purpose of participation in officially sanctioned marksmanship activities by nonresidents of the Combat Center need not be registered; however, such weapons will be removed from the Combat Center the same day they are introduced. When introducing weapons for marksmanship competition, the owner will proceed directly to and exit the Combat Center directly from the range area. No intermediate stops where the owner leaves his vehicle are authorized.

(3) Upon registration of the weapon(s), he or she will ensure:

(a) That he or she is fully aware of the contents of this Order.

(b) That he or she lawfully possesses the weapon sought to be registered.

(4) Individuals registering the weapons will be issued a Marine Corps Air Ground Combat Center Weapons Registration Card as proof of weapon registration.

(5) All active duty military and residents who purchase weapon(s) through the Marine Corps Exchange will immediately register the weapon with the PMO.

(6) The PMO will be notified immediately upon sale or permanent removal of any previously registered privately owned weapon from the Combat Center. All sales or transfers of weapons will be accomplished by a dated bill of sale or sales receipt.

e. Transportation of Weapons and Ammunition

(1) Firearms, weapons, ammunition, explosives, pyrotechnics, or chemical agent devices will not be transported in any POV aboard the Combat Center.

(2) Exceptions. Privately-owned weapons and ammunition may be transported in POV in the following situations:

(a) Transportation immediately after purchase, to the residence, unit armory for storage, or removing the weapon from the Combat Center.

(b) Transportation to or from authorized Combat Center hunting or officially sponsored marksmanship competition.

(c) Transportation off Combat Center for use or returning the weapon to the Combat Center after off Combat Center use.

(d) Personnel with the appropriate state concealed carry permit or the appropriate law enforcement credential (i.e. Law Enforcement Officers Safety Act credential) will properly store weapons prior to entry to the Combat Center per section (3) below.

(3) When a privately-owned weapon is transported in accordance with paragraph 4, e, (2) above, personnel will ensure that:

(a) The weapon is on safe and unloaded.

(b) The weapon and ammunition will be transported in a locked container specifically designed for weapons and temporarily stored in the locked trunk of the vehicle. If no trunk exists, i.e., trucks, motor homes, etc., the weapon will be stored in the safest location possible, away from the driver, within its locked container.

(c) If stopped by Law Enforcement, individuals must declare the presence and location of the weapon immediately.

(d) Overnight storage of a weapon in a vehicle is not authorized.

(4) Transportation of individual government T/O weapons to and from the range by officers and SNCOs will be the same as that for privately-owned weapons. Exception will be granted for those utilizing a motorcycle. The rifle will be at cross-body muzzle down and the pistol must be in a motorcycle compartment or a carrier attached to the motorcycle

f. Storage of Weapons and Ammunition

(1) Privately-owned weapons will not be introduced, possessed, or stored in any building designated for billeting purposes, except public quarters assigned to and occupied by eligible personnel and BOQ/SNCO quarters assigned to permanent personnel and in an authorized storage container. The permanent storage of weapons or ammunition in POVs is strictly prohibited.

(a) Privately owned firearms will be stored in a fully enclosed container (e.g. commercial gun safe, hard plastic case, etc.) that is capable of completely enclosing firearms and being locked with a key or combination lock. All firearms will be fitted with a trigger lock.

(b) Only lockable metal containers specifically designed for the storage of firearms will be used to store weapons in BOQ/SNCO rooms.

(c) The Physical Security Section of the PMO shall determine whether proposed storage containers offer adequate security for the storage of weapons in the BOQ/SNCO rooms.

(2) Only weapons owned and registered by authorized occupants will be introduced, possessed, or stored in government quarters assigned to married personnel, or BOQ/SNCO rooms where storage is authorized.

(3) Privately-owned weapons belonging to Combat Center personnel not residing in quarters designated for eligible officer or enlisted personnel or permanent personnel residing in BOQ/SNCO BEQ rooms without approved storage containers will be stored in the armory of their unit.

(a) Commanding Officers will ensure that secure storage facilities are available for privately-owned weapons and that reasonable access to the weapons is available. Privately-owned weapons will be afforded the same security as government weapons.

(b) Only registered owners of weapons may store or retrieve the weapons at the unit armory.

5. Explosives/Gunpowder

a. Personnel storing ammunition or gunpowder in their assigned quarters must notify the Combat Center Fire Department as to the location of the storage point within their quarters.

b. The ammunition and gunpowder stored within assigned quarters must be for recreational use only.

c. No other explosive material or devices are authorized for storage in assigned quarters. This includes fireworks of any kind.

6. Concealed Weapons. Carrying of privately owned firearms as concealed weapons is prohibited.

a. No government owned weapon will be carried while concealed either on the person or in a vehicle, unless its owner is licensed to do so by either the U.S. Government, the state government, or has been authorized to do so by proper law enforcement authority.

b. Definition. A concealed weapon is one that is hidden from normal view but accessible for use.

c. Licenses or written authorization to carry a concealed weapon must be made available for inspection.

