UNITED STATES MARINE CORPS
COMMANDING GENERAL
BOX 788100
MARINE CORPS AIR GROUND COMBAT CENTER
TWENTYNINE PALMS, CALIFORNIA 92278-8100

CCO P1630.6E
27-101
MAR 12 1997

COMBAT CENTER ORDER P1630.6E W/Ch-1,2

From: Commanding General
To: Distribution List

Subj: DISCIPLINE AND LAW ENFORCEMENT REGULATIONS

Encl: (1) LOCATOR SHEET

1. Purpose. To promulgate the discipline and law enforcement regulations for this command.

2. Cancellation. CCO P1630.6D.

3. Action. Addressess will ensure that all officers, enlisted and civilian personnel employed on the Combat Center are familiar with the contents of this Manual. The provisions of this Manual are punitive. Failure to obey will subject the individual to disciplinary action under the Uniform Code of Military Justice.

4. Applicability. This Manual is applicable to all commands and organizations aboard the Combat Center.

5. Certification. Reviewed and approved this date.

J. A. Keenan

J. A. KEENAN
Chief of Staff

DISTRIBUTION: A-1

UNITED STATES MARINE CORPS
COMMANDING GENERAL
BOX 788100
MARINE CORPS AIR GROUND COMBAT CENTER
TWENTYNINE PALMS, CALIFORNIA 92278-8100

CCO P1630.6E Ch 1
27
JUL 29 1987

COMBAT CENTER ORDER P1630.6E Ch 1

From: Commanding General
To: Distribution List

Subj: DISCIPLINE AND LAW ENFORCEMENT REGULATIONS

1. Purpose. To direct a pen change to the basic Order.

2. Action. Paragraph 4002 4e(2). At the end of the sentence add: "SNCO's and Officer are not required to notify their command representative when registering any knives, K-Bars or other bladed weapons of any length purchased at the Marine Corps Exchange."

3. Filing Instruction. File immediately behind the signature page of the basic Order.

J. D. LENARD
Chief of Staff

DISTRIBUTION: A-1

UNITED STATES MARINE CORPS
COMMANDING GENERAL
BOX 788100
MARINE CORPS AIR GROUND COMBAT CENTER
TWENTYNINE PALMS, CALIFORNIA 92278-8100

CCO P1630.6E Ch 2
27
OCT 0 3 1997

COMBAT CENTER ORDER P1630.6E Ch 2

From: Provost Marshal's Office
To: Distribution List

Subj: DISCIPLINE AND LAW ENFORCEMENT REGULATIONS

Encl: (1) Page insert to CCO P1630.6E

1. Purpose. To direct changes to the basic Manual.

2. Action. Remove pages 6-3 and 6-4 of the basic Manual and replace with the corresponding pages contained in the enclosure.

3. Summary of Revision. This new page insert outlines guidelines for humane treatment and care of pets.

4. Change Notation. Paragraphs denoted by an asterisk (*) symbol contain changes not previously published.

5. Certification. Reviewed and approved this date.

6. Filing Instructions. File this change transmittal directly behind the signature page of the basic Manual.

J. D. LENARD
Chief of Staff

DISTRIBUTION: A-1

LOCATOR SHEET

Subj: DISCIPLINE AND LAW ENFORCEMENT REGULATIONS

Location: _____
(Indicate the location(s) of the copy(ies) of this Manual.)

DISCIPLINE AND LAW ENFORCEMENT REGULATIONS

RECORD OF CHANGES

Log completed change action as indicated.

Change Number	Date of Change	Date Entered	Signature of Person Incorporating Change
1	970729	970730	

DISCIPLINE AND LAW ENFORCEMENT REGULATIONS

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DISCIPLINE AND LAW ENFORCEMENT REGULATIONS

CHAPTER 1

SCOPE AND RESPONSIBILITY

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CHAPTER 1

SCOPE AND RESPONSIBILITY

1000. PROVOST MARSHAL. The Provost Marshal is a special staff officer under the staff cognizance of the Chief of Staff, Marine Corps Air Ground Combat Center. The Provost Marshal exercises direct control over the following:

1. Military Police patrol activities.

2. Criminal and traffic accident investigations.

3. Special Combat Center functions or security as required.

4. Physical security and crime prevention/repression programs.

5. The providing of military police, accident investigation, criminal investigation, and technical advice and assistance to any requesting commander.

1001. MILITARY POLICE

1. Military police are the agents through whom the Commanding General exercises law enforcement in the control of persons and vehicles subject to his jurisdiction. The jurisdiction of the Commanding General is defined as all areas comprising Marine Corps Air Ground Combat Center, Twentynine Palms, California.

2. No person, regardless of rank, shall willfully fail or refuse to comply with a lawful order of personnel of the military police acting within the scope of their authority in directing, controlling, regulating, investigating, apprehending, detailing, or reporting.

3. Military police, acting upon reasonable belief that a criminal offense or traffic violation has been committed or is about to be committed, areA authorized to stop any person or vehicle at any place subject to the jurisdiction of the Commanding General.

1002. CRIMINAL INVESTIGATIONS

1. The Criminal Investigation Division of the Provost Marshal's Office is authorized by the Commanding General to conduct investigations of cases involving military personnel, dependents, and civilians within the confines of the Combat Center and other cases of interest to the Armed Forces of the United Staates. They are authorized to carry concealed weapons and wear civilian attire as directed by the Provost Marshal.

2. Reports of criminal investigations will be forwarded to the appropriate commander having Special Court-Martial authority. Reports of investigations other than of a criminal nature will be forwarded to the requesting officer.

3. Commanders and section heads are invited to request utilization of investigators and judge advocates in such matters as searches; examination, collection, preservation, and identification of evidence; interviews; interrogations; lifting of fingerprints; and instructional programs relating to investigative techniques, dangerous drugs, and narcotics.

4. Any person having knowledge that a crime has been committed, planned or is in progress, by or against personnel aboard or off the Combat Center, shall immediately report same to the Provost Marshal's OfRfice and the San Bernardino County Sheriff's Office (if off the Combat Center). The Provost Marshal's Office will effect such liaison as is necessary with the Naval Criminal Investigative Service (NCIS) or civil authorities. In no case will unit commanders or other personnel refer directly to the Naval Criminal Investigative Service complaints involving matters under the Provost Marshal's Office's cognizance.

1003. NAVAL CRIMINAL INVESTIGATIVE SERVICE. The Naval Criminal Investigative Service (NCIS) is the Department of the Navy investigative agency on the Combat Center. By a memorandum of understanding between NCIS and Headquarters, Marine Corps, the Criminal Investigative Division will refer those cases that fall within the investigative jurisdiction of NCIS. All commands, because of the memorandum of understanding, must report all violations or requests for investigative service to the Provost Marshal's Office and not direct to NCIS. The Provost Marshal will disseminate all investigations to the appropriate agency as per the memorandum of understanding.

1004. TRAFFIC ACCIDENTS AND INVESTIGATIONS. The Traffic Accident Investigation Unit of the Provost Marshal's Office will investigate all traffic accidents occurring on the Combat Center in accordance with current directives.

1005. MILITARY POLICE LIAISON FUNCTIONS

1. The Provost Marshal's Office is the central agency through which liaison with civil law enforcement agencies is maintained, with the exception of counter intelligence matters. No military supervisor or commander will deal directly with a civil law enforcement agency on official matters. All such contacts will be made through the Provost Marshal's Office.

2. The Provost Marshal will appoint a Court Liaison NCO to obtain results of civilian court appearances of military personnel, military dependents, and civilian employees of the Combat Center.

3. Commanding officers of individuals who are to appear in civilian or federal court are not required to provide a command representative at the court proceedings. Information relative to the court proceeding will be provided to the unit commanders by the Court Liaison Section of the Provost Marshal's Office.

1006. COMBAT CENTER PERSONNEL

1. All persons who have observed or believe that a crime has been committed must report the incident to the Military Police Desk sergeant located at the Provost Marshal's Office.

2. All suicide threats will be treated as bonafide suicide attempts and must be reported to the Provost Marshal's Office or Officer of the Day immediately. Those persons who threaten suicide or display suicidal tendencies shall be taken to the Naval Hospital for evaluation.

