



UNITED STATES MARINE CORPS
HEADQUARTERS BATTALION
MARINE AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
BOX 788200
TWENTYNINE PALMS, CA 92278-8200

BnO 1500
HQBN

28 MAY 2023

BATTALION ORDER 1500.2B

From: Commanding Officer To:
Distribution List

Subj: HEADQUARTERS BATTALION FORCE PRESERVATION COUNCIL PROGRAM

Ref: (a) MCO 1500.60 Force Preservation Council Program
(b) MCO 5100.29C Marine Corps Safety Management System
(c) Marine Corps Bulletin 1500 dtd 1 Oct 2021

1. Situation. Marines, Sailors, and family members are critical resources fundamental to mission accomplishment. It is our responsibility to value and look out for each other's welfare. Our personnel often experience personal, professional, social, and physical challenges not always apparent to command leadership, and in many instances, are unobserved from a comprehensive viewpoint. It is critical that leadership at all levels understand these challenges and stressors and provide guidance and assistance at needed critical times. Headquarters Battalion's Force Preservation Program is a mechanism that will actively engage mentoring and leadership via Force Preservation Councils (FPC) to ensure all personnel are periodically and fully assessed and evaluated for health and effectiveness, that resources are aligned and provided as necessary, and that leadership positively influences off-duty conduct.

2. Cancellation: BnO 1500.2

3. Mission. Conduct monthly FPCs that identify and assess at-risk personnel to improve the individual readiness of Marines and Sailors.

4. Execution

a. Commander's Intent. To assess the human factors or stressors affecting each individual Marine or Sailor and to provide opportunities for leaders at all levels to ensure that Marines and Sailors have access to the resources they or their families require to be mentally, physically, and spiritually fit.

b. Concept of Operations. The Force Preservation Program will be executed on an enduring basis utilizing a tiered approach via monthly company and battalion councils that reflects our organizational structure. These councils will ensure that each identified Marine or Sailor has the resources available and leadership required to overcome his or her personal stressors.

(1) Section/Shop Level. The section Officer in Charge (OIC) will provide nominations to the company. All medium and high-risk Marines and Sailors as determined by their leadership will be referred to by the company.

(2) Company Level. Company Commanders and Section OICs will ensure that the senior Director and Senior Enlisted Marine of medium and high-risk Marines are informed of the designation. Collectively, this group will determine those Marines required to be briefed at the monthly battalion council; at a minimum, all high-risk Marines and Sailors as defined by this order or determined by

leaders. Additionally, actions to intervene and mitigate the stressors should not wait until the monthly battalion-level council. The Company Commander will consolidate, maintain, and update the battalion's high-risk personnel rosters monthly.

(3) Battalion Level. Marines and Sailors that are the subject of the FPC will not appear before the council. High-risk Marines and Sailors will be briefed by their section leadership. Council members will evaluate each Marine's duty performance, personal stressors, and professional stressors. The monthly council will consider risk factors such as the ratio of unit leaders to Marines, gaps between Marines supervised by civilians, legal and disciplinary issues, alcohol and drug abuse, financial hardships, stressed domestic and family relationships, sudden changes to an individual's life (i.e. family death, etc.), and reckless behavior. Detailed discussion of sensitive personal or professional information will be protected in confidence and conducted in smaller groups. The FPC shall provide individual recommendations tailored to mitigate identified problems, provide treatment, and make relevant resources available.

c. Tasks

(1) Executive Officer

(a) As the overall administrator of the program, ensure alignment and coordination with other relevant functional area managers including the Suicide Prevention Program Officer, Substance Abuse Control Officer, Uniformed Victim Advocate, Victim Witness Assistance Coordinator, Behavioral Health, Naval Hospital Twentynine Palms, and Mental Health Unit Staff.

(b) For Marines and Sailors being transferred, the losing command shall ensure the gaining command is provided with the necessary and relevant force preservation information.

(2) Company Commanders

(a) Serve as the FPC Certifier to assist in projecting Service Member data during an FPC; FPC Certifiers will be assigned in writing.

(b) On a monthly basis, coordinate with Directorate or section leadership to consider the risks and stressors of all members, record the communication, and identify those members requiring a brief during the upcoming FPC.

(c) Ensure that the appropriate level of leadership is present to brief their respective members during the FPC.

(d) Update CIRRAS to reflect any FPC considerations prior to the departure of any member to inform the gaining command.

(e) Ensure that all PHI, PII, and HIPAA data is retained or safeguarded within CIRRAS.

(3) Officers in Charge and Staff Non-Commissioned Officers in Charge

(a) Mentor and assign mentors as needed.

(b) Consider and assess each Marine under your direction monthly to determine the level of risk and stressors an individual possess, and record risk events using CIRRAS.

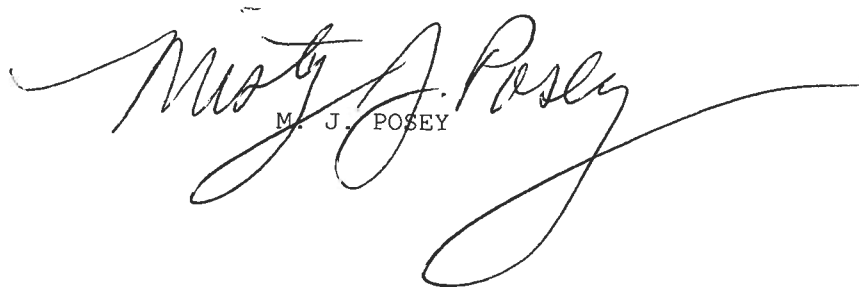
(c) Prior to the FPC, provide the Company Commander with recommendations on risk assessments using CIRRAS as a risk mitigation strategy.

5. Administration and Logistics. Privacy and confidentiality will be strictly adhered to. All confidential documents will be limited to those with a need to know in the chain of command and authorized individuals. All records shall be managed according to National Archives and Records Administration approved dispositions to ensure proper maintenance, accessibility, and preservation regardless of format or medium. Distribution Statement "A" directives issued by the Commanding Office are published electronically and can be accessed online via the HQBN homepage.

6. Command and Signal.

a. Command. This order is applicable to all active duty, reserve, and civilian personnel within HQBN.

b. Signal. This order is effective the date signed.


M. J. POSEY

DISTRIBUTION: A