7. Penalties. The following weapons will be seized and disposed of in accordance with federal and state law (Decision of disposal made by the PMO may be appealed to the CG):

a. Weapons possessed by a convicted felon.

b. Weapons utilized during the commission of a crime.

c. Weapons carried concealed upon the person that are not in the performance of law enforcement duties, as outlined in this Order.

d. Weapons concealed within the immediate reach of any person in an automobile.

Chapter 5

Alcoholic Beverages and Illegal Drugs

1. Alcoholic Beverages

a. Per reference (j) and pertinent California state laws that apply to the dispensing, control, and use of alcoholic beverages aboard the Combat Center.

b. Diversion to unauthorized persons of packaged alcoholic beverages purchased by authorized patrons in military sales outlets is a serious offense, and such misconduct subjects individuals to criminal prosecution.

c. The MCAGCC is an area of proprietary federal jurisdiction. All laws of the State of California not superseded by federal law are applicable and enforceable aboard the Combat Center. These include laws concerning the purchase, possession, consumption, transportation, and storage of alcoholic beverages as well as laws concerning driving under the influence.

d. The Uniform Code of Military Justice is applicable to all military personnel who violate state laws governing the sale, consumption, or transportation of alcoholic beverages.

e. Alcoholic beverages will not be sold to anyone prior to their presenting positive ID in accordance with the current Marine Corps Exchange and Consolidation Club System directives.

(1) Individuals who are 21 years of age or over may purchase alcoholic beverages for off premises consumption. Such consumption on the Combat Center shall be subject to restrictions as imposed in this Chapter and applicable California law.

(2) Individuals under 21 years of age will not be employed in any capacity involving the selling or dispensing of alcoholic beverages.

f. Those personnel having cognizance over alcoholic beverage sales at all Marine Corps Community Services (MCCS) activities will establish positive control procedures to ensure that only those individuals over 21 years of age are sold alcoholic beverages aboard the Combat Center.

2. Authorized Consumption Locations. Alcoholic beverages are authorized for consumption and possession by those 21 years of age or older in the following locations:

a. Family housing, Bachelor Officer Quarters, and SNCO Quarters.

b. Bachelor Enlisted Quarters where Commanding Officers have authorized it.

c. At special events, such as organizational parties, as designated by Commanding Officers with prior approval of the Combat Center Chief of Staff. Hail and farewell parties should be appropriately scheduled at times to coincide with end of working hours; otherwise no alcoholic beverages will be consumed if participants are to return to work.

d. No alcoholic beverages are allowed at any organized athletic contest or unit function at Del Valle Field unless prior approval of the CG is obtained.

e. The Assistant Chief of Staff MCCS will establish alcoholic beverages control procedures in accordance with MCO 1700.22F, CCO 1720.1K and this Order. The following notices will be prominently posted:

(1) Persons transporting alcoholic beverages off a military reservation or installation become subject to the laws of the State of California.

(2) Resale or barter of any items purchased in package sales outlets is violation of military regulations.

3. Narcotics, Dangerous Drugs, Intoxication Chemicals, Plants, and their Compounds.

a. The unauthorized introduction or possession of narcotics, dangerous drugs, intoxicating chemicals, plants, or their compounds on the Combat Center is prohibited.

b. Unlawful use, possession, and distribution of controlled substances as defined in the Manual for Courts-Martial, U.S. Navy Regulations, and the Code of Federal Regulations by any person on the Combat Center is prohibited.

(1) Violation of these provisions will result in disciplinary action, which will, at least, include automatic loss of base driving privileges from a minimum of one year up to the duration of an individual's tour aboard the Combat Center.

(2) Article 1138 of U.S. Navy Regulations is applicable for all naval personnel stationed aboard the Combat Center. Personnel who observe the wrongful use, possession, or distribution of a controlled substance will report it to their chain of command or the military police.

c. Civilians aboard the Combat Center are subject to both federal laws and the laws of the State of California. Normally, civilians suspected of violating these laws will be detained by the military police until the arrival of civilian authorities or issuance of a Central Violations Bureau (CVB) form 1805 for appearance in the Federal Magistrate's proceedings.

Chapter 6

Animals and Pets

1. Control of Animals and Pets. The introduction, ownership, or possession of an animal or pet within the Combat Center shall be governed by the provisions of this Order as well as references (f) and (n).