1007. LOST AND FOUND. All property found on board the Combat Center will be turned over to the Provost Marshal's Office. The Provost Marshal will also take

reports of lost property from the owner or person in control of the lost property. Personnel who can properly identify lost property belonging to them are encouraged to check with the Provost Marshal's Office, Lost and Found Section. Property properly identified will be returned to the rightful owner. After 120 days the Provost Marshal will dispose of the property in a manner prescribed by current directives. The Provost Marshal will attempt to locate owners of found property prior to disposal.

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VEHICLE REGULATIONS

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CHAPTER 2

VEHICLE REGULATIONS

2000. GENERAL

1. This Chapter, the California Vehicle Code and CCO 1630.8 provide all traffic and vehicle regulations to which all persons driving aboard the Combat Center must adhere. Any traffic offense, as defined by the California Vehicle Code or CCO 1630.8, committed within the confines of the Combat Center will be a violation of this Manual.

2. In any conflict between the California Vehicle Code and Combat Center regulations, the California Vehicle Code shall take precedence.

3. The senior military passenger in a government vehicle is responsible for ensuring that these regulations are not violated.

4. Operators of vehicles will obey all traffic control devices and military police manning traffic control points.

5. Military formations have the right of way over all traffic except authorized emergency vehicles responding to an emergency.

6. Entry to the Combat Center by privately owned vehicle will be authorized only on the paved-roads at Condor Housing (South side of the base), Main Gate at Adobe Road, and the Ocotillo Housing Gate at Morongo Road when they are open.

2001. REGULATIONS CONCERNING PRIVATELY OWNED VEHICLES.

Regulations concerning privately owned vehicles are listed in the California Vehicle Code and CCO 1630.8.

2002. DAMAGE TO OR TAMPERING WITH VEHICLES.

No person shall, either individually or in association with another, willfully damage or tamper with any vehicle or the contents thereof, or break or remove any part or parts from any vehicle without the written consent of the owner.

2003. CONVOY REGULATIONS (OFF THE COMBAT CENTER)

1. Movement and control of motor convoys will be in accordance with Field Manual 25-10, Technical Manual 21-305, Chapter 10, and regulations set forth in the California Vehicle Code. Motor transport officer and officers concerned with convoy movements will thoroughly familiarize themselves with the provisions of Field Manual 25-10, Technical Manual 21-305, Chapter 10, and the California Vehicle Code. A copy of the California Vehicle Code may be obtained from the Provost Marshal's Office.

2. Convoy commanders will cooperate to the fullest extent with civilian traffic authorities (California State Highway Patrol and Municipal Police).

3. Convoys off the Combat Center that consist of more than 15 vehicles of tactical design will be organized into march serials. No serial on the open highway will consist of more than 15 vehicles. A minimum of 15 minutes is prescribed between serials.

4. On open highways, where traffic is not congested and traffic light control does not exist, all convoys will be operated with 120 yards between vehicles. Convoy vehicles will not park on hills. Slower moving vehicles will be organized into separate serials in the rear of the convoy.

5. Speed will be governed by traffic and type of vehicles, but at no time will it exceed 45 miles per hour.

6. An officer or staff noncommissioned officer will be detailed in charge of each convoy and serial.

7. Convoy commanders will provide an appropriate number of highway warning devices for each serial to be used in case of emergency.

8. The lead vehicle of each serial will bear a sign stating "CONVOY FOLLOWS" on the front of the vehicle. The last vehicle in each serial will bear a sign stating "END OF CONVOY" mounted on the rear of the vehicle.

9. Convoys operating off the Combat Center will obey all traffic signs and signals. Military personnel will not be used to direct civilian traffic except in cases of emergency.

10. The convoy commander will carefully instruct each driver before starting a convoy as to destination, route, convoy movement, and control as outlined in the preceding paragraphs.

11. Convoys will follow the designated convoy route. Convoys leaving the Combat Center going west will proceed to Adobe Road and Indian Trail, turn right on Indian Trail and proceed to the junction of Indian Trail and Lear Avenue. Turn left on Lear Avenue which will intersect with Highway 62. Turn right and proceed in a westerly direction. Convoys returning to or proceeding to the Combat Center from the west will turn left on Lear Avenue, right on Indian Trail, left on Adobe Road and proceed to the Combat Center. Convoys and military commercial or tactical vehicles will avoid entering the town or residential areas of Twentynine Palms, California.

12. The alternate route to and from Camp Wilson, on board the Combat Center is the Lear Avenue extension. When open, this road will be utilized vice the Indian Trail/Adobe Road routes as stated in paragraph 2004.4 above, for tactical vehicles only.

2004. CONVOY REGULATIONS (ABOARD COMBAT CENTER)

1. Movement and control of convoys will be per Field Manual 25-10 and Technical Manual 21-305.

2. Convoys that consist of more then 25 vehicles will be organized into march serials. No serial will consist of more than 25 vehicles. Fewer numbers are desirable. A minimum of 15 yards between vehicles is prescribed.

3. Speed will be governed by traffic and type of vehicles, but at no time will it exceed 35 miles per hour.

4. A speedometer multiplier of three (2-3 vehicle distance between vehicles for every 10 MPH) is prescribed except in the main camp area. In the main camp area, vehicles in convoy will close up to a safe distance between vehicles commensurate with vehicle speed (speedometer multiplier of two) and will proceed with caution.

5. Under no circumstances will convoys proceed through intersections on Del Valle Road during peak traffic hours (0600-0800, 1130-1300, 1600-1730) with the exception of Tenth Street and Del Valle Road.

6. An officer or staff noncommissioned officer will be detailed in charge of each convoy and serial.

7. Prior to starting a convoy, the convoy commander will carefully instruct the driver as to destination, routes, convoy movement, and control as outlined in the preceding paragraphs.

8. Convoys are not permitted within the family housing areas.

2005. TRACKED VEHICLES

1. Tracked vehicle operators will utilize the concrete vehicle crossing pad provided in the asphalt paved roads in the north and south side of the main camp area in moving to and from the vehicle parks and maneuver areas. To cross or move on asphalt paving in other areas, dunnage as wide as the tracked vehicle treads must first be placed on the asphalt.

2. All tracked vehicles will keep clear of the water lines between the main camp area and the water storage tanks that are located east of the Combat Center. Tracked vehicles will utilize the road that goes east and around the water tanks.

3. The Facilities Maintenance Officer will be notified in all cases where damage has been done to road surfaces and/or shoulders and tracked vehicle crossings by tracked vehicles.

4. All vehicles will keep clear of fencing along water pipelines extending from east of Del Valle Road and Tenth Street, parallel to the main road to Deadman's Lake and then on to Surprise Springs. Vehicles will cross this pipeline only at the openings provided.

5. Tracked vehicles will not be driven on the shoulders of roadways, except to cross, nor will they be driven on pond dikes.

6. Tracked vehicle operators will ensure that a road guard is positioned on opposite sides of the crossing area to stop all approaching vehicles or personnel. Tracked vehicle operators will not enter the crossing area until a safe crossing can be conducted. After sunset, road guards will be equipped with and utilize an operable flashlight and wear a reflectorized vest to stop approaching vehicles.

2006. GATE CONTROL OF GOVERNMENT PROPERTY. All persons are prohibited from removing government property from the Combat Center without first obtaining a property pass. The removal of government property from the Combat Center for use in any private endeavor is prohibited. The provision of the paragraph requiring a property pass does not apply to military vehicles.

2007. PARKING. Tactical vehicles are only authorized to park in organizational parking areas and other areas so designated. Tactical vehicles are not authorized to park in the main camp areas, such as the Marine Corps Exchange parking lot, food services areas (Subway, Burger King, Commissary) or other areas utilized for personal services of Marines or their family members.

DISCIPLINE AND LAW ENFORCEMENT REGULATIONS

CHAPTER 3

ENTRY UPON AND CONDUCT ABOARD THE MARINE CORPS AIR GROUND COMBAT CENTER

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CHAPTER 3

ENTRY UPON AND CONDUCT ABOARD THE MARINE CORPS AIR GROUND COMBAT CENTER

3000. GENERAL

1. A copy of this portion of the Discipline and Law Enforcement Regulations will be separately and permanently posted at the entry booth of all gates and at the Military Police station where visitors may read it. Admission and control of visitors is in accordance with Chapter 14, U.S. Navy Security Manual.

