



**UNITED STATES MARINE CORPS**  
MARINE AIR GROUND TASK FORCE TRAINING COMMAND  
MARINE CORPS AIR GROUND COMBAT CENTER  
BOX 788100  
TWENTYNINE PALMS, CALIFORNIA 92278-8100

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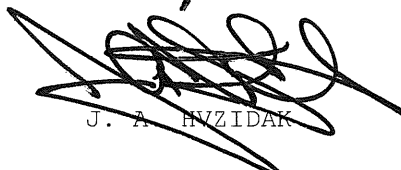
From: Assistant Chief of Staff Installation Support Directorate  
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Subj: MOTOR VEHICLE AND TRAFFIC REGULATIONS INSTRUCTION MANUAL (SHORT  
TITLE: VEHICLE AND TRAFFIC REGS INSTR MANUAL)

Ref: (a) CCO 1630.6D  
(b) MCO 5090.2  
(c) CCO 6280.2H  
(d) MCO 5580.2B w/Ch 2  
(e) MCO 5100.19F  
(f) MCO 5530.13  
(g) MCO 5100.29C Vol 3  
(h) Department of the Navy Civilian Human Resource Manual,  
Subchapter 792  
(i) Title 42, United States Code, Section 290 DD-1, "Admission of  
Substance Abusers to Private and Public Hospitals and  
Outpatient Facilities"  
(j) Title 10, United States Code, Section 801-940, "Uniform Code of  
Military Justice"  
(k) MCO 5110.1D  
(l) Privacy Act of 1974  
(m) Freedom of Information Act  
(n) Military Surface Deployment and Distribution Command  
(o) MCO 11210.2D  
(p) U.S. Department of Transportation, Federal Highway  
Administration's Manual on Uniform Traffic Control Devices  
(q) CCO 1700.13C

Encl: (1) Motor Vehicle and Traffic Regulations Instruction Manual

1. Per reference (a), the Provost Marshal's Office is responsible for ensuring that the Commanding General's policy, procedures, and guidelines for motor vehicle and traffic regulations aboard the Combat Center are met.
2. Enclosure (1) clarifies and establishes procedures for the motor vehicle and traffic regulations aboard the Marine Air Ground Task Force Training Command, Marine Corps Air Ground Combat Center.
3. The Motor Vehicle and Traffic Regulations Instruction Manual will be reviewed annually to ensure compliance with higher-level directives.

  
J. A. HVZIDAK

MOTOR VEHICLE AND TRAFFIC REGULATIONS INSTRUCTION MANUAL

LOCATOR SHEET

Subj: MOTOR VEHICLE AND TRAFFIC REGULATIONS

Location: \_\_\_\_\_  
(Indicate the location(s) of the copy(ies) of this Order.)

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MOTOR VEHICLE AND TRAFFIC REGULATIONS INSTRUCTION MANUAL

RECORD OF CHANGES

Log completed change action as indicated.

Change Number	Date of Change	Date Entered	Signature of Person Incorporated Change
1	21 Sep 23	21 Sep 23	H. J. Sellers

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Chapter 1

Requirements for Driving Privileges

1. Driving a Privately Owned Vehicle (POV) or Government Owned Vehicle (GOV). The Commanding General (CG), Marine Air Ground Task Force Training Command (MAGTFTC), Marine Corps Air Ground Combat Center (MCAGCC) grants persons the privilege of driving POVs and GOVs aboard the Combat Center. Persons authorized to exercise this privilege shall:

a. Comply with the laws and regulations governing motor vehicle operations aboard the Combat Center;

b. Comply with the Combat Center's motor vehicle registration requirements, as applicable in Chapter 2 of this Order; and

c. While operating a motor vehicle, possess and produce on request to Law Enforcement officers (LEO), to include both military and Marine Corps civilian law enforcement, the following documents.

(1) A valid state registration for the vehicle.

(2) As applicable, a valid state driver's license or a GOV Operator's Identification Card Optional Form (OF) 346 valid for the type of motor vehicle being driven (e.g. High Mobility Multipurpose Wheeled Motor Vehicle license, supported by an Armed Forces Identification Card). Other documents establishing identity and status include Common Access Card, Uniform Services Identification and Privilege Card DoD Form 1173, Combat Center Temporary or Visitors Pass with identification, DBIDS Card, Identification Card Defense Logistics Agency (DLA) Form 572, Application for Identification Card DLA Form 1486, and national security card.

(3) Proof of Insurance. The only exception is a motor vehicle covered by a contractor's insurance when proof of insurance is not maintained in the motor vehicle (e.g. taxis). Contractors must provide proof of insurance within 10 working days when an employee of the contractor is involved in a traffic accident on MAGTFTC, MCAGCC. Electronic proof of insurance is acceptable.

(4) Trip Ticket. Trip tickets authorize the operation of a GOV and are mandatory for all trips taken off of the installation, excluding 801 Housing. A trip ticket is not required for daily usage aboard the installation.

(5) Bill of Lading. Commercial and delivery motor vehicles shall provide a valid bill of lading or equivalent and are subject to content verification.

2. Alcohol, Drug Treatment, or Rehabilitation Program. Persons operating a POV or GOV shall participate in an alcohol, drug treatment or rehabilitation program when directed by a competent authority, or when their record indicates that such treatment is necessary and appropriate.

3. Stopping and Inspecting Persons or Motor Vehicles. The action of operating a POV, GOV, tactical, commercial, or delivery motor vehicle aboard the Combat Center is recognized as consent for LEO to conduct authorized content verification, motor vehicle inspection, and personal inspection. Drivers and occupants may be required to provide all pertinent



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documents including, but not limited to, the documents identified within this Order.

4. Implied Consent to Blood or Breath Tests. Persons having accepted installation driving privileges shall be deemed to have given their consent to evidentiary testing for alcohol or other drug content in their blood and breath. Testing shall be carried out when a person is lawfully stopped, apprehended/detained, or suspected of committing a traffic offense aboard the installation while under the influence of alcohol or an illegal substance.

5. Implied Consent to Tow and Impound Vehicles. Persons having accepted installation driving privileges shall be deemed to have given their consent to tow, remove, and impound their vehicles when it is determined that the vehicle interferes with military operations, is illegally parked, is a safety hazard, is disabled by an accident, is left unattended in a restricted or controlled area, or is abandoned.

6. Suspension or Revocation of Driving Privileges. When it is determined that a person fails to operate a motor vehicle in a safe, prudent, or lawful manner consistent with the provisions and references of this Order, their driving privileges may be suspended or revoked. Anyone whose driving privileges have been suspended or revoked is forbidden to drive a motor vehicle aboard the installation.

7. Violations. This Order concerns matters over which MAGTFTC, MCAGCC exercises command, control, or supervision. Violations of these regulations may be punishable under the Uniform Code of Military Justice (UCMJ) regardless of whether the violation results in a penalty imposed by MAGTFTC, MCAGCC Traffic Court.

Chapter 2

Admission and Registration of Motor Vehicles

1. General Information. This chapter discusses the requirements to obtain and maintain approval to operate a motor vehicle aboard the Combat Center. The requirements for vehicles to access and operate aboard the Combat Center are independent of an owner's, operator's, or occupant's personal approval to access the installation. Installation access procedures and requirements for personnel are outlined within this Order.

2. General Requirements. All persons requesting to register a motor vehicle aboard the Combat Center or obtain a Temporary or Visitor Pass are required to present the following information:

a. Valid military, military dependent, retired, or civilian identification card.

b. Valid state operator or chauffeur's license for the type of motor vehicle being registered.

c. Evidence of valid licensing or registration of the motor vehicle in a political subdivision (e.g. state or territory of the United States).

d. Proof of motor vehicle liability insurance that meets or exceeds minimum requirements of the State of California. The owner of each motor vehicle registered aboard the installation must maintain the minimum insurance required by the State of California throughout the period of registration.

e. Proof of motor vehicle in compliance with California's Vehicle Inspection and Maintenance Program (Smog Check Program). Per references (b) and (c), permanent personnel who operate a privately owned POV aboard the Combat Center will furnish proof of compliance with the California Smog Check Program.

(1) A POV registered in California is presumed compliant.

(2) A POV registered in another state that is produced after 1975 and more than eight years old will require a passing California Smog Check inspection. For example, if it is the year 2021, a 2013 model-year POV is required to obtain a California Smog Check Inspection Report.

(3) POVs exempted from the California Smog Check Program are as follows:

(a) Model 1975 or older gasoline-powered motor vehicles.

(b) Motorcycles, hybrid vehicles, electric vehicles, natural gas-powered vehicles over 14,000 lbs.

(c) Model 1997 and older diesel-powered motor vehicles with a gross weight rating over 14,000 lbs.

(d) Motor vehicles seven years and newer from the current year.

f. Notarized, written permission to operate the motor vehicle if the applicant is not the registered owner, legal owner, or dependent of the owner

of the motor vehicle to be registered. Motor vehicles belonging to other than the immediate family of the person desiring to register the motor vehicle will normally not be registered.

g. Driver Improvement Class. Prior to motor vehicle registration, military personnel 25 years of age or under, who register their motor vehicles aboard the Combat Center, must show evidence of having satisfactorily completed a Driver Improvement Class. The Combat Center Safety Office offers assistance to those requiring the Driver Improvement Class.

h. Sponsorship. See chapter 16 within reference (d) for sponsorship eligibility and identification card issuance.

i. Passes for motor vehicles, both Temporary and Visitor, are a supplement, and do not: serve as primary identification for persons; solely serve as the authorization for an owner, operator, or occupant to access the installation; provide authorizations for other purposes, such as reserved parking or admittance to security or limited access areas.

3. Permanent Personnel. Permanent personnel assigned to a unit or organization located aboard the Combat Center are required to register their motor vehicles with the Vehicle Registration Office within three working days of reporting to their unit or organization.

4. Non-military Affiliated Personnel. Non-military affiliated personnel who are coming aboard the Combat Center to work [e.g. Di Carlos and Marine Corps Community Services (MCCS)] must have a valid state identification card and a sponsorship in order to receive a Defense Bio-metric Identification System (DBIDS) card. The person is required to register their motor vehicles with the Vehicle Registration Office.

5. Temporary Pass

a. Temporary Passes for vehicles may be issued under the following conditions:

(1) Contractor Employees. A Contractor Employee may receive a one-time Temporary Pass for his/her vehicle that is valid for 30 days and may receive an additional Temporary Pass thereafter until completion of the contract.

(2) Authorized Guests. An authorized guest aboard the Combat Center who will reside in the local community, at temporary lodging, or aboard the installation in government quarters, may be issued a Temporary Pass for his/her vehicle for the duration of stay or a period of 30 days, whichever is less.

(a) The Sponsor of the Authorized Guest (see reference (d)) must be available, telephonically or in person, at the Vehicle Registration Office at the time the Temporary Pass is issued unless previous arrangements have been made. If telephonic contact is not satisfactorily obtained, the sponsor shall go in person to escort the guest.

(b) Sponsors of Authorized Guests must reside or work aboard the Combat Center and are responsible for the behavior of their guests at all times. As such, a sponsor can lose sponsorship privileges if their guest(s)

actions are in violation of Combat Center Orders or other laws and regulations.

b. The Temporary Pass shall be displayed at all times in the lower left corner of the vehicle's windshield, except for motorcycles, in which case the pass shall be in the operator's possession while operating the motorcycle.

c. Temporary Passes will not be transferred to another motor vehicle or individual.

#### 6. Visitor Pass

a. One-day visitor passes for vehicles may be issued to persons having a need to access the Combat Center, but who do not otherwise rate a Temporary Pass.

b. The visitor pass shall be displayed at all times in the lower left corner of the vehicle's windshield, except for motorcycles, in which case the pass shall be in the operator's possession while operating the motorcycle.

c. Visitor passes expire at midnight of the day issued. The motor vehicle must be off of the installation by the time of expiration.

d. A visitor's pass may be issued to visitors attending any special event to which the public is invited. This pass will be valid from the Main Gate to the location of the special event and the return trip upon completion of the event. Certain special events may not require the issuance of a Visitor Pass.

e. Persons desiring a one-time or infrequent access to a Class "C" MCCC facility (e.g. Golf Course) may receive a visitor pass for their vehicle, see reference (d).