2. Owner's Responsibility

a. All dogs and cats kept in Combat Center housing shall be registered with the Center Veterinary Service, Bldg 1028. Such registration shall include a description of the animal, the responsible person or organization owning the animal, and will include evidence of rabies inoculation which is valid for at least one year.

b. Owners shall provide each dog with a collar or harness to which is attached the Combat Center registration tag and/or a current rabies tag.

c. Owners shall obtain a certificate of rabies immunization for each dog or cat over four months of age. A certificate must be obtained from a licensed veterinarian using a vaccine approved for use in California. The certification shall indicate the type of vaccine used, the amount administered, the date, the animal description, and shall be signed by a licensed veterinarian.

d. Owners shall comply with all federal, state, and local regulations concerning the humane treatment and care for their pets. Owners shall ensure that adequate food, water, and shelter are available. Anyone found in violation of these regulations may be apprehended and prosecuted per Penal Code 597 for civilians/dependents or the Uniform Code of Military Justice for military members. Female dogs in season shall be confined and not permitted to become a nuisance.

e. Owners shall not abandon any animal. An unwanted animal may be disposed of by delivering it to the San Bernardino County Animal Shelter or Morongo Basin Humane Society for disposition.

f. Residents of the Combat Center who remove a registered animal from the Combat Center, change the animal's ownership, or dispose of the animal, shall notify the Center Veterinary Service.

g. Owners shall be responsible for any injury by animals in their possession to children, person, property, or to other animals. Animals which become vicious or dangerous shall be removed from the Combat Center or shall be disposed of as the Provost Marshal may direct.

h. Owners shall assume full responsibility for damage to government property caused by animals in their possession.

i. Owners shall require dogs in their possession to be kept on a leash, or to be penned unless a responsible member of the owner's household has the animal under immediate visual and voice control.

j. Any occupant in family housing with any animal in excess of 35 lbs and a height of 15 inches at the shoulder will provide a chain link fence in the backyard of the residence of not less than five feet in height and consistent with Base Housing Regulations.

k. Cats are not required to be on a leash or to be penned; however, a quarantine period may be announced periodically. During the quarantine period, cats will be required to be kept on a leash; all cats not leashed will be picked up by the animal shelter.

l. No pets of any kind may be kept in a barracks, Bachelor Enlisted Quarters/Bachelor Officer Quarters, or any other buildings aboard the Combat Center with the exception of family housing or the Combat Center Stables.

3. Mascots

a. Mascots will be registered with the PMO as well as the Center Veterinary Service. The owning unit shall designate a person responsible for the animal.

b. No mascots will be housed in unaccompanied housing.

4. Dead Animals and Pets. Animals and pets which die of a known non-rabid disease or injury will be disposed of by their owners. Removal of the carcass of an ownerless animal 75 pounds or less will be accomplished by PMO or Public Works upon request. Disposal of all other animals over 75 pounds will be referred to San Bernardino County Animal Shelter or Morongo Basin Humane Society for proper disposal off the installation.

5. Sanitary Requirements

a. Animals and pets, except for Service Animals, shall not be permitted in mess halls, exchanges, the commissary store, or in places where food and drink are served or stored. Animals and pets, except for Service Animals, shall be excluded from swimming pools, chapels, theaters, Officer's Club, SNCO's Club, Enlisted Club, bachelor officers' quarters, and enlisted billeting areas.

b. Animal owners shall maintain their residence in a sanitary state concerning animal waste. Animal waste shall not be allowed to accumulate inside or outside of the residence. Waste will be collected in paper or plastic bags and placed in the resident's trash cans for disposal.

c. Residents taking their animals for walks will maintain control of the animal and not allow the animal to deposit waste on the property of their residents. Owners must be prepared to clean up after their animals if this should occur.

6. Limitation of Number of Animals and Pets. Each owning household or organization shall be limited to the possession of two pets more than six weeks of age except as authorized by the Combat Center Housing Office.

7. Psittacine Birds. The owner of a psittacine bird (birds of the parrot family) shall be charged with the responsibility of notifying the Combat Center Veterinarian upon death or apparent illness of the bird, and will deliver the bird with a list of all its human contacts to the veterinarian for examination for the presence of psittacosis. The more popular birds, included in the parrot family are Macaws, Parrots, Parakeets, Amazons, Mexican Double Heads, African Greys, Cockatoos, Love Birds, Lories, and Lorikeets. The direct introduction of these birds on the Combat Center from a foreign country is prohibited.

8. Horses. Any person desiring to stable a horse on the Combat Center must first contact the MCCS Outdoor Adventures, Horse Boarding Facility prior to transporting the animal on base.

9. Nuisances

a. An animal or pet shall be defined as a nuisance when it becomes vicious, endangering personnel or children, and/or when the second report is received of an attack on a person or other animal. It will be defined as a nuisance when determined to be a menace to health, creates an unsanitary condition, damages property, is not domesticated, creates loud noises and/or displays obnoxious habits.

b. No animal or pet shall be permitted on the Combat Center which has been determined to be a nuisance by the Veterinarian, Housing manager, or the PMO. Any nuisance animal or pet will be removed from the Combat Center by the owner or will be relinquished to the Humane Society for disposal at the owner's expense.

10. Commanding Officer, Naval Hospital Twentynine Palms

a. Shall determine when a menace to health exists due to animals and pets and shall advise the CG on corrective and preventive measures.

b. Shall monitor the local animal population for zoological disease reservoirs and determine when an unsanitary condition or a nuisance exists due to animals or pets.

c. Shall direct, when necessary, the quarantine and examination of animals for the presence of diseases.