2. The Commanding General reserves the right to deny admission to the Combat Center to any person or any vehicle when he considers it in the best interest of the government to do so.

3. Every person entering the Combat Center shall cause their entry and the entry of any vehicle they are operating to be recorded with the Provost Marshal's Office except as provided for in this Manual.

4. Each person who knowingly enters the Combat Center without proper authority or who knowingly introduces into or operates a vehicle on the Combat Center when such an act or acts are prohibited by this Manual or other competent orders, is guilty of a violation of a lawful order, is trespassing and shall be subject to punishment in accordance with applicable military, state or federal law.

5. No person shall knowingly falsify any information contained in any application for any individual identification pass, card, or badge, or for any "Vehicle Pass," "Temporary Combat Center Pass," or "Permanent Combat Center Registration Decal." Any such person who, on the basis of this falsified application is issued and accepts a permit, pass, card, or badge which permits entrance to the Combat Center, is guilty of violating this lawful order and shall be subject to punishment in accordance with applicable military or federal law.

6. Except upon the specific approval of the Commanding General, no one shall enter or depart the Combat Center except through designated gates such as the main and rear gates.

7. All persons seeking entry to or upon the Combat Center are subject to applicable military, federal and state laws and are subject to the dispositions provided thereunder.

8. The unhindered admission of official visitors and sponsored guests may be prearranged by sponsoring commanders and/or hosts.

9. Marines stationed aboard the Combat Center are expected to maintain a high standard of dress, personal appearance, and conduct. It is inconsistent to permit civilians and other persons to utilize the same facilities if their personal appearance fails to meet similar criteria. Therefore, entry to the Combat Center will be denied to any person whose appearance fails to meet minimum standards of dress as set forth in CCO 1020.11G, i.e., clothing bearing sexually explicit scenes and/or phrases, profane or vulgar scenes and/or phrases, and/or sexually revealing clothing.

3001. ADMISSION OF MILITARY PERSONNEL

1. Properly identified active duty and retired military personnel may enter the Combat Center provided they are in proper uniform or acceptable civilian attire.

2. Inactive reserve personnel will be treated as civilian visitors unless they are under orders to active duty or their civilian status is otherwise provided for within this Manual.

3. Except as otherwise specifically provided for within this Manual, military personnel on active duty and retired personnel will have their Armed Forces Identification Card in their possession at all times.

3002. ADMISSION OF DEPENDENTS

1. Dependents of military personnel will be admitted to the Combat Center in the same manner as their sponsors.

2. Military dependents who reside in close proximity to the Combat Center and whose military sponsor is not attached to this command may qualify for a vehicle pass in their own name.

3003. ADMISSION OF CIVILIANS

1. As referred in this Manual, a civilian is defined as any person who is not a member of the military service on active duty. The term "civilian" may be divided into four categories:

    a. Retired military.

    b. Military dependents.

    c. Employees of the Combat Center.

    d. ALL others.

2. Civilians will be admitted to the Combat Center pursuant to the provisions of this Chapter as well as Chapters 7 and 8 of this Manual.

3004. ADMISSION OF VEHICLES

1. Granting or denying permission to operate a privately-owned vehicle on the Combat Center is based on the best interests of the government as administratively determined by the Commanding General. Details regarding vehicle registration and operations is specified in CCO 1630.8.

2. Except where the right to operate a vehicle has been legally denied by competent state, territorial, military, or federal authority, the privilege to operate a privately-owned vehicle aboard the Combat Center will normally be extended to the following persons:

    a. Military personnel on active duty and stationed aboard the Combat Center.

    b. Retired military personnel.

c. Family members of active duty and retired military personnel.

d. Visitors and guests.

e. Civilian personnel engaged in their employment by civilian business firms or establishments engaged by the Combat Center or residents of the Combat Center to include naval contractors.

f. Commercial passenger automobiles and buses subject to regulations by the California Public Utilities Commission, county or city transit authorities, or equivalent authority from other states.

3. Drivers of privately-owned vehicles must possess or display valid vehicle registration and/or identification documents and license as specified by the state where the vehicle is registered.

(a) During the hours of 2200-0500, 7 days a week, all personnel to include drivers, passengers and pedestrians entering the Combat Center will be subject to an AFID and/or Drivers License/Indentification card check.

4. Persons operating vehicles on the Combat Center will be in possession of a valid driver's license as required by Division 6 of the California Vehicle Code.

5. No persons shall drive a privately-owned vehicle aboard the Combat Center when the registered owner of that vehicle has had their driving privilege aboard the Combat Center revoked or suspended. This prohibition shall not apply to bona fide dependents of Combat Center Marines whose sponsor's driving privileges have been suspended/revoked or to married civilian personnel when both the husband and wife are employed aboard the Combat Center in which case the prohibition applies only to the party whose driving privilege is suspended/revoked.

6. Before permitting any person to drive a Combat Center registered privately-owned vehicle, the registered operator will ensure that such person is in possession of a valid operator's permit as required by paragraph 3005.4 above.

7. No person other than the registered owner will drive a vehicle bearing a Combat Center permit aboard the Combat Center unless qualified in his own right to enter.

3005. OFF LIMITS AREAS

1. Areas designated as "OFF LIMITS" are restricted to all personnel except those who enter with proper authority. Commanders, section heads, officers in charge will ensure the "OFF LIMITS' area are prominently and conspicuously posted.

2. The following areas are designated as permanently "OFF LIMITS".

a. The rifle range, pistol range, and school ranges are off limits as provided above, subject to the requirements of the Officer-in-Charge, small arms ranges.

b. Public quarters and billeting areas are off limits to all military and civilian personnel except occupants, authorized guests (as defined in CCO P11101.12F), and persons on official business.

c. During hours between sunset and sunrise, the hills directly east of the maincamp area and extending south adjacent to the Marine Palms housing area, the Combat Center water ponds, and the area bordered by Del Valle Road, and the Center boundary line west of Del Valle Road, are off limits to all personnel except for scheduled authorized events. Unauthorized personnel discovered in these areas will be apprehended and turned over to the military police.

d. All impact and firing areas are off limits at all times except when entry is authorized by the Director, Operations and Training Directorate. For information, CCO P3500.4B should be consulted.

3. Military and civilian personnel, except when in the actual performance of duty, are forbidden to loiter in any area where public quarters or rental housing are located.

3006. PHOTOGRAPHY

1. For the purpose of this Manual, photography is defined as photography records, still or motion picture, serial or ground photographs.

2. The taking of any photograph in any area designated as "RESTRICTED AREA" is prohibited.

3. Officers-in-Charge of operations or material of a classified nature will prevent the photographing thereof, except as specifically authorized by proper authorities.

4. The activities of commercial photographers shall be in compliance with the provisions of CCO 1740.1C.

5. Photographers representing the news media shall be referred to the Public Affairs Office.

6. When a civilian photographer or cinematographer is authorized to take photographs, a competent person, designated by the authorizing officials, will act in an advisory capacity to prevent unauthorized disclosure of classified information. Military personnel and their guests may take photographs of any subject or in any area not determined by this Manual to be prohibited when such photographs are utilized for the benefit and personal enjoyment of the military persons and their guests.

7. This Manual is not applicable to official Marine Corps photographs taken by Marine Corps photographers in the performance of their duties.

CHAPTER 4

WEAPONS AND EXPLOSIVES

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CHAPTER 4

WEAPONS AND EXPLOSIVES

4000. GENERAL

1. The introduction, possession, or use aboard the Combat Center of any firearm, weapon, ammunition, explosive, pyrotechnic, or chemical agent device other than those introduced, possessed, or used in connection with, during, and as a part of official military duties is prohibited unless specifically authorized in the Manual.

2. DEFINITIONS

a. Firearm. A small arms weapon from which a projectile is propelled by gunpowder or air pressure.

b. Weapon. Any instrument or device specifically designed to inflict injury or used in a manner in which injury was or could have been inflicted. The term "weapon" as used in this Manual includes, but is not limited to, firearms, air guns, BB guns, slingshots, blackjacks, billy clubs, brass knuckles, switch blade knives, stilettos, hunting knives with a blade length exceeding four inches, razors with unguarded blades, single edged razor blades, devices used as clubs, double edged daggers commonly referred to as "boot knives", martial arts weapons such as nunchakus, bows and arrows, crossbows, blowguns, and chains. Weapons also include devices designed solely to incapacitate for defensive purposes such as mace and electric stun units.

c. Explosives. A device or substance capable of expansion with force and noise because of a rapid chemical change or decomposition.

d. Pyrotechnics. Ammunition containing chemicals for producing smoke or lights for signaling, illuminating, or screening.

e. Ammunition. The material designed to be fired, scattered, dropped, or detonated from any weapon, such *as* bombs, rockets, shrapnel, bullets, or shells.

f. Chemical agent device. Any device specifically designed to emit gases or other agents for purpose of injury, incapacitation, or dispersion of personnel such as tear gas or mace.