7. Requirements for Motorcycles. All operators of street-legal motorcycles, three-wheel motorcycles, and auto-cycles will comply with state licensing, registration, and insurance requirements. In accordance with references (e) and (p), all military motorcycle operators must present, when asked by Law Enforcement, evidence of having completed the Commandant of the Marine Corps' Safety Offices approved Level I and Level II training. The course must be either the Motorcycle Safety Foundation Courses or the State-approved curriculum taught by certified or licensed instructors. Non-Service members are encouraged, but not required, to attend. A state motorcycle endorsement qualifies as Level I training.

8. Registration and Insurance of Off-Highway Motor Vehicles (OHV). Motor vehicles designed for off-highway travel will be registered in the owner's state of residence or the state of California. If the OHV is not registered in another state, the owner must register the motor vehicle with the State of California. Additionally, regardless of which state the OHV is registered in, OHVs must be registered aboard MCAGCC at Vehicle Registration, Building 0901. All personally owned OHVs must be covered by an active auto insurance policy. Proof of OHV state registration, MCAGCC registration, and insurance shall be kept with the OHV at all times.

9. Restrictions. The privilege of retaining vehicle passes shall be subject to the following restrictions:

a. The Combat Center's motor vehicle passes are issued as government property and remain so until surrendered or removed by a competent authority. The unauthorized removal, sale, transfer to another motor vehicle, mutilation, forgery, or obscuring of a pass is prohibited.

b. It is the responsibility of registrants to maintain and safeguard their vehicle pass. The loss, mutilation, or defacement of a Pass shall be reported immediately to the Vehicle Registration Office.

c. The registered owner of any motor vehicle shall immediately notify the Vehicle Registration Office of their transfer from or termination of employment at the Combat Center, cancellation of motor vehicle liability insurance, or change of motor vehicle description as to body style or color.

d. Any person who knowingly falsifies information contained in an application for any motor vehicle pass and, on the basis of this information, is issued and accepts a vehicle pass, shall be subject to prosecution and punishment in accordance with applicable law.

10. Display of Inappropriate Material. Any motor vehicle, private or commercial, displaying flags, pennants, decals, stickers, or advertising that: depicts obscene or vulgar language or pictures; brings discredit upon the United States of America or the Armed Forces; is not in keeping with the Marine Corps' core values of Honor, Courage, and Commitment; or endorses illegal substances or activities, shall not be authorized access to the Combat Center. The remedy is the permanent removal of the inappropriate material. Vehicle passes will not be issued for motor vehicles not in compliance. The policy's intent is to maintain a proper sense of decorum aboard the Combat Center. Disposition of complaints about displays that do not clearly fall within the defined standards rests with the CG.

11. Motor Vehicle Modifications. All motor vehicles owned by active duty members or their immediate family entering the State of California must comply with state motor vehicle safety standards of the state in which they are registered. MAGTFTC, MCAGCC registration will be denied for any motor vehicle with modifications that does not comply with these requirements.

12. Admission of Motor Vehicles

a. Motor vehicles displaying a DBIDS card or valid temporary pass are authorized admittance in conjunction with the operator's official duties, job, or service aboard the Combat Center.

b. Unless otherwise authorized POVs are only authorized access to and exit from the Combat Center on hard surface roads at the Main Gate on Adobe Road, the Ocotillo Housing Gate on Morongo Road, and the Condor Gate near the Adobe Flats Housing area. The use of other roads to access or exit the Combat Center by POVs is prohibited. The only exception to this requirement is access that is needed and gained within the training areas by military personnel, government employees, and contractors. Prior to entering through a designated training area, persons will coordinate with range scheduling and range control (BEARMAT).

c. Delivery motor vehicles, commercial trucks, and tactical vehicles are required to access the installation through the Main Gate unless otherwise stipulated in this Order.

d. LEOs may deny admission of any motor vehicle when such denial is considered to be in the best interest of the Government.

e. The admission of motor vehicles are independent of admission of owners, operators, and occupants of motor vehicles.

13. Trusted Traveler Program

a. Per reference (f), the Trusted Traveler Program allows for the Trusted Traveler (uniformed service members, DoD employees, retired uniformed service members, and their spouses) with a valid credential to vouch for co-travelers to access the Combat Center (via by vehicle or by foot). Trusted Travelers must possess a valid identification card or DBIDS card. Trusted Travelers are entirely responsible for the actions of their co-travelers and for meeting all local security requirements for escorts. Co-travelers must be able to establish their identity when asked by installation security personnel.

b. The Trusted Traveler Program will be suspended during FPCON and/or HPCON Charlie and Delta. Additionally, the program is not permitted during the hours from 2000-0530.

Chapter 3

Traffic Code

1. Driving Regulations

a. Persons who accept the privilege of operating a motor vehicle aboard the installation must abide by MAGTFTC, MCAGCC's Motor Vehicle and Traffic Regulations. Violators are subject to administrative sanctions and, possibly, criminal penalties.

b. The CG, MAGTFTC, MCAGCC specifically orders all persons, subject to the UCMJ, to obey MAGTFTC, MCAGCC Motor Vehicle, and Traffic Regulations. Failure to abide by the regulations may constitute a violation of a lawful general order under the UCMJ.

2. California Vehicle Code. The Combat Center's motor vehicle and traffic regulations conform to the CVC and other regulations listed in this Order. Operators of motor vehicles may review the CVC on the State's website for further information. The PMO may enforce provisions of the CVC if not covered in this Order aboard the Combat Center. PMO may refer any violation to unit Commanders, the MAGTFTC, MCAGCC Traffic Court, and/or State authorities. Additionally, California Highway Patrol (CHP) and the San Bernardino County Sheriff's Department (SBCSD) may enforce State law aboard the Combat Center.

3. Speed

a. No person shall operate a motor vehicle at a greater speed than is posted or at a greater speed than is reasonable and prudent under existing conditions, with the exception of emergency response vehicles in the performance of emergency response duties. Operators of emergency response vehicles shall follow written instructions provided by the Provost Marshal or California Law, whichever is more restrictive.

b. No person shall operate a motor vehicle in excess of the following speeds:

(1) 10 mph while passing troops;

(2) 10 mph in any parking area;

(3) 15 mph in housing and troop billeting areas, unless otherwise posted.

4. Cellular Telephones. While a motor vehicle is in operation, operators shall not use cellular telephones or other communication devices that require lifting or holding the device to the operator's ear or mouth or lifting or holding the device for texting. Exceptions to this regulation include: when the operator uses a hands-free device that allows the operator to communicate without the use of either hand; or when operating an authorized emergency motor vehicle in the performance of emergency duties and in compliance with PMO written instruction. For the purposes of this section, "electronic wireless communications device" includes, but is not limited to, a broadband personal communication device, a handheld device or laptop computer with mobile data access, or a pager.

5. Restraint Systems (Seat Belts)

a. All persons (operators and passengers) shall properly wear seat belts as designed by the manufacturer when operating the vehicle on any roadway. This means that the lower (lap) portion of the belt crosses the hips or upper thighs of the occupant and the upper (shoulder) portion of the belt, if present, crosses the chest (over the shoulder) in front of the occupant.

b. Operators shall ensure that children under 2 years of age ride in a rear-facing car seat unless the child weighs 40 or more pounds or is 40 or more inches tall. The child shall be secured in a manner that complies with the height and weight limits specified by the manufacturer of the car seat.

c. Children under the age of 8 must be secured in a car seat or booster seat in the back seat.

d. Children who are 8 years of age or have reached 4-feet and 9-inches in height may be secured by a booster seat, but at a minimum must be secured by a safety belt.

e. Passengers who are 16 years of age and over are subject to California's Mandatory Seat Belt Law.

f. In the interest of safety, do not rush to move a child into a booster seat before they are ready. Each time you "graduate" your child to the next seat, there is a reduction in the level of protection for your child. Keep your child in each stage for as long as possible.

g. A child is ready for a booster seat when they have outgrown the weight or height limit of their forward-facing harnesses, which is typically between 40 and 65 pounds. Read the forward-facing car seat's owner's manual to determine height and weight limits and keep your child in a harnessed seat for as long as possible. Children at this stage are not yet ready for adult safety belts and should use belt-positioning booster seats until they are at least 4-feet and 9-inches and between 8 and 12 years old.

6. Motorcycles

a. Operation

(1) No military member shall operate a motorcycle on or off the installation without first successfully completing a rider or operator's course. Motorcyclists are permitted to drive to and from the rider or operator's course and their residence during their course of instruction.

(2) Motorcyclists shall not travel abreast in the same traffic lane.

(3) Motorcyclists shall not travel in the unused space between two lines of moving or stationary motor vehicles (commonly referred to as lane sharing, white lining, or filtering).

(4) Motorcyclists shall operate motorcycles with headlights on at all times.

(5) Motorcycles shall have a rearview mirror attached to each side of the handlebars.



b. Motorcycle Operating Equipment. The following minimum personal protective equipment (PPE) is mandatory for all operators and passengers on a motorcycle, to include three-wheeled motorcycles and auto-cycles, when on a Marine Corps installation. Military personnel will wear at least the minimum PPE as directed within this Order while operating a motorcycle off-installation and regardless of less restrictive state laws. Motorcyclists participating in training will wear at least the minimum PPE and full-fingered gloves designed for motorcycle riding. Fingerless gloves are not authorized to be worn while participating in training.

(1) A helmet, certified to meet or exceed standards outlined in reference (g), Federal Motor Vehicle Safety Standard No. 218 (DOT), United Nations Economic Commission for Europe (UNECE) Standard 22.05, British Standard 6658, or Snell Standard M2005 or higher, shall be worn and properly fastened under the chin.

(2) Goggles, glasses, or a full-face shield designed to meet or exceed standards outlined in reference (g), American National Standards Institute (ANSI) Standard Z87.1, UNECE 22.05, or BS6658 in effect when manufactured, will be properly worn. A windshield does not constitute proper eye protection.

(3) Motorcyclists will wear sturdy, above the ankle shoes or boots that provide support and traction when stopping or starting. Any shoe or boot that has an open toe, open foot/heel design, an extensive heel over 2 inches, or a total canvas or rubber material construction is unacceptable. Most importantly, the footwear should protect the rider in the event of a crash.

(4) Wearing of a garment or jacket that fully covers the arms, long trousers, and full-fingered or fingerless gloves or mittens designed for motorcycle riding is required. Gloves or mittens will be made from leather or other abrasion-resistant material. Wearing a motorcycle jacket and trouser constructed of abrasion-resistant materials and containing impact absorbing padding is strongly encouraged. Riders are encouraged to select PPE that incorporates fluorescent colors and reflective material.

(5) For off-road operations, motorcyclists shall have motorcycle specific knee and shin guards, off-road boots, and padded full-fingered gloves.

(6) References (e) and (g) contains greater detail of required safety gear for on and off-road operation.

7. Off-highway Vehicles (OHV) To ensure compliance with applicable range Orders and environmental laws and regulations, OHVs should remain on existing roads within the Combat Center. All applicable safety gear per ref (q) will be worn at all times and all traffic regulations will be adhered to. Failure to comply may result in the revocation of driving privileges and/or the impoundment of the OHV at the owner's expense.

a. Privately owned OHVs that meet registration and insurance requirements outlined in Chapter 2, Section 8 of this order, are capable of safely maintaining the posted speed limit, have headlights, tail lights, safety belts, and a horn may only be operated aboard the Combat Center in order to transit to or from an off-road area, such as BLM land in the vicinity of Ocotillo gate, or the designated installation Off-Road Recreational Riding Area. Driving on Del Valle Road is strictly prohibited.

b. Government-owned OHVs may only be operated on Mainside in order to traverse to and from the training areas by taking the most direct route.

c. Government-owned OHVs used for any emergency response or any type of emergency response training will be allowed to travel on Del Valle Road.

8. Pedestrians

a. Pedestrians, other than military formations, shall walk, run, and jog on the left side of the roadway facing oncoming traffic.

b. Persons participating in individual physical training (running, jogging, walking) must wear a reflective vest or a reflective belt during periods of reduced visibility and dark hours.

c. Persons are prohibited from running, jogging, or walking on Del Valle Road.

