



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
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IN REPLY REFER TO:

2231

CG

APR 29 2026

COMBAT CENTER ORDER 2231

From: Commanding General
To: Distribution List

Subj: MARINE AIR GROUND TASK FORCE TRAINING COMMAND, MARINE CORPS AIR
GROUND COMBAT CENTER KEY MANAGEMENT INFRASTRUCTURE ORDER -
COMMUNICATIONS SECURITY ACCOUNT 369551

Ref: (a) CMS-1B (series)
(b) SECNAV M-5510.30 (series)
(c) SECNAV 5510.36 (series)
(d) NAG-16F
(e) CMS-3B (series)

1. Situation. Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC) operates as the Marine Corps' premier combined arms training installation. The Key Management Infrastructure (KMI) ensures the secure generation, distribution, management, and destruction of electronic cryptographic keying material and other Communication Security (COMSEC) items. These efforts are critical to safeguarding information that, if compromised, could jeopardize national security and operational success.

2. Cancellation. N/A.

3. Mission. MAGTFTC MCAGCC KMI will provide COMSEC support to all designated Local Elements (LE) and external units with an established Letter of Agreement (LOA) with MAGTFTC. This support includes managing cryptographic key material, ensuring compliance with relevant Department of War (DoW), Department of the Navy (DoN), and Marine Corps guidance, while addressing the unique needs of each LE to maintain secure operations.

4. Execution

a. Commander's Intent

(1) Purpose. Ensure that all personnel involved in KMI operations adhere to the highest standards of security, accountability, and management of COMSEC material to protect national security and operational effectiveness.

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(2) Method. Implement rigorous documentation and accountability practices, conduct comprehensive training for authorized personnel, and enforce compliance with all relevant directives and policies.

(3) Endstate. All COMSEC materials are securely managed and accounted for, personnel are proficient in their responsibilities, and MAGTFTC MCAGCC maintains full compliance with higher-level directives.

b. Concept of Operations. The KMI office will oversee the secure management of COMSEC materials by coordinating their distribution, maintaining accountability through routine audits, and ensuring compliance with established policies and directives. LEs will appoint custodians, submit required documentation, and follow procedures to safeguard COMSEC materials effectively.

c. Tasks

(1) MAGTFTC MCAGCC COMSEC Account Manager

(a) Conduct monthly training and spot checks of LE programs.

(b) Facilitate resupply of cryptographic keys as necessary.

(c) Respond to incidents and ensure immediate reporting to higher authorities.

(2) Local Elements

(a) Submit COMSEC material request 15 days before transaction date.

(b) Submit transfer material request form no later than 48 hours prior to transaction date.

(c) Submit Non-Reportable Practice of Dangerous Security (PDS) to Commanding Officer within five business days of the discrepancy being identified by the COMSEC Account Manager (CAM) or Commanding Officer (CO).

(d) Submit Memorandum for the Record (MFR) for administration discrepancies found within five business days of identification.

(e) Ensure all personnel handling COMSEC materials are properly cleared, appointed, and trained in accordance with applicable regulations.

(f) Maintain accountability of all COMSEC material in accordance with prescribed procedures and references.

(g) Maintain an active secret internet protocol router network (SIPRNet) account to conduct certain functions as a LE, if applicable.

(h) Maintain Intermediary Application (iApp) access, to include proper hardware, to enable ease of key distribution, enhancing unit readiness.

(i) Maintain SIPRNet burn rights to access classified software upgrades to complete modifications in prescribed timeframe.

(j) COMSEC custodians shall complete quarterly clearance verifications and submit results to the COMSEC Managers.

(k) Attendance at in-person quarterly training sessions is mandatory.

(l) The Staff Communications Security Material Responsible Officer (SCMSRO) encourages Local Element Commanders to attend on-boarding and yearly KMI training to ensure they understand requirements for their local elements.

(m) LE Primary custodians should not have any collateral billets due to the importance and workload required of a Primary custodian.

(n) There is no restriction on how many alternate custodians an element can have nor how many collateral billets they have.

(3) Non-LE entities

(a) Adhere to the LOA currently in place and report any changes in required support in a timely manner.

(b) Exercise Forces. Adhere to all provisions within the LOA provided by Exercise Support Division. Units must provide a Commander endorsed LOA to receive COMSEC support from Exercise Support Division.

5. Administration and Logistics

a. Compliance. All personnel will ensure compliance with this order and higher-level references, including DoD and Marine Corps COMSEC policies. All applicable correspondence, forms, and templates may be found at https://usmc.sharepoint-mil.us/sites/TECOM_MAGTFTC_G6_KMI/SitePages/Home.aspx.

b. Reporting. All COMSEC incidents and reportable/non-reportable PDS will be immediately reported to the MAGTFTC-MCAGCC KMI office using the prescribed format in the Local Handling Instructions.

c. Records Maintenance

(1) Each LE will maintain comprehensive records, including appointment letters, inventories, destruction reports, training documentation, self-assessments, and CO Spot Checks.

(2) Monthly inventory submissions are required by the last Wednesday of each month.

(3) Monthly Modern Key Tracker (MKT) submissions are required by the last Wednesday of each month.

d. Training. The KMI office will conduct monthly training sessions for authorized personnel and provide Personnel Qualification Standards (PQS) quarterly training for new personnel assigned.

e. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of Combat Center directives can be found at <https://www.29palms.marines.mil/Staff-Offices/G-1-Manpower-Directorate/Adjutant/#combat-center-orders>.

6. Command and Signal

a. Command. This order is applicable to all military personnel, civilians, government contractors, and any other individual(s) authorized access to COMSEC material distributed through MCAGCC.

b. Signal. This order is effective on the date signed and remains in effect until superseded.


M. H. CLINGAN

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