



UNITED STATES MARINE CORPS  
MARINE AIR GROUND TASK FORCE TRAINING COMMAND  
MARINE CORPS AIR GROUND COMBAT CENTER  
BOX 788100  
TWENTYNINE PALMS, CALIFORNIA 92278-8100

CCO 5500.19A  
SJA

JUL 11 2014

COMBAT CENTER ORDER 5500.19A

From: Commanding General  
To: Distribution List

Subj: PROCEDURES TO BAR INDIVIDUALS FROM ACCESS TO THE COMBAT CENTER

Ref: (a) 18 U.S.C. § 1382  
(b) DoD Instruction 5200.08, "Security of DoD Installations and Resources and the DoD Physical Security Review Board (PSRB)," May 19, 2010  
(c) *U.S. v. Gourley*, 502 F.2d 785 (10th Cir. 1973)  
(d) *U.S. v. Albertini*, 472 U.S. 675 (1985)

Encl: (1) Sample Permanent Debarment letter  
(2) Sample Temporary Debarment letter

1. Situation. The commander of a military installation has the authority to order people not to enter such installation in accordance with (IAW) references (a) and (b). The order may be for such times and relate to such places as the commander may designate IAW references (c) and (d). Such orders are commonly known as debarment letters or *persona non grata* letters. Individuals who violate debarment orders may be prosecuted per reference (a).

2. Cancellation. CCO 5500.19.

3. Mission. To establish policy and procedures to bar individuals from access to the Combat Center when necessary and provide for the security, good order, and discipline of the Combat Center.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. This Order provides procedures for debarring individuals from the Combat Center in order to maintain law and order and to protect installation personnel and property. The authority to deny access to the Combat Center shall not be exercised in an arbitrary, unpredictable, or discriminatory manner, per reference (b). Removal or denial actions must be based on reasonable grounds and be judiciously applied.

(2) Concept of Operations. Any person who believes someone has committed or will commit an act prejudicial to the good order and discipline of the Combat Center will comply with this Order.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

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b. Subordinate Element Missions

(1) Chief of Staff (COS). Review the Staff Judge Advocate's (SJA) endorsement and determine if a debarment is appropriate.

(2) Assistant Chief of Staff (AC/S) G-7, Provost Marshal Office (PMO). Create and maintain a permanent database of all debarment letters issued.

(3) Office of the Staff Judge Advocate (OSJA)

(a) Prepare a written recommendation to the COS.

(b) Draft a debarment letter.

(c) Execute appropriate distribution of the original and copies of the debarment letters.

c. Coordinating Instructions

(1) Temporary Debarment

(a) The authority to permanently bar someone from the Combat Center rests with the Commanding General or his successor in command, the COS. The AC/S G-7, Provost Marshal or acting Provost Marshal, Command Duty Officer, Magistrate, and Special Assistant to the U.S. Attorney are authorized to effect temporary debarments for no more than five working days.

(b) All temporary debarments issued must be forwarded to the OSJA no later than the next working day after issuance.

(2) Permanent Debarment

(a) Any person who believes someone has committed or will commit an act that is prejudicial to the security, good order, or discipline of the Combat Center, unless the offending individual is barred from the Combat Center, shall make a complete report substantiating that belief and forward it through the chain of command to the OSJA. The OSJA shall prepare a written recommendation to the COS.

(b) The COS will review the SJA's endorsement and make the determination as to whether or not a debarment is appropriate based upon the guidance in references (b) and (c). The COS is authorized to debar an individual, and this decision will only pertain to the Marine Air Ground Task Force Training Command, Marine Corps Air Ground Combat Center, Twentynine Palms, California.

(c) The OSJA is responsible for appropriate distribution of the original and copies of the debarment letters. The original will be delivered to the recipient either by mail or by personal service.

1. Delivery by Mail. Letters sent by mail will be sent via the U.S. Postal Service, certified mail, restricted delivery, return receipt requested. When the return receipt is received by the OSJA, a copy of the receipt shall be sent by the OSJA to the AC/S G-7, PMO.

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2. Delivery by Personal Service. The individual delivering the letter shall complete an affidavit of service of the debarment letter and deliver it to the OSJA. Copies of the debarment letters will be forwarded to the AC/S G-7, PMO, military family housing office, and the SJA, Marine Corps Installations West-Marine Corps Base, Camp Pendleton for a determination as to regional debarment.