9. Troops in Formation

a. When it is necessary to march on the road, troop formations shall march with vehicular traffic on the right side of the roadway.

b. Troop formations of any size shall have road guards with reflective vests. During periods of reduced visibility, road guards shall be equipped with reflective vests and flashlights.

c. Troop formations are prohibited on Del Valle Road. Additionally, during heavy motor traffic times (e.g. 0530-0800; 1100-1300; and 1530-1730), troop formations are prohibited on First, Third, Fifth, Sixth, Eighth, and Tenth streets.

10. Bicycles and Scooters (motorized and non-motorize)

a. Bicyclists shall observe the same traffic rules and regulations required of motorists and will ride on the right edge of the roadway with the flow of traffic in a single file.

b. Bicyclists and Scooter riders shall wear bicycle helmets.

c. During hours of darkness and periods of reduced visibility, bicyclists must wear a reflective vest and use illuminated headlights and rear reflector(s) or light(s).

d. Scooters are not authorized to travel on Del Valle Road, Adobe Road or Berkley Road.

11. Skates, Skateboards, and Roller Skates

a. Operators shall wear helmets.

b. May only be used on sidewalks, or walking/running paths and the Skatepark.

12. Global Electric Motorcars (GEMS). GEMS are an authorized mode of transportation aboard the installation, where speed limits are equal to or

less than 25 mph. Operators shall follow traffic regulations required for motor vehicles.

13. Motorized Bicycles, Motorized Pedicycles, Mini-Choppers, and Pocket Bikes

a. Pedal bicycles with helper motors (MOPEDS) are rated at two-brake horsepower or less and incapable of exceeding 25 mph. Vehicles exceeding these standards are classified as motorcycles and governed by motorcycle regulations.

b. Operators shall wear helmets, must be 14 years of age or older, must have a valid California learner's permit or license, and must turn on headlights during all hours when the vehicle is in operation.

c. Mini-Choppers or Pocket Bikes are prohibited aboard the installation.

14. Golf Carts. Golf carts are not authorized to be driven on the roads of MAGTFTC, MCAGCC unless they have a license plate, restraint systems (a seat belt), lights, and a horn. Dominos Pizza is authorized a business exemption to the license plate requirement. However, they are only authorized to operate their carts for the purposes of delivering pizza in the Mainside area and are prohibited from use on roadways exceeding 25MPH (Del Valle, Berkeley, Adobe roads).

15. Restricted Areas. No person shall drive in areas designated as "Off Limits", "Danger", "Exclusion", or "Restricted" unless the operator is authorized access on official business by proper authority. Access into restricted areas that have been designated for resource protection requires the authorization of Environmental Affairs. Contact BEARMAT or Environmental Affairs for further guidance.

16. Headphones/Earphones. The wearing of headphones, earphones, or other listening devices while walking, jogging, running, skating, skateboarding, bicycling, or using a personal transportation device on or within three feet of any traveled portion of any street, roadway, highway, avenue, or parking lot is prohibited. The use of listening devices while on a running/walking track, sidewalk, or pathway is authorized. Pedestrians using listening devices must ensure they face traffic and maintain a minimum of three feet of clearance from the traveled portion of roadways, streets, and parking lots or are otherwise protected from traffic (e.g. a curbed sidewalk, pedestrian bridge, and designated pedestrian pathways).

17. Tactical Vehicles. Any tactical vehicle traffic offense committed within the confines of the Combat Center will be a violation of this Order.

a. The senior military passenger in a tactical vehicle is responsible for ensuring that these regulations are not violated.

b. Operators of tactical vehicles will obey all traffic control devices and LEOs manning traffic control points.

c. Military formations have the right of way over all tactical vehicle traffic, except authorized emergency vehicles responding to an emergency.

d. Entry to the Combat Center by a tactical vehicle will be authorized only on the designated roads and entry points at Main Gate at Adobe Road.

e. To ensure compliance with applicable range Orders and environmental laws and regulations, tactical vehicles should remain on existing road (e.g. Main Service Routes and Alternate Service Routes) unless specific authorization exists to go off-road.

18. Motor Convoy

a. Convoy commanders will coordinate with all law enforcement.

b. Convoy commanders will provide an appropriate number of highway warning devices for each serial to be used in case of emergency.

c. While on base, convoys that consist of more than 25 vehicles of tactical design will be organized into march serials. A minimum of 15 yards between vehicles is prescribed. A minimum of 15 minutes is prescribed between serials.

d. A speedometer multiplier of three (2-3 vehicle distance between vehicles for every 10 MPH) is prescribed except in the Camp Wilson area. In the main Camp Wilson area, vehicles in convoy will close up to a safe distance between vehicles commensurate with vehicle speed (speedometer multiplier of two) and proceed with caution. Convoy vehicles will not park on hills. Slower moving vehicles will be organized into separate serials in the rear of the convoy.

e. Speed will be governed by traffic and type of vehicles, but at no time will it exceed 35 miles per hour on base.

f. Under no circumstances will convoys proceed through intersections on Del Valle Road during peak traffic hours (e.g. 0600-0800, 1130-1300, 1600-1730) with the exception of Tenth Street and Del Valle Road.

g. Convoys are not permitted within the family housing areas.

19. Tracked Vehicles

a. Tracked vehicle operators will use the concrete vehicle crossing pad provided in the asphalt paved roads in the North and South side of the main camp area in moving to and from the vehicle park and maneuver areas. To cross or move on asphalt paving in other areas, dunnage as wide as the tracked vehicle treads must first be placed on the asphalt.

b. All vehicles will keep clear of fencing along water pipelines extending from East of Del Valle Road and Tenth Street, parallel to the main road to Deadman's Lake and then on Surprise Spring. Vehicles will cross this pipeline only at the openings provided.

c. Tracked vehicles will not be driven on the shoulders of roadways, except to cross, nor will they be driven on pond dikes.

d. Tracked vehicle operators will ensure that a road guard is positioned on opposite sides of the crossing area to stop all approaching vehicles or personnel. Tracked vehicle operators will not enter the crossing area until a safe crossing can be conducted. Road guards at all times will be equipped with an operable flashlight and wear a reflective vest to stop approaching vehicles.

Chapter 4

Enforcement of Motor Vehicle and Traffic Regulations

1. Objective

a. The Commanding General establishes policies, responsibilities, and procedures to enforce traffic regulations aboard the installation in order to maintain a safe and efficient flow of traffic; reduce traffic deaths and injuries, and minimize property damage from traffic accidents.

b. To ensure the motor vehicle and traffic regulations are enforced the CG has directed that:

(1) LEOs act promptly when driving behavior is observed to be improper or a defective motor vehicle is observed in operation.

(2) LEOs take steps to detect and apprehend persons who drive while their driving privileges are suspended or revoked.

(3) Persons properly operate and maintain their vehicles to improve safety and reduce costs associated with motor vehicle accidents.

2. PMO

a. The Provost Marshal shall supervise and coordinate the enforcement of all traffic regulations and safe driving practices within the limits of the Combat Center.

b. LEOs are the CG's agents to exercise traffic management aboard the Combat Center.

c. LEOs are authorized to stop any motor vehicle being operated at any place aboard the installation upon reasonable suspicion that a criminal or traffic offense has been committed.

d. All persons, regardless of rank, shall comply with any lawful order or direction from a LEO who is executing his duties.

e. The Provost Marshal or a designated representative will promptly issue an Armed Forces Traffic Citation, DD Form 1408, to any person who commits a violation of this Order.

f. The Provost Marshal may employ speed measuring devices in traffic control studies and enforcement programs. Signs may be posted to indicate speed-measuring devices are used. The Provost Marshal will ensure personnel selected as traffic radar operators meet training and certification requirements prescribed by the State of California.

g. The Provost Marshal will formally evaluate traffic enforcement at least once a year. The Provost Marshal will examine the program to determine if the following elements of the program are effective in reducing traffic accidents and deaths:

(1) Selective enforcement measures.

(2) Suspension and revocation actions.

(3) Chemical breath-testing programs.

3. Selective Enforcement. Selective enforcement will be used when practical. Selective enforcement deters traffic violations and reduces accidents by the presence or suggested presence of LEO at places where violations, congestion, or accidents frequently occur. Selective enforcement applies proper enforcement measures to traffic congestion and focuses on selected time periods, conditions, and violations that cause accidents.

4. Inspection of Motor Vehicles. All motor vehicles are subject to inspection upon entry and exit to minimize the unauthorized removal of government property from the Combat Center and to discourage the introduction of narcotics, weapons, and other undesirable material onto the Combat Center. Normally excluded from inspection are motor vehicles that are part of military formations, units, convoys, or an exercise under the direct command of a commissioned officer or staff noncommissioned officer (SNCO).

5. Processing Violations

a. Armed Forces Traffic Tickets DD Form 1408 may be issued only by LEOs and other persons authorized by the Provost Marshal for violation of any provision of this Order, State law or regulation, or other Federal law or regulation. A copy will be furnished to the violator. The original copy will be forwarded to the Combat Center Traffic Court.

b. Citation Processing

(1) Active duty personnel and civilians issued a citation will be afforded an opportunity to contest the citation before the Traffic Court Hearing Officer.

(2) A person's violation may be reported to CHP, the SBCSD, or any law enforcement entity for adjudication.

(3) An Armed Forces Traffic Ticket issued to appear before the Combat Center's Traffic Court constitutes a lawful order, the violation of which could result in disciplinary action and/or revocation of driving privileges.

(4) Armed Forces Traffic Tickets and reports of violations pertaining to members of the Armed Forces not permanently stationed aboard the Combat Center will be forwarded to their installation's Traffic Court Magistrate when the member cannot attend the traffic court hearing aboard the Combat Center.

(5) Reports of arrest for off-base traffic violations by military personnel or DoD civilian employees will be processed by the Provost Marshal for appropriate administrative action and forwarded to the CO or sponsor of the individual concerned.

(6) The Provost Marshal will send a copy of all violation reports on military personnel and DoD civilian employees of the government apprehended or detained for intoxicated driving to the Combat Center's Substance Abuse Counseling Center (SACC).

(7) Fix-it Ticket. Citations for defective equipment, such as brake light out, headlight out, or license plate lamp out, will be treated as a fix-it ticket in that if the owner of the vehicle presents evidence to the Traffic Court Clerk of repairing the defective equipment within five working days, no points will be assessed.

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(a) Failure to present proof of corrections will result in points being assessed and suspension of driving privileges until compliant. If more time is required, notify the Traffic Court Clerk in advance.

(b) Evidence of repairing the defective equipment shall be accepted by bringing an auto shop receipt, showing of the vehicle in person, and/or providing a picture. The Traffic Court Clerk may request for additional verification.

(c) If the person is unable to repair the defective equipment and/or plans to no longer operate the motor vehicle, the vehicle operator or owner shall notify the Traffic Court Clerk as soon as possible to avoid suspension of driving privileges.

(d) The following are not considered a fix-it ticket: Citations issued for invalid state registration, no insurance, not registering a vehicle on base, not having a valid driver's license, or not having any of these documents in possession.

(e) Prohibited equipment is defined as equipment that is prohibited in the state that the vehicle is registered in or equipment that is prohibited within the DOD regulations.

1. E.g. Limitations on tint darkness.

2. E.g. Flashing red or blue lights that resemble an emergency response vehicle.

6. Third Party Violation Reporting. SNCOs and officers seeking to make third-party violation report will report to the PMO Desk Sergeant. Third-party violations may be written only at the request of SNCOs and officers and issued only to active duty service members.

a. Third-party violation reports will be accepted for the following violations:

(1) Speeding.

(2) Reckless driving.

b. All reports should provide as much information as possible, such as the state license plate number, a description of the motor vehicle, a description of the driver, and the time and place of the violation.

c. No report will be acted upon unless the reporter identifies him/herself and indicates a willingness to appear at a scheduled hearing to speak with the Traffic Court Magistrate.

d. The LEO receiving the report shall ensure the offense was committed by an active duty service member, evaluate the validity and veracity of the alleged offense before providing a Third Party Violation Reporting Statement. If it is reasonably determined that the offense is not valid a Third Party Violation Report will not be issued.

e. The Third Party Violation Report shall be forwarded to the Combat Center Traffic Court to schedule a hearing with the Traffic Court Magistrate.

f. If the reporter fails to appear for the hearing, the Third Party Violation will be dismissed.

