



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
BOX 788100
TWENTYNINE PALMS, CALIFORNIA 92278-8100

3500
MTD 1
SEP 29 2020

LETTER OF INSTRUCTION 21-20

From: Commanding Officer
To: Distribution List

Subj: NON-COMBATANT EVACUATION OPERATION EXERCISE

Ref: (a) CCO 3500.4L

Encl: (1) Blocked-Off Roads Map

1. Situation. Per the reference, the Marine Aviation Weapons and Tactics Squadron One (MAWTS-1) will conduct a Non-Combatant Evacuation Operation (NEO) Exercise aboard the Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC) as part of their Assault Support Tactics Three (AST-3) Exercise during Weapons and Tactics Instructor (WTI) Course. The NEO will be conducted at the Lance Corporal Torrey Gray Field (Gray Field) Landing Zone-1 (LZ-1), R220 (Stadium LZ) and Del Valle Track and Field on 16 October 2020.

2. Mission. On 16 October 2020, key events of AST-3, WTI 1-21 Course, are conducted aboard MAGTFTC, MCAGCC.

3. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. The NEO is conducted successfully and safely without impact to personnel or personal property.

(2) Concept of Operations

(a) Helicopter and tilt-rotor operations will be conducted between 1400 and 2300 on 16 October 2020, and will involve flight operations over the Combat Center mainside, with multiple landings on Gray Field and Del Valle Track and Field, and at R220 (Stadium LZ) during the conduct of the exercise. In addition to the helicopter and tilt-rotor operations, Unmanned Aircraft Systems will support R220 operations.

(b) Role players and a security force of Marines will utilize LZ-1 and the Del Valle Track and Field to simulate the evacuation of civilians from a hostile area. The role players will utilize small arms simulators with blanks and blank adapters to provide an enemy presence and the sounds of gunfire during the exercise.

(c) Role players, a Marine Tactical Air Control Party team, and a security force of Marines will utilize R220 to simulate the evacuation of

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civilians from a hostile area. The role players will utilize small arms simulators to provide an enemy presence and the sounds of gunfire during the exercise.

(d) Auxiliary Landing Zone Sandhill near Camp Wilson will serve as a refueling point for the helicopters.

(e) In order to prevent damage of privately owned vehicles (POVs), traffic will be restricted near LZ-1. Parking in the vicinity of Gray Field and Del Valle Track and Field is not authorized between 1300 and 2200 on 16 October 2020. Reference enclosure (1) for a detailed depiction of road closures for this event.

b. Subordinate Element and Tenant Unit Tasks

(1) Commanding Officer (CO), MAWTS-1

(a) Coordinate with the Action Officer on the facilitation of this event.

(b) Provide a corpsman and safety vehicle at Del Valle Track and Field, LZ-1 and R220 for the duration of the exercise.

(c) The Range Safety Officer (RSO) for this evaluation is Major John Leone III at (928) 269-4825 or john.leone@usmc.mil.

(d) The Range Officer-in-Charge for this evaluation is Captain Earl Gerlach at (928) 269-7208 or earl.gerlach@usmc.mil.

(e) The Evolution Coordinator is Major Michael Miersma at (928) 269-2688 or Michael.miersma@usmc.mil.

(f) Schedule all required Ranges and Airspace.

(g) Coordinate with TTECG for deconfliction of the Airspace.

(2) CO, Marine Wing Support Squadron 374 [MWSS-374 (-)]. Request coordination and subject matter expertise input with the SLTE slated MWSS to ensure smooth execution of required support to AST-3.

(3) Director, Tactical Training Exercise Control Group.

(a) Direct liaison with Evolution Coordinator is authorized.

(b) Provide 20 personnel to serve as adversary force during the execution of this training event.

(c) Provide Airspace deconfliction.

(4) Assistant Chief of Staff (AC/S) MAGTF Training Directorate

(a) Provide support for the instrumentation requirements during the conduct of the WTI Course.

(b) Facilitate and aid in the coordination of the event.

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(c) Identify and coordinate one observation/viewing area for distinguished visitors and all other guests.

(d) The Action Officer will coordinate with MWSS-374 to discuss mishap procedures and actions for any flight emergencies and roles of first responders. All training incidents are reportable to, and controlled by BEARMAT, to include any responses.

(5) AC/S Installation Support Directorate

(a) Reserve Gray Field from 1300 - 2200 on 16 October 2020 and assign a working party to ensure it is clear of equipment, debris, and geese.

(b) Ensure water is turned off on LZ-1 no later than 1300 on 16 October 2020.

(c) Establish and maintain a 200-meter perimeter around LZ-1 clear of POVs from 1300 - 2200 on 16 October 2020.

(d) Block off traffic at Sturgis Road between Fifth and Sixth Streets and the parking lot to Buildings 1532/1533/1538R1 from 1300 - 2200 on 16 October 2020, as indicated in enclosure (1).

(e) Block off traffic at Fifth and Sixth Streets between Griffin Road and Sturgis Road and the parking lot to Building 1533 from 1300 - 2200 on 16 October 2020, as indicated in enclosure (1).

(f) Block off traffic near Building 1531 on Fifth Street from 1300 - 2200 on 16 October 2020, as indicated in enclosure (1).

(g) Establish and maintain a 100-meter perimeter around Del Valle Track and Field clear of POVs from 1400 - 2200 on 16 October 2020.

(h) Block off traffic at the entrance to Del Valle Track and Field from 1400 - 2200 on 16 October 2020, as indicated in enclosure (1).

