



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
BOX 788100
TWENTYNINE PALMS, CALIFORNIA 92278-8100

CCO 1710.2

MCCS

APR 30 2025

COMBAT CENTER ORDER 1710.2

From: Commanding General

To: Distribution List

Subj: MARINE CORPS COMMUNITY SERVICES UNMANNED FITNESS CENTER

Ref: (a) MCO 1700.29
(b) MCO 5100.29C W/CH 1-2
(c) MCO 5210.11F
(d) MCO 4066.18

Encl: (1) Statement of Understanding and Hold Harmless Agreement

1. Situation. Extended hours at Marine Corps Community Services (MCCS) fitness centers via an unmanned alternative requires policy and security guidance to ensure safety and accountability in the absence of trained fitness personnel.

2. Mission. Provide Unmanned Fitness Center(s), accessible after regular hours of operation, aboard the Marine Corps Air Ground Combat Center (MCAGCC) to increase training opportunities for the warrior athlete while ensuring safety of patrons and security of facility assets.

3. Execution

a. Commander's Intent and Concept of Operations

(a) Commander's Intent. Provide extended fitness opportunities for active-duty personnel and other limited personnel with the establishment of policy guidance and controls ensuring a safe and secure fitness environment aboard MCAGCC, in accordance with references (a) through (d).

(2) Concept of Operations

(a) A fitness center will be designated for unmanned after-hours use by limited and authorized patrons. Unit Physical Training (PT) is not authorized during unmanned hours of operation.

(b) Conditional access to unmanned hours of operation will be granted to active-duty and activated reserve military, Provost Marshal Office (PMO) and Fire Department (FD) personnel. Ranks E1-E5 will require approval/signature from their Officer in Charge (OIC).

(c) Afterhours access is not authorized for family members, retirees, DoD and NAF civilians, youth under the age of 18 (excluding all active-duty personnel), entry level Marine Corps Communications Electronic School students, and other patrons with installation access.

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(d) Conditional use of Unmanned Fitness Center(s) includes completion of registration documents, orientation, and signed compliance with the Statement of Understanding (SOU) and Waiver of Liability. Privileges may be revoked for non-compliance with conditions of use.

(e) The Command Duty Officer (CDO) will have cognizance of Fitness Centers during unmanned hours of operation in the absence of Semper Fit personnel per reference (a).

b. Subordinate Element Missions

(1) Assistant Chief of Staff (AC/S), M CCS

(a) Establish fitness facility for unmanned hours of operation and rules of use including policy, regulations, registration process and forms, and SOU.

(b) Maintain a registration process with orientation for patrons to include facility operational and emergency procedures in accordance with references (b) and (c). Ensure facility information and pertinent details regarding access is published to the M CCS Twentynine Palms website. Source information for registration documents is located in the Administration and Logistics section of this Order.

(c) Ensure Semper Fit management maintains registration records, and signed SOUs in accordance with reference (c).

(d) Ensure security measures are in place (e.g., closed-circuit television, restricted areas, SOUs, etc.) to protect patrons and facility assets during unmanned hours of operation, in accordance with reference (d).

(e) Ensure Semper Fit management notifies, via phone, the CDO prior to the facility becoming unmanned, and when the facility re-opens for manned operations.

(f) Post CDO phone contact information in Unmanned Fitness Center for easy access by patrons in accordance with reference (a).

(g) Ensure Semper Fit reviews security footage and logbook from unmanned hours of operation. Semper Fit will report concerns, as appropriate, to the Deputy AC/S, M CCS, the Command POC, and/or PMO for action.

(h) On a quarterly basis, ensure Semper Fit reviews patron counts and summaries of vandalism, theft, or other applicable metrics, that would impact the determination to maintain unmanned hours of operation, per references (a) and (b).

(i) Coordinate with Commanding Officers (COs), Special Staff Officers, and OICs for implementation and enforcement of this Order and subordinate policies.

(2) COs, Special Staff Officers, and OICs

(a) Disseminate information and availability of unmanned hours of operation to authorized patrons with conditional access.

(b) Ensure participating authorized patrons in their command understand that the privilege of accessing a fitness center during unmanned

hours of operation may be revoked for violations of the policy which they agreed to uphold by signing the SOU.

(c) Hold participating authorized patrons accountable for violations of policy and regulations.