4001. GOVERNMENT WEAPONS

1. General

a. Personnel will not be armed with any firearm or weapon in the course of their official duties unless they are thoroughly familiar with its function and use and have complied with the familiarization/requalification requirements as set forth in MCO 3574.2G or MCO 5500.6E.

b. Use of rifles, shotguns and pistols pursuant to official duties:

(1) Unless otherwise provided for, rifles, shotguns, and pistols carried during routine official duties will be carried with the chamber empty.

(2) Armed sentries will be fully aware of and comport themselves in accordance with MCO 5500.6E.

(3) Accidental discharges by sentries will be reported in accordance with MCO 5500.6E and to the Provost Marshal's Office.

c. Possession or storage of government firearms, weapons, ammunition, explosives, pyrotechnics, or chemical agent devices aboard the Combat Center is prohibited unless specifically authorized by a commanding officer.

(1) Notwithstanding the above prohibition, officers and staff noncommissioned officers may transport their T/O weapon in privately-owned vehicles to and from the rifle and pistol ranges for the purpose of marksmanship training or competition.

(2) Officers and staff noncommissioned officers may transport their T/O weapons in accordance with paragraph 4003.4C below.

4002. PRIVATELY-OWNED WEAPONS

1. General Prohibitions. The possession, carrying, display, firing, or discharge of any privately-owned firearm, weapon, explosive, ammunition, pyrotechnic, or chemical agent devices is prohibited unless specifically authorized in this Manual.

2. Permissible Weapons. Subject to the restrictions and requirements stated below the following may be introduced and possessed aboard the Combat Center.

a. Registered firearms and weapons.

b. Registered knives with a blade greater than four inches in length.

c. Small amounts of gunpowder for sport reloading purposes.

d. Rifles, shotguns and/or pistols brought aboard the Combat Center for the purpose of participating in officially sponsored marksmanship competition or officially sanctioned recreational shooting at the Combat Center rifle and pistol ranges.

3. Illegal Weapons. California prohibits the possession of certain illegal weapons. These weapons are also illegal to possess on board the Combat Center. An up to date list will be maintained by the Provost Marshal's Vehicle Registration Office, NCIS and the local law enforcement agencies.

4. Registration

a. Any person, civilian or military, who purchases, obtains, or introduces weapons or devices as described in paragraph 4003.2 above will immediately register such weapon with the Provost Marshal's Office by taking the weapons to the Vehicle Registration Office, bldg 901, adjacent to the main gate.

b. Exceptions

(1) Shotguns introduced for the purpose of recreation aboard the Combat Center and rifles or pistols introduced for the purpose of participation in officially sanctioned marksmanship activities by nonresidents of the Combat Center need not be registered. However, such weapons will be removed from the Combat Center the same day they are introduced. When introducing weapons for marksmanship

competition, the owner will proceed directly to and exit the Combat Center directly from the range area. No intermediate stops where the owner leaves his vehicle are authorized.

c. Upon registration of the weapon(s), he/she will ensure:

(1) That he/she is fully aware of the contents of this Manual.

(2) That he/she lawfully possess the weapon sought to be registered.

d. Individuals registering the weapons will be issued a MCAGCC Weapons Registration Card. This card must be retained on their person by the individual anytime the weapon(s) is in their possession aboard MCAGCC.

e. All purchases of weapon(s) through the Marine Corps Exchange will be registered with PMO prior to release of the weapon(s), excluding knives with a blade length of less than 4 inches. The following procedure must be followed in order as it applies:

(1) The Marine Corps Exchange personnel will provide the purchaser a copy of the completed PMO weapons registration form.

(2) Spouses and any active duty service members, whether on reserve or TAD status registering weapons, will provide a copy of the PMO weapons registration form to the command representative of that individual or sponsor.

(3) The purchaser of the weapon must take the form to the vehicle registration office (bldg 901) where after final registration is completed, the purchaser will be issued a PMO Weapons Registration Card. Upon receipt of the weapons card and registration form, the purchaser will be responsible for providing the exchange with the registration form in order to receive the weapon(s).

(4) Failure to follow the weapon registration procedures set forth in this Manual are a violation of such and may result in punitive action and/or the confiscation of the weapon(s).

f. The Provost Marshal's office will be notified immediately upon sale or permanent removal of any previously registered privately owned weapon from the Combat Center. All sales or transfers of weapons will be accomplished by a dated bill of sale or sales receipt.

5. Transportation of Weapons

a. Firearms, weapons, ammunition, explosives, pyrotechnics, or chemical agent devices will not be transported in any privately owned vehicle aboard the Combat Center.

b. Exceptions. Privately-owned weapons and ammunition may be transported in privately-owned vehicle in the following situations:

(1) Transportation immediately after purchase, to and from registration, or for the purpose of removing the weapon form or returning it to the authorized area aboard the Combat Center.

(2) Transportation to or from authorized Combat Center hunting or officially sponsored marksmanship competition.

(3) Transportation off Combat Center for use or returning the weapon to the Combat Center after off Combat Center use.

c. When a privately-owned weapon is transported in accordance with paragraph 4003.4b, personnel will ensure that:

(1) The weapon is unloaded and on safe.

(2) The unloaded weapon will be transported in a locked container specifically designed for weapons and temporarily stored in the locked trunk of the vehicle. The ammunition will be stored in a locked container and placed in a "separate location" within the vehicle, i.e., weapon located in trunk and ammunition located in glove box. If no trunk exists, i.e., trucks, motor homes, etc., the separate location rules still applies. In both cases the keys will be removed from their locks and neither the weapon or ammunition will be readily accesible to the driver of the vehicle.

(3) Transportation is directly to or from an authorized destination with no intermediate stops.

(4) A vehicle containing a weapon may not be left unattended.

d. Transportation of individual government T/O weapons to and from the range by officers and SNCO's will be the same as that for privately-owned weapons. Exceptions will be granted for those utilizing a motorcycle. The rifle will be at sling arms and the pistol will be carried in a holster. If no holster is available, the pistol must be in a motorcycle compartment or a carrier attached to the motorcycle.

6. Storage of Weapons

a. General

(1) Privately-owned weapons will not be introduced, possessed, or stored in any building designated for billeting purposes, except public quarters assigned to and occupied by eligible personnel and BOQ/SNCO BEQ rooms assigned to permanent officer personnel which are equipped with authorized storage containers. The permanent storage of weapons or ammunition in POV's is strictly prohibited.

(a) Only lockable metal containers specifically designed for the storage of firearms will be used to store weapons in BOQ rooms.

(b) The Physical Security Section of the Provost Marshal's Office shall determine whether proposed storage containers offer adequate security for the storage of weapons in the BOQ/SNCO BEQ rooms.

(2) Only weapons owned and registered by authorized occupants will be introduced, possessed, or stored in government quarters assigned to married personnel, or BOQ rooms where storage is authorized.

(3) Privately-owned weapons, while loaded, will not be introduced, possessed, or stored in any dwelling aboard the Combat Center.

b. Privately-owned weapons belonging to Combat Center personnel not residing in quarters designated for eligible officer or enlisted personnel or permanent personnel residing in BOQ/SNCO BEQ rooms with approved storage containers will be stored in the armory of their unit.

(1) Commanding Officers will ensure that secure storage facilities are available for privately-owned weapons and that reasonable access to the weapons is available. Privately-owned weapons will be afforded the same security as government weapons.

(2) Only registered owners of weapons may store or retrieve the weapons at the unit armory.

4003. EXPLOSIVES/GUNPOWDER

1. Personnel storing ammunition or gunpowder in their assigned quarters must notify the Combat Center Fire Department as to the location of the storage point within their quarters.