Chapter 5

Driving Under the Influence

1. Driving Under the Influence of Alcohol or Drugs. Operation of any motor vehicle aboard this installation while under the influence or impaired by alcohol or drugs is specifically forbidden. Such conduct is a violation of state law, which applies to all personnel operating a motor vehicle aboard the Combat Center, and Article 113 of the UCMJ, applicable to personnel subject to the UCMJ.

2. Laws Applicable. The laws of the State of California are applied by this installation and all local courts for any administrative action under this Order. Nothing in this Order is to be interpreted as affecting the application of military law in a criminal prosecution under the UCMJ for a violation of Article 92, Article 113, or any other article, nor is this Order intended to be interpreted as changing or modifying the applicability of reference (e), Section 23152 or any federal law.

3. Detection, Apprehension, and Testing

a. Drivers observed by an LEO to be exhibiting unusual or abnormal behavior will be stopped immediately. The cause of the unusual driving behavior observed will be determined and proper enforcement action taken.

b. When the LEO suspects that the individual driving or under control of the motor vehicle is impaired, field sobriety tests shall be conducted on the individual. The PMO will use Alcohol Influence Report DD Form 1920 to examine, interpret, and record the results of the tests.

4. Enforcement Activities. Enforcement activities against intoxicated driving will include:

a. Detecting, apprehending, and testing personnel suspected of driving under the influence (DUI) of alcohol or drugs.

b. Enforcement of blood-alcohol standards.

c. Denying installation driving privileges to persons whose use of alcohol or drugs prevents them from safely operating a motor vehicle.

5. Voluntary Breath and Bodily Fluid Testing Based on Implied Consent

a. The CG has designated the Breathalyzer as the primary instrument to determine Blood Alcohol Concentration (BAC).

b. Persons operating a motor vehicle aboard the Combat Center shall be deemed to have given their consent to evidentiary tests for alcohol or other drug content in their breath when they are lawfully stopped, apprehended, or cited for any offense allegedly committed while driving, or in physical control of a motor vehicle, aboard the installation while under the influence of alcohol or drugs. More than one test may be given; however, before any tests are administered, the person being tested should be informed which tests are available or required. The proper procedure is to inform the person apprehended of the offense he or she is suspected of and the tests that are available. The tests may be administered once the following conditions are met:



(1) The person was stopped while driving, operating, or in actual physical control of a motor vehicle aboard the installation.

(2) There were reasonable grounds to believe the person was DUI of alcohol or drugs.

(3) A request was made to the person to consent to the tests combined with a warning that failure to voluntarily submit to or complete a chemical test of their breath will result in revocation of their driving privileges.

(4) All tests must be administered by trained personnel with strict adherence to the procedures described in this Order and other applicable regulations relating to voluntary and involuntary testing.

(5) Blood tests will only be conducted by designated medical personnel.

c. A person does not have the right to have an attorney present before stating whether he/she will submit to a test or during the actual test. The results of chemical tests conducted under the implied consent provisions of this Order may be used as evidence in courts-martial and non-judicial proceedings under Article 15 of the UCMJ, administrative actions, and civilian courts.

6. Training of Law Enforcement Personnel in Procedures for Handling Drivers Under the Influence of Alcohol or Drugs

a. At a minimum, the LEO will be trained to do the following:

(1) Recognize signs of alcohol and other drug impairment in personnel operating motor vehicles.

(2) Prepare Alcohol Influence Report DD Form 1920.

(3) Perform field sobriety test.

(4) Determine when a person appears intoxicated but is actually physically or mentally ill and needs prompt medical attention

(5) Understand the operation of breath-testing devices.

b. The Provost Marshal will ensure operators of breath-testing devices:

(1) Are chosen for integrity, maturity and sound judgment.

(2) Complete the State of California certification requirements.

c. LEOs must maintain their skill by taking refresher training as required by the state of California.

7. Testing

a. Any LEO, having reasonable grounds to believe a person has been driving or operating a motor vehicle aboard the installation while under the influence of alcohol or drugs may, without making any apprehension, request that the person submit to preliminary roadside field sobriety tests to be administered by the LEO.

b. A person lawfully apprehended for any offense allegedly committed while driving or in actual physical control of a motor vehicle while under the influence of alcohol may request the apprehending LEO to have a test made of his or her breath or blood for the purpose of determining the alcohol content of his or her blood, and if requested, the LEO shall have one of the above tests performed. A person may also, at his or her own expense, have a physician, qualified technician, chemist, registered nurse, or other qualified person (non-military medical personnel) of his or her own choosing: administer a state-approved chemical test or tests, in addition to the test administered at the direction of MAGTFTC, MCAGCC LEO. Failure or inability to obtain this additional test shall not preclude use of the results of the test taken at the direction of a LEO to support actions taken under the provisions of this Order and the UCMJ.

c. If a person under military apprehension willfully consents, upon the request of the apprehending LEO, to submit to a chemical test, a copy of the test results will be delivered to the person tested. In addition, the person authorized to administer the test shall inform personnel apprehended for DUI of alcohol both verbally and in writing of the following:

(1) That they have a right to refuse to take the test.

(2) That refusal to take the test will result in revocation of driving privileges for one year in addition to any other action the Traffic Court Magistrate issues.

(3) That they do not have the right to have an attorney present before stating whether they will submit to a chemical test.

#### 8. Blood Alcohol Concentration Standards

a. LEOs shall determine the appropriate statutory basis for charges in accordance with the suspected offender's base affiliation and if the suspected offender's BAC, as determined by an approved evidential breath-testing instrument, impairs their ability to operate a motor vehicle safely. Upon conclusion of the Standard Field Sobriety Test (SFST), LEO's may logically conclude that the suspected offender demonstrated impairment to safely operate a motor vehicle regardless of their BAC (e.g. alcohol allergy, alcohol intolerance, etc). In these specific cases, BAC limits may be waived and the suspected offender can be charged under Article 113 of the UCMJ, or civilian equivalent, for drunken or reckless operation of a motor vehicle.

b. Drugs. If there is any amount of a controlled substance found in the blood of a driver, along with impairment as proven by the SFST, it shall be inferred that the driver was DUI of a controlled substance.

c. The provisions of this section shall not be construed as limiting the introduction of any other competent evidence bearing upon the question whether or not the driver was under the influence of an alcoholic beverage or drugs.

9. Incapable of Consent. If the LEO has probable cause to believe a person is impaired while operating a motor vehicle and the driver's unconsciousness or stupor requires him to be taken to the hospital or similar facility before police have a reasonable opportunity to administer a standard evidentiary breath test, they may order a warrantless blood test to measure the driver's BAC without consent.

10. Refusal. If an individual is suspected of driving under the influence of alcohol or drugs, and if that person refuses to submit to a chemical test, the apprehending LEO will warn the person that failure to submit to or complete a chemical test will result in the revocation of privileges to operate a motor vehicle board the Combat Center for a period of one year, to include an additional (second) year if found guilty of DUI by the Base Traffic Court Magistrate.

11. Chemical Tests of Personnel Involved in a Fatal Accident

a. The Navy Medicine Readiness and Training Command Twentynine Palms (NMRTCTP) medical authorities will immediately notify PMO of:

(1) The death of any person resulting from a traffic accident.

(2) Circumstances surrounding a traffic accident, based on information available at the time of admission, or receipt of a victim.

b. Involuntary Extraction of Bodily Fluids. Non-consensual extractions of bodily fluids will normally not be conducted for reasons other than valid medical purposes with the following exception: Involuntary bodily fluid extraction based on valid search and seizure authorization. An individual subject to the UCMJ who does not consent to chemical testing, as described in the preceding paragraphs of this Order, may be subjected to an involuntary extraction of blood in accordance with the following::

(1) An individual subject to the UCMJ who was driving a motor vehicle involved in an accident resulting in death, personal injury, or serious property damage may be subjected to a non-consensual bodily fluid extraction test for the presence of alcohol or drugs when there is probable cause to believe an individual was driving or in control of a motor vehicle while under the influence of alcohol or drugs.

(2) Where the suspect refused to consent to a breathalyzer, and there is insufficient time to request and receive a Command Authorized Search and Seizure (CASS) (e.g. at night, when the CO is unlikely to be available), then a CASS is not required for an involuntary extraction of blood.

(3) Under such circumstances when there is a clear indication that evidence of alcohol or drugs will be found and there is reason to believe that a delay to obtain a search authorization would result in the loss or destruction of the evidence sought. LEOs will seek concurrence from the SJA Office prior to the involuntary extraction of blood in accordance with reference (k).

(4) The extraction of blood shall be accomplished by qualified medical personnel.

(5) In performing this duty, medical personnel are expected to use only the amount of force that is reasonable and necessary to administer the extraction, in accordance with reference (k).

(6) Force necessary to overcome an individual's resistance to the extraction will be provided by PMO when requested by medical personnel.

(7) Life endangering force will not be used in an attempt to effect non-consensual extractions.

(8) LEO and medical personnel will keep in mind the possibility that the individual may require medical attention for possible disease or injury.

(9) Non-consensual extraction of blood will be done in a manner that will not interfere with or delay proper medical attention. Medical personnel will determine the priority of involuntary blood extractions versus required medical treatment.

12. Intoxicated Driving, Civilian Employees, or Dependents

a. Marine Corps civilian employees cited or charged with alcohol or drug driving offenses, on or off the installation, will be referred to the Employee Assistance Program as outlined in reference (h).

b. Marine dependents cited or charged with alcohol or drug driving offenses, on or off the installation, will be provided assistance equivalent to that outlined in reference (i).

c. This referral assistance does not exempt the individual from appropriate administrative or disciplinary action under current Civilian Personnel Regulations or State laws, nor does it preclude other administrative action as outlined in this Order.

13. Driving Privileges and Intoxicated Driving. The MAGTFTC, MCAGCC driving privileges of any person who refuses to submit to or fails to complete chemical testing for blood-alcohol content when apprehended or convicted of DUI, will not be reinstated unless the person successfully completes an alcohol education and treatment program sponsored by MAGTFTC, MCAGCC, the State of California, or private programs accepted by the Combat Center Traffic Court.

14. Alcoholics, Problem Drinkers, and Drug Abusers

a. Commanders will refer military personnel suspected of drug or alcohol abuse for evaluation in the following circumstances:

(1) Behavior indicative of alcohol or drug abuse.

(2) Continuing inability to drive a motor vehicle safely because of alcohol or drug abuse.

b. Active duty Navy and Marine Corps personnel apprehended for drunk driving, on or off the installation, will be screened by the installation SACC within seven working days to determine if the individual is dependent on alcohol or other drugs. Active duty Marines apprehended for DUI of alcohol or drugs, on or off the installation, will be referred for an interview by a Level II substance abuse counselor within seven working days for evaluation and determination of the appropriate level of treatment required. The appropriate level treatment program will be determined.

c. Results of the SACC or Navy Alcohol and Drug Safety Action Program alcohol or drug evaluation or screening will be made available to the commander having jurisdiction over the case prior to adjudication.

d. MAGTFTC, MCAGCC may develop preventive treatment and rehabilitative programs for civilian employees.

e. Commanders may request to the Traffic Court Magistrate, via the Provost Marshal, to have a Marine's driving privileges revoked or suspended for up to 12 months for illegal usage or possession of narcotics that is unrelated to the operation of a motor vehicle.

15. Notification of State Driver's License Agencies

a. PMO will notify the state driver's license agency of personnel whose installation driving privileges are revoked for one year or more following final adjudication of alcohol or drug driving offenses or for refusing to submit to a lawful blood-alcohol test as directed by this Order. This notification will be sent to the state where the driver's license was issued and include the basis for the suspension and blood-alcohol level.

b. When the state driver's license agency receives the final adjudication letter of the individual's traffic court results, the driver's licensing agency may notify the individual stating whether or not they will take civil action against his or her state driving privileges.

