

# Welcome Aboard

Headquarters Battalion | MAGTFTC | MCAGCC



Welcome to Headquarters Battalion (HQBN) Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC), in Twentynine Palms, California. HQBN is a diverse and complex organization that provides administrative and training oversight to the Marines and Sailors that make this the Marine Corps' premier combined arms training center.

We have provided this Welcome Aboard package to assist you and your family in getting to know the Battalion, base, and local area. Moving and starting a new job can be stressful and the team here will support you in any way possible. Our motto is "Mission First, People Always," and we strive to achieve that every day. Your sponsor is your first resource for assistance, but do not hesitate to reach out to the staff if you are not getting resolution to problems or have unanswered questions. The high desert and surrounding areas offer many opportunities for recreation, relaxation, and entertainment. Take advantage of your time here, and I guarantee this will be a fun and rewarding tour. I look forward to serving with you and getting to know your family.

Semper Fidelis,  
LtCol Armando J Martinez  
Commanding Officer

HEADQUARTERS BATTALION  
MCAGCC

BOX 788200

TWENTYNINE PALMS, CA 922778-8200

<https://www.29palms.marines.mil/>

**OOD Number: 760.830.6806**

**LAST UPDATE May 2021**



# TABLE OF CONTENTS

Command Philosophy	3
Transportation to MCAGCC	4
Check In Procedures	4
Directory/Task Organization	5
S-3	6
S-4	6
Uniform Victim Advocate Poster	7
Sexual Assault Prevention and Response Policy Letter	8
Equal Opportunity Poster	9
Prohibited Activities and Conduct (PAC) Policy letter	10
Unit Readiness Coordinator Poster	11
Military & Family Life Counselors (MFLC)	11
Unit, Personal, and Family Readiness Policy Letter	12
Off-Limits Establishments	13
Suicide Prevention Information	13
Exceptional Family Member Program	14
Navy-Marine Corps Relief Society	14
Voting Assistance Information	15
Medical Care Clinic Information	15
Lifestyle, Insight, Networking, Knowledge and Skills (L.I.N.K.S)	16
Children, Youth and Teen Program Information	17
Single Marine Program	17
Career Resource Office Information	18
Education	18
FOCUS (Resilience Training for Families) Information	19
YMCA on Base information	20
American Red Cross	20
On-Base Emergencies	20
Outdoor Adventures MCCA	21
MCAGCC Public Map (from MCCA)	22
Joshua Tree National Park	22





# Command Philosophy



*Genuine **camaraderie** is the hallmark of **unit cohesion**. It can only be achieved through each individual fulfilling their part while maintaining a goal of “the team” performing efficiently and effectively in the pursuit of success.*



I want our team to be successful in everything we do professionally, academically, and personally. Each Marine, Sailor and Federal Civilian of Headquarters Battalion is critical to the success of our dynamic team. I expect us to remain focused on our Core Values, the mission, and the health and welfare of our unit and family members. We are accountable to uphold the highest standards and expectations set forth by the service members who have left a legacy, our senior leaders, the American public, and ourselves. To do this, we will:

**Build the team...** Begin with the end in mind. Focus on the mission, objectives, and the intended results of your actions. Be kind; be humble. We are diverse, and relationships are an integral part to working as a team. Collaborate with counterparts across the staff, our higher and adjacent, and your peers and mentors across the enterprise. Become a professional in your art, but understand the roles of the rest of the team, so we can leverage the work of others to complement our mission. Know who and when to ask for assistance.

**Improve the team...** Be creative and innovative. Think about how we can do our job better with the resources we have. Be a team player, and seek out opportunities to take initiative and implement continuous improvements. Consider risk, but do not be afraid to fail early or fail often, so we can continue to learn and improve. Explore different approaches to how we might accomplish routine tasks and always propose a solution when identifying a problem. Do not assume we have all the facts; validate our assumptions. Provide a climate that encourages change, diversity of thought, challenges the status quo, and empowers our team members at all levels to make decisions.

**Hold the team accountable...** Exhibit pride and take ownership. The team is stronger when we can rely on each other to be honest and trustworthy, to have integrity and make ethical decisions, and to sincerely perform to the best of our ability. Never waiver in what we know is morally right. Be customer focused, and take the extra time to consider alternatives, practice safety and sound judgement, and ensure we are providing the best service. Be fair and just in the treatment of others, and treat everyone with the respect and dignity they deserve.

**Incentivize the team...** Provide opportunities for team members to excel. Engaged leadership that fosters teamwork will bring out the best in individuals, but also the team as a collective. It is equally important to recognize the small accomplishments as it is to rejoice in the large feats. Encourage unity of effort, and find excitement in the success of others through our team-focused approach.

I am committed to creating an environment that allows you to grow physically, mentally, and spiritually. It is a privilege and honor to serve alongside each of you. We must work as a team in pursuit of our success. Think mission first, people always. Challenge yourself; challenge the team.

Lieutenant Colonel Armando Martinez  
Commanding Officer, Headquarters Battalion  
Marine Air Ground Task Force Training Command  
Marine Air Ground Combat Center



# Transportation from Palm Springs Airport

The USO, located near the baggage claim, is a valuable resource but does not personally provide transportation for servicemembers. They will assist in any manner possible to find transportation from the airport to base but will not provide the transportation themselves. More info on the USO is available at <http://www.bobhopeuso.org/our-locations/palm-springs-uso.html>

Soldier Organized Service (SOS) is a volunteer group that will provide free transportation to and from MCAGCC for Marines and Sailors. Marines may make transportation reservations in advance by either calling (760) 799-5488 or going to <http://www.sosride.org> Point of contact at SOS is Erica Stone

Transportation through the Morongo Basin Transit Authority (MBTA) is also provided. There are three pick up times Monday through Thursday at Palm Springs Airport: 0750, 1010, and 1650 with an additional time of 1900 on Fri. Two pickup times on Saturday: 1200 and 1800 and only 1800 on Sunday.