2. The ammunition and gunpowder stored within assigned quarters must be for recreational use only.

3. No other explosive materials or devices are authorized for storage in assigned quarters. This includes fireworks of any kind.

4004. CONCEALED WEAPONS

1. No weapon either owned by the Government or privately-owned will be carried while concealed either on the person or in a vehicle, unless its owner is licensed to do so by the U.S. Government and or the State of California or has been authorized to do so by proper authority and is engaged in law enforcement activities aboard the Combat Center.

2. Definition. A concealed weapon is one that is hidden from normal view but accessible for use.

3. Licenses or written authorization to carry a concealed weapon must be made available for inspection.

4. Authorized concealed weapons may only be carried by law enforcement personnel who are in a duty status.

4005. PENALTIES

1. The following weapons will be seized and disposed of in accordance with federal and state law.

a. Weapons possessed by a convicted felon.

b. Weapons utilized during the commission of a crime.

c. Weapons carried concealed upon the person.

d. Weapons concealed within the immediate reach of any person in an automobile

2. Decisions of disposal made by the Provost Marshal's office may be appealed to the Commanding General.

CHAPTER 5

ALCOHOLIC BEVERAGES AND ILLEGAL DRUGS

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CHAPTER 5

ALCOHOLIC BEVERAGES AND ILLEGAL DRUGS

5000. ALCOHOLIC BEVERAGES

1. MCO 1700.22B and pertinent California state laws apply to the dispensing, control, and use of alcoholic beverages aboard the Combat Center.

2. Diversion to unauthorized persons of packaged alcoholic beverages purchased by authorized patrons in military sales outlets is a serious offense, and such misconduct subjects individuals to criminal prosecution.

3. The Marine Corps Air Ground Combat Center is an area of proprietary federal jurisdiction. All laws of the State of California not superseded by federal law are applicable and enforceable aboard the Combat Center. These include laws concerning the purchase, possession, consumption, transportation, and storage of alcoholic beverages as well as laws concerning driving under the influence.

4. The Uniform Code of Military Justice is applicable to all military personnel who violate state laws governing the sale, consumption, or transportation of alcoholic beverages.

5. Alcoholic beverages will not be sold to anyone prior to their presenting positive identification in accordance with the current Marine Corps Exchange and Consolidated Club System directives.

a. Individuals who are 21 years of age or over may purchase package goods alcoholic beverages for off premises consumption. Such consumption on the Combat Center shall be subject to restrictions as imposed in this Chapter and applicable California law.

b. Individuals under 21 years of age will not be employed in any capacity involving the selling or dispensing of alcoholic beverages.

6. Those personnel having cognizance over alcoholic beverage sales at all MWR activities will establish positive control procedures to ensure that only those individuals over 21 years of age are sold alcoholic beverages aboard the Combat Center.

5001. AUTHORIZED CONSUMPTION LOCATIONS.

Alcoholic beverages are authorized for consumption and possession by those 21 years of age or older in the following locations:

1. Family housing, Bachelor Officer Quarters, and Staff Noncommissioned Officer Quarters.

2. Bachelor Enlisted Quarters where Commanding Officers have authorized it.

3. At special events, such as organizational parties, as designated by Commanding Officers with prior approval of the Combat Center Chief of Staff. Hail and farewell parties should be appropriately scheduled at times to coincide with end of working hours, otherwise no alcoholic beverages will be consumed if participants are to return to work.

4. No alcoholic beverages are allowed at any organized athletic contest or unit function at Victory and Del Valle Fields, unless prior approval of the Commanding General is obtained.

5. The Director, MWR will establish alcoholic beverage control procedures in accordance with MCO P1700.27 and this Manual. The following notices will be prominently posted:

a. Persons transporting alcoholic beverages off a military reservation become subject to the laws of the State of California.

b. Resale or barter of any items purchased in package sales outlets is a violation of military regulations.

5002. NARCOTICS, DANGEROUS DRUGS, INTOXICATING CHEMICALS, PLANTS, AND THEIR COMPOUNDS. The unauthorized introduction or possession of narcotics, dangerous drugs, intoxicating chemicals, plants, or their compounds on the Combat Center is prohibited.

1. Unlawful use, possession, and distribution of controlled substances as defined in the Manual for Courts-Martial, U.S. Navy Regulations, and the Code of Federal Regulations by any person on the Combat Center is prohibited.

a. Violation of these provisions will result in disciplinary action, which will, at least, include automatic loss of base driving privileges for a minimum of one year up to the duration of an individuals tour aboard the Combat Center.

b. Article 1138 of U.S. Navy Regulations is applicable for all naval personnel stationed aboard the Combat Center. Personnel who observe the wrongful use, possession, or distribution of a controlled substance will report it to their commanding officer or the military police.

2. Civilians aboard the Combat Center are subject to both federal laws and the laws of the State of California. Normally, civilians suspected of violating these laws will be detained by the military police for pickup by civilian authorities.

CHAPTER 6

ANIMALS AND PETS

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CHAPTER 6

ANIMALS AND PETS

6000. CONTROL OF ANIMALS AND PETS. The introduction, ownership, or possession of an animal or pet within the Combat Center shall be governed by the provisions of this Manual as well as CCO P11101.12H.

6001. OWNER'S RESPONSIBILITY

1. All dogs and cats kept in Combat Center housing shall be registered with the Center Veternary Service, building 1028. Such registration shall include a description of the animal, the responsible person or organization owning the animal, and will include evidence of rabies inoculation which is valid for at least one year.

2. Owners shall provide each dog with a collar or harness to which is attached the Combat Center registration tag and/or a current rabies tag.

3. Owners shall obtain a certificate of rabies immunization for each dog or cat over four months of age. A certificate must be obtained from a licensed veterinarian using a vaccine approved for use in California. The certification shall indicate the type of vaccine used, the amount administered, the date, the animal description, and shall be signed by a licensed veterinarian.

* 4. Owners shall comply with all federal, state and local regulations concerning the humane treatment and care of their pets. Owners shall insure that adequate food, water and shelter is available. Anyone found in violation of these regulations may be apprehended and prosecuted per Penal Code 597 for civilians/dependents or the UCMJ for military members. Female dogs in season shall be confined and not permitted to become a nuisance.

5. Owners shall not abandon any animal. An unwanted animal may be disposed of by delivering it to the San Bernardino County Animal Shelter or Morongo Basin Humane Society for disposition.

6. Residents of the Combat Center who remove a registered animal from the Combat Center, change the animal's ownership, or dispose of the animal, shall notify the Center Veterinary Service.

7. Owners shall be responsible for any injury by animals in their possession to children, person, property, or to other animals. Animals which become vicious or dangerous shall be removed from the Combat Center or shall be disposed of as the Provost Marshal may direct.

8. Owners shall assume full responsibility for damage to government property caused by animals in their possession

9. Owners shall require dogs in their possession to be kept on a leash, or to be penned unless a responsible member of the owner's householdhas the animal under immediate visual and voice control.

10. Any occupant in family housing with any animal in excess of 35 lbs and a height of 15 inches at the shoulder will provide a chain link fence in the backyard of the residence of not less than five feet in height and consistent with Base Housing Regulations.

11. Cats are not required to be on a leash or to be penned; however, a quarantine period may be announced periodically. During the quarantine period, cats will be required to be kept on a leash; all cats not leashed will be picked up by the Game Warden.

12. No pets of any kind may be kept in a barracks, BEQ, BOQ, or any other buildings aboard the Combat Center with the exception of family housing or the Combat Center Stables.

6002. MASCOTS

1. Mascots will be registered with the Game Warden of the Provost Marshal's Office as well as the Center Veterinary Service. The owning unit shall designate a person responsible for the animal.

2. No mascot will be housed in unaccompanied housing.

6003. DEAD ANIMALS AND PETS. Animals and pets which die of an known non-rabid disease or injury will be disposed of by their owners. Removal of the carcass of an ownerless animal will be accomplished by the Game Warden upon request.

6004. SANITARY REQUIREMENTS

1. Animals and pets, except for seeing eye dogs, shall not be permitted in mess halls, exchanges, the commissary store, or in places where food and drink are served or stored. Animals shall be excluded from swimming pools, chaples, theaters, Officers' Club, Staff Noncommissioned Officers' Club, Enlisted Club, bachelor officers quarters, and enlisted billeting areas.

