

Environmental Standard Operating Procedure (ESOP)	
Organic Waste Collection (OWC)	
Environmental Affairs (EA): Resource Conservation and Recovery Act D/I Manager	Revised: 1 October 2024

Subject: ORGANIC WASTE COLLECTION

References: (a) Installation Integrated Solid Waste Management Plan  
(b) California Senate Bill (SB) 1383  
(c) California Code of Regulations, Title 14

1. Purpose. This document provides environmental protection guidelines for the collection and recovery of organic waste materials. California Senate Bill (SB) 1383 requires the diversion of organic waste. Personnel must sort food waste and green waste (such as yard trimmings) from trash and recycle the materials in the designated "organic waste" container.

California Code of Regulations, Title 14, §18982, provides the following definition of organic waste: "Solid wastes containing material originated from living organisms and their metabolic waste products including, but not limited to, food, green material, landscape and pruning waste, organic textiles and carpets, lumber, wood, paper products, printing and writing paper, manure, biosolids, digestate, and sludges."

2. Application. This guidance applies to those personnel preparing organic waste materials for collection and recovery in accordance with SB 1383 aboard Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC) Twentynine Palms. For further references to MAGTFTC, MCAGCC in this document, the term "installation" will be used.
3. Procedures. Collection and segregation of organic waste must be performed in a safe and efficient manner. Collection and segregation methods must prevent fires, safety hazards, pest harborage, and disease carrying vectors. Activities must ensure that only organic waste materials are disposed of in organic waste containers and dumpsters. Prohibited wastes include but are not limited to, household hazardous waste, hazardous waste, asbestos, medical waste, recyclable materials and municipal solid waste (for example, trash).

Table 1 presents a list of designated collection sites.

**Table 1.** Designated Collection Sites

Command Name	Location Description	Building Number
DECA	Commissary	1025
NHTP	Hospital	1145
FOOD SERVICES / CLD	Phelps Messhall	1460
FOOD SERVICES / CLD	Littleton Messhall	1660
FOOD SERVICES / CLD	Dunham Messhall	1880
FOOD SERVICES / CLD	Camp Wilson Messhall	5401

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PWD	Landfill / Wood Lot	2100
EA	Qualified Recycling Program	2085
YMCA	YMCA	693
MCCS	New Horizons	694
MCCS	Stepping Stones	1089
MCCS	Food Issue Point	1107
MCCS	Exchange / MCX	1502
MCCS	Excursions	1531
MCCS	Frontline/Brass & Rockers	1573
MCCS	Game Time Grill	1584
MCCS	Sunset Cinema	1510
MCCS	Marine Mart Gas Station	1090
MCCS	Coyote Grill	1863
MCCS	MCCES Marine Mart	1863
MCCS	Golf Course	3811
MCCS	Janitorial	3851
MCCS	Ocotillo Gas Station	3853
MCCS	Warriors Club	5410
I&L Supply / ELCC	Trash Collection Compound	5408

4. Operational Controls. The following controls apply:

- a. Containers that collect organic waste (such as food waste and green waste) will be emptied at least weekly to reduce pest harborage and disease transmission.
- b. Organic waste containers and dumpsters, with the exception of those in office spaces, will have lids on them that are kept closed to prevent pests from entering containers and control odors.
- c. Containers and dumpsters in areas that may come into contact with precipitation will be kept closed to prevent storm water contamination. Drain plugs should remain in place on the dumpster, if applicable.
- d. Containers must be in good serviceable condition.
- e. All collection areas will be inspected and policed by unit personnel.
- f. Organic waste material will be placed in the appropriately labeled collection containers "Organic Waste."
- g. Whenever possible, waste containers must be placed at a minimum of 50 feet from occupied buildings to reduce fire hazards and pest infestation and disease-carrying vector problems.
- h. General municipal solid waste should be disposed of. Trash in organic waste containers and dumpsters is prohibited.
- i. Disposal of hazardous material and hazardous waste in organic waste containers is prohibited. For proper disposal, these materials should be turned into the Hazardous Waste Management Branch (HWMB), Building 2095, Rifle Range Road.

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- j. Disposal of materials presenting the potential of an explosive hazard, (such as ordnance, range residue, trash, and ordnance related packaging material taken off the range) is strictly prohibited. These items must be taken to the Range Sustainment Branch (RSB), which is located at Building 2096, Rifle Range Road, for inspection and screening. The RSB will make the determination as to the proper disposition or demilitarization of said range residue.
  - k. Disposal of pressurized containers, such as aerosol cans, in organic waste containers is prohibited.
  - l. All un-activated Meal Ready to Eat heaters must be turned into the HWMB (Building 2095) for proper disposal.
  - m. Parking of vehicles or the placing of objects in front of an organic waste dumpster in a manner that would deny access to this container is prohibited.
  - n. If there are any specific situations or other concerns not addressed in these instructions, please contact the Environmental Compliance Coordinator or MCCS and PWD contract representative.
- 5. Documentation and Record Keeping. A MCCS and PWD representative must submit monthly and quarterly organic waste tonnage records to Environmental Affairs, Solid Waste Manager.
  - 6. Training. All affected personnel must be trained in this document and the following:
  - 7. General Environmental Awareness training.
  - 8. Emergency Preparedness and Response Procedures. Refer to the Installation Integrated Solid Waste Management Plan and spill response procedures listed in the Abatement ESOP.
  - 9. Inspection and Corrective Action. The Environmental Compliance Coordinator (ECC) will confirm unit adherence to this ESOP. The ECC will confirm that unit personnel are trained in this ESOP and maintain appropriate documentation in accordance with this ESOP.