



UNITED STATES MARINE CORPS  
MARINE AIR GROUND TASK FORCE TRAINING COMMAND  
MARINE CORPS AIR GROUND COMBAT CENTER  
BOX 788100  
TWENTYNINE PALMS, CALIFORNIA 92278-8100

Canc: Nov 2020

CCBul 1601

RMD 3B

**OCT 16 2020**

COMBAT CENTER BULLETIN 1601

From: Commanding General  
To: Distribution List

Subj: NOVEMBER 2020 COMBAT CENTER DUTY ROSTER

Ref: (a) CCO 1601.17K  
(b) CCBul 1050 of 2 Sep 20  
(c) ALMAR 007/08 of 6 Mar 08

Encl: (1) Combat Center Command Duty Officer Assignments  
(2) Combat Center Command Duty Staff Noncommissioned Officer Assignments

1. Situation. In accordance with reference (a), Headquarters Battalion (HQBN), Tactical Training Exercise Control Group (TTECG), Marine Corps Tactics and Operations Group (MCTOG), and Marine Corps Logistics Operations Group (MCLOG) will coordinate and provide personnel on assigned days to stand the Combat Center Duty in Building 1554. Holiday liberty will commence and end in accordance with reference (b).

2. Mission. To promulgate the Combat Center monthly Command Duty Officer (CDO) and Command Duty Staff Noncommissioned Officer (CDSNCO) assignments.

3. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. In accordance with the references, ensure HQBN, MCTOG, and MCLOG personnel are assigned as required to stand CDO and CDSNCO to perform duties as assigned.

(2) Concept of Operations

(a) HQBN, TTECG, MCTOG, and MCLOG Adjutants/S-1 will provide monthly CDO and CDSNCO duty rosters to the Combat Center Adjutant on the due date requested by the Combat Center Adjutant personnel. The enclosures are the CDO and CDSNCO duty rosters.

(b) Only unit Commanders or their Adjutant/S-1 are authorized to coordinate changes to the duty roster. All approved changes to the duty roster will be provided to the Combat Center Adjutant by the unit Adjutant/S-1 at least five working days prior to the day of assigned duty. Unit Commanders of individuals unable to stand the assigned duty are responsible for providing a replacement.

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(c) Duty personnel will be guided in the performance of their duties in accordance with reference (a), this Bulletin, and the MAGTF/TC, MCAGCC CDO and CDSNCO Information Binder. Individuals who are assigned duty will read reference (a) prior to assuming their post.

(d) Commanding Officers will ensure that all individuals who are assigned duty are available and qualified to stand the post.

b. Subordinate Element Missions

(1) Command Duty Officer

(a) The CDO will wear the seasonal service uniform in accordance with reference (c).

(b) The outgoing and oncoming CDOs will turn over with the Chief of Staff (COS) at 0745 each morning. CDOs will be in the appropriate Service Uniform. For all weekends and holiday periods, the COS will meet with all CDOs on the last duty day before the weekend or holiday period commences. For example, if Saturday, Sunday, and Monday are liberty periods, the COS will provide duty brief for all three duty days.

(c) The Combat Center Staff Secretary or the designated representative will meet with the CDOs and CDSNCOs for each upcoming week (Friday through Thursday) at 0800 on Friday in the RMD conference room, Building 1554, Room 109A. When liberty periods include Friday, the Combat Center Staff Secretary will hold the meeting on the last workday prior to liberty at the same place and time. If unable to attend the duty brief, send a representative in your place and notify the Combat Center Staff Secretary or the designated representative. The duty brief is conducted in the Seasonal Marine Corps Combat Utility Uniform.

(d) On workdays the oncoming CDO will arrive no later than (NLT) 0730 in order to turnover with the outgoing CDO and the COS at 0745. Upon turnover, all oncoming CDOs are considered "On Call" and will carry the duty cellular telephone with them throughout the day. The CDO will return NLT 1400 on Mondays through Fridays to the Combat Center Staff Secretary's office to receive any special instructions.

(e) On weekends and holidays, the post and relief will occur at 0800 after the oncoming CDO receives special instructions from the off-going CDO.

(f) Verify security and sign the security container logs as indicated on the CDO Checklist.

(2) Command Duty Staff Noncommissioned Officer

(a) The CDSNCO will wear the seasonal service uniform in accordance with reference (c).