2. Animal owners shall maintain their residence in a sanitary state concerning animal waste. Animal waste shall not be allowed to accumulate inside or outside of the residence. Waste will be collected in paper or plastic bags and placed in the resident's trash cans for disposal.

3. Residents taking their animals for walks will maintain control of the animal and not allow the animal to deposit waste on the property of their residents. Owners must be prepared to clean up after their animals if this should occur.

6005. LIMITATION OF NUMBERS OF ANIMALS AND PETS. Each owning houshold or organization shall be limited to the possession of two pets more than six weeks of age except as authorized by the Combat Center Housing Office.

6006. PSITTACINE BIRDS. The owner of a psittacine bird (birds of the parrot family) shall be charged with the responsiblity of notifiying the Combat Center Veterinarian upon the death or apparent illness of the bird, and will deliver the bird with a list of all its human contacts to the veterinarian for examination for the presence of psittacosis. The more popular birds, included in the parrot family are Macaws, Parrots, Parakeets, Amazons, Mexican Double Heads, African Greys, Cockatoos, Love Birds, Lories, and Lorikeets. The direct introduction of these birds on the Combat Center from a foreign country is prohibited.

6007. HORSES. Any person desiring to stable a horse on the Combat Center must first contact the Shadow Mountain Equestrian Association prior to transporting the animal on base.

6008. NUISANCES

1. An animal or pet shall be defined as a nuisance when it becomes vicious, endangering personnel or children, and/or when the second report is received of an attack on a person. It will be defined as an nuisance when determined to be a menace to health, creates an unsanitary condition, damage property, is not domesticated, creates loud noises and/or displays obnoxious habits.

2. No animal or pet shall be permitted on the Combat Center which has been determined to be a nuisance by the Veterinarian, Housing manager, or the Provost Marshal's Office. Any nuisance animal or pet will be removed from the Combat Center by the owner or will be relinquished to the Humane Society for disposal at the owner's expense.

6009. COMMANDING OFFICER, NAVAL HOSPITAL, RESPONSIBILITY

1. The Commmanding Officer, Naval Hospital shall determine when a menace to health exists due to animals and pets and shall advise the Commanding Gneral on corrective and preventive measures.

2. The Commanding Officer, Naval Hospital shall monitor the local animal population for zoologic disease reservoirs and determine when an unsanitary condition or a nuisance exists due to animals or pets.

3. The Commanding Officer, Naval Hospital shall direct, when necessary, the quarantine and examination of animals for the presence of diseases.

6010. PROVOST MARSHAL'S RESPONSIBILITY. The Provost Marshal's Office shall be notified on the event of animal bites or damage caused by animals on board the Combat Center.

6011. GAME WARDEN'S RESPONSIBILITY

1. The Game Warden shall be responsible for the pickup of stray animals, unclaimed animals, and any animals which the Commanding Officer, Naval Hospital has requested to be quarantined. All animals taken into custody by the Game Warden will be transported the same day to whichever civilian kennel holds the Combat Center animal impoundment and disposal contract.

2. The owners of animals impounded will be responsible for the payment of any fees charged for board and processing of the animals by kennel operators.

3. The Game Warden shall establish the necessary patrols to enforce this Manual and to control any nuisance due to animals on the Combat Center.

4. The Game Warden will issue an Animal Violation Citation to the responsible owner of any animal impounded, found running at large, creating a nuisance, or not currently registered, utilizing Animal Violation Citation (29P-10570/1 (1-89)). A

copy of the citation is provided to the owner's commanding officer, and the Center Housing Manager.

5. When a second citation is issued, the responsible owner will be required to appear before the Center Housing Manager to explain the owner's reason for the citation, and show cause, if any, why the animal should not be removed from the Combat Center permanently.

6012. VETERINARIAN'S RESPONSIBILITY

1. The Combat Center Veterinarian shall, as required, examine animals quarantined by the Game Warden or provide advice to the Game Warden on procedures to be followed when dealing with quarantined or sick animals.

2. The Veterinarian shall make available to the Combat Center residents, as pracitable on a scheduled basis, animal clinics during which owners may have their pets vaccinated and examined.

6013. ANIMAL BITES

1. When a person is bitten by an animal aboard the Combat Center, the person having first knowledge of the incident or the parent of a child who is bitten, shall immediately notify the Provost Marshal's Office and assist in identifiying the offending animal.

2. When appropriate, persons bitten by animals will report to the hospital for treatment at the earliest time possible and provide all information available. If there are any questions concering injuries sustained in an animal bite (however minor they may be) call the Emergency Room.

3. As required, the Combat Center Veterinarian will be notified when an animal bite occurs on base.

4. Generally, animals identified as having bitten a person shall immediately be put in quarantine at the owner's residence for a period of 10 days. The owner will ensure that the aniaml in quarantine is kept penned or tied up at all times. If the animal becomes sick while in quarantine, the Natural Resources Officer will be notified immediately. The Commanding Officer, Naval hospital will require that the animal be examined by the Combat Center Veterinarian personnel upon expiration of the quarantine period.

5. Animals identified as having bitten a person a second time will be put in quarantine in an animal hospital at the owner's expense.

6. Owners of animals which are placed in quarantine in an animal hospital will produce a statement form a certified veterinarian that their animal is in good health before the animal can be brought back to the Combat Center.

6014. GENERAL INFORMATION - DIAGNOSIS OF RABIES

1. The diagnosis of rabies is dependent upon laboratory examination of brain tissue from a infected animal. Therefore, it is of the utmost importance that any suspected animal be captured alive and placed under the observation of a veterinarian. Should it become absolutely necessary to kill the animal in self defense, care should be taken not to mutilate the head.

2. An animal that has been bitten by another animal, either known or suspected of being rabid, will be immediately destroyed or confined under the observation of a veterinarian. At the end of the observation period, if no symptoms of rabies have developed, the animal may be given a course of treatment as prescibed by the veterinarian.

CHAPTER 7

CIVILIANS

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CHAPTER 7

CIVILIANS

7000. GENERAL. This chapter sets forth the regulations by which civilians will be identified, classified, and by which their position, privileges, requirements, and restrictions while on the Combat Center will be established. Within the framework of existing federal statutes, the responsibility and authority to regulate the entry of civilian personnel and to restrict their conduct is vested in the Commanding General. Commanders of tenant and subordinate units may not waive any order or regulation which is restrictive in nature; they may, however, establish such additional prohibitions considered necessary to satisfy their respective responsibilities.

7001. DEFINITIONS

1. "Retired Military" as used herein, refers to all former military members who have been retired from active military duty.

2. "Civilian Employees" as used herein includes all personnel who are employed on the Combat Center, either by an appropriated fund activity, by a nonappropriated fund activity, by contractors (through Public Works), by civilian-operated essential services (bank, bus depot, Red Cross, Navy Relief, etc.), or in residences.

3. "Civilian Military Family Members" as used herein is applied to all civilians who are bonafide dependents of active military/retired military members.

4. All other civilians include those not mentioned in paragraphs 7002.1 through 7002.3 above.

7002. REGULATIONS GOVERNING ENTRY

1. The Combat Center is normally open for visitation, or legitimate business to civilians, subject to the limitations and requirements set forth in this Manual.

2. Civilian personnel who enter the Combat Center will have their entrance recorded with a representative of the Provost Marshal's Office except in the case of official visitors and sponsored visitors; i.e., athletic teams, civilian entertainers, etc. where entrance may be prearranged by the sponsoring agency. The entry of such visitors need not be formally recorded.

3. Civilian drivers whose vehicle legally bears a valid Combat Center vehicle pass are considered to have their entrance recorded. The driver of any vehicle other than a licensed public carrier is responsible for the conduct of the passengers.

4. Newspaper reporters and other members of the civilian media must coordinate with the Joint Public Affairs Office in order to enter the Combat Center.

7003. VISITORS, GUESTS, AND CIVILIAN EMPLOYEES

1. Civilians who enter the Combat Center subject themselves to the actions set forth below:

a. Search and seizure by military authorities in accordance with current orders and regulations.

b. Arrest and punishment in accordance with the provisions of applicable federal or state law.

c. Eviction from the Combat Center for cause.

d. Limitation of movement and restriction of action as established by competent orders and regulations.