11. Provost Marshal's Responsibility

a. The PMO shall be notified in the event of animal bites or damage caused by animals on board the Combat Center.

b. The PMO shall be responsible for the pickup of stray animals, unclaimed animals, and any animals which the Commanding Officer, Naval Hospital has requested to be quarantined. All animals taken into custody by LEOs will be transported to Palms and Paws Animal Shelter, which holds the Combat Center animal impoundment and disposal contract.

c. The owners of animals impounded will be responsible for the payment of any fees charged for board and processing of the animals by kennel operators.

d. The Provost Marshal shall establish the necessary patrols to enforce this Order and to control any nuisance due to animals on the Combat Center.

e. The PMO will issue an Animal Violation Citation to the responsible owner of any animal impounded, found running at large, creating a nuisance, or not currently registered, utilizing Animal Violation (29P-10570/1 (1-89). A copy of the citation is provided to the owner's Commanding Officer and the Center Housing Manager.

f. When a second citation is issued, the responsible owner will be required to appear before the Combat Center Housing Manager to explain the owner's reason for the citation, and show cause, if any, why the animal should not be removed from the Combat Center permanently.

12. Veterinarian's Responsibility

a. The Combat Center Veterinarian shall, as requested, examine animals quarantined by the PMO and MCCS Outdoor Adventures, Horse Boarding Facility or provide advice on procedures to be followed when dealing with quarantined or sick animals.

b. The Veterinarian shall make available to the Combat Center, as practicable on a scheduled basis, animal clinics during which owners may have their pets vaccinated and examined.

13. Animal Bites

a. When a person is bitten by an animal aboard the Combat Center, the person having first knowledge of the incident or the parent of a child who is bitten, shall immediately notify the PMO and assist in identifying the offending animal.

b. When appropriate, persons bitten by animals will report to the hospital for treatment at the earliest time possible and provide all information available. If there are any questions concerning injuries sustained in an animal bite (however minor they may be) call the Emergency Room.

c. As required, the Combat Center Veterinarian will be notified when an animal bite occurs on base.

d. Generally, animals identified as having bitten a person shall immediately be put in quarantine at the owner's residence for a period of 10 days. The owner will ensure that the animal in quarantine is kept penned or tied up at all times. If the animal becomes sick while in quarantine, the Natural Resources Officer will be notified immediately. The Commanding Officer, Naval Hospital will require that the animal be examined by the Combat Center Veterinarian personnel upon expiration of the quarantine period.

e. Animals identified as having bitten a person a second time will be put in quarantine in an animal hospital at the owner's expense.

f. Owners of animals that are placed in quarantine in an animal hospital will produce a statement from certified veterinarian that their animal is in good health before the animal can be brought back to the Combat Center.

14. General Information - Diagnosis of Rabies

a. The diagnosis of rabies is dependent upon laboratory examination of brain tissue from infected animal. Therefore, it is of the utmost importance that any suspected animal be captured alive and placed under the observation of a veterinarian. Should it become absolutely necessary to kill the animal in self-defense, care should be taken not to mutilate the head.

b. An animal that has been bitten by another animal, either known or suspected of being rabid, will be immediately destroyed or confined under the observation of a veterinarian. At the end of the observation period, if no symptoms of rabies have developed, the animal may be given a course of treatment as prescribed by the veterinarian.

Chapter 7

Civilians

1. General. This Chapter set forth the regulations by which civilians will be identified, classified, and by which their position, privileges, requirements, and restrictions while on the Combat Center will be established. Within the framework of existing federal statutes, the responsibility and authority to regulate the entry of civilian personnel and restrict their conduct is vested in the CG. Commanders of tenant and subordinate units may not waive any order or regulation that is restrictive in nature; they may, however, establish such additional prohibitions considered necessary to satisfy their respective responsibilities.

2. Definitions

a. "Retired Military" as used herein, refers to all former military members who have been retired from active military duty.

b. "Civilian Employees" as used herein includes all personnel who are employed on the Combat Center, either by an appropriated fund activity, by a non-appropriated fund activity, by contractors (through Public Works), by civilian-operated essential services (bank, bus depot, Red Cross, Navy Relief, etc.), or in residences.

c. "Civilian Military Family Members" as used herein is applied to all civilians who are bona fide dependents of active or retired military members.

d. All other civilians are those not mentioned in paragraphs 2 (a-c) above.

3. Regulations Governing Entry

a. The Combat Center is normally open for visitation or legitimate business to civilians, subject to the limitations and requirements set forth in this Order.

b. Civilian personnel who enter the Combat Center will have their entrance recorded with a representative of the PMO except in the case of official visitors and sponsored visitors; i.e., athletic teams, civilian entertainers, etc. where entrance may be prearranged by the sponsoring agency. The entry of such visitors does not need to be formally recorded.

c. Civilian drivers whose vehicle legally bears a valid Combat Center vehicle pass are considered to have their entrance recorded. The driver of any vehicle other than a licensed public carrier is responsible for the conduct of the passengers.

d. Newspaper reporters and other members of the civilian media must coordinate with the Public Affairs Office in order to enter the Combat Center.