Cost of MBTA is \$10 Mon-Fri (\$15 round trip) . Sat and Sun: \$20 (\$25 round trip)

Taxi Service: MCAGCC is about 55 miles from the airport, and a taxi can cost from \$150-\$175. Check with the taxi dispatcher in the front of the airport.

## Check-in Procedures

### THE UNIFORM for check in is service "A"

#### During Work Hours: (0730 - 1630 Mon-Fri)

USMC Officers - Officer Assignments, G-1, Bldg. 1459, Phone (760) 830-7348.

USMC Enlisted - Combat Center Personnel Office, G-1, Bldg. 1459, Phone (760) 830-7327/1800

#### After Work Hours: (Weekends/Holidays)

All personnel - Bldg. 1457, HQBN OOD, Phone (760) 830-6806/6506 (If no duty personnel are present, report to the DNCO in Bldg/Barracks 1608); MCAGCC CDO, Bldg. 1554, Room #114A, Phone (760) 830-6157. **ENSURE YOUR ORDERS ARE ANNOTATED BY THE OOD FOR DATE AND TIME OF ARRIVAL.** Report as indicated to above NLT 0730 the next working day.

Once you receive your **reporting endorsement**, you will go to S-1 in building 1457, 4<sup>th</sup> Street, where you will receive your check-in sheet and a comprehensive map of the base.

### Required Documents at Check in

- |   |   |
|---|---|
| ⇒All Original Orders  | ⇒Certified copy Pg 3 & dependency application (Housing) |
| ⇒Receipts for travel claim                                  | ⇒Medical Record   |
| ⇒Service Record Book  | ⇒Dental Record  |
| ⇒Dependent information ( <b>if not currently in DEERS</b> ) | ⇒Personal Weapon Registration                           |
| ⇒Birth Certificate/Supporting Docs                          | ⇒Car Registration/Proof of Insurance                    |
| ⇒Marriage License/Divorce decree                            |   |



# HQBN Directory and Task Organization

All phone numbers start with: (760) 830– XXXX  
*Unless specified*

HQBN OOD: X-6806  
 CO: X-7493  
 XO: X-7083  
 SGTMAJ: X-6330  
 ADJ: X-7084  
 S1: X-1090  
 S3: X-7087 / 8685  
 S4: X-7394  
 URC: X-3511  
 SACO: X-1116  
 Career Planner: X-7242  
 Battalion Fax: X-7321

Chaplain: 760-861-2253  
 SAPR VA: 760-799-0273

## ALPHA COMPANY

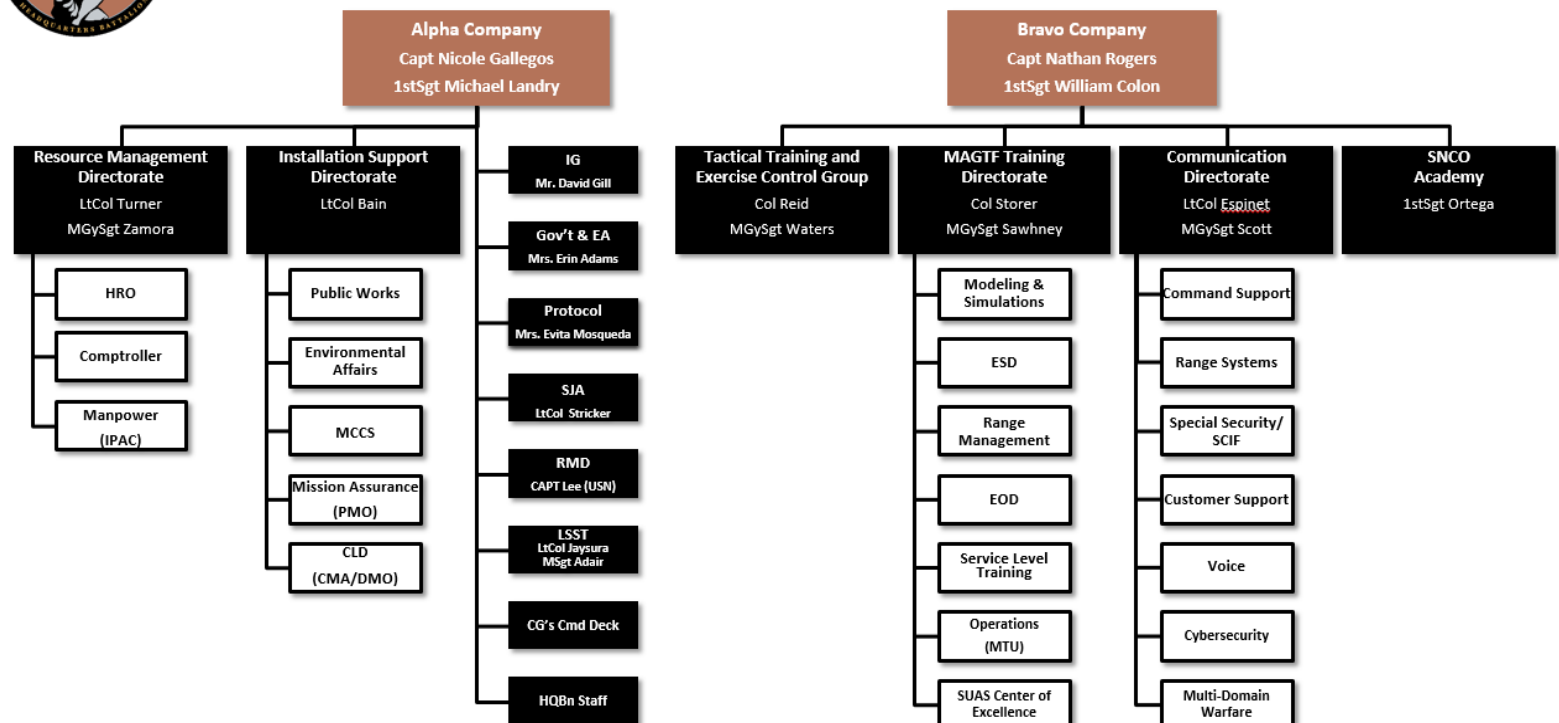
Commander X-6490  
 1stSgt X-6294  
 GySgt X-5418