(d) Debarment by enclosure (1) is permanent. Debarment by enclosure (2) is temporary, must include an expiration date within 5 days of issuance, and will expire on the stated date of expiration.

(3) Appeals. Any person who desires to appeal a debarment decision may submit an appeal in writing to the Commanding General (CG), via the SJA. The SJA shall prepare a recommendation to the CG and will draft the CG's final response. The CG's response will constitute final agency action.

5. Administration and Logistics. Distribution statement A directives issued by the CG are distributed via the email upon request and can be viewed at <http://www.29palms.marines.mil/Staff/G1Manpower/AdjutantOffice/CCO.aspx>

6. Command and Signal

a. Command. This Order is applicable to all active duty, reserve, civilian personnel, and family members working, visiting, and living aboard the Combat Center.

b. Signal. This Order is effective the date signed.

  
J. B. HANLON  
Chief of Staff

Distribution: A

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Sample Permanent Debarment Letter

**UNITED STATES MARINE CORPS**  
MARINE AIR GROUND TASK FORCE TRAINING COMMAND  
MARINE CORPS AIR GROUND COMBAT CENTER  
BOX 788100  
TWENTYNINE PALMS, CALIFORNIA 92278-8100

5500  
SJA  
(Date)

Mr./Mrs./Ms. NAME (LAST 4-SSN)  
ADDRESS  
CITY, CA ZIP

Dear Mr./Mrs./Ms. NAME:

You STATE BASIS FOR DEBARMENT aboard the Combat Center on DATE. Your conduct is prejudicial to good order and discipline.

Effective immediately, per Combat Center Order 5500.19A, you are debarred from the Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC), Twentynine Palms, California. You are hereby ordered not to remain within, enter, or reenter the Combat Center at Twentynine Palms, California.

Please note that 18 U.S.C. § 1382 states:

Whoever, within the jurisdiction of the United States, goes upon any military, naval, or Coast Guard reservation, post, fort, arsenal, yard, station, or installation, for any purpose prohibited by law or lawful regulation; or

Whoever reenters or is found within any such reservation, post, fort, arsenal, yard, station, or installation, after having been removed there from or ordered not to reenter by any officer or person in command or charge thereof--

Shall be fined under this title or imprisoned not more than six months, or both.

You may appeal this order in writing to the Commanding General. Mail your appeal to the Commanding General, Attention SJA, Box 788102, MAGTFTC, MCAGCC, Twentynine Palms, California 92278-8102.

Sincerely,

NAME OF SIGNER  
Chief of Staff

Copy to:  
OSJA

Enclosure (1)



Sample Temporary Debarment Letter

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**UNITED STATES MARINE CORPS**  
 MARINE AIR GROUND TASK FORCE TRAINING COMMAND  
 MARINE CORPS AIR GROUND COMBAT CENTER  
 BOX 788100  
 TWENTYNINE PALMS, CALIFORNIA 92278-8100

5500  
 SJA  
 (Date)

Mr./Mrs./Ms. NAME  
ADDRESS  
CITY, CA ZIP

Dear Mr./Mrs./Ms. NAME:

You STATE BASIS FOR DEBARMENT aboard the Combat Center on DATE. Your conduct is prejudicial to good order and discipline.

Effective immediately, until DATE, per Combat Center Order 5500.19A, you are temporarily debarred from the Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC), Twentynine Palms, California. You are hereby ordered not to remain within, enter, or reenter the Combat Center at Twentynine Palms, California. On DATE, the debarment put into place by this letter expires. The expiration of this temporary debarment letter does not affect the status of any permanent debarment determination.

Please note that 18 U.S.C. § 1382 states:

Whoever, within the jurisdiction of the United States, goes upon any military, naval, or Coast Guard reservation, post, fort, arsenal, yard, station, or installation, for any purpose prohibited by law or lawful regulation; or

Whoever reenters or is found within any such reservation, post, fort, arsenal, yard, station, or installation, after having been removed there from or ordered not to reenter by any officer or person in command or charge thereof--

Shall be fined under this title or imprisoned not more than six months, or both.

You may appeal this order in writing to the Commanding General. Mail your appeal to the Commanding General, Attention: SJA, Box 788102, MAGTFTC, MCAGCC, Twentynine Palms, California 92278-8102.

Sincerely,

NAME OF SIGNER  
CDO/Magistrate/SAUSA/Provost Marshal  
Rank, U.S. Marine Corps

Copy to:  
 OSJA

Enclosure (2)