16. Restoration of Driving Privileges Upon Acquittal of Intoxicated Driving

a. Driving privileges for military and civilian personnel that have been suspended shall be restored if a final disposition indicates a finding of not guilty, charges are dismissed or reduced to an offense not amounting to intoxicated driving, or where an equivalent determination is made in a nonjudicial proceeding. The following are exceptions to the rule in which suspensions will continue to be enforced:

(1) The preliminary suspension was based on refusal to take a BAC test.

(2) The preliminary suspension resulted from a valid BAC test (unless disposition of the charges was based on invalidity of the BAC test). In the case of a valid BAC test, the suspension will continue, pending completion of a hearing. In such instances, the individual will be notified in writing that the suspension will continue and of the opportunity to request a hearing within 14 calendar days.

17. Temporary Suspensions for Driving Intoxicated. Immediate temporary suspension of base driving privileges, pending resolution of an intoxicated driving incident, is required for all persons who operate a motor vehicle aboard the Combat Center and have installation driving privileges, regardless of the geographic location of the incident. After a review of available evidence, individuals will immediately have their installation driving privileges temporarily suspended, pending resolution of the intoxicated driving incident, in the following circumstances:

a. Refusal to take or complete a lawfully requested chemical test to determine contents of blood for alcohol or other drugs by the LEO.

b. Operating a motor vehicle with a BAC of .08 percent volume or higher aboard the installation or in violation of the law of the state in which the offense took place;

c. Operating a motor vehicle while under the influence of alcohol or drugs or a combination of alcohol and drugs;

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d. Operating a motor vehicle with a BAC of .01 percent volume or higher if under the age of 21;

e. Upon an arrest report or other official documentation of the circumstances concerning intoxicated driving while off base; or

f. Upon probable cause concerning a violation of Section 912a of reference (j) (e.g. wrongful use, possession, etc., of a controlled substance).

Chapter 6

Combat Center Traffic Court

1. Mission

a. The Combat Center Traffic Court is the agency through which the CG applies administrative action for traffic violations and affords the right of an individual to contest a citation.

b. The Combat Center Traffic Court will function under the cognizance of the Office of the Staff Judge Advocate (OSJA).

c. The Combat Center Traffic Court shall determine whether or not and the extent to which an alleged violation warrants administrative action. The Combat Center Traffic Court may consider any acts or omissions, wherever committed, of any Service member before the court. Such acts or omissions must reasonably relate to the safe operation of a motor vehicle. As for non-Service members, the court may only consider acts or omissions that occur aboard the Combat Center.

2. Traffic Court Magistrate. Magistrate's of the Combat Center Traffic Court are authorized to award permissible administrative action against any person directed to appear before the Court.

(a) By direction of the CG, the Assistant Chief of Staff (AC/S ISD) shall appoint a Traffic Court Magistrate.

(b) The Traffic Court Magistrate shall be in the grade of O-4 or above.

(1) All civilians (GS-13 and below), civilian dependents, contractors, retirees, enlisted personnel, warrant officers, and commissioned officers (O-4 and below) will report to the Combat Center Traffic Court for adjudication of incurred traffic offenses on the date provided on the received citation.

(2) All others will report to the AC/S ISD for adjudication of incurred traffic offenses.

(c) No member of the PMO may be assigned as a Traffic Court Magistrate.

3. Appearance Before Traffic Court

a. The LEO shall provide the alleged violator a copy of the Armed Forces Traffic Ticket at the time the citation is issued. The traffic ticket will be stamped with the time and date of the violators court date.

b. When given a traffic court date, it is the responsibility of the individual to be present at the provided time for traffic court. If no notice was made, the individual must contact the Traffic Court Clerk within 5 working days of the issuance of the citation. If the individual cannot attend, arrangements must be made in advance to reschedule the date.

c. Dependents. Dependents are directed to inform their sponsor of the violation. It is the responsibility of the Sponsor to ensure that the alleged violator appears before the Traffic Court at the time and date provided by the Traffic Court Clerk. If the alleged violator cannot appear as scheduled, the Sponsor is required to reschedule the appearance prior to

the scheduled court date. All juveniles under the age of 18 cited for traffic violations will be accompanied by their parent or Sponsor at their Traffic Court appearance.

d. Retirees and Other Civilians. It is the responsibility of retirees and other civilians to ensure that they appear before the Traffic Court at the time and date provided by the Traffic Court Clerk. If they cannot appear as scheduled, they are required to reschedule their appearance prior to the scheduled court date.

#### 4. Hearings

a. Hearings are routinely conducted at Building 1408, but may be conducted at other locations as situations dictate.

b. Persons appearing before the Combat Center Traffic Court should have in their possession an appropriate identification card and any documentation or evidence (to include the appearance of witnesses) that will assist the Court in properly adjudicating the alleged violation.

c. Military personnel shall appear in the uniform of the day. Civilian personnel shall appear in appropriate civilian attire.

d. The Traffic Court Magistrate shall fully and fairly hear each case. The Traffic Court Magistrate shall provide alleged violators the opportunity to present evidence, which includes witness statements, and to make statements as may be relevant to their case. The procedural guide for traffic hearings is located in Appendix B.

e. The Traffic Court Magistrate shall advise alleged violators of the administrative action taken and the consequences of those actions.

f. The Traffic Court Clerk may resolve citations that do not require an appearance unless otherwise contested. Administrative action will be assessed according to Appendix A.

5. Serious Crime Convictions. The Combat Center Traffic Court is authorized to suspend or revoke, as appropriate, the Combat Center driving privileges of individuals who have been convicted of any offense, punishable under the UCMJ by death or confinement in excess of one year, where a motor vehicle was instrumental in the commission of that offense. Reports of civil arrest and convictions for off base violations of civil law by military personnel will be processed by the Provost Marshal and forwarded to the individual's CO and to the Traffic Court, when applicable.

#### 6. General Information Concerning Suspension and Revocation

a. The privilege of driving motor vehicles aboard the Combat Center is subject to either administrative suspension or revocation for cause by the CG or his designated representative, (including AC/S ISD), or the Traffic Court Magistrate. The revocation of driving is authorized for all persons driving aboard the Combat Center. The suspension or revocation of either base driving privileges for a lawful reason unrelated to traffic violations or safe motor vehicle operations is not limited or restricted by this Order. The suspension/revocation includes POV, GOV, and/or tactical vehicles.

b. Notification of all traffic court results will be distributed to affected Commanders within one working day of the traffic court date.



c. Off Base Suspensions and Revocations. When civil authorities suspend or revoke an individual's driving privileges off base, that individual's driving privileges aboard the Combat Center will automatically be terminated. The Combat Center Traffic Court will take the following administrative action under these circumstances:

(1) The minimum action will be the same as if the violation had occurred aboard the Combat Center.

(2) The reinstatement of base driving privileges is authorized only when the individual provides proof that his or her driving privileges have been restored by the jurisdiction that suspended or revoked the privileges, action has been completed by the state that issued his or her driver's license (if not the same jurisdiction in which the offense occurred), and all conditions imposed by the Combat Center Traffic Court have been met.

(3) If the individual provides proof that the State DMV Hearing determines their driving privileges are to be restored until their assigned court hearing in that jurisdiction, the Traffic Court Magistrate may restore their base driving privileges until the individual's Combat Center Traffic Court hearing.

(4) Revocation and suspension of the driving privileges applies at all military installations and remains in effect upon reassignment.

(5) Commanders shall report all serious off-base driving incidents that involve the suspension or revocation of Marines within their command to PMO.

7. Suspension. The suspension of a person's driving privileges is normally applied when other measures such as counseling, remedial driver training, or other rehabilitation programs have failed to produce the desired driver performance. Driving privileges may be suspended for a period not to exceed six months whenever an individual consistently (as determined by the Combat Center Traffic Court) violates this Order.

#### 8. Revocation

a. Revocation of base driving privileges is a severe administrative measure to be exercised for serious moving violations or when other available corrective actions fail to produce the desired driver improvement. Revocation of driving privileges will be for a specified period, but never less than six months.

b. Driving privileges are subject to revocation when an individual fails to comply with any of the conditions required to grant the privilege.

c. Driving privileges will be revoked for a mandatory period of not less than one year in the following circumstances:

(1) When the Traffic Court Magistrate or AC/S ISD finds that the person lawfully apprehended for intoxicated driving refused to submit to or failed to complete a chemical test to detect the presence of alcohol or any other drugs, as required by California State law, this Order and other appropriate directives.

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(2) When there has been a conviction, imposition, non-judicial punishment, or a civilian administrative action resulting in the suspension or revocation of a driver's license for intoxicated driving to include conviction in any state for traffic offenses in which the operator was over the legal limit for BAC (.08 for over 21 and .01 for under 21). Appropriate official documentation of the conviction is required as the basis for revocation.

d. When temporary suspensions are followed by revocations, the period of revocation is computed beginning from the date the original suspension was imposed, exclusive of any period during which full driving privileges may have been restored pending resolution of charges.

e. Driving in violation of a suspension or revocation imposed under this Order is prohibited and will result in the original period of suspension or revocation being increased by two years. In addition, administrative, disciplinary or command action may also be initiated for operating a motor vehicle while driving privileges are revoked/suspended or for the commission of any traffic, criminal, or military offense (for example, active duty military personnel driving aboard the installation in violation of an order not to do so).

f. Requests for full restoration of revoked driving privileges are not authorized.

9. Restricted Privileges

a. The Combat Center Traffic Court Magistrate may authorize restricted driving privileges when imposing a suspension or revocation of driving privileges (based only on point accumulation) if the Traffic Court Magistrate or AC/S ISD determines that an adverse military mission impact or severe family hardship may result. These restrictions could include authorization to drive to and from work, to drive to and from the hospital and commissary, etc.

b. The limitations on restricted driving privileges will be specified in writing and provided to the individual concerned. Persons found to be in violation of the restricted privilege are subject to revocation and disciplinary action. In such a case, the Combat Center Traffic Court Magistrate or AC/S ISD, may withdraw the limited driving privilege and continue the suspension or revocation period per the original determination for cause.

c. Aside from any other provisions of this Order, the CG or designee may grant restricted driving privileges or probation on a case-by-case basis provided the person's state driver's license remains valid. To request restricted driving privileges after traffic court, a request, along with justification, must be submitted to the CG, via the Provost Marshal and OSJA, which is endorsed by the Commanding Officer (CO) requesting restricted privileges.

10. Probation. In lieu of a suspension or revocation that may be imposed, the Traffic Court Magistrate may impose probation wherein the driver will be permitted to continue driving. The conditions and terms of probation will be specified in writing and provided to the individual concerned. If the driver becomes involved in a chargeable accident or moving traffic violation during the probation period, or any other criminal or military offense, the Traffic Court Magistrate may vacate the probation and continue the suspension or

revocation period per the original determination for cause as well as administer a sentence for the current offense (if traffic related).

11. Administrative Action - Due Process

a. General. Suspension or revocation action will not take place unless the affected individual is offered a hearing, except for offenses which require immediate mandatory suspension or revocation of driving privileges. Under normal circumstances there should be at least seven days between the date the affected individual is notified and the date of the hearing. If an individual is unable to appear on the scheduled date, that individual is responsible for rescheduling or notifying his CO or Supervisor, who may then request that the hearing be rescheduled within five working days of notification.

b. Implied Consent Offenses. Hearings conducted on revocation actions under implied consent will cover only the issues if a preponderance of the evidence demonstrates:

(1) The LEO had reasonable grounds to believe the person had been driving, or was in actual physical control of a motor vehicle within the jurisdiction limits of the installation, while under the influence.

(2) The person was apprehended for DUI and refused to submit to, or failed to complete, the test as required by the LEO.

(3) The person had been told that his or her driving privileges would be revoked if he or she refused to submit to or failed to complete the test. This does not apply to persons who are incapable of refusing.

c. Impaired driving cases shall be heard at the earliest possible scheduled hearing of the Combat Center Traffic Court unless the arrest occurred off-base. If so, the traffic court date will be scheduled after the civilian court date. It is the responsibility of the individual to notify their parent command and PMO of the Civilian court date.

d. Upon adjudication of impaired driving charges by the cognizant civilian criminal court resulting in a finding of not guilty, temporary suspension of driving privileges shall remain in effect pending action of the Combat Center Traffic Court.