(i) Block off traffic at Third Street between Bourke and Del Valle from 1600 - 2200 on 16 October 2020, as indicated in enclosure (1).

(j) Block off traffic at Del Valle from First to Fifth Streets from 1600 - 2200 on 16 October 2020, as indicated in enclosure (1).

(6) Director, Government External Affairs

(a) Ensure appropriate information is disseminated to the local communities regarding noise and increased activity from 1400 - 2200 on 16 October 2020.

(b) Provide Public Affairs Office media coverage for the event.

(c) Disseminate information on road and parking area closures detailed in enclosure (1) of this Letter of Instruction (LOI) via available social media outlets.

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(7) CO, Marine Corps Communication-Electronics School. Request 100 role players from the Air Control Training Squadron for the training event. Role players need to report to Captain Gerlach at LZ1 at 1500 on 16 October 2020.

4. Administration and Logistics

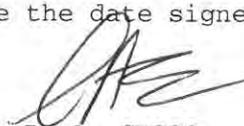
a. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of Combat Center LOIs can be found at <https://www.29palms.marines.mil/Staff-Offices/Adjutant-Office/Letters-of-Instruction/>.

b. Captain Michael Gardiner is the AO for this event and can be reached at (760) 830-3241 or Michael.h.gardiner@usmc.mil.

5. Command and Signal

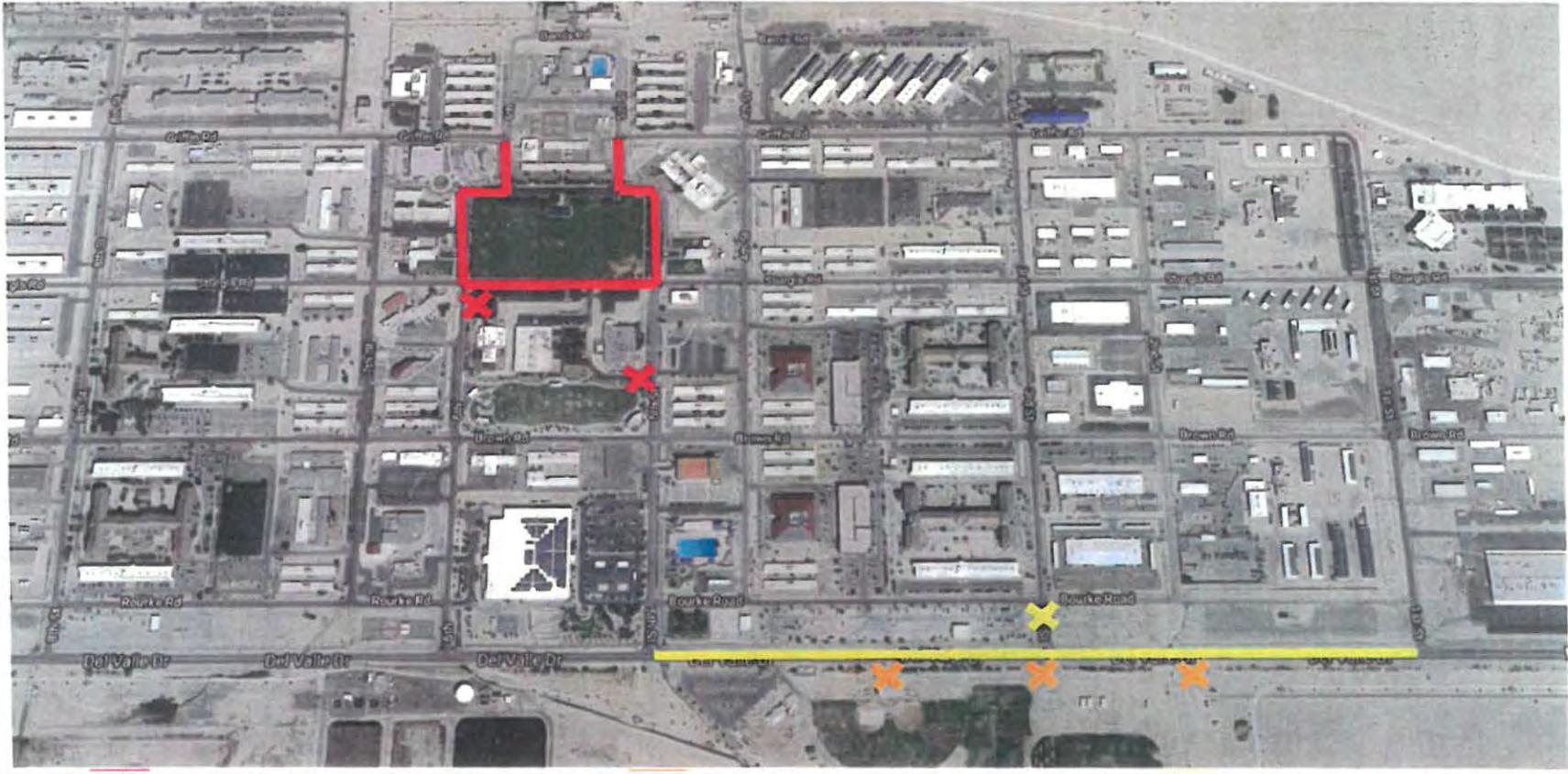
a. Command. This LOI is applicable to active duty and civilian personnel participating in this exercise.

b. Signal. This LOI is effective the date signed.


D. A. SUGGS
Chief of Staff

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Blocked-Off Roads Map



 CLOSE 1300 - 2200

 CLOSE 1400 - 2200

 CLOSE 1600 - 2200