#### **Checklist for Security of Your Home**

- Do you keep a spare key in a well-hidden place or with a close friend?
- Do you keep the porch lights on during hours of darkness?
- Do you lock your vehicle no matter when or where it is parked?
- Do you secure all your doors even when you are at home?
- Are you keeping all vegetation welltrimmed?
- Do you know escape routes from your home in case of fires or natural disasters?
- Do you have an emergency telephone numbers list?
- Is your home address number visible from the street?
- Does your main entrance have a peephole or wide-angle viewer?
- Are your locks in good condition?
- Do you know everyone that has a key to your home?
- Are the hinges on your door secured from the interior?
- Is the garage door secured with a locking device?
- Are all your windows able to be locked?
- When deficiencies are found, are they reported for repairs as soon as possible?

### **Checklist for Security of Your Barracks**

- •Do you secure your room key card on your person?
- •Do you know all of your roomates?
- •Do you secure your CIF gear in a locked location?
- •Do you utilize a Valuable Property Record?
- •Does your door completely secure while you are away from your room?
- Are you removing any obstructions from your locking device?
- Are you reporting all lost key cards?
- •Do you close your drapes during hours of darkness for privacy?
- •If you own a vehicle, are you parking it in a well list area?
- •Do you use a banking system?

# CRIME PREVENTION MEASURES



# PROVOST MARSHAL'S OFFICE

Marine Corps Air Ground Combat Center Twentynine Palms, CA

# **INTRODUCTION**

It is the Marine Corps policy to protect military personnel and civilian employees, their families and Government assets from criminal acts, by minimizing the opportunity and inclination to commit these acts. Therefore, the goal of crime prevention is to enhance the overall combat readiness by increasing the morale, personal safety, awareness and protecting personal property from theft, misuse and unlawful destruction. This pamphlet lays out numerous ways that you can help prevent crime, information to not be a victim, and tips for protecting yourself.

## **Protecting Your Home**

There are various steps that can be used to protect your home from criminal activities. The steps are found on the back of this brochure but most concerning would be to lock all doors and windows. Be sure to examine the exterior of your home, be mindful that criminals will use shrubs and large vegetation to hide behind. If there is overgrown vegetation ensure it is thoroughly trimmed and well cared for. Lock your vehicles when they are parked in the driveway or streets, to include parking lots and even inside a garage. Eliminate the opportunity for a thief to think that you they can intrude on your area. Stow expensive items and do not leave them in view from your front or back porch. Always secure your keys and only lend them to trustworthy family and friends. Talk to neighbors and arrange different Neighborhood Watch programs. Burglars usually case an entire street, so function together to not allow a burglar to think there are opportunities present.

## **Avoid Property Theft**

Property theft is a number one theft found within Military installations due to negligence of the owner. If you exit your vehicle, do not leave

it running, as this may cause someone to rush by and steal your vehicle. When purchasing items at the store keep your wallet in your pocket at all times. Only remove cash or debit/credit cards that are required at the time. Do not be careless with online buying and be sure to log off all sites after completing a purchase.

## Valuable Property Record

Keep record of valuable items on a form or record book. These can be used in assistance to proving that the property is yours if stolen. The main points you must record are the following: Item Quantity, Name, Serial Number and Value. For any items that have the ability to register online or in stores, it is recommended to register them. The overall goal is to help track down the valuables when if stolen.

PERS	ONA	L PROPERTY RECOR	)	PAGE NO.	NO. OF P.	AGES	DATE PREPA	ARED
This form contains all items that are in excess of \$100.00 and any additional items I deem as valued. I understand that if this form is completed properly and kept up to date, it will help establish proof of ownership and may assist in recovering any lost or stolen property.			RA	LAST NAME:  RANK:  UNIT/ORGANIZATION:		FIRST NAME:  EDIPI:  BILLET LOCATION:		
ITEM NO.	QTY NAME OF ITEM		SERIAL NO. OF			MARKING		VALUE
I have receiv	ved the Crim	ne Prevention Briefing. I have read and und	lerst	and the recomm	ended Crim	ie Prev	ention measu	ires.

# Report Suspicious Activity

The Marine Corps Eagle Eye Program's objective is to significantly increase situational awareness, to improve suspicious activity and threat reporting. If you see suspicious activity report it to Eagle Eye at (760) 830-3937.

and steal your vehicle. When purchasing items at the store keep your wallet in your pocket at all times. Only remove cash or debit/credit cards that are required at the time. Do not be careless with online buying and be sure to log off all sites after completing a purchase.