## BRAVO COMPANY

Commander X-5413  
 1stSgt X-6571  
 GySgt X-4116  
 Clerks X-4475



## Headquarters Battalion (Atlas) Task Organization





# HQBN S-3

## Resources

- Directorates and Sections have appointed level 1 CPTRs that are able to evaluate annual PFTs and CFTs.
- Level 2 CPTRs are located at HQBN, CG's CMD Deck, and TTECG; all Height and Weights must be evaluated by an appointed level 2 CPTR.

## Training Certification

- All training will be submitted by Directorate and Section training representatives for certification by the S3 in MCTIMS.
- Issues regarding individual Marine scores or data entries must be submitted via EPAR for correction.

## Training

- All training requirements for Marines are outlined in the Annual Training Plan, and completion is reported Monthly to the Directorate and Sections.
- Training opportunities for the Marines can be found in the UTM tab on MCTIMS outlining Rifle and Pistol ranges, local schools, and PME opportunities.

# HQBN S-4

## Transportation

- **For Off-Base Non-Emergency Medical Travel:** Please contact Mr. Hardman (S4 Office) 760-830-7394.
- **SWRFT & Tactical Vehicle:** To Request vehicle assets please submit a TCPT request to the HQBN S4 for routing.

## Supply

- **Requisition of Supplies:** Directorate and Section Reps must submit a requisition request through PR Builder.
- **Contracting:** Requests for services must be submitted through PR Builder.
- **Chow Requests:** CL I can be requested through Directorate and Section reps to support training requirements.

## Barracks

- **Maintenance Request Forms:** Are located at the duty desk in BEQ 1608
- **BEQ Manager:** Marines are located at the BEQ Manger office in BEQ 1608 and HQBN S4 Office building 1457.
- **Common Issues:** Contact the BEQ Manager 760-830-3510 or Mr. Hardman 760-830-7394
  - Heat & AC Issues
  - Door Lock (dead-battery)
  - Broken Furniture
  - Electrical Issues
  - Common Area Vandalism

## Safety

- **Motorcycle Requirements:**
  - BRC - The Basic Rider Course
  - ARC - Advanced Rider Course (4 months after BRC)
- **Mishap Reporting:** Contact your Directorate or Section representative to submit report.



# Sexual Assault Prevention and Response Program

## SAPR Victim Advocates

MCAGCC

24/7 Sexual Assault Support Line

760-799-0273



**GySgt Castro**  
S-3 HQBN  
Bldg 1457



**Sgt Longacre**  
Center Magazine Area HQBN  
Bldg 2205

### UNRESTRICTED REPORTING

Allows a Marine who is sexually assaulted to report the assault and receive support, advocacy, medical treatment, and counseling...

with a law enforcement investigation & the support of the Chain of Command

### RESTRICTED REPORTING

Allows a Marine who is sexually assaulted to **confidentially** report the assault and receive support, medical treatment, and counseling...

without a law enforcement investigation or command involvement

*If unsure, talk with your SAPR VA first.*

**DoD Safe Helpline 1-877-995-5247**



# Sexual Assault Prevention and Response



## SAPR Mission Statement

*Leaders at all levels of the command will create an environment where sexual assault is not tolerated and encourages reporting of sexual assault incidents, so that the victims may receive the appropriate services and offenders can be held accountable for their actions.*

**Sexual assault** - intentional sexual contact characterized by use of force, threats, intimidation, or abuse of authority, or when the victim does not or cannot consent.

Sexual assault is a **crime** - one that has lasting negative consequences for our Marines, Sailors and Federal Civilians. An attack as vile as sexual assault erodes **Camaraderie** and **Unit Cohesion** and contradicts our Core Values of honor, courage, and commitment. We must aggressively seek to prevent any such assault, respond timely to allegations, and ensure victims receive the appropriate services. Any member found in violation of sexual assault will be subject to punishment under the Uniform Code of Military Justice, criminal law, or administrative separation.

Unrestricted reporting of sexual assault will be thoroughly investigated. Victims who choose to file an unrestricted report must have 100% confidence in the battalion's unwavering commitment to ensure that they are treated with dignity and confidentiality. We must ensure the integrity of the process by protecting victims from reprisal or re-victimization. All reports and follow-on services will be coordinated between the HQBN Sexual Assault Prevention and Response Victim Advocates (SAPR VAs), the MCAGCC Sexual Assault Response Coordinator (SARC), Naval Criminal Investigative Services (NCIS), Battalion Sergeant Major, and Battalion Commander.

For those victims who choose to make a restricted report, privacy will be honored to the fullest extent. Resources available to victims include the MCAGCC SARC, SAPR VAs, Victim Legal Counsel (VLC), Chaplains, and Marine and Family Program counselors.

Treat everyone with sensitivity, dignity, decency, and respect, and live up to the battalion motto: Mission First, People Always. Victim safety is my paramount concern, and eliminating sexual assault takes a focused effort. Our Marines, Sailors, Federal Civilians and family members deserve nothing less.

