



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
BOX 788100
TWENTYNINE PALMS, CALIFORNIA 92278-8100

CCO 5720.2H
GEA

JAN 03 2018

COMBAT CENTER ORDER 5720.2H

From: Commanding General
To: Distribution List

Subj: COMMUNITY RELATIONS SUPPORT PROGRAM

Ref: (a) 10 U.S.C. 2012
(b) SECNAVINST 5720.44C
(c) http://www.esd.whs.mil/Directives/forms/dd2500_2999/
(d) CCO 7000.4E

1. Situation. Well-planned and executed Community Relations (ComRel) programs promote public support and understanding of the Marine Corps. All Marines and Marine Corps units involved in their local communities are the best ambassadors for the Armed Forces and for recruiting. The Marine Air Ground Task Force Training Command (MAGTF TC), Marine Corps Air Ground Combat Center (MCAGCC) will support the Marine Corps' overall community relations posture while simultaneously balancing our primary mission of training Marines and units. Additionally, each request from the community must be screened for propriety against the references and weighed against the cost to our mission effectiveness to ensure the Combat Center's involvement is above reproach.

2. Cancellation. CCO 5720.2G.

3. Mission. To support the ComRel and recruiting programs by planning for and participating in selected local community events.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. ComRel programs shall support the following objectives: Create and sustain partnerships with various public entities; support equal opportunity goals and the non-discriminatory policy of the United States Marine Corps; increase public awareness and understanding of the Marine Corps; support recruiting goals; inspire patriotism through observances of Marine Corps traditions, days of national significance, and by personal example. Assistant Chiefs of Staff (ACs/S), Division Directors, Special Staff Officers, Commanding Officers, and Officers-in-Charge will ensure Marines and civilians in their charge are familiar with and comply with the instructions of this Order. Managing requests in accordance with this Order will allow for proper tracking, processing, and staffing of ComRel requests. The Director, Government and External Affairs (GEA) shall be the approving authority for all ComRel requests as outlined within the references.

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(2) Concept of Operations

(a) All requests for ComRel support, excluding Junior Reserve Officers Training Corps, shall be referred to the GEA for initial determination on the request. The GEA shall serve as the primary coordinator with civilian entities requesting Combat Center support. All requests must include a completed DD Form 2536 [reference (c)]. All requests are required to be submitted to the GEA at a minimum of 90 days prior to the event. Requests for holiday dinner events must be for 15 or more Marines, and must take place in a group setting, i.e. churches, community centers, or county clubs. Holiday dinner events are not permitted at private homes unless persons are known to the participating Marines or the Command. Holiday dinner events at active duty or retired service members' homes or gatherings are exempt from this Order.

(b) To the maximum extent possible, individual commands will make every effort to support Director, GEA approved requests.

b. Subordinate Element Missions

(1) Director, GEA, Community Plans Liaison

(a) Process support requests upon receipt of a completed DD Form 2536.

(b) Ensure requested support is appropriate. References (a) and (b) provide further guidance. The validity of any request in doubt should be routed to the Staff Judge Advocate (SJA)/Counsel, MAGTFCTC, MCAGCC for review.

(c) Route appropriate requests through those base entities involved with providing support. Upon confirmation of ability to support, notify requestor with results.

(d) Notification will be made by phone and followed by formal email correspondence. The MAGTFCTC, MCAGCC Sergeant Major will be notified immediately when requests are denied for lack of support or other reasons.

(e) Requests that require military specific equipment to be transported off base must have a letter of instruction published, per reference (d).

(2) SJA or Counsel, MAGTFCTC, MCAGCC. The SJA or Counsel will provide guidance to the Director, GEA regarding questionable requests. The SJA or Counsel will maintain close coordination with the Director, GEA during the determination phase of the request.

(3) Commanding Officers, ACs/S, Division Directors, and Special Staff Officers. Work closely with the Director, GEA to maximize support when possible.

(4) MAGTFCTC, MCAGCC Sergeant Major. Work closely with the Director, GEA on requests to support the community and serve as a liaison to tenant units when requested. The MAGTFCTC, MCAGCC Sergeant Major shall be the approving authority for all color guard requests to include tenant units.

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5. Administration and Logistics. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of Combat Center directives can be found at <http://www.29palms.marines.mil/Staff/G1-Manpower/Adjutant-Office/Orders/>.

6. Command and Signal

a. Command. This Order is applicable to all active duty, reserve, and civilian personnel aboard the Combat Center.

b. Signal. This Order is effective the date signed.



R. MARTINEZ
Chief of Staff

Distribution: A