

UNCLASSIFIED/

REF/A/MCO 3502.8

REF/B/DOC/NAVMC 3500.27C/14 OCT 2014//

AMPN/REF A IS THE MARINE CORPS LOGISTICS, TACTICS, TRAINING AND EDUCATION PROGRAM/REF B IS THE NAVY AND MARINE CORPS LOGISTICS TRAINING AND READINESS MANUAL//

POC/MINER/R/MAJ/MARINE CORPS LOGISTICS OPERATIONS

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GENTEXT/REMARKS/1. PURPOSE. THIS MESSAGE ANNOUNCES THE INTERMEDIATE MAGTF LOGISTICS OPERATIONS COURSE (IMLOC) 3-15 DATES, NOMINATION AND REGISTRATION INSTRUCTIONS.

1.A. IMLOC IS A SIX WEEK BILLET ENHANCEMENT INTERMEDIATE LEVEL TRAINING COURSE THROUGH WHICH GRADUATES ARE CERTIFIED EXPEDITIONARY LOGISTIC INSTRUCTORS (ELI) NMOS 0477. THE CURRICULUM IS FOCUSED ON TRAINING AND OPERATIONS WITHIN THE LCE AT THE BATTALION AND REGIMENTAL LEVEL. THE COURSE CERTIFIES ELI-O'S AND ELI-C'S IN ACCORDANCE WITH REF (A). THE IMLOC TARGET POPULATION IS CAPTAINS/MAJORS AND GUNNERY SERGEANTS/MASTER GUNNERY SERGEANTS ASSIGNED TO A LOGISTICS OPERATIONS BILLET. PRIORITY SEATING WILL BE GRANTED TO APPLICANTS CURRENTLY SERVING AS, OR HAVE BEEN OFFICIALLY SLATED TO SERVE AS, LCE OPERATIONS OFFICERS/CHIEFS AT THE BATTALION OR REGIMENTAL LEVEL.

1.B. CAPTAINS AND GUNNERY SERGEANTS WHO ARE PME COMPLETE FOR THEIR RESPECTIVE RANKS (EWS FOR CAPTAINS AND ADVANCED COURSE FOR GUNNERY SERGEANTS) WHO HAVE BEEN SLATED TO SERVE OR ARE CURRENTLY SERVING AS OPERATIONS OFFICERS OR OPERATIONS CHIEFS WITHIN GROUND LOGISTICS UNITS ARE HIGHLY ENCOURAGED TO ATTEND.

1.C. STAFF LOGISTICS OFFICERS AND CHIEFS FROM ALL ELEMENTS OF THE MAGTF, WITHIN THE TARGET STUDENT POPULATION, ARE ENCOURAGED TO APPLY.

2. INSTRUCTION DURING IMLOC 3-15 WILL INCLUDE 2500 LEVEL TRAINING AND READINESS (T&R) EVENTS FOR CSS OFFICERS AND SNCOS PER REF B.

2.A. IMLOC 3-15 DATES ARE 6 SEP 2015 TO 16 OCT 2015

IMLOC 3-15 DATES ARE AS FOLLOWS: (READ IN 6 COLS)

CID	CLASS	TRAVEL	CONVENE	GRAD	QUOTAS
M09F2F9	2015003	6 SEP 15	7 SEP 15	16 OCT 15	48

3. PREREQUISITES.

3.A. ALL NOMINEES MUST HAVE A MINIMUM OF ONE YEAR OBLIGATED SERVICE UPON COMPLETION OF THE COURSE. THIS CAN BE WAIVED IF ELIGIBLE TO RE-ENLIST.

3.B. COMMON ACCESS CARD (CAC) ENABLED MARINE CORPS ENTERPRISE

INFORMATION TECHNOLOGY SERVICES (MCEITS) ACCOUNT IS REQUIRED FOR BOTH NOMINEES AND TRAINING POC'S IOT UPLOAD REQUIRED DOCUMENTS FOR NOMINATING A STUDENT AT [HTTPS://EIS.USMC.MIL/SITES/MCLOG2/MCLOGFLC/ADMISSIONS/REGISTRATION/PAGES/DEFAULT.ASPX](https://eis.usmc.mil/sites/mclog2/mclogflc/admissions/registration/pages/default.aspx). A MCEITS ACCOUNT CAN BE REQUESTED AT THE FOLLOWING URL:

[HTTPS://MCEITS.USMC.MIL/PAGES/REQUESTACCOUNT.ASPX](https://mceits.usmc.mil/pages/requestaccount.aspx). CHOOSE THE "E-MAIL CERTIFICATE" WHEN PROMPTED. CHOOSE "MCLOG" FROM THE "SHAREPOINT SITE" DROP DOWN MENU. FILL IN THE REMAINDER OF THE REQUIRED FIELDS AND CLICK "SUBMIT". PLEASE CONTACT SMBMCLOGSTUDENTREGIS@USMC.MIL FOR ANY PROBLEMS ENCOUNTERED IN THIS PROCESS.