(1) Exception: If the available evidence does not include a BAC test, or if the finding of not guilty was determined on the basis that the BAC test conducted was invalid, the suspension shall be vacated, unless other competent evidence of impaired driving is available.

(2) If the suspension remains in effect pending action by the Combat Center Traffic Court, the driver shall be notified to appear at the next scheduled Combat Center Traffic Court hearing.

12. Rights of the Individual

a. The right of military personnel to be represented by a personal representative at their own expense and to present evidence and witnesses at their own expense.

b. The right of civilian employees to have a personal representative present at the administrative hearing in accordance with applicable laws and regulations.

c. Right to make a statement or remain silent.

d. Right to plead guilty, not guilty, or nolo contendere. A nolo contendere pleas will be treated as a guilty plea.

e. Right to appeal the decision of the Traffic Court Magistrate to the CG via AC/S ISD.

13. Appeal Process. Appeals will be forwarded via the chain of command and Provost Marshal to the AC/S ISD in the format provided in Appendix H. The CG will adjudicate appeals for all active duty personnel O-5 and above and all civilian employees GS-14 and above. Appeals of civilians (GS-13 and below), retired personnel, and dependents should be addressed to the AC/S ISD. Appeals must be initiated within 10 working days from the date the individual appeared before the Combat Center Traffic Court.

14. Reinstatement. The AC/S ISD, or the Provost Marshal as directed, will determine reinstatement of driving privileges. A request for reinstatement of full or restricted base driving privileges will be submitted, via the Provost Marshal and OSJA, along with COs endorsement, to the AC/S ISD in the format provided in Appendix F. The request will contain an affirmation that the requester has a valid state driver's license and has satisfactorily completed a prescribed Remedial Drivers Course (as applicable). The request for reinstatement may not be submitted prior to completion of one-half of the suspension/revocation time.

15. Failure to Appear (FTA)

a. A FTA for a scheduled Traffic Court hearing will result in the submission of a guilty plea and adjudication will be assessed in accordance with Appendix A.

16. Remedial Driver Training

a. In addition to any other action, the Combat Center Traffic Court Magistrate may require satisfactory completion of Remedial Driver Training Course before restoration of driving privileges.

b. The Safety Division administers the Driver Improvement Training Program and Remedial Driver Training Program.

c. Classes will be conducted during working hours and attendance will be as follows:

(1) Mandatory for personnel who have been awarded a suspension or revocation of driving privileges.

(2) All other cases will be left to the discretion of the CO or Traffic Court.

d. If it is not possible to attend the Remedial Driver Training offered by the Safety Office, an equivalent course (approved by the Safety Office) may be completed in a classroom setting. Contact the Safety Office at (760)830-6154 to schedule a course date or request equivalent course.

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e. The completion of Remedial Driver Training certificate, or authorized equivalent, must be submitted to the Traffic Court Clerk to receive credit.

Chapter 7

The Traffic Point System

1. The Traffic Point System. The point system provides an impartial and uniform administrative device for evaluating driver performance. The system is not a disciplinary measure, a substitute for punitive action, nor is it to interfere with the CG's discretion to suspend, revoke, or deny driving privileges for cause.

a. The point system is mandatory and is not subject to modification, per reference (k).

b. The point system applies to military and civilian personnel operating GOVs on or off the Combat Center; to military personnel operating POVs on or off the Combat Center; and to dependents, civilian employees, and all other individuals subject to this Order operating POVs aboard the Combat Center.

c. The point system will be applied as indicated in Appendix A.

(1) When two or more violations are committed on a single occasion, points may be assessed for each individual violation. If a violator commits a series of unrelated offenses that are written on a single citation, the Combat Center Traffic Court Magistrate may award points for each unrelated offense at his or her discretion.

(2) The Combat Center Traffic Court Magistrate will also assess points when an individual is found to have committed a violation and the finding is based on evidence supplied by either the unit Commander, civilian supervisor, military court, or civilian court.

2. Action Taken

a. The Combat Center Traffic Court Magistrate will conduct an inquiry on receipt of a DD Form 1408 or other law enforcement report of a moving violation. The Traffic Court Magistrate may dismiss the allegation or may award administrative action.

b. Upon receipt of the decision by the Traffic Court Magistrate, the Combat Center Traffic Court Clerk will enter the number of points assessed or record the suspension or revocation of the driving privilege on the person's driving record. Points will not be assessed or driving privileges suspended or revoked when the report of action taken indicates that neither disciplinary nor administrative action was taken.

c. When a report of a guilty finding is received from any civilian jurisdiction or other military installation pertaining to personnel assigned to or employed by the Combat Center, or whose sponsor is assigned to the Combat Center and the offense would carry a mandatory suspension/revocation if it were to have occurred aboard the Combat Center, then the violator will appear before the Combat Center Traffic Court and the offense will be treated as though it had occurred aboard the Combat Center.

3. Driver Improvement Measures. The Combat Center Traffic Court may require the following driver improvement measures as appropriate:

a. Commander counseling or driver improvement interview of any person who has acquired more than 6, but less than 12, traffic points within a 6

month period. This counseling or interview should produce recommendations to improve driver performance.

b. Referral for medical evaluation when a driver, based on reasonable belief, has mental or physical limits that has had or may have an adverse effect on driving performance.

c. Attendance at remedial driver training to improve driving performance.

d. Referral to an alcohol/drug treatment or rehabilitation facility for evaluation, counseling, or treatment services. This is required for active duty military personnel in all cases in which alcohol or drugs are a contributing factor to a traffic ticket, incident, or accident.

4. Suspension or Revocation Based on Points. The Combat Center Traffic Court shall revoke driving privileges for a period of no less than 6 months for accumulation of 12 or more traffic points within 12 consecutive months or 18 points within 24 consecutive months. Longer periods of revocation may be imposed on the basis of the person's overall driving record and considering the frequency, flagrancy, severity of moving violations, and response to previous driver improvement measures. An accumulation of points resulting in a revocation is a mandatory Traffic Court appearance.

5. Driving Records. Driving record entries are maintained for moving violations, chargeable accidents, suspensions, or revocations. Driving record entries will remain posted on individual driving records as indicated below:

a. Chargeable non-fatal traffic accidents or moving violations - Three years

b. Non-mandatory suspensions or revocations - Five years

c. Mandatory revocations - Seven years

Chapter 8

Motor Vehicle Accidents

1. General Requirements. Operators of motor vehicles involved in any collision or accident aboard the Combat Center shall:
  - a. Immediately stop and report the accident to the PMO Desk Sergeant (by the most expedient means of communication available) as to the circumstances, location, number/extent of injuries and other information that will assist the LEO and medical personnel.
  - b. Give name, rank (if applicable), location, and provide as much detail regarding vehicles and individuals involved in the accident to include any obvious physical injuries resulting from the accident.
  - c. Remain at the scene of the accident or collision until the arrival of the LEO, except to render assistance to injured persons or to notify the PMO of the accident.
  - d. Do not move any of the motor vehicles involved until the arrival and direction of the LEO. However, a motor vehicle may be moved prior to the arrival of the Accident Investigator if it is needed to transport an injured person, to notify PMO of the accident, or if leaving the motor vehicle in place would create an obvious and extreme hazard (see below exceptions).
2. Injury Accidents. Drivers of motor vehicles involved in an accident or collision resulting in an injury to any person shall render to any injured person reasonable assistance.
3. Unattended Motor Vehicle Accidents. Drivers of motor vehicles involved in an accident or collision with an unattended motor vehicle resulting in damage to property shall notify the PMO Desk Sergeant and shall attempt to locate the operator or owner of the unattended motor vehicle and notify him or her of the accident or collision. In the event the operator or owner cannot be located, the driver will leave a note on the windshield of the unattended motor vehicle providing contact information and information listed in paragraph 1.b above. Any operator involved in such an accident or collision that fails to make these notifications shall be guilty of leaving the scene of an accident (hit and run).
4. Run-Away-Motor Vehicle Accidents. Any person who leaves a motor vehicle parked, whether unattended or attended, and it becomes a run-away motor vehicle resulting in property damage or injury shall notify the PMO Desk Sergeant of the accident and remain on scene until the arrival of the LEO.
5. Other Accidents. Drivers of motor vehicles involved in an accident resulting in damage to fixtures or other property or in death or injury to an animal, shall notify the PMO Desk Sergeant and adhere to his/her directions concerning leaving or remaining at the scene until the arrival of the LEO or the Accident Investigator (see below exceptions).
6. Exceptions. These two instances where drivers of motor vehicles involved in on-base accidents or collisions are not required to remain on the scene until the arrival of the LEO; nor are they required to leave their motor vehicles in place until the arrival of the LEO:



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a. Single motor vehicle accidents where there are no injuries and no damages to property other than to the operator's motor vehicle (e.g. the motor vehicle is backed into a telephone pole causing no visible damage to the pole and a minor dent to the motor vehicle).

b. Multiple motor vehicle accidents where there are no injuries, no damages to property other than to the operators' motor vehicles, and all of the involved operators agree on a mutual settlement of private property damage prior to the arrival of a LEO. Should a LEO arrive on the scene, all operators or owners of the involved motor vehicles or property will be requested to sign a traffic accident waiver form that will be filed at the Accident Investigation Office. No accident investigation report will be conducted under these circumstances.

7. Off-Base GOV Accidents

a. The operator of any GOV involved in an off-base accident involving injuries, fatalities, or property damage in excess of \$500 must immediately notify the nearest civilian law enforcement personnel having jurisdiction and nearest military installation Police Department.

b. PMO will conduct active liaison with local law enforcement for any GOV accident involving injuries throughout the Morongo Basin area and if necessary, conduct a concurrent investigation.

8. Accident Investigation Reports

a. Except as listed in paragraph 6 above, the PMO Accident Investigation Division will conduct an investigation of all traffic accidents occurring aboard the Combat Center per reference (d).

b. PMO will obtain and retain any report conducted by state law enforcement authorities aboard the Combat Center.

9. Judge Advocate General Investigations. Accident investigations conducted by PMO are not substitutes for formal investigations conducted by responsible commands, especially during investigations of accidents involving fatalities. However, Accident Investigators shall provide a copy of all accident reports requested by investigating officers appointed by the responsible command.

10. Release of Information. Information will be released according to Marine Corps policy and references (l) and (m).

11. Use of Traffic Accident Investigation Report Data. Data derived from traffic accident investigation reports and from motor vehicle owner accident reports will be analyzed to determine probable causes of accidents. When frequent accidents occur at a location, the conditions at the location and the types of accidents (collision diagram) will be examined. Based on a review of the information, PMO shall provide this information to the Combat Center Safety Officer and Traffic Engineer and make recommendations to the Public Works Officer as to possible changes in roadway markings and signage.

Chapter 9

Government Owned and Commercial Motor Vehicle Operation

1. General. The operation and use of GOVs shall comply with this Order and other directives and instructions relating to the use and operation of GOVs. For the purposes of this Order, in addition to military tactical motor vehicles, GOVs shall also include motor vehicles leased to the government and motor vehicles operated by appropriated and non-appropriated fund activities. In addition to the instructions contained herein, operators of commercial motor vehicles and carriers shall comply with the instructions relating to the use and operation of motor vehicles contained elsewhere in this Order.

2. Operators

a. A person must have a government license if the motor vehicle is over 10,000 pounds GVW, a four-wheel drive motor vehicle, or a tactical motor vehicle. Persons who possess a valid state operator's permit may operate all other GOVs. Student drivers will comply with the same requirements, except a licensed driver will accompany them during the operation of the motor vehicle.

b. Civilian operators of GOVs shall have in their possession a valid state operator's or chauffeur's license or permit.

c. No operators of a GOV shall have in their possession any unauthorized alcoholic beverages or partake of any alcoholic beverages eight hours prior to taking control of the motor vehicle.

d. Operators of a GOV are responsible for the safe operation of the motor vehicle while it is assigned to them and for the safety of all passengers and cargo.

e. Drivers shall not operate a GOV while impaired by fatigue, illness, alcohol, drugs, or when otherwise physically unfit.

f. All motor vehicles operated by unlicensed personnel either for training or for use in the GOV operator's licensing tests shall be equipped with a sign on the front and rear of the motor vehicle with lettering at least five inches high reading "STUDENT DRIVER."