2. Military personnel, civilian employees, and their respective family members are responsible for the visitors or guests they introduce onto the Combat Center and will ensure that their guests or visitors abide by the regulations governing the conduct of visitors. Visitors not sponsored by a military member of the command, a civilian employee, or their respective dependents will be instructed by the sentry at the Main Gate of the rules of conduct with which they must comply while on the Combat Center.

3. When required, "Visitor Identification Passes" will be issued by the Provost Marshal.

4. Civilian employees are authorized access to the Combat Center only during their assigned working hours. Civilian employees are not permitted to roam all throughout the Combat Center (i.e., family housing) during all hours of the day or night unless they have specific business in the area. Civilian employees are authorized access to only those areas in which they must perform their jobs unless specifically authorized by the Commanding General.

5. All solicitors, process servers, and marshals/deputy sheriffs with arrest/bench warrants must coordinate with the Staff Judge Advocates Office before attempting entry aboard the Combat Center. Environmental inspectors must contact the Natural Resources/Envirorimental Affairs Officer.

6. No lienholder, creditor, or any other third party is authorized to enter the Combat Center to repossess property, unless the following procedures are strictly adhered to:

a. Prior to attempting any repossession, the repossessor shall contact the Legal Assistance Office and inform that office of when they wish to come on base to attempt a repossession. The repossessor shall inform the Legal Assistance personnel of the property to be claimed, the location of the property, and the name of the individual who has possession of the property.

b. Legal Assistance personnel will attempt to locate and contact the individual in possession of the property. If the individual is located, he or she will be made aware of the fact that a repossession has been commenced. Individuals will be advised that is in their best interest to come to the Legal Assistance Office to have their legal rights and obligations explained to them. If the individual wishes to consent to the repossession, the repossessor will be notified.

c. Upon arrival at the Combat Center, the repossessor shall check in at the Provost Marshal's Office. A military policeman shall escort the repossessor to the Legal Assistance Office. A legal assistance attorney shall ensure the repossession documents are in order (i.e., court order or other authorization from the lienholder). The repossessor shall then be escorted to the location of the property

by military policemen. The military policemen shall ensure that no property belonging to the United States (i.e., 782 gear) is taken by the repossessor.

d. In any event, no repossession shall take place aboard the Combat Center if such repossession would constitute a breach of peace.

7004. CIVILIAN OFFENSES

1. Offenses committed by civilians within the boundaries of the Combat Center which constitute a violation of federal or state law will be reported to the Provost Marshal's Office.

2. The Military Police will conduct a preliminary investigation of the allegations, detain the perpetrator where necessary, and report the offense to the appropriate civilian law enforcement agency.

3. The Office of the Staff Judge Advocate will be consulted prior to turning civilian military dependents over to civilian law enforcement personnel.

CHAPTER 8

IDENTIFICATION CARDS AND PASSES

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CHAPTER 8

IDENTIFICATION CARDS AND PASSES

8000. GENERAL. The methods, responsibilities, and privileges incident to the issue and recovery of identification cards and passes to civilian personnel will be in accordance with the following:

1. Civilians presenting themselves at the Main Gate seeking employment will not be permitted a pass to visit any activity of the Combat Center other than the Civilian Personnel Office. Applicants for employment with contractors will be informed that such employment is effected through the contractor's business office.

2. Civilian personnel will be issued identification cards in accordance with current regulations.

3. Civilian identification cards are the property of the United States Government and will be guarded against fraudulent use, loss, and mutilation.

4. The loss of a civilian identification card will be immediately reported to the Provost Marshal's Office.

5. The loaning of a civilian identification card constitutes an offense under Title 18, U.S. Code, and violators are subject to punishment under Federal law.

6. Civilian personnel to whom civilian identification cards have been legally issued will have these cards in their possession at all times while on the Combat Center.

7. Civilian personnel who are barred from the Combat Center and who enter illegally will be charged with "trespassing" under Title 18, U.S. Code.

8001. MARINE CORPS RETIRED IDENTIFICATION CARDS AND DEPENDENT IDENTIFICATION CARDS. Military Dependent Identification Cards as authorized by the Department of Defense will be issued by commanding officers upon the request of the sponsor. All military dependent and retired military personnel will be issued an appropriate identification card from the Identification Card Section of the DEERS office aboard the Center.

8002. CIVILIAN EMPLOYEE IDENTIFICATION CARDS AND PASSES

1. Civilians employed aboard the Combat Center will be issued identification cards and passes as follows:

a. Civilian Service personnel - issued by the Civilian Personnel Office for a period not to exceed three years.

b. Nonappropriated fund civilian employees - issued by the Morale, Welfare, and Recreation Director.

2. Identification cards and special passes which have been issued will be returned to the identification card section of the DEERS office when no longer required.

3. Identification cards issued to civilian contractor employees, domestic employees of residents residing aboard the Combat Center and nonappropriated fund civilian employees will be returned to the issuing department when no longer required.

4. It is the responsibility of the person or office employing civilians to notify the appropriate office upon termination of employment.

8003. CIVILIAN AGENTS, MERCHANTS AND SOLICITORS. Business visitors, civilian merchants, civilian salesmen, and civilian insurance agents, etc. shall be guided in their activities aboard the Combat Center by the provisions of CCO 1740.1D.

8004. FOOD HANDLERS AND DOMESTIC EMPLOYEES. Food handlers and domestic employees will not be issued an identification card until approved by the Director of Manpower.

8005. MISCELLANEOUS PROVISIONS. This paragraph sets forth miscellaneous restrictions and privileges applicable to civilians.

1. Off Combat Center Civilians. An individual civilian identification card will not be issued to off Combat Center civilians other than those shown in paragraph 8003 of this Manual except when it appears that the best interests of the government will be served.

2. Contractor Employees. Employees of civilian contractors will be issued a civilian identification card by the identification card section of the DEERS only upon request of contracting officer.

3. Union Representatives. Union representatives of contractor's employees will be admitted to the Combat Center in accordance with Department of the Navy policy.

CHAPTER 9

NARCOTIC AND ORDNANCE DETECTOR DOGS

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CHAPTER 9

NARCOTICS AND ORDNANCE DETECTOR DOGS

9000. AUTHORIZATION FOR USE

1. The Commandant of the Marine Corps has authorized this command the custody and use of Military Working Dogs for both narcotics and ordnance detection.

2. The operational control of these animals and their assigned handlers is vested in the Provost Marshal's Office.

3. These dogs will be utilized by the Combat Center Provost Marshal's Office for the detection of controlled substances and ordnance.

4. Only those personnel assigned to the Provost Marshal's Office who have successfully completed the prescribed Military Working Dog training course and who hold MOS 5812 are authorized to handle the dogs and conduct searches with same.

9001. UTILIZATION

1. Commanding officers of units located aboard the Combat Center are encouraged to avail themselves of the Provost Marshal's Office's detector dog capability and they may request the use of the dogs by contacting the Military Police K-9 Section at extension 6501. An alternate point of contact is the Military Police Operations Officer or Operations Chief, who can be reached at extension 5456. After working hours the K-9 unit can be contacted by calling the Military Police Desk Sergeant at extension 6800 or 6809. Requests should be made, per CCO 1640.4A and, if possible, at least three working days prior to the desired date to allow adequate time for scheduling. However, based on availability, the dogs will be furnished upon the receipt of any notice.

2. Requests for the use of the Combat Center Provost Marshal's Office detector dogs from commands located outside the Combat Center must be made to the Center Military Police Department. The requests should reach the department no later than five working days prior to the desired date of employment. The Staff Judge Advocate will be consulted prior to making dogs available to civilian agencies.

3. Surprise, secrecy, and security are elements that favor the successful utilization of detector dogs. The date and time of utilization of the dogs should be known only to the unit commander, executive officer, or legal officer. Widespread knowledge of their impending utilization will compromise their effectiveness and result in possible danger to the detection team.

DISCIPLINE AND LAW ENFORCEMENT REGULATIONS

CHAPTER 10

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CHAPTER 10

PROVOST MARSHAL'S OFFICE HOLDING FACILITY

10000. POLICY

1. It is the policy of the Provost Marshal's Office that the treatment of person(s) in the Holding Facility be in full accord with the provisions of the Uniform Code of Military Justice and SECNAVINST 1640.9. The mission of the Holding Facility is to temporarily detain personnel of the Armed Services until they can be transferred to or returned to MCB Camp Pendleton Correctional Facility.