(d) Provide a point of contact (POC) for CDO and/or MCCS in the event of an emergency or policy violation of an authorized patron within the Command.

(3) CDO

(a) Have access and oversight of a fitness center during unmanned hours of operation for interior rounds inspection and serve as the POC for non-emergency facility issues identified by patrons, per reference (a).

(b) Record any concerns, discrepancies, or issues found during unmanned hours in the logbook at the facility's front desk.

(4) Patrons with Authorized Access

(a) Complete a separate registration process for each facility designated for unmanned hours of operation where access is desired.

(b) Adhere to regulations outlined in the facility's policy, SOU, orientation, and registration process.

(c) Report incidents or violations of policy, in accordance with SOU guidance.

(5) Director, Mission Assurance. PMO will be the POC for emergent concerns identified by patrons or the CDO during unmanned hours of operation. PMO will include the unmanned gym in regular patrols.

c. Coordinating Instructions. Prior to participation in unmanned hours of operation, authorized patrons must complete the orientation and registration process, including registering their Common Access Card in the electronic access system. Registration will be valid for one year from the date signed or the authorized patron's End of Active Service (EAS). Under no circumstance will patrons workout without an authorized "battle buddy" during unmanned hours of operation. This could be cause for termination of access privileges.

4. Administration and Logistics


a. For more information, forms, and to set appointment for registration email 29FitnessCenters@usmc-mccs.org. The website for hours of operations and other details concerning unmanned hours of operation is <https://29palms.usmc-mccs.org/recreation-fitness/fitness>.

b. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of Combat Center Orders can be found at <https://www.29palms.marines.mil/Staff-Offices/G-1-Manpower-Directorate/Adjutant/#combat-center-orders>.

5. Command and Signal

a. Command. This Order is applicable to all uniformed and civilian personnel aboard the Combat Center.

b. Signal. This Order is effective on the date signed.


M. H. CLINGAN

DISTRIBUTION: A



STATEMENT OF UNDERSTANDING AND HOLD HARMLESS WAIVER

This document is required when participating in activities at this facility per MCO 1700.29, Chapter 1, para 15c(3).

UNMANNED FITNESS CENTER

Location: Wilburn Gym Orientation Date: _____

Name: _____ Rank: _____ Unit/Work Site: _____

Email: _____ Phone: _____ EAS: _____

Status (Check One): ☐ Active Duty ☐ Reservist ☐ PMO ☐ FD

IN CONSIDERATION OF my participation at an Unmanned Fitness Center(s) aboard the Marine Corps Air Ground Combat Center, I, _____, understand the terms and conditions in this Hold Harmless Agreement and Waiver. By signing and initializing this document, I agree to comply with the rules, regulations, and conditions stated below.

Conditions for Use

_____ Authorized patron must be Active Duty, Reservist, Provost Marshall Officer, or Fire Station personnel.

_____ Ranks E1-E5 must have Command approval/signature on signature block below.

_____ Completion of orientation and registration process is required prior to accessing an Unmanned Fitness Center(s), including registration of common access card (CAC).

_____ Access is granted for one year from last signature on the registration forms or the date of my End of Active Service, which ever comes first.

_____ Entry requires swiping my CAC. If I am already in the facility when it transitions to unmanned hours of operation, I agree to exit the facility, swipe my CAC to use the Unmanned Fitness Center(s).

_____ I will not bring guests. I will only enter via CAC swipe. Holding or propping the door open is strictly prohibited and I will ensure the door closes securely behind me following my entry.

_____ I will maintain two patron integrity ("battle buddy") at all times. If other patrons exit, leaving me alone, I agree to immediately leave the center.

_____ Sharing my CAC for facility access is considered theft of services. Violations will be turned over to my command for action.

_____ MCCS personnel will be not be present during unmanned hours to provide supervision or assistance.

_____ I am expected to act in accordance with military rules and standards.

_____ Surveillance cameras will record activities at the Unmanned Fitness Center(s) and Semper Fit personnel will review each days' video. Violations will not be tolerated.

_____ I will NOT access areas marked as restricted. Locked and restricted areas include, but are not limited to, the virtual shooting simulator, staff offices, storage areas, front desk, and staff break room.

_____ Restricted areas will not be utilized, even if found unsecured. I will not tamper with locks, chains, or other apparatus used to secure equipment and rooms.