3. Use and Operation

a. No operators of a GOV with seat belts shall operate the motor vehicle without first properly employing the seat belt in the prescribed manner.

b. GOVs shall not be left unattended with the engine running at any time. While stationary, the engine of a GOV shall not be operated for a period of more than one minute, unless otherwise required for proper utilization of the motor vehicle and its equipment.

c. The operation of government commercial type motor vehicles shall be limited to developed roads, except when otherwise expressly authorized.

d. GOVs, other than tactical motor vehicles in training or maneuver areas, shall not be driven on the shoulder of the roadway unless expressly authorized.

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e. Tracked motor vehicles when crossing paved roads will only do so at the areas marked for such crossings and made of concrete.

f. Cranes and similar type equipment shall not be operated closer to power lines than the boom length or height of the motor vehicle and its equipment except as may be authorized.

4. Pushing and Towing

a. No GOV shall be used to push or tow another motor vehicle unless designated for that purpose.

b. GOVs will only be towed by a wrecker truck using a tow-bar and safety chain or similar connection. Both motor vehicles shall be completely stopped before they are uncoupled and wheels shall be chocked if necessary. No person shall go between motor vehicles to uncouple them until it is certain that both motor vehicles are fully stopped.

c. Motor vehicles weighing more than the wrecker truck shall be towed by tow-bars and safety chains and shall not be lifted.

d. Warehouse tractors may trail a maximum of five warehouse trailers.

e. "Jump starting" or "push starting" a motor vehicle using a GOV is prohibited.

5. Speed Restrictions

a. Fork lift trucks and tractor trailer trains shall not exceed 10 mph.

b. Tactical motor vehicles shall not exceed posted speed limits or the speed limits listed on the data plate, whichever is lower. In any case, tactical motor vehicles shall not exceed 45 mph.

c. The maximum speed limit for GOVs on unimproved roads is 15 mph unless otherwise posted or authorized.

d. Some light motor vehicles assigned to MAGTFTC, MCAGCC have the Network Car device installed, which tracks motor vehicle information (speed, location, stops and starts, diagnostics data, etc.) via global positioning system or cellular transmission. Any individual who is tracked via this device and commits any traffic violations will be issued a notice to appear at the next Combat Center Traffic Court. FTA will be handled in accordance with the guidelines of this Order. Not only may the individual's right to operate a GOV be suspended, but the right to drive a POV may also be suspended.

6. Passengers

a. The GOVs shall transport only authorized personnel or those personnel designated on "Official Government Business".

b. No person shall be permitted to ride in the cargo area of any GOV, trailer, or semi-trailer.

7. Accidents. The operator of a GOV involved in an accident or collision aboard the Combat Center shall immediately notify the Provost Marshal and make a report of the event on the Operator's Report of Motor Vehicle Accident

Standard Form 91. The accident will be reported by the operator regardless of the nature and extent of injuries, property damage, or apparent responsibility for the accident collision.

8. Driving Off the Combat Center. All Marine GOVs require an "Off-Base Trip Ticket" (Motor Vehicle Utilization Record DD Form 1870), available from the South West Regional Fleet Transportation office, prior to operation off base, except traveling to and from Vista Del Sol housing.

9. Civilian Transportation Services Admission

a. Buses of recognized scheduled public carriers shall be regularly admitted aboard the installation after being inspected to ensure that only those passengers having authorized access to the base are aboard the bus. Persons aboard the bus who do not have authorized access to the base shall dismount the bus and wait at the gate until the bus exits the base.

b. Taxis displaying a sticker from the Morongo Basin Transportation Authority Taxi Administration in the lower left hand corner of the windshield will be allowed to drop off and pick up passengers aboard the installation. Taxis displaying the Sunline regulatory administration permit sticker will be allowed to only drop off passengers. Taxis permitted outside of the above administrations, or not displaying any stickers at all, will not be allowed to pick up or drop off passengers aboard the installation. Those in possession of a DBIDS card will be allowed access per reference (f).

c. Non-contracted Ride Services (NRS). NRS are all other ride services that are not listed within this Order (e.g. Lyft, Uber, limousine, and Sidecar). NRS who comply with the provisions of this Order may access the Combat Center during Force Protection Condition (FPCON) Bravo or below and will be restricted during higher conditions. Continued operation aboard Combat Center requires application for a Defense Biometric Identification System (DBIDS) credential. NRS are prohibited from "cruising," canvassing, or waiting for potential customers aboard the installation unless they have been approved by the OSJA and the COS.

(1) In order to operate aboard the installation, NRS drivers shall obtain and complete a request package, via the OSJA. Upon approval, the Vehicle Registration Office will issue a DBIDS card.

(a) NRS in possession of a valid DBIDS credential, are permitted to enter the installation with or without a DoD affiliated person as a fare for the purpose of pickup/drop-off and may stage in the parking lot between Bldg. 1518 (West Gym) and Bldg. 1519.

(b) NRS without a valid DBIDS credential are permitted to enter the installation only if they are accompanied by a DoD affiliated person as a fare. In this situation, the DoD member acts as sponsor for the driver, an escorted visitor.

(2) Unauthorized NRS drivers are allowed to pick-up or drop-off prearranged customers only; (1) upon verification of destination and, (2) the customer had notified the PMO and received authorization to sponsor the driver. When dropping off the customer, unauthorized NRS drivers are to immediately exit the installation at the original point of entry, and the gate sentry will note the NRS has departed the installation. Should the NRS not check out with the gate sentry within 30 minutes, the PMO will initiate a "Be On The Look Out" (BOLO) on the vehicle and driver.

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(3) Unauthorized NRS drivers found in violation of this Instruction will be escorted off the installation and subject to having their driving privileges suspended or revoked. Military service members found in violation of this Order may also be subject to additional administrative, disciplinary, or command action.

(4) If NRS drivers are discovered at the gates, they are required to provide the sentry with the issued DBIDS card and letter from MCAGCC authorizing them to operate on the installation. The gate sentry will conduct a license check, record the NRS pertinent information and the NRS will then be permitted to drop the fare off at the desired location.

(5) All vehicles are subject to search or other inspections. PMO personnel may require proof of a fare by means of viewing a mobile application, telephone number or other information. NRS entering for other reasons require separate sponsorship and processing. Additionally, NRS may not be accompanied by anyone who is not an authorized Department of Defense (DoD) member.

(6) All persons, including Service members, dependents, and civilian employees, seeking to undertake personal commercial solicitation and obtain a DBIDS credential shall register with the OSJA.

(7) Following submission of the statement of understanding to the OSJA, the company's request will be evaluated and the company will be informed of the decision. If approved, the NRS will be instructed to report to Vehicle Registration, Bldg. 901, between 0500 and 2100, Monday through Friday for processing. Drivers will be subject to a criminal history background check and are required to provide the following information and supporting documentation:

(a) Signed Statement of understanding by OSJA.

(b) A copy of their driver agreement with the TNC and the ability to logon to their driver application and verify their current driver status.

(c) To establish their identity, a valid driver's license or passport.

(d) Valid state registration for the vehicle(s) they will operate.

(e) Valid proof of insurance for the vehicle(s) they will operate.

(8) Any driver who meets the denial criteria listed in reference (a), will be denied a DBIDS credential as they are not eligible for unescorted access.

(a) NRS denied access and/or DBIDS credentials will be informed of the reason for their denial and their right to appeal.

1. NRS denied installation access because of reported criminal history may appeal in writing to the OSJA through the Visitor's Center, Bldg. 901. There is no time limit to appeal.

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2. NRS pending an appeal will be denied access to the Combat Center until the appeal has been decided.

(b) NRS who are subsequently detained or investigated for offenses described in reference (a) or whose conduct causes concern for the physical security or environment of the Combat Center will have their DBIDS credential terminated and installation access denied.

d. Commercial motor vehicles/delivery motor vehicles will be admitted upon verification of destination and contents of delivery. Drivers must present the required documentation, bill of lading, and submit to inspection upon request. Exception only applies to the inspection of ammo-laden motor vehicles.

Chapter 10

Miscellaneous Traffic Regulations

1. Off-Installation Traffic Activities. The Provost Marshal will establish a system to exchange information with civil authorities. Procedures will be established to process reports received from civil authorities on serious traffic violations, accidents, and intoxicated driving incidents involving persons subject to this Order.

2. Compliance with State Laws

a. All military personnel, DoD civilian employees, contractors and their employees and other personnel, with base driving privileges, will comply with state and local traffic laws when operating either GOVs or POVs.

b. The Provost Marshal will maintain liaison with civilian law enforcement agencies and encourage the following:

(1) Prompt notice to military authorities when military personnel or civilian drivers of GOVs, or military personnel operating POVs, have:

(a) Committed serious violations of civil traffic laws.

(b) Been in traffic accidents resulting in injuries or property damages.

(2) Prompt notice of actions by the state and local courts and others to suspend, revoke, or restrict the state driver's license of persons who:

(a) Operate GOVs.

(b) Regularly operate POVs aboard the Combat Center.

3. Reciprocal State/Military Action. MAGTFTC, MCAGCC recognizes the interest of the State of California in matters of POV administration and drivers licensing. The Combat Center fully supports the efforts of California in ensuring that persons with a suspended or revoked driver's license are detected and removed from the road. Statutory authority exists in California for a reciprocal suspension and revocation with many other states that are members of the non-resident violator's compact. The Combat Center Traffic Court shall suspend or revoke driving privileges as if the violation has occurred aboard the Combat Center if notified by the local authorities or any compact state that the driver's license of an individual has been revoked in the state of issuance based on violations occurring in any compact state.

4. Traffic Planning

a. Safe and efficient movement of traffic aboard the Combat Center requires police traffic supervision. A police traffic supervision program will include planning, supervision, and control of motor vehicle traffic publication and enforcement of traffic laws and regulations and investigation of motor vehicle accidents.

b. The Provost Marshal will coordinate development of traffic circulation plans that provide for the most safe and efficient use of primary and secondary roads. Traffic circulation planning will be a major part of

all long-range master planning aboard the Combat Center. Traffic circulation planning will be developed by the Provost Marshal, Chief Accident Investigator, Safety Officer, Public Works Division (PWD) Planning Officer and Civil Engineer, the Fire Department, and other relevant staff agencies. Highway engineering representatives from adjacent civilian communities should be consulted to ensure that installation plans are compatible with the current and future circulation plans of the community. Plans will include the following:

- (1) Normal and peak load routing based on traffic control studies.
- (2) Effective control of traffic using planned direction, including measures for special events and adverse road and weather conditions.
- (3) Point control at congested locations by the LEO or designated traffic control personnel.
- (4) Use of traffic control signs and devices.
- (5) Efficient use of available parking facilities.
- (6) Efficient use of available mass transportation.

c. Factual data on existing roads, traffic density and flow patterns, and points of congestion are required for sound traffic circulation plans. The Provost Marshal and Chief Accident Investigator, in conjunction with Facilities Management Division Planning Officer and Civil Engineer, will conduct traffic control studies to obtain the data. Accurate data can help determine major and minor routes, location of traffic control devices and conditions requiring engineering of enforcement services.

d. In accordance with reference (n), the Military Surface Deployment and Distribution Command Transportation Engineering Agency will help solve complex highway traffic engineering problems. The traffic engineering services include:

- (1) Traffic studies of limited areas and situations.
- (2) Complete studies of traffic operations of entire installations (This can include long-range planning for the future development of installation roads, public highways, and related facilities).
- (3) Assistance in complying with established traffic-engineering standards.
- (4) Request for traffic and engineering services will be submitted per reference (n).