(b) The Combat Center Staff Secretary or the designated representative will meet with the CDOs and CDSNCOs for each upcoming week (Friday through Thursday) at 0800 on Friday in the RMD conference room, Building 1554, Room 109A. When liberty periods include Friday, the Combat Center Staff Secretary will hold the meeting on the last workday prior to liberty at the same

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place and time. If unable to attend the duty brief, send a representative in your place and notify the Combat Center Staff Secretary or the designated representative. The duty brief is conducted in the Seasonal Marine Corps Combat Utility Uniform.

(c) On workdays, the CDSNCO will report by 1400 on Mondays through Fridays to the Combat Center Staff Secretary for special instructions before assuming the post. On weekends and holidays, the post and relief will occur at 0800 after the oncoming CDSNCO receives special instructions from the outgoing CDSNCO.

(d) Prior to conducting morning colors, contact the duty forecaster at: (858) 577-4028 for weather condition and wind advisories.

(3) Supernumeraries

(a) Will be on "stand by" and remain available to assume duty during the period assigned. Supernumeraries will stay within such a radius as to report within an hour of notification, if activated.

(b) Will only be utilized in the case of a verified emergency within the 24 hour period of the duty assigned. Only the Combat Center Adjutant, Combat Center Staff Secretary, COS, or their designated representatives may determine if a supernumerary is required.

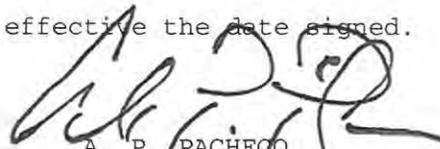
c. Coordinating Instructions. Alternate Token Card is authorized for use only by the designated duties as listed on the enclosures. The signed hard copies of the duty log will constitute the custody log for the Alternate Token Card.

4. Administration and Logistics. Directives issued by this Headquarters are published and distributed electronically and can be found at <https://www.29palms.marines.mil/Staff-Offices/Adjutant-Office/Bulletins/>.

5. Command and Signal

a. Command. This Bulletin is applicable to active duty and reserve personnel aboard the Combat Center.

b. Signal. This Bulletin is effective the date signed.

  
A. P. PACHECO  
By direction

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**OCT 16 2020**Combat Center Command Duty Officer Assignments

NOV	DAY	RANK	LAST NAME	FIRST NAME	EXT	UNIT
SUN*	1	WO	LEAPAGA	PINITILA	1549	HQBN
MON	2	CAPT	HOLTHAUS	ADAM	5262	HQBN
TUE	3	CWO2	FORD	MATTHEW J.	3719	MCLOG
WED	4	CWO2	CORADO	JESSE	1810	HQBN
THU	5	MAJ	GARCIA	LINDLEY	1493	MCTOG
FRI	6	MAJ	WILLIAMS	DANIEL J.	3719	MCLOG
SAT*	7	MAJ	DEMCHKO	ERIN	8439	HQBN
SUN*	8	MAJ	SARTAIN	JOEL L.	3719	MCLOG
MON	9	MAJ	MARAVILLAS	ZACHARY	8989	MCTOG
TUE**	10	1STLT	REGES	MICHELLE	5288	HQBN
WED**	11	1STLT	PRICE	EMILY	4968	HQBN
THU**	12	MAJ	CAMEJO	ISAIAH L.	3719	MCLOG
FRI	13	CWO2	SAINT	ADKENS	1646	HQBN
SAT*	14	CWO2	LEON	RANDY	1550	HQBN
SUN*	15	CWO2	LEAL	LUCAS	5444	MCTOG
MON	16	MAJ	AUBIN	GEORGE J.	3719	MCLOG
TUE	17	MAJ	ANTONELLI	ERIC	9391	HQBN
WED	18	MAJ	VAN DYNE	DAVID	8627	HQBN
THU	19	LT	NERGARARIAN	PAUL S.	3719	MCLOG
FRI	20	CWO2	HOBBS	ASHLEY	1630	HQBN
SAT*	21	CAPT	RILEY	ZACHARIAH D.	3719	MCLOG
SUN*	22	CAPT	FLEMING	AMANDA	5126	HQBN
MON	23	MAJ	OLMSTEAD	RUDYARD	8989	MCTOG
TUE	24	1STLT	JOHNSON	BRETT	5274	HQBN
WED	25	MAJ	TURNEY	JIMMY	3032	HQBN
THU**	26	MAJ	JONES	KEVIN	9060	TTECG
FRI**	27	WO	AMARO	CARLOS	6632	HQBN
SAT**	28	CAPT	SCHUTT	THOMAS	8989	MCTOG
SUN**	29	1STLT	BATES	JOSHUA	7084	HQBN
MON	30	MAJ	BONG	JONATHAN	8402	TTECG
<b>SUPERNUMERARY</b>						
	1-10	1STLT	BATES	JOSHUA	7084	HQBN
	11-20	MAJ	WIESE	JOSEF	8989	MCTOG
	21-30	CAPT	ROWSE	MAXWELL J.	3719	MCLOG