Lieutenant Colonel Armando Martinez  
Commanding Officer, Headquarters Battalion  
Marine Air Ground Task Force Training Command  
Marine Air Ground Combat Center



# HQBN Equal Opportunity



Image currently  
unavailable

Equal Opportunity Advisor  
**GySgt Anderson**  
760-830-4567

Equal Opportunity Representative  
**SSgt Argiroudis**  
760-830-8840

“The Marine Corps will provide Equal Opportunity for all military members without regard to age, color, gender, race, religion, or national origin, consistent with the law, regulations, and the requirements for physical and mental abilities.”



# Prohibited Activities and Conduct

## Prevention and Response



### PAC Prevention and Response Mission Statement

*Leaders at all levels of the command will create an environment where harassment; unlawful discrimination and abuse; wrongful distribution or broadcasting of intimate images; and dissident or protest activity are not tolerated, so that we create a culture that preserves dignity and promotes respect.*

Prohibited activity and conduct can be crippling to a unit's morale, readiness, and individual safety. This type of activity is counter to our ethos, our Core Values and our goal of building **Camaraderie** and **Unit Cohesion**. We must maintain our professionalism and collectively create a climate that preserves dignity and promotes respect and trust among our Marines, Sailors, and Federal Civilians.

The parties involved in any alleged unprofessional conduct or interpersonal conflict are encouraged to attempt to resolve the matter through informal resolution and effective communication prior to initiating a report. This process provides an opportunity to resolve conflicts at the lowest appropriate level.

Reports may be made to any person in the chain of command; to any Inspector General; to any Equal Opportunity Representative or Equal Opportunity Advisor; and to any law enforcement officer. All allegations must subsequently be reported to me, and I will treat every allegation in good faith and thoroughly investigate and appropriately adjudicate. Substantiated incidents of prohibited activities and conduct will be documented, and those who engage in such activity will be subject to punishment under the Uniform Code of Military Justice or appropriate administrative action.

We must continue to increase awareness of inappropriate behaviors through proper training, while also facilitating the appropriate and responsive care and services for those Marines, Sailors, and Federal Civilians adversely impacted by this type of activity. This includes preserving the integrity of the process by protecting those engaging in protected communication from reprisal or retaliation. We will also safeguard the integrity of the reporting process by ensuring accountability with respect to individuals who make a false complaint.

The Headquarters Battalion Equal Opportunity Representative has direct access to me for all prohibited activity and conduct matters and is responsible for providing advice to leaders in receipt of a report of such activity. Treat every member with dignity and respect - Mission First, People Always!

Lieutenant Colonel Armando Martinez  
Commanding Officer, Headquarters Battalion  
Marine Air Ground Task Force Training Command  
Marine Air Ground Combat Center



# Unit, Personal & Family Readiness Program

The Unit, Personal & Family Readiness Program provides support through proactive outreach and intervention in the form of the following functions:

## Official Communication

Facilitate communications between the command, Marines, and families regarding the unit, personal and family readiness information and requirements.

## Information and Referral

Provide Marines and their families with information regarding morale, welfare, & recreation and answer questions relating to the many resources and services available to support unit, personal and family readiness.

## Marines and Family Readiness and Deployment Support (RDS)

Provide resource information and training in addition to support services that enable the Marine's personal and family readiness. Information and training support are in three areas: Skills Development, Prevention and Intervention, and Self-help Education

## Readiness Volunteer Program

If you are interested in helping with your HQBN Readiness program please contact the Unit Readiness Coordinator for more information. We welcome you to HQBN!

**Sgt Gary W. Dodd III**  
**Unit Readiness Coordinator**  
Building 1457  
Office: 760-830-3511  
gary.dodd@usmc.mil

## Military & Family Life Counselors



### Military & Family Life Counselors (MFLC)

Are available to help service members, spouses, couples, family members, children and staff address:

- Deployment/reintegration support
- Marriage and relationship issues
- Stress and Anxiety
- Depression
- Daily life issues
- Anger management
- Coping skills
- Homesickness
- Relocation adjustment
- Separation
- Building resiliency
- Greif and loss

**760-218-9497**

**760-218-9946**

**MILITARY & FAMILY LIFE  
CONSULTANT PROGRAM**

*Supporting Service Members  
& Their Families*

- Can meet on or off base
- No records are kept
- Sessions are FREE and ANONYMOUS
- Masters or Doctorate-level licensed counselors



# Unit, Personal, & Family Readiness



## Unit, Personal, and Family Readiness Mission Statement

*Leaders at all levels of the command will provide opportunities for growth and fellowship across the team, to include communicating effectively with each other and their respective support systems, so that we foster a climate that values the individual Marine, Sailor, Federal Civilian and their family.*

Readiness and resiliency are critical to any effective organization and set the foundation for Camaraderie and Unit Cohesion. The objective of this program is to support our team members and their families as they balance the challenges of the military way of life, family, education, careers, and the mission. Each individual is responsible and accountable for their personal readiness and the readiness of their families.

### Basic Tenants of the UPFR Program

*Communication* – Keep the member and their families informed through the use of official, authorized, or unofficial communication. This will include providing information about command sponsored events and activities, as well as local events, through emails, mail or social media.

*Readiness and Deployment Support* – Equip members and their family with tools designed for building life skills and preparing for the unique challenges if, or when, the Marine or Sailor is deployed, on temporary duty, or otherwise away from the family and the subsequent reintegration.

*Information and Referral* – Ensure that services are available to, and accessible by, the members and their family, so that they can be referred to the appropriate Marine Corps Community Services program, the military resource, or the community resource that can best meet their needs.

*Volunteer Management* – Provide volunteer opportunities for the planning, coordinating, and execution of specific unit and family morale events to enhance the program.