STATEMENT OF UNDERSTANDING AND HOLD HARMLESS WAIVER

This document is required when participating in activities at this facility per MCO 1700.29, Chapter 1, para 15c(3).

UNMANNED FITNESS CENTER

Location: Wilburn Gym

Orientation Date: _____

- _____ I will identify equipment or machinery I am not familiar with during orientation so I may be briefed on safe operation of said equipment or machinery.
- _____ I will not engage in horseplay or any other activity that may place any person in danger.
- _____ An emergency phone roster is located at the front desk for use to report an emergency or need for assistance or any issues with the facility (burned out light bulbs, broken showers, toilets, etc.) or other customers.
- _____ I will assess and identify potential risks before engaging in any activity.
- _____ In the event of an emergency situation or incident, to include but not limited to, natural disaster, accident or incident causing great bodily harm, I will follow published and learned procedures.
- _____ I will follow published and learned procedures to report observations suspected to be or are blatantly unsafe as soon as possible, in an effort to ensure safety for all, at all times.
- _____ I am expected to exercise within my training limits and experience.
- _____ I am solely responsible for my personal property.
- _____ All food is prohibited and water is the only authorized beverage during use of the Unmanned Fitness Center(s).

Understanding of Risk

_____ I understand the dangers associated with the use of fitness equipment and machinery in fitness centers, and that reasonable care, caution, instruction and expertise cannot eliminate all dangers or the possibility of injuries from using the fitness equipment and machinery.

_____ I understand the seriousness of the risks. I acknowledge that certain detrimental physiological changes may occur while I participate in physical activity, including, but not limited to, dizziness, extreme muscle and joint strain, heat related illness; abnormal or change in heart beat; abnormal or change in blood pressure; and, in rare instances, heart attack or death. I accept and voluntarily incur all risks of any injuries, damages, or harm which arise during or resulting from my participation at the Unmanned Fitness Center(s).

Hold Harmless

_____ I hereby forever release and hold harmless the United States Marine Corps, Marine Corps Community Services, its officers, agents, the Unmanned Fitness Center(s) and its employees, from any and all liability of injury arising or resulting from any act or commission, neglect, loss of personal property, or otherwise of said officers, advisors, agents and employees, or any other person or other participant in said activity while using this facility.

_____ The terms herein shall also serve as a release and an assumption of risk for my heirs, executor and administrator, and for all or any persons who may act on my behalf or estate's, as a bar to litigation.



STATEMENT OF UNDERSTANDING AND HOLD HARMLESS WAIVER

This document is required when participating in activities at this facility per MCO 1700.29, Chapter 1, para 15c(3).

UNMANNED FITNESS CENTER

Location: Wilburn Gym

Orientation Date: _____

_____ I agree NOT to make a claim against or sue the aforementioned entities or individuals for any injuries or damages relating to the use of this facility and I accept full responsibility for those injuries or damages.

Certifications and Signatures

_____ I certify that I have been briefed on Operational and Emergency Procedures for this facility.

_____ I am able to safely operate all fitness equipment available at this facility or I have identified equipment or machinery for which I need safety training.

_____ I certify that I have received instruction on /Emergency and Logbook Procedures Automated External Defibrillator (AED), and the location of a first aid kit with instructions.

_____ I agree to abide by this agreement and will renew my access one year after the last date signed.

_____ I have been instructed on the proper use of the fitness equipment and machinery and feel confident to use them safely and in the manner for which they were intended. My questions about this equipment have been satisfactorily answered and I will abide by all safety regulations of said equipment.

_____ I understand my access to an Unmanned Fitness Center(s) is a privilege and any non-compliance or violation of the rules set forth in this SOU or HH Waiver can be cause for my privileges to be revoked and may subject me to further discipline within my Command.

I certify that I have read and understand the Combat Center Order on Unmanned Fitness Center(s), all registration documents, this SOU and HH Waiver, and I agree to all conditions and requirements to access and utilize the Unmanned Fitness Center(s).

Signatures

Patron Signature: _____ Date: _____

MCCS Staff Signature: _____ Date: _____

E1-E5 Patrons Require Commanding Officer in Charge Signature:

OIC Full Name: _____ Date: _____

OIC Signature: _____ Date: _____