4. Visitors, Guests, and Civilian Employees. Civilians who enter the Combat Center subject themselves to the actions set forth below:

a. Search and seizure by military authorities in accordance with current orders and regulations.

b. Arrest and punishment in accordance with the provisions of applicable federal or state law.

c. Eviction from the Combat Center for cause.

d. Limitation of movement and restriction of action as established by competent orders and regulations.

5. Civilian Offenses

a. Offenses committed by civilians within the boundaries of the Combat Center which constitute a violation of federal or state law will be reported to the PMO.

b. The PMO will conduct a preliminary investigation of the allegations, detain the perpetrator where necessary, and report the offense to the appropriate civilian law enforcement agency or issue a CVB form 1805 for appearance in the Federal Magistrate's proceedings.

6. Military personnel, civilian employees, and their respective family members are responsible for the visitors or guests they introduce onto the Combat Center and will ensure that their guests or visitors abide by the regulations governing the conduct of visitors. Visitors not sponsored by a military member of the command, a civilian employee, or their respective dependents will be instructed by the sentry at the Main Gate of the rules of conduct with which they must comply while on the Combat Center.

7. When required, "Visitor ID Passes" will be issued by the Provost Marshal.

8. All solicitors, process servers, and Marshals/Deputy Sheriffs with arrest/bench warrants must coordinate with the PMO before attempting entry board the Combat Center. Lead Enforcement Agencies and Environmental Inspectors should liaise with the Natural Resources and Environmental Affairs Office.

9. No lienholder, creditor, or any other third party is authorized to enter the Combat Center to repossess property, unless the following procedures are strictly adhered to:

a. Prior to attempting any repossession, the repossessor shall contact the Legal Assistance Office and inform that office of when they wish to come on base to attempt a repossession. The repossessor shall inform the Legal Assistance personnel of the property to be claimed, the location of the property, and the name of the individual who has possession of the property.

b. Legal Assistance personnel will attempt to locate and contact the individual in possession of the property. If the individual is located, he or she will be made aware of the fact that repossession has been commenced. Individuals will be advised that it is in their best interest to come to the Legal Assistance Office to have their legal rights and obligations explained to them. If the individual wishes to consent to the repossession, the reprossesor will be notified.

c. Upon arrival at the Combat Center, the repossessor shall check in at the PMO. A LEO shall escort the repossessor to the Legal Assistance Office. A legal assistance attorney shall ensure the repossession documents are in order (i.e., court order or other authorization from the lien holder). The repossessor shall then be escorted to the location of the property by military policeman. The LEO shall ensure that no property belonging to the United States (i.e., military gear) is taken by the repossessor.

d. In any event, no repossession shall take place aboard the Combat Center if such repossession would constitute a breach of peace.

Chapter 8

Identification Cards and Passes

1. General. The methods, responsibilities, and privileges incident to the issue and recovery of ID cards and passes to civilian personnel will be in accordance with this chapter.

a. Identification cards are divided into three main categories: DoD affiliates, business/vendors, and visitors. Acceptable credentials range from Common Access Cards (CAC), Uniformed Services Identification Cards (USID), temporary identification pass, MCAGCC ID card, and a MCAGCC enabled RAPIDGate card.

(1) DoD Affiliate

(a) Definition. A DoD affiliate is an individual in possession of or eligible to possess a CAC or variation of the Uniformed Services Identification Card.

(b) Examples

1. Active duty military

2. Reservist

3. Military dependent

4. Military retiree

5. DoD civilian employee

6. DoD contractor requiring physical and logical access to a government computer system.

7. Permanent MCCS or Non-appropriated Funds employee.

(c) Sponsorship. Most DoD affiliates can sponsor an individual or individuals from the business/vendor or visitor categories. An authorized DoD contractor requiring physical and logical access to a government computer system may sponsor up to seven guests aboard the installation at one time.

(2) Business/Vendor

(a) Definition. The Business/Vendor category includes an individual hired or contracted by a DoD affiliate to provide a service or do work aboard the Combat Center. This category is applicable to commercial vendors, businesses, contractors, State/County/City municipalities/ services or contractors whose services:

1. Have been specifically requested and sponsored by a DoD affiliate, whether that affiliate is a Government entity (e.g., AC/S G-4) or a private individual (e.g., family member hiring a house cleaner).

2. Are required by virtue of an easement, lease or license.

(b) Sponsorship. A Uniformed service member or DoD employee representing a Combat Center entity may sponsor companies or individuals in this category. Authorized contracted employees possessing a valid Common Access Card (CAC) may sponsor up to seven guests aboard the installation at

one time. A Prime or General Contractor of a project may sponsor sub-contractor companies for their projects. Other DoD affiliate may sponsor companies or individuals only for their personal business. Sponsors are not allowed to sponsor companies or individuals they have no affiliation with.

