



UNITED STATES MARINE CORPS
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
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CCO 7042.2D
8

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COMBAT CENTER ORDER 7042.2D

From: Commanding General
To: Distribution List

Subj: AWARD OF TROPHIES AND SIMILAR DEVICES IN RECOGNITION OF SIGNIFICANT ACCOMPLISHMENTS PROGRAM

Ref: (a) MCO 7042.6C
(b) TECOMO 7042.1
(c) CCO 1650.1E
(d) SECNAVINST 3590.5
(e) DoDFMR Volume 1, Chapter 9
(f) MARADMIN 417/15
(g) CCO 4400.10A
(h) NAVSUPINST 4200.85D Ch 4
(i) GCPC Desk Guide 5.01

1. Situation. Provide guidance for medallions (coins), trophies, badges, plaques or other similar devices as awards in recognition of significant accomplishments. References (a) and (b) establish that Marine Corps general officers in command are authorized to approve the use of appropriated funds within the parameters of reference (d) for the purpose of an awards program. Reference (a) further provides general officers in command with the authority to permit their subordinate commanding officers to use appropriated funds to establish a medallion (coin), trophy, badge, plaque, or other similar device(s) awards program. This awards program is based on excellent efforts and achievements demonstrated by Marines, Sailors (active and reserve), and Department of Defense (DoD) civilian personnel in their mission performance within all organizations, units, and activities under the cognizance of the Commanding General (CG), Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC).

2. Cancellation. CCO 7042.2C.

3. Mission. Establish and implement the CG's Award of Trophies and Similar Devices in Recognition of Significant Accomplishments program for MAGTFTC, MCAGCC in order to recognize, promote, and enhance excellence in performance.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent

(a) Pursuant to this Order, appropriated funds may be used for the procurement of medallions (coins), trophies, badges, plaques, and other

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similar devices as described in reference (b), to support the mission and intent of the awards program. The Assistant Chief of Staff G-8 will maintain oversight of this awards program.

(b) Awards procured under this Order may not be mixed with medallions procured with other funds.

(c) Commanding officers are hereby delegated authority from the CG to establish a unit awards program with appropriated funds in accordance with this Order and the references.

(2) Concept of Operations

(a) Recipients of an award must perform in a highly exemplary manner that clearly warrants recognition for a significant accomplishment that distinguishes them from others. Examples of acceptable categories for this program are:

1. Marine, Noncommissioned Officer, and civilian Marine/Sailor of the Quarter/Year.
2. Honor graduate from any MAGTF/TC formal course.
3. Any Marine, Sailor, or civilian or unit that is nominated for a higher level "(blank) of the Year award".
4. Winner(s) of any CG's sporting or competition event (e.g. CG's Golf Tournament).
5. Chef of the year.

(b) When used exclusively as awards for a significant accomplishment, the CG and his appointed commanding officers may procure awards with locally available appropriated funds within the parameters of reference (d).

(c) Medallions or awards may also be presented on a one-time, unscheduled basis only in those instances where the accomplishment is unique; clearly contributes to increased effectiveness or efficiency of MAGTF/TC, MCAGCC mission requirements; and is not otherwise covered by reference (c).

(d) An individual or unit may not receive two awards for the same achievement or accomplishment within the same fiscal year.

(e) Appropriated funds may not be used to purchase utilitarian items as awards, e.g. clothing, uniforms items, jewelry, functional weapons, etc. Nor will appropriated funds be used to purchase medallions (coins), or other items for use as morale boosters, motivational tools, gifts, or mementos without specific statutory authority as outlined in reference (d).

(f) Medallions (coins) purchased or awards manufactured with appropriated funds may not be presented to distinguished visitors or contractors. Other personnel such as volunteers, other non DoD government civilians, or foreign military service members may be authorized on a case by case basis.

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(g) Awards, plaques, trophies, or badges may be locally manufactured using government procured equipment or materials provided the original or residual value of materials is less than \$50.

(h) Retirement from active duty or from government service is defined as a significant accomplishment.

(i) Federal length of service recognition for 20, 30, and 40 years of service is defined as a significant accomplishment.

b. Coordinating Instructions

(1) Medallion (coins) procured with appropriated funds must contain the name of the command and may not contain the personal name of any individual commander. Locally manufactured awards should contain distinguishing information related to the purpose and time for award.

(2) Commands may only purchase medallions (coins) and other awards, or manufacture awards and trophies, in sufficient quantity to meet the bona fide need of the command for each fiscal year.

(3) The execution of requisitions for medallions (coins), awards, or trophies, and materials for the fabrication of awards and trophies will be in accordance with reference (g). If manufacturing awards or trophies, materials used may be procured as expendable non-accountable property or unserviceable excess property.

(4) All awards under this Order must be accounted for in a logbook or database and controlled in a secured environment.

(a) Logbooks must be maintained for 10 years in accordance with reference (f). Official logbooks must be in an electronic file that is accessible to individuals responsible for maintaining awards records. In addition, logbooks must be maintained to support retention requirements cited in reference (e).

(b) Awards logbooks are subject to an unannounced audit or verification by a representative of the Assistant Chief of Staff G-8 once a year.

(c) The logbook or database must contain the following information.

1. Date of award event (receive or issue).
2. Name and rank/grade of awardee.
3. Short justification for awardee's accomplishment or purchase information.
4. Unit/Section of awardee.
5. Issue one award to awardee.
6. Quantity of awards received from the vendor.
7. Awards balance on hand.

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5. Administration and Logistics. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of Combat Center directives can be found at <http://www.29palms.marines.mil/Staff/G1-Manpower/Adjutant-Office/Orders/>.

6. Command and Signal

a. Command. This Order is applicable to all organizations, units, and activities under the cognizance of the CG, MAGTFTC, MCAGCC.

b. Signal. This Order is effective the date signed.


R. MARTINEZ
Chief of Staff

Distribution: A