

INFORMATIONAL USE ONLY

LEGAL SERVICES SUPPORT TEAM - WEST
ACTIVE DUTY CERTIFICATION OF CITIZENSHIP CHECKLIST

After completing your N-400 Application and collecting copies of your documents, you may return to our office for review and filing of your application with USCIS.

Camp Pendleton Hours

Tuesday 0800 – 1100

Wednesday 0800 – 1100

Friday 0800 – 1100

Twentynine Palms Hours

Tuesday 0800 - 1500

Wednesday 0800 - 1500

Friday 0800 – 1500

ALL FORMS ARE FOUND AT www.uscis.gov

Click on forms and scroll down to find each form. Save to your computer. Enable Adobe Reader to utilize forms Autofill feature. All documents must be typed and printed single sided.

- () This checklist.
- () Client Statement of Understand form.
- () Client Informed Consent for the Release of Information form.
- () Form G-1145, E-Notification of Application/Petition.
- () Form N-600, Application for Naturalization.
- () Statement of Service.
Letter from your Command (See Example)
- () Copy of your Military ID card [front and back on a single sheet of paper. (See Examples)]
- () Copy of your Legal Permanent Resident Card (Green Card)
Front and Back copy on a single sheet of paper (See Examples)
- () Copy of the Certificate of Naturalization form the parent you are filing under.
- () Copy of Birth Certificate with English Translation.
- () Photos.
Submit two (2) USCIS approved photos. (See Examples)
- () For Adopted children
Copy of your Final Adoption Order
- () Copy of Documents that prove you lived with your US citizen parent
ONLY REQUIRED IF YOU WERE BORN OUT OF WEDLOCK, YOUR PARENTS HAVE NEVER BEEN

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MARRIED, OR YOUR PARENTS ARE SPERATEATED/DIVORCED.

ADDITIONAL INSTRUCTIONS:

If you need extra room for additional information to your answers:

Include a typed explanation on a separate sheet of paper and provide evidence to support your answers.

Photographs:

You must submit tow identical color passport-style photographs of yourself taken within 30 days of filing this application. The photos must have a white to off-white background, be printed on thin paper with a glossy finish, and be unmounted and unretouched.

The two identical color passport-style photos must be 2 by 2 inches. The photos must be in color with full face, frontal view on a white to off-white background. Head height should measure 1 to 1 3/8 inches from top of hair to bottom of chin, and eye height is between 1 1/8 to 1 3/8 inches form bottom of photo. Your head must be bare unless you are wearing headgear as required by religious denomination of which you are a member. Using a pencil or felt pen, lightly print your name and A-Number (if any) on the back of the photo.

Photos may be taken at no cost at Camp Pendleton Combat Camera bldg. 2238, or Twenty-nine Palms Combat bldg. 1654. Ask for Citizenship Photos.

Photos may also be taken at any local Postal Office for a fee. Ask for Passport photos.

Birth Certificates:

Your Birth Certificate: You must submit a birth certificate or record issued that is certified by a civil authority in the country of your birth. This must be accompanied with an English translation.

Birth Certificate or Record of Your U.S. Citizen Parent: You must submit a birth certificate or record of your U.S. citizen parent issued and certified by a civil authority in the country of birth. This must be accompanied with an English translation.

Marriage Certificates

Marriage Certificates of Your U.S. Citizen Parent: You must submit a marriage certificate issued and certified by a civil authority in the state or country of marriage. This must be accompanied with an English translation.

Translation Services:

FREE Translation services of foreign documents are offered at Military OneSource.com. It's free and available 24/7/365. Phone: 1-800-342-9647.