



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
BOX 788100
TWENTYNINE PALMS, CALIFORNIA 92278-8100

5060
GEA
APR 15 2024

LETTER OF INSTRUCTION 12-24

From: Commanding General
To: Distribution List

Subj: MILITARY STUDENTS TOUR

Encl: (1) Itinerary for the Tour for Military High School Students

1. Situation. The Commanding General, Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC) has directed the Director, Government and External Affairs (GEA) to support the Morongo Unified School District (MUSD) Military Students Tour on 23 Apr 2024. This event is designed to promote military recruitment in the local high schools. It will provide Junior Reserve Officers' Training Corps students and others interested in joining the military a hands-on Marine Corps experience with information on military occupational specialties and physical fitness requirements. Students will have a signed hold harmless waiver from a parent or responsible guardian prior to event. Recruiters will be present to answer questions.

2. Mission. To support the recruiting mission and positively promote military careers to MUSD students.

3. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. To maintain positive relations between the Combat Center and the students/families in MUSD, as well as promote recruitment in the area. MAGTFTC, MCAGCC will provide personnel, resources, and equipment to support this event.

(2) Concept of Operations. The units participating in this event will provide MUSD students the opportunity to learn about life in the Marine Corps, military training, tactical vehicles, and career opportunities in the military.

b. Subordinate Element Missions

(1) Director GEA. Via the Operations Officer, serve as the event coordinator and liaison between MUSD and the Combat Center.

(a) Communication, and Strategy Operations. Provide appropriate media coverage for the day of the event.

(2) Assistant Chief of Staff G-4, Installation Support Directorate

DISTRIBUTION STATEMENT A: Approved for public release; distribution unlimited.

LETTER OF INSTRUCTION 12-24

(a) Mission Assurance Division, Provost Marshal. Provide K-9 demonstration and personnel for a station at this event.

(b) Marine Corps Community Services, Semper Fit. Request obstacle course demonstration and the use of Del Valle Field for this event.

(c) Center Logistics Division. Provide support and authorization for students, teachers, and non-active-duty employees to eat their noon meal at the Dunham Mess Hall at the student rate for subsistence.

(3) Assistant Chief of Staff G-3/5/7, Marine Air Ground Task Force, Training Directorate

(a) Exercise Support Division. Provide vehicles for static display.

(b) Explosive Ordnance Disposal. Request display and demonstration.

(4) Commanding Officer (CO), Marine Corps Communication-Electronics School. Request radio operators and field antenna display.

(5) CO, 7th Marine Regiment. Request static display, Marine Corps Martial Arts Program (MCMAP), infantry and Corpsman demonstration.

c. Coordinating Instructions

(1) The Action Officer (AO) and on-site coordinator for this event is Mr. Adam Clancy at (442) 214-5077, or adam.clancy@usmc.mil

(2) On 23 April 2024, students from MUSD will arrive to the installation for a day of military fun. Their day will begin with rotating static display demonstration stations at Del Valley Field. At 1045, students will form a group and observe two demonstrations back-to-back, the K9 Demonstration and the Semper Fit Obstacle Course followed by lunch at the Phelps Mess Hall.

(3) To support the events on 23 April 2024, Marines, Sailors and civilians participating in the Military High School event will set up their individual static displays at Del Valle Field near the Semper Fit Obstacle Course (Site map for displays will be provided by the AO). The PMO/K9 Demonstration and the Semper Fit Obstacle Course will not have rotating stations, this will happen at 1045. Once the event concludes at Del Valle, the Marines, Sailors and civilians may join the group at the Phelps Mess Hall or return to their sections to carry out the plan of the day.

(4) Timeline for 23 April 2024

0800 - Units and personnel will arrive at Del Valle Field Staging Area
0830 - Units staged and ready (GEA representative will be on site)
0835 - Students arrive at front gate (met by a GEA Representative)
0840 - Students arrive at Del Valle Field, Opening Remarks SgtMaj Meltesen
0845 - Students break into groups
0845 - Static display demonstrations
1045 - Static display groups rejoin
1045 - K9 demonstration
1115 - Semper Fit obstacle course
1145 - Demonstration ends; depart to Phelps Mess Hall

LETTER OF INSTRUCTION 12-24

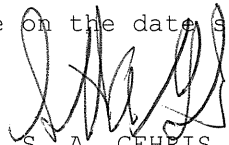
1200 - Lunch
1245 - Lunch concludes
1300 - Depart Combat Center, mission complete

4. Administration and Logistics. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of Combat Center letters of instruction (LOI) can be found at:
<https://www.29palms.marines.mil/Staff-Offices/Resource-Management-Directorate/Adjutant/#combat-center-loi-library>.

5. Command and Signal

a. Command. This LOI is applicable to active duty, reserve, and civilian personnel participating in this event.

b. Signal. This LOI is effective on the date signed.



S. A. GEHRIS
Chief of Staff

DISTRIBUTION: A



UNITED STATES MARINE CORPS
GOVERNMENT AND EXTERNAL AFFAIRS/COMMUNITY PLANS LIAISON OFFICE
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
BOX 788105
TWENTYNINE PALMS, CALIFORNIA 92278-8105

1000
5B
11 Mar 24/1400

SUBJECT: ITINERARY FOR THE TOUR FOR MILITARY HIGH SCHOOL STUDENTS

In Party: Morongo Unified School District Junior and Senior Students (40)

Purpose of visit: An overall introduction; designed to promote military recruitment in the local high schools.

Escort Officer: Mr. Adam Clancy, Operations Officer

Vehicle Plan: 1) SWRFT Large 44 PAX Bus
(Note: Driver TBD)

Date/Time
Tue, 23 April 24
Remarks

0830	Meet at Front Gate Visitors' Center	
0830-0840	En route to Del Valle Field	Veh Plan 1
0840-0845	Arrive Del Valle Field, Opening Remarks SgtMaj Meltesen	
0845-1045	Break-into Groups, Demonstration & Rotation through Stations (Note: Separate into Groups) *Exercise Support Division (ESD) Static Display *MCMAP Demo *EOD Display *Corpsman Demo *Infantry Demo *MCCES Radio Demo	
1045-1145	Demonstration & Unit Stations cont. (Note: Groups Rejoin) *K-9 Demonstration *Semper Fit Demo at Obstacle Course	
11145-1150	Students board the Bus	
1150-1200	En route to Dunham Mess Hall	Veh Plan 1
1200-1245	No host lunch	
1245-1300	En route to Front Gate, Mission Complete	Veh Plan 1