(c) Business/Vendors are not normally eligible to possess a CAC. There is an exception, the contractor who must be issued a CAC because they require physical and logical access to a government computer system. An alternative would be for business/vender to apply for a RAPIDGate card at www.rapidgate.com.

(d) Businesses/Venders who do not desire to apply for the RAPIDGate card, may be issue a one-time 30-day temporary identification paper pass, followed by a 4-day temporary identification paper (30/4).

(e) Business/Vendor access will be terminated for the following:

1. Committing an offense as described in Chapter 7, paragraph 5, per this order.

2. Establishing a pattern of misconduct aboard Combat Center (e.g., one particularly egregious traffic violation or multiple minor violations).

3. At the request of their Combat Center sponsor.

4. Transporting un-credentialed personnel aboard the Combat Center with the intent to avoid access control protocol (e.g., short-term day labor to assist during a particular phase of a large-scoped contract).

(f) Civilians presenting themselves at the Main Gate seeking employment will not be permitted a pass to visit any activity of the Combat Center other than the Human Resources Office. Applicants for employment with contractors will be informed that such employment is effected throughout the contractor's business office.

(g) Solicitations of any type aboard MCAGCC will be conducted in accordance with reference (h), which explains the process in obtaining authorization.

(3) Visitors

(a) Definition. The visitor category includes any individual who is not a properly credentialed DoD affiliate or Business/Vendor with a valid reason for accessing the Combat Center. (Note: Credentialed means in possession of a valid CAC, USID, temporary identification paper pass or RAPIDGate card). Visitors are subject to a background check and may be denied access to MCAGCC.

(b) Visitors may not sponsor other individuals.

(c) Dependent family members of DoD civilian or MCCS/NAF that require access will be handled as a visitor unless other provisions are made. Special requests for a MCAGCC ID card (see sect 4) can be made to the Provost Marshal's Office based upon a bona fide need.

(d) Persons who are barred from the Combat Center and enter without specific authorization will be charged with "trespassing" under Title 18, U.S. Code.

(4) Volunteers of Non-Profit Organization

(a) The Combat Center organization in which the requesting individual works must complete a sponsorship letter. The individual requesting access will then takes a copy of the letter to Vehicle Registration Office. Once the background check is complete, the requesting individual will be issue a temporary identification paper pass.

2. Retired ID Cards and Dependent ID Cards. All military dependent, retired military personnel, and retired DoD civilians will be issued an appropriate ID card from the Defense Enrollment Eligibility Reporting System (DEERS) Office aboard the Combat Center.

3. DoD Civilian Employee ID Cards. ID cards which have been issued will be returned by the holder or management to the DEERS Office when no longer required. Both DoD and Non-appropriated fund civilians employed aboard the Combat Center will be issued ID cards by the DEERS Office for a period not to exceed three years.

4. Marine Corps Air Ground Combat Center identification Cards (MCAGCC ID).

a. Definition. PMO produced ID card that is issued to specified personnel that are neither DoD affiliated or contractors.

b. A temporary identification paper pass will be issued to the specified personnel for a period not to exceed 14-days. This will allow requisite time to contact the Provost Marshal's Office, Physical Security Section, at building 1407 (703-830-4561), to obtain a MCAGCC ID Card. Personnel not desiring to obtain a MCAGCC ID card will be subject to the limitations as identified in section 1.a.(2).(e).

5. Miscellaneous Provisions. This paragraph sets forth miscellaneous restrictions and privileges applicable to civilians.

a. Civilian Agents, Merchants, and Solicitors. Business visitors, civilian merchants, civilian salesmen, and civilian insurance agents, etc. shall be guided in their activities aboard the Combat Center by the provisions of reference (h).

b. Food Handlers and Domestic Employees. Food handlers and domestic employees will not be issued an ID card until approved by the appropriate sponsor.

c. Off Combat Center Civilians. An individual civilian ID card will not be issued to off Combat Center civilians other than those shown in this Chapter except when it appears that the best interests of the government will be served.

d. Contractor Employees. Employees of civilian contractors will be issued a civilian ID card by the DEERS ID card office only upon request of the contracting officer.

e. Union Representatives. Union representatives of Bargaining Unit Employees or contractor's employees will be admitted to the Combat Center in accordance with Department of the Navy policy.

f. Handling and Return of ID cards.

(1) Issued to civilian contractor employees, domestic employees of residents residing aboard the Combat Center and non-appropriated fund

civilian employees will be returned to the issuing department when no longer required.

(2) It is the responsibility of the person or office employing civilians to notify DEERS and/or the PMO upon termination of employment.

(3) DoD civilian personnel will be issued ID cards in accordance with reference (m).

