

INFORMATION USE ONLY

PAROLE-IN-PLACE CHECKLIST

Dear Applicant (Military Member) is very important that you read and understand the contents of this checklist in order to ensure a prompt and successful process.

___ All documents/forms must be typed and fully completed

___ Supporting documents must be collected before paperwork can be reviewed by the Immigration Specialist

___ Document Review is by scheduled appointment only. Please bring all documents (and checklist) listed on this checklist. Schedule appointment by the petitioner (yourself) at 29 Palms Legal Assistance or Camp Pendleton Legal Assistance at gena.moreno@usmc.mil.

FOR U.S. CITIZEN SPOUSE (YOU)

ALL FORMS ARE FOUND AT www.uscis.gov

Click on forms and scroll down to find each form. Save to your computer. Enable Adobe Reader to utilize forms Autofill feature.

() This checklist.

() Client Statement of Understanding form.

() Form G-1145, E-Notification of Application/Petition Acceptance.

() Form G-1150, Authorization for Credit Card Transactions.

() Form I-130 Petition for Alien Relative.

() Evidence of your U.S. Citizenship.

Submit a copy of one of the following:

Birth Certificate

Current U.S. Passport

Naturalization Certificate

() Photos.

Submit two (2) USCIS approved photos. (See Examples)

() *Copy of Marriage Certificate

() Copy of Divorce/Death Certificate:

Terminates any prior marriages (as applicable)

() Copy of your Military ID card [front and back on a single sheet of paper. (See Examples)]

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What does USCIS/State Department consider to be a child, or sons and daughters?

1. Children = Unmarried and under 21
2. Sons and Daughters = Unmarried and under 21 or over

() Photos.

Submit two (2) USCIS approved photos. (See Examples)

() **Copy of Birth Certificate with English Translation.

() Copy of Current Passport with English Translation.

() Copies of any other documents from previous applications filed on your child's behalf/USCIS approvals.

FREE Translations Service at MilitaryOneSource.mil (1-800-342-9647) offered for Active Duty.

*Marriages that took place in Japan must also provide a copy of beneficiary's "New Family Register"
With proper translation and stamps.

Marriages that took place in Central or South America must also have the State Apostils.

**Japanese citizens must have the actual "Family Register" in native language and English translation.