\* Denotes weekend

\*\* Denotes Holiday - Veterans' Day (1630, 9 Nov 20 - 0730, 13 Nov 20).  
Posting will be 1400 on 9 November 2020.

- Thanksgiving Day (1630, 25 Nov 20 - 0730, 30 Nov 20).  
Posting will be 1400 on 25 November 2020.

The duty brief with the CDOs and CDSNCOs for each week (Friday thru Thursday) will be at 0800 on Friday in the RMD conference room 109A, Building 1554.

**OCT 16 2020**Combat Center Command Duty Staff Noncommissioned Officer Assignments

NOV	DAY	RANK	LAST NAME	FIRST NAME	EXT	UNIT
SUN*	1	GYSGT	CHAVEZ	CAROLIN	1800	HQBN
MON	2	SSGT	CASTRO	CHRISTOPHER	5418	HQBN
TUE	3	SSGT	AGBENAZA	DERICK	3719	MCLOG
WED	4	GYST	KISNAK	EBRU	6239	HQBN
THU	5	SSGT	LAMBERT	JOSHUA	5444	MCTOG
FRI	6	SSGT	RIVERA	JESSICA	3719	MCLOG
SAT*	7	SSGT	EVANS	ALON	5253	HQBN
SUN*	8	MSGT	DODSON	BILLY	3719	MCLOG
MON	9	SSGT	PENNINGTON	JONATHAN	8989	MCTOG
TUE**	10	GYSGT	CLIFT	DANIEL	6313	HQBN
WED**	11	SSGT	JACOB	NICHOLAS	6116	HQBN
THU**	12	SSGT	MURRAY	LARON M.	3719	MCLOG
FRI	13	MSGT	COOLE	RANDY	8989	MCTOG
SAT*	14	GYSGT	DELGADOHERNANDEZ	HUGO	8889	HQBN
SUN*	15	SSGT	ORTIZ	CARLOS	5444	MCTOG
MON	16	SSGT	DIXON	TRENTON X.	3719	MCLOG
TUE	17	SSGT	MORALES	JOSE	4116	HQBN
WED	18	SSGT	NORMAN	ANTHONEY	5418	HQBN
THU	19	SSGT	PORTER	KEVON	3719	MCLOG
FRI	20	SSGT	GRACIANO	ELIZABETH	4267	HQBN
SAT*	21	MSGT	GARCIA	RAMIRO	8989	MCTOG
SUN*	22	SSGT	JERABEK	ANDREW	8039	HQBN
MON	23	MSGT	HEIDELMAN	ERIC	8989	MCTOG
TUE	24	GYSGT	MEEUWSEN	CHRISTOPHER	5156	HQBN
WED	25	GYSGT	DURANLOPEZ	MARCO	8039	HQBN
THU**	26	SSGT	WALKER JR	STEVEN	8201	TTECG
FRI**	27	GYSGT	CALLOWAY	ALEXANDER	1823	HQBN
SAT**	28	GYSGT	BROWN	TRACY	8989	MCTOG
SUN**	29	GYSGT	LONG	ROBERT	8889	HQBN
MON	30	GYSGT	CARLSILE	JOSEPH	8049	TTECG
<b>SUPERNUMERARY</b>						
	1-10	SSGT	LAQUAGLIA	RYAN	6700	HQBN
	11-20	MSGT	JONES	WILLIAM	8989	MCTOG
	21-30	SSGT	ELDERS	TAYLOR E.	3719	MCLOG

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