3.C. IN ORDER TO PARTICIPATE IN A 90 MINUTE SECURE VIDEO TELECONFERENCE AND A 60 MINUTE CLASSIFIED BRIEF DURING THE COURSE, STUDENTS MUST HAVE A CURRENT SECRET SECURITY CLEARANCE WITH US ACCESS REFLECTED IN JOINT PERSONNEL ADJUDICATION SYSTEM (JPAS). ALL STUDENTS SHOULD CHECK WITH THEIR RESPECTIVE SECURITY MANAGER TO ENSURE THE SYSTEM REFLECTS ACCURATE INFORMATION AND THE EXPIRATION DATE IS LATER THAN THE GRADUATION DATE. THE LACK OF A SECURITY CLEARANCE WILL NOT PRECLUDE THE STUDENT FROM ATTENDING IMLOC. THE STUDENT'S SECURITY MANAGER IS REQUIRED TO SUBMIT A VISIT REQUEST IN JPAS, LOCATION CODE MS3510, POC MR. ROBERT SUNDSTROM. DETAILED INSTRUCTIONS ARE INCLUDED ON THE STUDENT REGISTRATION PAGE AT [HTTPS://EIS.USMC.MIL/SITES/MCLOG2/MCLOGFLC/ADMISSIONS/REGISTRATION/PAGES/DEFAULT.ASPX](https://eis.usmc.mil/sites/mclog2/mclogflc/admissions/registration/pages/default.aspx)

3.D. ALL STUDENTS, REGARDLESS OF HOME STATION LOCATION, WILL PRESENT TAD ORDERS UPON REPORTING.

4. REPORTING INSTRUCTIONS.

4.A. STUDENTS WILL REPORT TO COMMANDING OFFICER, MCLOG, TWENTYNINE PALMS, CA, BUILDING 1985R4 WITH ORDERS, AT 0900, 7 SEP 2015 IN DESERT MARPAT UNIFORM. CDO PHONE 760-808-0494.

4.B. GOVERNMENT BILLETING AND MESSING IS DIRECTED. ONCE REGISTERED IN MCTIMS, STUDENTS ARE DIRECTED TO CONTACT THE ROAD RUNNER INN AT 760-830-6642 TO RESERVE A ROOM BLOCKED FOR IMLOC STUDENTS. INCLUSIVE DATES FOR RESERVATIONS ARE 6 SEP TO 16 OCT 2015.

4.C. MCLOG DOES NOT PROVIDE GROUND TRANSPORTATION FOR STUDENTS (PALM SPRINGS INTERNATIONAL AIRPORT (PSP) IS RECOMMENDED). GROUND TRANSPORTATION OPTIONS INCLUDE: THE SERVICE PROVIDED BY THE USO OR SOS VAN (SOSRIDE.ORG 760-799-5488); GROUND TAXIS; OR A RENTAL CAR IF AUTHORIZED AND FUNDED BY THEIR PARENT COMMAND. RENTAL CARS WILL NOT BE FUNDED BY

TECOM.

4.D. ALL MARINES FROM UNITS NOT ABOARD MCAGCC MUST HAVE AN ACTIVE GOVERNMENT TRAVEL CHARGE CARD WITH AN EXPIRATION DATE THAT EXCEEDS THE COURSE GRADUATION DATE.

4.E. STUDENTS ARE REQUIRED TO BRING SEASONAL MARPAT UTILITIES, SERVICE "C" UNIFORM AND APPROPRIATE CIVILIAN ATTIRE.

4.F. STUDENTS ARE ENCOURAGED TO BRING A DVD CAPABLE AND WIFI CAPABLE LAPTOP OR NOTEBOOK COMPUTER WITH A CAC READER TO FACILITATE HOMEWORK ASSIGNMENTS.

