

# MCAGCC TAX OFFICE INTAKE SHEET

LAST NAME: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_

## PLEASE CIRCLE ONE IN EACH CATEGORY

**GRADE OR SPONSOR'S GRADE:** E1 E2 E3 E4 E5 E6 E7 E8 E9/ W1 CWO2  
CWO3 CWO4 CWO5/ O1 O2 O3 O4 O5 O6 O7 O8 O9 O10

**UNIT:** (HQBN) (MCCES PERMAMENT PERS) (MCCES STUDENT) (MCLOG)  
(MCTOG) (TTECG) (NAVAL HOSPITAL) (23rd DENTAL) (7th MARINE REG)  
(1/7) (2/7) (3/7) (3/11) (1st TANKS) (4th TANKS) (3rd LAR) (CLB-  
7) (DCO 3RD AA BN) (MAWTS-1) (MWSS 374) (OTHER : \_\_\_\_\_)

**BRANCH:** USMC USN USAF USA USCG

**STATUS:** ACTIVE DUTY DEPENDENT RESERVIST RETIRED CIVILIAN

## **PLEASE CIRCLE YES OR NO TO THE FOLLOWING QUESTIONS:**

- |  |     |    |
|--|-----|----|
| 1. DO YOU OWN RENTAL PROPERTY?                               | YES | NO |
| 2. DO YOU HAVE COMPLICATED CAPITAL GAIN?                     | YES | NO |
| 3. DO YOU HAVE FORECLOSURE OR CANCELED DEBT?                 | YES | NO |
| 4. DO YOU OWN A HOME?  | YES | NO |
| 5. DID YOU RECEIVE THE FIRST TIME HOME BUYER CREDIT IN 2008? | YES | NO |
| 6. ARE YOU SELF-EMPLOYED?                                    | YES | NO |

IF YOU ANSWERED **YES** TO ANY OF THE QUESTIONS ABOVE **STOP** AND SPEAK WITH TAX CLERK.

IF YOUR ANSWERS ARE ALL NO, CONTINUE TO ENTER ALL INFORMATION (PLEASE PRINT) AND RETURN SHEET TO TAX CLERK.

IF YOU ARE FILING JOINTLY AND YOUR SPOUSE IS NOT HERE, YOU WILL NEED YOUR ORIGINAL POWER OF ATTORNEY.

**BANK ACCOUNT INFO:** IF YOU DESIRE A DIRECT DEPOSIT PLEASE PROVIDE THE FOLLOWING INFORMATION:

**BANK ACCOUNT NUMBER:** \_\_\_\_\_

**BANK ROUTING NUMBER:** \_\_\_\_\_

**ENSURE THESE NUMBERS ARE CORRECT.** YOUR REFUND WILL BE DELAYED BY UP TO NINE MONTHS IF THEY ARE INCORRECT.

**CIRCLE ONE:** CHECKING SAVINGS