I am guided by the Family Readiness Command Team, consisting of the Sergeant Major, Executive Officer, URC, Deputy URCs, Chaplain, Single Marine Representative, Command Team Advisor, Assistants, and volunteers. In a battalion this large and diverse in mission, it is critical that we actively participate and communicate to achieve the readiness and resiliency we both desire and deserve.

You can contact the Unit Readiness Coordinator with ideas or to volunteer your support. Mission First, People Always!

Lieutenant Colonel Armando Martinez  
Commanding Officer, Headquarters Battalion  
Marine Air Ground Task Force Training Command  
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# Off Limit Establishments

## Name

Adobe Smoke Shop  
The Auto Shoppe  
STC Smoke Shop  
Puff's Tobacco  
Yucca Tobacco Mart  
NYPD Pizza  
Sam's Smoke Shop  
Teazer's Bar & Grill Nightclub  
Angelo's Kars  
Denny's Parking Lot  
Burger King & McDonald's  
Club Mustang  
Club San Diego  
Get It On Shoppe  
Main Street Motel  
Trolley Stations  
Vulcan Baths  
Dream Crystal  
Sports Auto Sales

## Address

6441 Adobe Road  
5972 Adobe Road  
6001 Adobe Road  
57063 29 Palms Highway  
57602 29 Palms Highway  
260-262 North Palm Canyon Drive  
16520 West Main Street  
14269 Seventh Street  
222 & 226 S. Coast Highway  
692 E Street  
28th Street (Parking Lots)  
2200 University Avenue  
3955 4th Avenue  
  
3494 Main Street  
Palomar Street & San Ysidro  
805 W. Cedar Street  
1536 Highland Avenue  
1111 National City Boulevard

## City

Twentynine Palms  
Twentynine Palms  
Twentynine Palms  
Yucca Valley  
Yucca Valley  
Palm Springs  
Barstow  
Victorville  
Oceanside  
Chula Vista  
San Diego  
San Diego  
San Diego  
San Diego  
San Diego  
San Diego  
San Diego  
National City  
National City

# Suicide Prevention

## National Suicide Hotline

1 (800) 273-TALK (8255)

## Triwest

1 (866) 284-3743  
[www.triwest.com/onlinecare](http://www.triwest.com/onlinecare)

## Military One Source

1 (800) 342-9647  
[www.militaryonesource.com](http://www.militaryonesource.com)

## DSTRESS

877-476-7734  
[www.dstressline.com](http://www.dstressline.com)

## Chaplain

(760) 830-4571

## Counseling Services

(760) 830-6345

## Community Counseling Services

(760) 830-7277  
Bldg: 1438





# Exceptional Family Member Program

Bldg 1447 Room 120  
(760) 830– 7740/8795  
Mon– Fri: 7:30am– 4:30pm



The primary purpose of the Marine Corps EFMP is to assess, document and code the special medical and educational needs of eligible Marine Corps family members. By identifying families with special needs and maximizing the provision of quality services needed, the quality of life provided to the Marine Corps family is enhanced while meeting the mission of the Marine Corps.

ANY dependent enrolled in DEERS and MCTFS of an Active Duty Service Member residing with the sponsor with an ongoing health, medical or special education need is eligible.

Some Conditions that would qualify a dependent for enrollment into EFMP are :

Asthma	ADD/ADHD	Asperger's Syndrome
Bi-Polar	Depression	Rheumatoid Arthritis
Dyslexia	Multiple Sclerosis	Cerebral Palsy
Autism	Crohn's Disease	Cancer

Children who are on an Individualized Education Plan (IEP) or 504 plan with their school may qualify for EFMP.

EFMP is mandated and confidential through MCO 1754.4C

## Navy-Marine Corps Relief Society

Bldg 693, Ste. 106  
(760) 830– 6323  
29Palms@nmcrs.org  
Mon– Fri: 8:00am– 4:30



The Navy-Marine Corps Relief Society provides need-based interest free loans and grants for families and single Marines and Sailors. They sponsor the “Budget for Baby” course which helps expectant parents learn and plan for the expenses of their soon-to-be-bundle of joy. Navy-Marine Corps Relief Society is also known for their Combat Casualty Assistance program. They also provide multiple volunteer opportunities that include paid childcare and travel reimbursement for volunteers.



# Vote!

## Where is my "legal voting residence"?

It can be the State or territory where you last resided prior to entering military service OR the State or territory that you have since claimed as your legal residence.

Military and their family members may change their legal residence every time they change permanent duty stations, or they may retain their legal residence without change. This may mean that the family's Uniformed Service member has a different legal voting residence than his/her family members.

## How do I register to vote or request an absentee ballot?

You may register and request an absentee ballot with a single form: The Federal Post Card Application. This application form is accepted by all States and territories and is postage- paid in the U.S. mail, including the Military Postal System and State Department Pouch mail. Hard copies of the form can be obtained from your Unit or Installation Voting Assistance Officer or requested directly from the Federal Voting Assistance Program online at [WWW.FVAP.GOV](http://WWW.FVAP.GOV).

Headquarters Battalion  
Voting Assistance Officer (VAO)  
1stLt J. B. Bates  
760-830-7084

In the absence of the VAO,  
contact the Installation Voter  
Assistance Officer (IVAO)  
CWO2 Corado 760-830-1695

## Web Sites

Manpower and Reserve Affairs  
[www.manpower.usmc.mil/voting](http://www.manpower.usmc.mil/voting)

US Election Commission  
[www.eac.gov](http://www.eac.gov)

Democratic Party  
[www.democrats.org](http://www.democrats.org)

Republican Party  
[www.gop.com](http://www.gop.com)

Office of Special Counsel  
[www.osc.gov/hatchact.htm](http://www.osc.gov/hatchact.htm)

## VOTING BY ABSENTEE BALLOT IS EASY:

- ▶ Register to vote if required.
- ▶ Request an absentee ballot at [FVAP.gov](http://FVAP.gov).
- ▶ Send the request to your local election office.
- ▶ Receive your absentee ballot.
- ▶ Vote and return the ballot to your State.