5. NOMINATION INSTRUCTIONS.

5.A. COMMAND TRAINING REPRESENTATIVES ARE ENCOURAGED TO SUBMIT NOMINATIONS IMMEDIATELY UPON RECEIPT OF THIS MESSAGE. NOMINEES MUST BE SUBMITTED BY THEIR COMMAND S-3/ TRAINING SECTION BY FILLING OUT THE FORM FOUND AT [HTTPS://EIS.USMC.MIL/SITES/MCLOG2/MCLOGFLC/ADMISSIONS/REGISTRATION/PAGES/DEFAULT.ASPX](https://eis.usmc.mil/sites/mclog2/mclogflc/admissions/registration/pages/default.aspx) AND SUBMITTING BY UPLOADING THE FORM ACCORDING TO THE DIRECTIONS. NOMINATIONS WILL NOT BE ACCEPTED AFTER 1500 PST 18 AUG 2015 (20 DAYS PRIOR TO COURSE START). ONLY MCLOG PERSONNEL ARE AUTHORIZED TO REGISTER NOMINEES IN MCTIMS.

5.B. FUNDING. IMLOC IS FUNDED BY TECOM FOR ALL ACTIVE DUTY MARINE CORPS PERSONNEL. MARINES ASSIGNED TO THE RESERVE COMPONENT WHO ARE NOT ON ACTIVE DUTY AND MARINES IN THE ACTIVE RESERVE MUST CONTACT U.S. MARINE CORPS FORCES RESERVE, G-3 FORMAL SCHOOLS AT MFRG3TRAINING@USMC.MIL TO COORDINATE FUNDING AND PAYMENT FOR ANNUAL TRAINING.

5.C. STUDENTS WILL NOT BE REGISTERED IN MCTIMS UNTIL ALL REGISTRATION DOCUMENTS (CYBER-M, NIPR SAAR AND STUDENT BIOGRAPHY) HAVE BEEN SUBMITTED TO THE MCLOG SHAREPOINT. REQUIRED FORMS ARE AVAILABLE AND EXPLAINED AT [HTTPS://EIS.USMC.MIL/SITES/MCLOG2/MCLOGFLC/ADMISSIONS/REGISTRATION/PAGES/DEFAULT.ASPX](https://eis.usmc.mil/sites/mclog2/mclogflc/admissions/registration/pages/default.aspx).

6. DISENROLLMENT PROCEDURES.

6.A. ONCE MCLOG TRANSMITS COMMUNICATION INDICATING AN ENROLLMENT REQUEST HAS BEEN APPROVED, THE NOMINEE IS CONSIDERED A REGISTERED STUDENT. MCLOG RESERVES THE STUDENT'S SEAT AND USES THIS INFORMATION FOR COURSE QUOTA PLANNING AND DECISION MAKING. A STUDENT'S COMMAND TRAINING SECTION MAY REQUEST TO DIS-ENROLL A STUDENT UNTIL 4 JUL 2015 THROUGH NOTIFICATION VIA EMAIL TO THE STUDENT REGISTRAR AT SMBMCLOGSTUDENTREGIS@USMC.MIL.

6.B. AFTER 4 JUL 2015 (45 DAYS PRIOR) REQUESTS FOR DISENROLLMENT MUST ORIGINATE BY EMAIL OR TELEPHONIC COMMUNICATION FROM THE FIRST O-5 IN THE STUDENT'S CHAIN OF COMMAND TO THE OIC OF MCLOG

TRAINING DIVISION, LTCOL KEITH WEINSAFT

AT: KEITH.S.WEINSAFT@USMC.MIL IDENTIFYING THE REASON FOR
DISENROLLMENT.

6.C. AFTER 18 JUL 2015 (30 DAYS PRIOR) REQUESTS FOR
DISENROLLMENT MUST ORIGINATE BY EMAIL OR TELEPHONIC
COMMUNICATION FROM THE FIRST O-6 IN THE STUDENT'S CHAIN OF
COMMAND TO THE COMMANDING OFFICER OF MCLOG, COL MATTHEW
COOK AT: MATTHEW.S.COOK@USMC.MIL IDENTIFYING THE REASON FOR
DISENROLLMENT.

7. WELCOME ABOARD LETTER: PRIOR TO THE COURSE CONVENING DATE
ALL REGISTERED STUDENTS WILL BE PROVIDED WITH A FORMAL WELCOME
ABOARD LETTER AND REPORTING INSTRUCTIONS CONTAINING ALL
COORDINATING INSTRUCTIONS.//