(4) DoD civilian ID cards and Combat Center issued ID cards are the property of the United States Government and will be guarded against fraudulent use, loss, and mutilation.

(5) The loss of an ID card will be immediately reported to the PMO.

(6) The loaning of an ID card constitutes an offense under Title 18, U.S. Code, and violators are subject to punishment under Federal law.

(7) Personnel to whom ID cards have been legally issued will have these cards in their possession at all times while on the Combat Center.

Chapter 9

Narcotics and Explosive Detector Dogs

1. Authorization for Use

a. The Commandant of the Marine Corps has authorized this command the custody and use of Military Working Dogs for both narcotics and explosive detection.

b. The operational control of these animals and their assigned handlers is vested in the PMO.

c. These dogs will be utilized by the Combat Center PMO for the detection of controlled substances and explosives.

d. Only those personnel assigned to the MWD section of PMO and have successfully completed the prescribed Military Working Dog training course, are authorized to handle the dogs and conduct searches with the same.

2. Utilization

a. Commanding officers of units located aboard the Combat Center are encouraged to avail themselves of the PMO's detector dog capability and they may request the use of the dogs by contacting the PMO Military Working Dog (MWD) Section (ext. 6501) or the PMO Assistant Operations Officer (ext. 5456). After working hours the MWD unit can be contacted by calling the Military Police Desk Sergeant at extension 6800 or 6809. Requests should be made at least seven working days prior to the desired date to allow adequate time for scheduling. Short notice requests will be supported based on availability.

b. Requests for the use of the Combat Center MWD from commands located outside the Combat Center must be made to the PMO. The requests should reach the department no later than ten working days prior to the desired date of employment.

c. Surprise, secrecy, and security are elements that favor the successful utilization of MWD. The date and time of utilization of the dogs should be known only to the unit commander, executive officer, or legal officer. Widespread knowledge of their impending utilization will compromise their effectiveness and result in possible danger to the detection team.

Chapter 10

Pre-Trial and Post-Trial Confinement

1. Policy

a. It is the policy of the PMO that the treatment of person(s) in the detention cells be in full accord with the provisions of reference (k) and (l). The purpose of the detention cells is to temporarily detain personnel of the Armed Services until they can be transferred to or returned to a permanent detention facility.

b. The detention cells may only be used for short term detention. "Short term" in this respect, means ordinarily not more than eight hours. This limitation may, if necessary, be extended for persons who are detained awaiting investigation, trial, consultation with counsel, or who are awaiting transfer to a designated place of confinement. Restraint will be extended only on the approval of the Provost Marshal or the Military Magistrate.

c. The primary facility for temporary confinement for trial and legal consultation is the Morongo Basin Jail located in Joshua Tree, CA. Prior approval from HQMC, PP&O, PS, PSL (Corrections) is required and can be obtained by calling (703)604-4137/3667 during business hours (EST). Once approved, the Morongo Basin Jail can be contacted at (909)754-9752 for coordination.

d. For questions regarding temporary detainment and incarceration, contact PMO.

2. Regulations for Prisoner Escorts

a. Detainees shall be treated humanely. Abuse of any kind, including any kind of corporal punishment, is prohibited. Prisoner escorts will use only the minimum required force in the prevention of escape, self-defense, or to prevent harm to others.

b. A quiet, impersonal, but firm manner shall be maintained toward detainees at all times. Profane, indecent, or insulting language directed toward or used in the presence of a detainee is forbidden.

c. Contraband will not be permitted in the facility. Prisoner escorts will not accept gratuities, favors, or promises, nor will any information be given out pertaining to the detainee's case, except upon approval by the Provost Marshal.

3. Administration

a. Authority. No person will be admitted to the detention cells without prior approval as prescribed by SECNAVINST 1640.9, paragraph 301.

b. Confinement Order

(1) No person will be admitted to the detention cells without written order of confinement signed by a commissioned officer of the prospective detainee's command. Commanders will prepare confinement orders on NAVPERS 1523 (Rev 1963).

(2) All confinement orders will show in full the offense for which the detainee is accused or convicted.

(3) The officer ordering confinement will arrange a physical examination of the detainee by a medical officer prior to delivery of the individual to the PMO. The results of the examination, signed by the medical officer, will be entered in the "Medical Certificate" portion of the confinement order.

(4) Officers ordering confinement will ensure that the confinement order states whether the detainee is to be detained at the PMO or is to be detained at another place.

c. All extended confinements or pretrial confinements will be conducted at a permanent detention facility. The PMO detention cells are for temporary and transitory holding only.

4. Detention Cell, Daily Routine

a. Delivery of detainees must be pre-coordinated with PMO prior to confinement. However, personnel who clearly present a threat to themselves or others will be accepted for detention at any time.

b. The parent unit of the detainee will be responsible for providing all meals in which the detainee in custody, to include weekends and holidays.

c. The parent unit is responsible to provide escort(s) for church services.

d. Every escort shall have in his possession a valid escort card. Escort classes may be arranged by contacting the SJA Office. Each company size unit will maintain three school trained prisoner escorts and only individuals selected in accordance with SECNAVINST 1640.9, paragraph 205. If detainees arrive at the PMO with escorts who do not have valid escort cards, the detainee will not be accepted. SNCOs are not required to have escort cards.