Get more info at <https://www.fvap.gov/>

# Medical

## Adult Medical Care Clinic (AMCC) Bldg 1552 - HQ Battalion Marines only

Front Desk: 760-830-2621

Clinic Hours 0730-1600 (Thursday 0700-1400)

Sick Call 0730-0900

Must be in the uniform of the day

Please call the front desk for any questions  
or to book an appointment

- If you are sick you will be seen the same day
- For chronic problems we will book you an appointment
- Overseas Screening: Book it 3-4 weeks in advance. Do not Wait until the last minute to schedule your overseas physical.
- ER visits must be limited to emergencies only
- If you are going to be here for >6 months enroll in TriCare with a Primary Care Manager (PCM).
- Full medical readiness is a must! It is your responsibility to make it happen.

Naval Hospital 29 Online  
For Secure Patient Communications



Branch Health Clinic China Lake

Robert E Bush Memorial Clinic/Hospital  
Located: 1st and Sturgis St

Clinic open 07:45-15:45 (Mon, Tues, Wed, Fri)  
09:00-15:45 (Thurs)

To make appointments call: 760-830-2752



<https://www.med.navy.mil/sites/nhpc/CommandInfo/Pages/ContactUs.aspx>



# Lifestyle, Insight, Networking, Knowledge and Skills

**Bldg 696**

**(760) 830-1696**

**Mon-Fri: 7:30am– 4:30pm**

The L.I.N.K.S. program now offers multiple classes to accommodate all aspects of a Marine's family: L.I.N.K.S. for Spouses, L.I.N.K.S. for Teens, L.I.N.K.S. for School-Age Kids, L.I.N.K.S. for Marines, and L.I.N.K.S. for Marine Parents and Extended Family.

**L - Lifestyle** is a way of living; in this case, it means understanding the military community and the unique lifestyle it offers.

**I - Insights** come from experienced Marine Corps spouses, who relate their experiences of living the Marine Corps lifestyle. These spouses understand first hand what you are going through and who want to help you adapt to the new culture you married into.

**N - Networking** represents the relationships you form during L.I.N.K.S. and throughout your journey in the Marine Corps.

**K - Knowledge** is what you will leave with and what will help you understand and navigate the Marine Corps culture.

**S - Skills** learned to help you enjoy and thrive in our Marine Corps community.

## **What L.I.N.K.S provides Information on**

**Introduction** - Introduces the L.I.N.K.S. concept and welcomes spouses to the Marine Corps Family.

**The Corps** - Outlines USMC structure and mission to include Navy personnel attached to USMC units. Provides historical insights and discusses traditions.

**The Maze: Benefits and Services** - An overview of benefits, privileges, and resources available to USMC families; including the location of these services and how to access their wealth of information.

**Pay Day** - Explains the differences between a civilian and a military paycheck, while introducing the Leave and Earning Statement (LES), including a general discussion on basic pay and allowances. Beneficial financial management tips are also presented.

**Separation and Deployment** - Discusses the inevitable separations USMC/Navy families will experience and provides suggestions from seasoned spouses on how to successfully balance the additional responsibilities when your Marine is away.

**Crossroads: Moving in the Military** - Insights on the moving process; everything from the first packer's inspection to clearing quarters.

**Getting Along** - Focuses on healthy interaction with others in the family and community. Insights into the role of the Navy Chaplain and family support.

**Staying Marine** - Provides participants with information on the benefits and opportunities for those who choose to "Stay Marine".

**Investing in Your Community** - Explores the benefits of becoming involved in your community, inside the gate and out.

**Closure/Celebration** - Cake cutting and Celebration—Summation of the L.I.N.K.S. journey and encouragement to participants to continue developing their knowledge and skills—and to "Pass the Word" to other spouses.



# Children, Youth and Teen Program

**Family Child Care:** Care for children 6 weeks-12 yrs. Care is given by a certified Family Child Care provider in a small group setting, home environment located in government quarters. \*

**Resource and Referral:** Bldg 694

**Phone:** (760) 830-3349

- First stop when looking to enroll your child.

**New Horizons:** Bldg 694

**Phone:** (760) 830-4264

- Childcare\*

**Stepping Stones:** Bldg 1085

**Phone:** (760) 830-3901

- Childcare\*

**School Age Care:** Bldg 692

**Phone:** (760) 830- 3349

- Before and After School: Children 1st grade – 6th grade \*

**Youth and Teen Programs:** Bldg 692

**Phone:** (760) 830- 3349

- Field trips, dances, computer & video games available for 7-12th grade (currently unavailable due to COVID-19)

**Ratio for childcare:**

0-12 months: 4/1

3-4 years: 12/1

13-23 months: 5/1

Kindergarten: 15/1

24-36 months: 7/1

*\*due to COVID-19, essential kids only*

## Twentynine Palms Single Marine Program

**760-830-8454**

**Bldg. 1532 5<sup>th</sup> Street "SPIKE'S PLACE"**

**Mon - Sun: 12:30pm – 8:30pm**

### The CORE

The Single Marine Program currently has an online gaming center which was donated by Drug Demand Reduction.

This exciting online gaming center enables Marines to play online in combat situations. SMP has five televisions devoted to console gaming. The Zone has Xbox 360, PlayStation 3, and Xbox Kinect setup for gaming.

### FREE MOVIES

Did you know the Single Marine Program has a theater room available? SMP receives newer movies that have not been released to DVD yet from Navy Motion Picture Service. SMP currently has over 750 movies in their library. Marines may choose from the variety of movies for their viewing pleasure.

