

Environmental Standard Operating Procedures (ESOP)	
Hazardous Waste Transportation (HWT)	
Environmental Affairs (EA): Hazardous Waste Management Branch (HWMB) (760) 830-7244	Revised: 1 October 2023

Subj: HAZARDOUS WASTE TRANSPORTATION

Ref: (a) CCO 5090.5D, Integrated Contingency and Operations Plan  
(b) Hazardous Waste Operations Manual, MCAGCC

1. Purpose. This document provides environmental protection guidelines for the management of HWT.

2. Application. This guidance applies to those personnel who are involved with hazardous waste transportation aboard Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC) Twentynine Palms. For further references to MAGTFTC, MCAGCC in this document, the term installation will be used.

3. Procedures. The HWMB, is responsible for receiving and collecting Hazardous Waste (HW) from organization aboard the installation. These collections are often referred to as milk runs. The Manager, HWMB prepares and promulgates HW accumulation, handling and turn in procedures for the installation. HWMB manages interim storage and preparation of HW for off-site disposal in accordance with all applicable HW regulation including proper containerization, labeling, documentation, and adherence to the 90-day HW storage limit.

4. Operational Controls. The following procedures apply for HW transportation:

Refer to the most current version of reference (a) and (b) for operation controls and procedure.

5. Documentation and Record Keeping. The following records must be maintained for this document:

Inspection records must be maintained for 3 years.

6. Training. All affected personnel must be trained in this document and the following:

- a. General Environmental Awareness training.
- b. Reference (b)
- c. Globally Harmonized System training.
- d. 40-hour Hazardous Waste operations and Emergency Response Course.

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e. Licensed or certified driver's license for applicable vehicles.

7. Emergency Preparedness and Response Procedures.

Refer to reference (a).

8. Inspection and Corrective Action. Daily site checks, weekly inspections are required at the HWMB Location. The HWMB manager or designee shall have the overall responsibility to ensure that daily and weekly inspection requirements are met. The HWMB Manager shall ensure deficiencies are noted during the inspections and that those deficiencies are corrected immediately. Actions taken to correct each deficiency shall be recorded on the inspection sheet. Refer to reference (b), for inspection sheets and guidelines.

Hazardous Waste Transportation Inspection Checklist

Date:	Time:
Unit:	Work Center:
Inspector's Name:	Signature:

Inspection Items	Yes	No	Comments
1. Are personnel trained and certified as required by their hazardous waste (HW) collection duties?			
2. Is HW in the SAA picked up at the schedule time (within 72 hours of accumulation)?			
3. When performing HW collection aboard the installation, is PPE being worn as follows: a. hard hat b. steel toe boots c. gloves (protective against HW and sharp objects), d. Goggle or safety glasses with splash Protection? e. Coveralls.			
4. Is PPE easily located on your vehicle in case of a health hazard /emergency incident?			
5. Is the vehicle and equipment used for HW collection being operated by certified and Trained personnel?			
6. Is proper signage posted on vehicle (e.g.? "No smoking)?			
7. Is HW collected, store, and contained in accordance with Hazardous Waste Management Plan, to include: a. Proper labeling? b. Proper marking? c. Proper storage containment (e.g. Metal or poly drum)? d. Lids always closed unless Adding or removing waste?			
8. Are compatible fire extinguishers available and maintained in a serviceable Condition?			
9. Is PPE on hand and in a serviceable Condition?			
10. Are drums and containers on vehicles free of leaks and damage?			
11. Are markings and labels on all containers present, legible and appropriately Completed?			
12. Is HW separated by chemistry and stored in Appropriate HW handling containers?			
13. Are containers closed and wrenched tight?			
14. Is correct/proper Initial Date of Accumulation (IDOA) marked on each drum?			

Inspection Items	Yes	No	Comments
15. Is Accumulation start Date (ASD) filled Out on all labels?			
16. Are all incidental releases that occurred during filling operations properly cleaned Up?			
17. Are training and inspection records Maintained and available for inspection?			

Additional Comments:

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Corrective Action Taken:

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Unit Inspector:

Name: \_\_\_\_\_  
Signature: \_\_\_\_\_