5. Release from Detention Cells

a. Once detainees are admitted to the detention cells, their release will be effected only by the authority of their commanding officer or the Provost Marshal.

b. The Provost Marshal will authorize final release of a detainee only when:

(1) Directed by the detainee's commanding officer or his designated representative (i.e., Officer of the Day).

(2) The reason for detention no longer exists.

(3) To make room for a more violent detainee.

(4) To transfer the detainee to a confinement facility.

6. Security, Custody, and Control

a. Detainment Space. All detainees will be confined in the same space. If it becomes evident that the detainees will endanger each other, the least belligerent detainee will be returned to their parent units for safekeeping.

b. Control of Special Detainees

(1) Detainees will not be confined with other detainees if they have are determined to be a physical threat to other detainees and will be segregated as needed.

(2) Upon examination of a possible suicide risk, a medical officer will determine whether the detainee can safely be detained in the Holding area. If a detainee is determined to be a suicide risk and cannot be safely held, the detainee will be detained at the Branch Hospital.

7. Transportation to Camp Pendleton Correctional Facility

a. Correctional Facility runs are unit responsibilities.

b. Contact correctional facility for a listing of necessary documents and required items for in processing.

8. Public Information. The Public Affairs Officer is responsible for all news releases in accordance with current directives.

WEAPONS REGISTRATION
MARINE CORPS AIR GROUND COMBAT CENTER

PRIVACY ACT STATEMENT

Under the **AUTHORITY** of 10 U.S.C. 5013, Secretary of the Navy; 10 U.S.C. 5041, Headquarters, Marine Corps; and CCO 1630.6 series, Discipline and Law Enforcement Regulations; this form is FOR OFFICIAL USE ONLY for the **PURPOSE** of assuring proper control of weapons and to monitor and control purchase and disposition of weapons aboard the Marine Corps Air Ground Combat Center. The information collected on this form will be filed within a Privacy Act system of records governed by Privacy Act System of Records Notice NM08370-1, which can be obtained at http://dpclo.defense.gov/privacy/SORNs/component/navy/NM08370-1a.html. **ROUTINE USE**: In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act of 1974, the records contained herein may specifically be disclosed outside the Department of Defense under the Department of Defense "Blanket Routine Uses." **DISCLOSURE**: Providing the information is voluntary; however failure to provide the requested information will result in the denial of access to the installation for unregistered weapons.

PERSONAL INFORMATION:

1. DATE						
2. LAST NAME	3. FIRST NAME					4. MI
5. DOB (YYMMDD)	6. HT	7. WT	8. HAIR	9. EYES	10. SEX	11. RACE
12. DRV LIC #	13. DL STATE	14. BRANCH OF SVC	15. EAS	16. RANK	17. UNIT	
18. PHONE #	19. STORAGE ADDRESS					

WEAPON INFORMATION:

20. WEAPON #1: a. TYPE (CHECK ONE) ☐ FIREARM ☐ BOW ☐ OTHER (SPECIFY)				
b. SERIAL #	c. MAKE	d. MODEL		
e. CALIBER	f. BARREL LENGTH	g. DATE MADE (YYYYMMDD)	h. DATE PURCHASED (YYYYMMDD)	i. ACTION TYPE
j. REMARKS				

21. WEAPON #2: a. TYPE (CHECK ONE) ☐ FIREARM ☐ BOW ☐ OTHER (SPECIFY)				
b. SERIAL #	c. MAKE	d. MODEL		
e. CALIBER	f. BARREL LENGTH	g. DATE MADE (YYYYMMDD)	h. DATE PURCHASED (YYYYMMDD)	i. ACTION TYPE
j. REMARKS				

_____1. I have read and understand the contents of the current CCO 1630.6 series Chapter 4 (Weapons and Explosives), which pertains to the purchase, storage, and transportation of weapons aboard MCAGCC.
_____2. I understand that I must comply with the registration process prior to taking receipt of the weapon(s).
_____3. Marines training aboard MCAGCC are not authorized to register or store personal weapons aboard this installation.
_____4. A copy of the current revision of the CCO 1630.6 series is available for my review at MCCS, PMO, and on the MCAGCC website: http://www.29palms.marines.mil/Staff/G1Manpower/AdjutantOffice/Orders.aspx.

REGISTRANT NAME (PRINT)	MCCS REPRESENTATIVE NAME
REGISTRANT SIGNATURE	MCCS SIGNATURE
UNIT REPRESENTATIVE NAME	PMO REPRESENTATIVE NAME
UNIT SIGNATURE	PMO SIGNATURE

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