### FREE SHUTTLE BUS PROGRAM

The Single Marine Program currently has two shuttle vehicles that transport Marines to and from locations. The SMP shuttle vans have red and yellow signage on the side of the vans. SMP drives Marines and Sailors to the Commissary, Exchange, eateries, barracks and takes requests.

Fri: 12:30 pm-8pm

Sat & Sun: 11:30am-8pm

**Please call 760-830-4767**

<http://www.mccs29palms.com/index.cfm/sports-gyms-recreation/single-marine-program/>





# Career Resource Office

CRO offers a variety of resources including federal resume workshops, pre-retirement seminars, local employment workshops, free email and fax for job assistance.

Also Available is the Transition Management Program, Family Member Employment Assistance Program, and Microsoft Certification.

- [www.jobcorps.gov](http://www.jobcorps.gov)
- <http://usmc-mccs.org/careers/>
- <http://www.29palms.marines.mil/Offices/CivilianHumanResources/Resources.aspx>
- [www.fedshirevets.gov](http://www.fedshirevets.gov)

Bldg 1427  
(760) 830-7225  
Mon– Fri: 7:30am– 4:30 pm

## Free Budget/Credit Class

Participants will receive their FICO score for FREE! Your information is kept confidential and will not be shared with others. Pre-registration is necessary please call **760-830-4262** for more information.

## Education

### School Liaison

Bldg 1551, Room 20

Phone: 760-830-1574



The School Liaison Program is here to serve as a communication link between the local school district and the installation. We will also strive to provide the most current and relevant information to assist you in your transition to Twentynine Palms and throughout your stay aboard MCAGCC.

[www.29palms.marines.mil/Staff/G5CommunityPlansPAOSchoolLiaisonOffice.aspx](http://www.29palms.marines.mil/Staff/G5CommunityPlansPAOSchoolLiaisonOffice.aspx)

## Lifelong Learning Education Center

Bldg 1530

(760) 830– 6881

Mon– Fri: 7:30am– 5pm

- Education Counselors
- Tuition Assistance (Brief : Tuesday 1300 and Friday 1100)
- Veterans Benefits
- GI Bill Brief: Wednesday 1300
- Leadership Scholar Program





# FOCUS Twentynine Palms

## Family Service Center

Building 693 Del Valle Dr., Suite 105

Twentynine Palms, CA 92278

United States

Phone: 760.830.3818

Email: [TwentyninePalms@focusproject.org](mailto:TwentyninePalms@focusproject.org)

- FOCUS (Families Over Coming Under Stress) provides resiliency training to service members and their families.
- Teaches practical skills to help families and couples meet the challenges of military life, including how to communicate and solve problems effectively and to successfully set goals together.
- Helps families to:
  - Build on current strengths.
  - Feel closer and more supported.
  - Identify, manage, and discuss emotions.
  - Use problem-solving and goal-setting to empower the whole family.
  - Clarify misunderstandings and respect individual points of view.



The FOCUS Program\*FOCUS (Families OverComing Under Stress) is a resilience-building program of the Department of Defense. The FOCUS program is designed for military families, couples and children facing ongoing stress and change. FOCUS promotes family strengths and supports families and children to help manage the challenges of military life. [www.focusproject.org](http://www.focusproject.org)

<https://focusproject.org/content/marine-corps-air-ground-combat-center-twentynine-palms>



# ASYMCA Bldg. 693

## HOURS OF OPERATION



### ASYMCA Admin Office

Monday: 9:00-3:00  
Tuesday: 9:00-3:00  
Wednesday: 9:00-3:00  
Thursday: 9:00-3:00  
Friday: By Appt. Only



### The Empty Nest (Thrift Store)

Tuesday-Friday  
10:00AM-2:00PM



### The Pelican Shop (Food Pantry)

Every Tuesday  
10:00AM-2:00PM

[www.Facebook.com/AsymcaTwenty-ninePalms](https://www.Facebook.com/AsymcaTwenty-ninePalms)

<https://www.asymca.org/twenty-nine-palms-home>

## American Red Cross



## How to send an EMERGENCY MESSAGE

[www.redcross.org](http://www.redcross.org)

Base Red Cross **760-830-6685** or after hours **1-877-272-7337**

You can call Red Cross 24/7 365 days a year

Information needed at time of call:

- Full Name
- Social Security number
- Branch of Service
- Rank
- Military/home address

## On-base Emergency

### Combat Center Dispatch

Emergency Number: **760-830-3333**

If you dial 9-1-1 it goes to San Bernardino County dispatcher then they will transfer your call here. It is faster to dial the above number.



# Outdoor Adventures (MCCS)

Bldg 1262

760-830-7235

Email: [omb29poutdooradv@usmc-mccs.org](mailto:omb29poutdooradv@usmc-mccs.org)

Mon-Fri (0830-1630)

Closed: Sun, and Holidays



Outdoor adventure provides recreational rentals, including equipment for winter and summer sports, camping, garden, and party gear.

## DETAILS

-Monday to Friday rentals are a daily rate

-Weekend (Friday to Monday) rentals are charged at a rate for one and one-half days

-Sunday and Holiday rentals are not charged

## STABLES

Bldg 1260

760-830-7235

Hours: Customer Service is same as Outdoor Adventures

Equestrian self-care is 24/7

For just \$100 a month, this self-care horse boarding facility offers a 24'x24' partially covered stall, a tack locker in a locked tack room, round pen, mini arena, and pasture with pond, shoeing area, wash racks and miles of trails. Mares and geldings accepted. Stallions are not permitted.

# ITT (Information, Tickets, and Tours)

The ITT is your one-stop shop for all destinations. You can purchase discount tickets to area theme parks, dinner shows, whale watching tours, museums, aquariums and so much more!