2. The Holding Facility may be used only for short term restraint. "short term" in this respect, means ordinarily not more than over night. This limitation may, if necessary, be extended for persons who are detained awaiting investigation, trial, consultation with counsel, or who are awaiting transfer to a designated place of confinement. Restraint will be extended only on the approval of the Provost Marshal or the Military Magistrate.

10001. REGULATIONS FOR PRISONER ESCORTS

1. Detainees shall be treated humanely. Abuse of any kind, including any kind of corporal punishment, is prohibited. Prisoner escorts will use only the minimum required force in the prevention of escape, self-defense, or to prevent harm to others.

2. A quiet, impersonal, but firm manner shall be maintained toward detainees at all times. Profane, indecent, or insulting language directed toward or used in the presence of a detainee is forbidden.

3. Contraband will not be permitted in the facility. Prisoner escorts will not accept gratuities, favors, or promises, nor will any information be given out pertaining to the detainee's case, except upon approval by the Provost Marshal.

10002. ADMINISTRATION

1. Authority. No person will be admitted to the Holding Facility without prior approval as prescribed by SECNAVINST 1640.9, paragraph 301.

2. Confinement Order

a. No person will be admitted to the Holding facility without written order of confinement signed by a commissioned officer of the prospective detainee's command. Commanders will prepare confinement orders on NAVPERS 1523 (Rev 1963).

b. All confinement orders will show in full the offense for which the detainee is accused or convicted.

c. The officer ordering confinement will arrange a physical examination of the detainee by a medical officer prior to delivery of the individual to the Holding Facility. The results of the examination, signed by the medical officer, will be entered in the "Medical Certificate" portion of the confinement order.

d. Officers ordering confinement will ensure that the confinement order states whether the detainee is to be detained at the Holding Facility or is to be detained at another place.

e. Female detainees will not normally be detained in the Holding Facility; it will be the unit's responsibility to provide detention. Should the case warrant, the Provost Marshal can arrange to lodge a female detainee with the San Bernardino County Sheriff's Office.

3. Pretrial confines will be given a magistrate's hearing within seven days of confinement in accordance with MCM 1980.

10003. HOLDING FACILITY, DAILY ROUTINE

1. Due to the Holding Facility having a capacity of only four detainees, the mere issuance of a confinement order does not assure admittance. The capacity of the Holding Facility will not be exceeded, and priority for space will be afforded to detainees who are violent or who are escape risks.

2. Detainees will be delivered to the Holding Facility located at the Provost Marshal's Office no earlier than 1630 and no later than 1800 each day, including weekends and holidays. However, personnel who clearly present a threat to themselves or others, will be accepted for detention at any time.

3. Each detainee will be showered and shaved and offered an opportunity to dine by the parent unit prior to detainment in the Holding Facility, each day.

4. The parent unit of the detainee will be responsible for providing qualified escort personnel to pick up and escort detainees to the morning meal (no later than 0630). After the evening meal (no earlier than 1630, and no later than 1800) daily, to include weekends and holidays, detainees will be readmitted to the Holding Facility.

5. The parent unit is responsible to provide escort(s) for church services.

6. Every escort shall have in his possession a valid escort card. Escort classes may be arrange by contacting the Staff Judge Advocate Office. Each company size unit will maintain three school trained prisoner escorts and only individuals selected in accordance with SECNAVINST 1640.9, paragraph 205. If detainees arrive at the Provost Marshal's Office with escort(s) who do not have valid escort cards, the detainee will not be accepted. Staff noncommissioned officers are not required to have escort cards.

7. Detainees who are to be held for a short period of time in the Holding Facility will not be required to have any extra clothing or money, if they are not being transported to a confinement facility.

10004. Release From Holding Facility

1. Once detainees are admitted to the Holding Facility, their release will be effected only by the authority of their commanding officers or the Provost Marshal.

2. The Provost Marshal will authorize final release of a detainee only when:

a. Directed by the detainee's commanding officer or his designated representative (i.e., Officer of the Day);

b. The reason for detention no longer exists.

c. To make room for a more violent detainee.

d. To transfer the detainee to a confinement facility.

3. Confinees released from the Camp Pendleton Correctional Facility, destined to return to the Combat Center, cannot be returned on short notice or for periods of one day or less due to time and transportation limitations. All confinees returned temporarily to the Combat Center will be cared for by their parent unit in accordance with paragraph 10004 of this Manual.

10005. TRANSPORTATION TO CAMP PENDLETON CORRECTIONAL FACILITY

1. Camp Pendleton Correctional Facility runs are unit responsibilities.

2. The parent unit will have confinees prepared to depart building 1514, Office of the Staff Judge Advocate, no later than 0830 on the day requested. Confiness will not be transported unless they have the items listed in paragraph 10011 of this Manual.

10006. Documents Required For Confinement At The Camp Pendleton Correctional Facility. Confinees being transported to Camp Pendleton Correctional Facility must have a confinement order and physical examination dated not more than 24 hours prior to the time of admittance to the Facility. Confinees must also have their medical and dental records in their possession.

10007. Unit Responsibilities. The detainee's parent unit shall remain responsible for acting upon all requests made by detainees to include emergency leave, all correspondence, and visitation.

10008. Public Information. The Public Affairs Officer is responsible for all news releases in accordance with current directives.

10009. Security, Custody, and Control

1. Detainment Space. All detainees will be confined in the same space. If it becomes evident that the detainees will endanger each other, the least belligerent detainees) will be returned to their parent units for safekeeping.

2. Control of Special Detainees

a. Homosexuals will not be confined with other detainees if they have been involved in unnatural acts involving force, which would indicate that segregation may be required for personnel protection or the protection of others.

b. Upon examination of a possible suicide risk, a medical officer will determine whether the detainee can safely be detained in the Holding Facility. If a detainee is determined to be a suicide risk and cannot be safely detained in the Holding Facility, the detainee will be detained at the Branch Hospital.

3. Weapons

a. Unit detainee escorts will be armed with a night stick only.

b. Weapons will not be taken into the Holding Facility, except to quell a riot or to protect a staff member or detainee.

4. Contraband. Any article not issued to a detainee or authorized for use is contraband and will be confiscated from the detainee. Searches will be conducted as prescribed in SECNAVINST 1640.9.

10010. Listing of Required Items For Confinees

1. The below listed items must be possessed by an individual prior to transportation to Camp Pendleton:

a. Seasonal Uniform of the Day, complete	1 each
b. Socks, Cushion Sole	4 pair
c. Sock, Dress	4 pair
d. Raincoat or Coat, All Weather, Men or Women	1 each
e. Undershirts, Cotton, Green	6 each
f. Drawers, Cotton (Men) or Underpants (Women)	6 each
g. Shoes, Dress, Black	1 pair
h. Boots, Combat	1 pair
i. Bag, Duffel	1 each
j. Cover, Utility, Camouflage	2 each
k. Shirt, Utility, Camouflage	3 each
l. Trousers, Utility, Camouflage	3 each
m. Belt, Web with Buckle	2 each
n. Soap, Bars	3 each
o. Razor w/Blades	1 each
p. Toothpaste, Tube	1 each
q. Towels	2 each
r. Cloth, Face	2 each
s. Bag, Laundry	1 each
t. Shoe Polish, Can, Black	1 each
u. Toothbrush	1 each
v. Comb and Brush	1 each
w. Box, Sanitary Napkins or Tampons	1 box
x. Shower Shoes, Pair	1 pair

2. Clothing Requirements. The officer ordering confinement will verify that the person has the necessary uniform articles prior to confinement. If the person is in a pay status, and without sufficient funds to defray the cost, prepare a NAVMC Form 604 to authorize issuance of the missing articles of clothing as a pay checkage. If the person is in a non-pay status, prepare a NAVMC Form 604 for issue of clothing as an Operations and Maintenance Marine Corps (O&MMC) funded issue.

3. Health and Comfort Requirements. The officer ordering confinement will ensure that the person possesses sufficient funds to purchase the required health and comfort items. If the person does not have sufficient funds, and is in a pay status, prepare a DD Form 116 and request a special money request ($50.00) prior to confinement. All items necessary for confinement are available for purchase in the Marine Corps Exchange at the Correctional Facility.