Main Exchange Bldg 1502

760-830-4067/4122

Mon - Fri: 1000 - 1800

**CURRENTLY CLOSED DUE TO COVID-19**



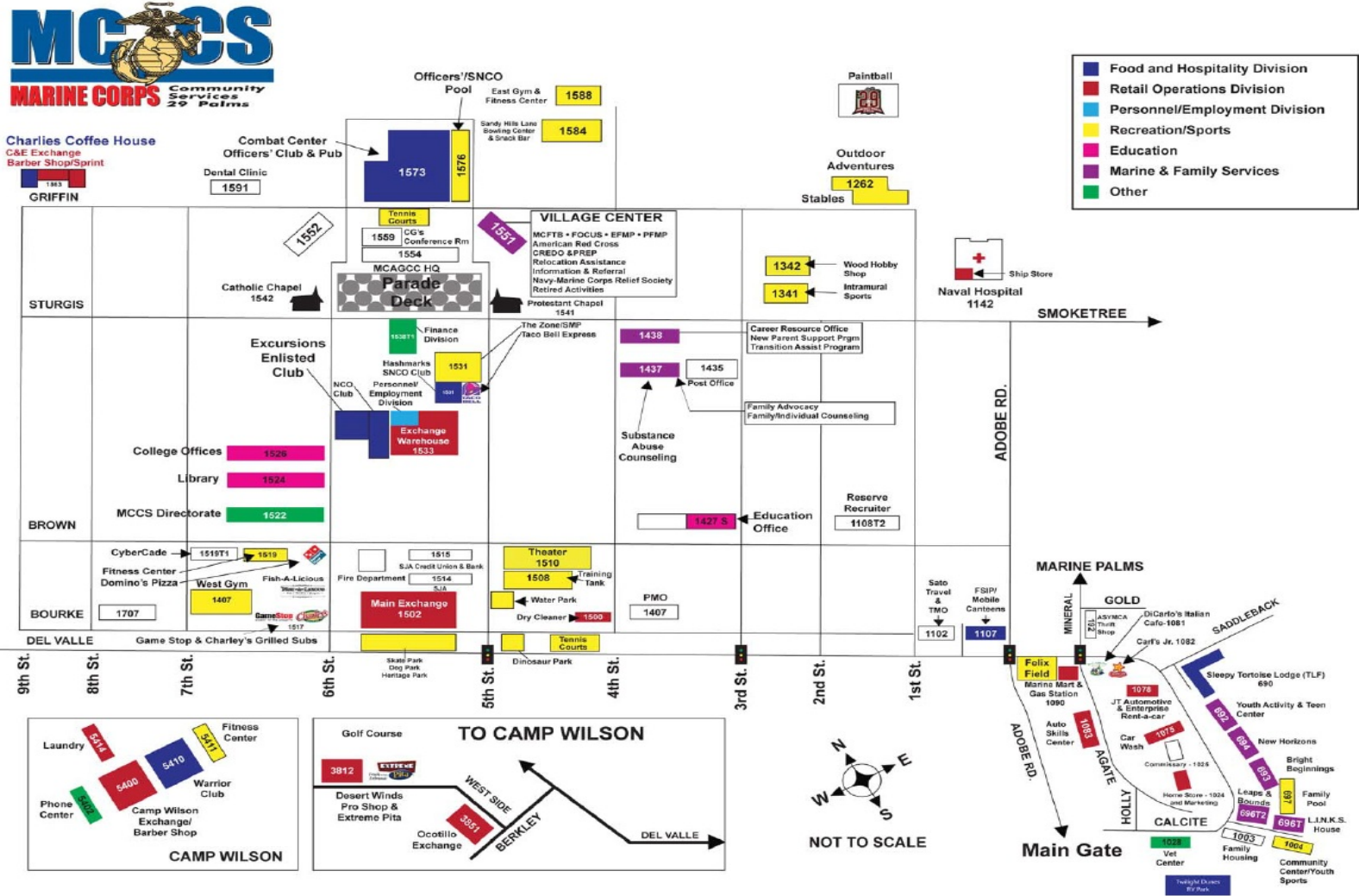
**Discount Tickets for:** email Matt Wilson for more information- [matthew.wilson@usmc-mccs.org](mailto:matthew.wilson@usmc-mccs.org)

**Free Admission for: Anheuser-Busch Here's to the Hero's:** Complimentary Admission for active duty military and up to 3 dependents. Valid for one single day admission per person, per year, to one of the following Anheuser-Busch Adventure Parks: Sea World (Orlando, San Diego or San Antonio), Bush Gardens (Tampa Bay and Williamsburg), Sesame Place, Water Country, and Adventure Island.



# MCAGCC

## MCCS Public Map



## Joshua Tree National Park

Viewed from the road, this desert park only hints at its vitality. Closer examination reveals a fascinating variety of plants and animals that make their home in this land shaped by strong winds, unpredictable torrents of rain, and climatic extremes. Dark night skies, a rich cultural history, and surreal geologic features add to the attraction of this place. Come see for yourself!

There are three park entrance stations:

**West** - located five miles south of the junction of Highway 62 and Park Boulevard at Joshua Tree Village.

**North** - Twentynine Palms, three miles south of the junction of Highway 62 and Utah Trail.

**South** - Cottonwood Spring, which lies 25 miles east of Indio, can be approached from the east or west, via Interstate 10.

The park is always open and may be visited anytime of year. Visitation increases as temperatures moderate in the fall, peaks during spring wildflower season, and diminishes during the heat of summer.

Passes free to all Active Duty Military.

<https://www.nps.gov/jotr/index.htm>

74485 National Park Drive  
Twentynine Palms, CA 92277  
(760) 367-5500