Chapter 11

Parking Regulations and Unattended Motor Vehicles

1. General. The most efficient use of on and off street parking will be on a non-reserved (first-come, first-serve) basis. Illegal parking contributes to congestion and slows the flow of traffic. Strict enforcement of parking regulations will result in a better use of available parking facilities and eliminate conditions which may contribute to traffic accidents.
2. Parking Regulations. No person shall stop, stand, or park a motor vehicle in any unmarked parking area, except when necessary to avoid interference with other traffic, in compliance with the law, at the direction of a LEO or traffic control device, or when otherwise authorized, in any of the following places:
  - a. On a roadway in front of a private driveway.
  - b. Within 15 feet of a fire hydrant.
  - c. Within 20 feet of the entrance to a fire station.
  - d. Within 25 feet of the intersection of curb lines, or if none, within 25 feet of the intersection of property lines at an intersection of roadways.
  - e. At any curb that is painted red or yellow.
  - f. Within 50 feet of any stop sign, traffic sign, or traffic warning device.
  - g. On the hard surface of any paved road or area except where marked parking lanes or parking signs indicate that parking is permitted.
  - h. On a roadway, against the flow of traffic.
  - i. Within an intersection or on a crosswalk.
  - j. On the roadway side of any motor vehicle stopped or parked at the edge of the curb of the road (double parked).
  - k. Within fire lanes.
  - l. Within 50 feet of the rear-loading ramp of any dining facility.
  - m. Upon any road or bridge so as to interfere with the normal flow of traffic.
  - n. A parking space that is reserved for someone else or another type of motor vehicle.
  - o. Within 15 feet of a dumpster or recyclable materials pick up point, or in any manner so as to obstruct the safe emptying of a dumpster or the retrieval of recyclable materials.
  - p. Parking on grass or seeded areas is prohibited, and no person shall stop, stand, or park a motor vehicle thereon, whether attended or unattended, except in compliance with the law or at the direction of a LEO or a mechanical breakdown.

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q. A motor vehicle that has a mechanical breakdown that causes a traffic hazard shall be pushed onto the shoulder of the road clear of the roadway and traffic, and parked so as to be plainly visible 200 feet in each direction upon the roadway.

r. The parking of motor vehicles, trailers, and boats on the grass in front of and on the sides of quarters in family housing areas is prohibited. These motor vehicles may be parked in the rear of family quarters provided the approval of the Family Housing Office is obtained in advance and entrance to the backyard is accessible via a service road.

s. Recreational Vehicles, Boats, and Trailer Parking: Residents of Family Housing are only permitted to park trailers or recreational vehicles adjacent to their quarters prior to departing on and upon returning from a trip. Vehicles of this type may only be parked for a period of not more than 48 hours. Parking of vehicles larger than a standard van on Smoketree in Joshua Heights and throughout all of Adobe Flats is prohibited. Residents of MAGTFTC, MCAGCC Family Housing may arrange to park their boat, recreational vehicle, or trailer in the MCCS Storage Lot. This lot is a fenced, locked area. Residents can register their equipment, obtain a specified parking spot, and execute a "Hold Harmless Agreement". For more information call the MCCS RV Storage Manager at 760-401-5939.

t. Recreational vehicles, boats and trailers may be parked in the mainside area Marine Corps Exchange (MCX), Commissary, Marine Marts, etc.) only for routine stops. Examples of routine stops may include, but are not limited to: fuel, food, or supply purchases. A routine stop will not exceed 4 hours.

u. Motor vehicles that are parallel parked or parked at an angle alongside a roadway will be parked facing the same direction as the traffic flow.

v. Parking in cul-de-sacs shall be parallel only (no "nose-in" parking) and shall allow room for the full use of the turnaround by emergency response motor vehicles.

w. Reference (e) is in full force and effect aboard the Combat Center except where specifically identified in this Order. Any violation pertaining to parking will be considered a violation of this Order.

x. "No Parking Spaces" will be marked per reference (p).

3. Other Parking Control Measures. The Provost Marshal may use other parking control measures as necessary to ensure orderly and efficient parking aboard the Combat Center. These measures will be per references (e) and (p).

4. Movement of Parked Motor Vehicles. No person, other than the owner or authorized driver, shall tamper with, block, or attempt to move a legally or illegally parked motor vehicle, except for LEO or persons acting under the direction or authority of a LEO.

5. Authorized Reserved Parking. The indiscriminate use of reserved parking signage contributes to the confusion and frustration of drivers aboard the Combat Center. Reserved parking will be kept to a minimum. Reserved parking spaces are authorized as follows:

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- a. Reserved spaces will be allocated for handicapped, motorcycle, and GOV parking.
- b. Spaces may be reserved for maintenance motor vehicles, taxis, and MP motor vehicles.
- c. Parking areas may be reserved for tactical motor vehicles.
- d. Parking places in authorized unit parking areas, assigned to a Unit Commander by the AC/S ISD, may be nominated for reservation as the Unit Commander deems appropriate. Unit parking areas consist of off-street parking spaces that are immediately adjacent to a unit/activity and are not considered to be for public use because of their distance from otherwise public facilities.
- e. The LEO will not issue citations or tow motor vehicles parked in spaces reserved by the unit unless otherwise in violation of this Order.

6. Establishing Reserved Parking Spaces

- a. PMO will not be enforcing any Commander/unit reserved parking spaces. PMO shall enforce reserved spaces allocated for handicapped, motorcycle, Fire lanes, emergency lanes, no parking zones, and billet spaces such as the CG, COS, and MCAGCC Sergeant Major.
- b. Reserved parking spaces, should be marked with three inch lettering on a white or plain cement colored background. The marking may be placed on a curb or cement wheel stop in front of the reserved parking space. At no time will ground markings (the physical parking stall) be marked with anything other than white paint unless otherwise stated within this Order (e.g. handicapped parking).

7. Handicapped Parking

- a. When allocated, handicap parking will be located near building entrances.
- b. Generally, four percent of the total number of spaces within a lot should be reserved for handicap use. In small lots of 25 spaces or less, only one space is required for handicap parking.
- c. Handicap parking spaces will be marked with a picture of a wheelchair below the words "HANDICAP ONLY". Both the words and picture will be blue in color and painted on the pavement.
- d. Signs shall be used to designate handicapped parking.

8. Motorcycle Parking

- a. The number and location of spaces to be reserved for motorcycle parking depends on the number of motorcycles expected.
- b. Spaces reserved for motorcycle parking will be marked with diagonal white lines on the pavement and the words "MOTORCYCLE ONLY" or in the form of three inch lettering on a white or plain cement background placed on a curb or cement wheel stop in front of the reserved parking space.

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c. Motorcycles will not park in spaces that are normally used for automobiles when spaces reserved for motorcycles are reasonably available.

9. Government Owned Motor Vehicles

a. Spaces reserved for GOV parking will be marked with the abbreviation "GOV" in three inch lettering on a white or plain cement background.

b. The marking may be placed on a curb or cement wheel stop in front of the reserved parking space.

10. Tactical Motor Vehicles. Tactical vehicles are only authorized to park in organizational parking areas and other areas so designated. Tactical vehicles are not authorized to park in areas such as the MCX parking lot, food services areas (e.g. Domino's, Carl's Jr., Commissary) or other areas used for personnel services of Marines or their family members.

a. Tactical motor vehicles will park in the dirt area adjacent to Building 1587 and across the street (Bourke Road) from Buildings 1601 and 1603.

b. Tactical motor vehicles will not park in parking spaces/areas that are not reserved for tactical motor vehicles.

c. Tactical motor vehicles will normally not park in the same parking lots as POVs. However, in some cases this cannot be avoided or is detrimental to mission accomplishment. In these cases, tactical motor vehicles will not park within 50 feet of POVs.

d. Tactical motor vehicle parking spaces/areas will be marked with signs as deemed appropriate by the PWD Officer.

11. Maintenance Motor Vehicles

a. A reasonable number of reserved parking spaces may be reserved for maintenance motor vehicles as required.

b. These spaces will be marked with the abbreviation "MAINT" in three-inch lettering on a white or plain cement colored background on a curb or cement wheel stop in front of the reserved parking space.

12. Taxis

a. An appropriate number of spaces will be reserved for taxis in the parking lot at the intersection of Sixth Street and Sturgis Road, adjacent to Building 1532.

b. These spaces will be marked with the word "TAXI" in three inch lettering on white or plain cement colored background on a curb or cement wheel stop in front of the reserved parking space.

13. MP Motor Vehicles

a. Due to the need for timely response to emergency situations and incidents, spaces may be reserved for MP vehicles in the vicinity of Buildings 1407, 1408, and 901.

b. These spaces will be marked with the abbreviation "MP" in three inch lettering on white or plain cement colored background on a curb or cement wheel stop in front of the reserved parking space.

c. Other parking spaces may be reserved as directed by the PMO.

14. Unattended or Disabled Motor Vehicles

a. Before any motor vehicle shall be left unattended, the engine will be stopped, the ignition locked, the parking brake effectively set, and when standing upon any grade, the front wheel turned toward the curb or side of the road. Additionally, the key will be removed from the ignition and will not be placed elsewhere within or hidden on the motor vehicle.

b. If a motor vehicle becomes disabled, the operator will ensure that the motor vehicle is parked off the roadway. Immediately after leaving the motor vehicle unattended, the operator shall notify the PMO Desk Sergeant, giving the location, trouble, owner/operators name and phone number, and predicted time of removal. A note shall be placed under the windshield containing the same information. Any such motor vehicle not removed within 24 hours will be subject to towing.

15. Unit Deployment Program (UDP)

a. No UDP parking is allowed in the parking structure located on Bourke Street, between 3rd and 4th Street aboard the Combat Center.

b. No UDP parking is allowed in base housing other than the spouses of the deployed Marines or Sailors.

c. No UDP parking at barracks, work sections/areas, battalion or company command post areas.

d. All UDP Marines must utilize the Distribution Management Office (DMO) lot prior to deployment. Access to the lot is through the DMO.

16. Camp Wilson Parking

a. Camp Wilson, Appendix K, is a tactical area, and excessive vehicle traffic negatively impacts training, safety, and security. It is important to restrict unnecessary vehicles from entering and parking in tactical areas during exercises.

(1) Exercise Forces. EXFORs will park privately owned vehicles (POV), rental vehicles, and vehicles issued by South Western Regional Fleet Transportation in the designated EXFOR parking areas as noted in enclosure (3). EXFOR will park tactical vehicles only within assigned motor pools. All EXFOR vehicles (both tactical and non-tactical) traveling within Camp Wilson will utilize a ground guide at all times.

(2) Permanent Personnel. Permanent personnel will park POVs in designated parking areas per the enclosure (3). Permanent personnel will display a Camp Wilson parking pass on the windshield of their vehicles. Parking passes will be issued and managed by the Exercise Logistics Coordination Center (ELCC). Permanent personnel will utilize the most direct route to their designated parking area and refrain from driving throughout Camp Wilson.

(3) Contractors. Contractors will track all of their vehicles on Camp Wilson and ensure each vehicle displays a temporary parking pass issued by the ELCC. Contractors will limit vehicles within Camp Wilson and abide by all traffic regulations.

(4) Parking at the EXCON facility. All vehicles may park at the MAGTFTC, MCAGCC Exercise Control (EXCON) facility in the designated parking lot. The parking lot is established and clearly marked by white tape and sandbags. No parking outside of the designated parking area is permitted.

(5) Visitors. Visitors are the responsibility of their sponsor and are required to abide by all parking and traffic regulations. Visitors aboard Camp Wilson in excess of 60 minutes are required to have a temporary parking pass issued by the ELCC.

b. Units that violate this Order will be issued a summons by PMO and may lose their privileges to park on Camp Wilson. See enclosure (3) for visual reference for authorized parking areas.

17. Towing and Impoundment of POVs

a. The towing and impoundment of POVs is regulated by reference (k). MAGTFTC, MCAGCC has a Memorandum of Agreement (MOA) with local tow companies in the surrounding community. All motor vehicles towed from the installation will be towed in accordance with reference (k) and the MOA, at the owner's expense.

b. Procedures. Impoundment and removal of the POV is the responsibility of PMO. PMO will employ privately owned towing companies to ensure the efficient towing, removal, and storage of motor vehicles. PMO is the only section authorized to tow motor vehicles that are tagged for tow aboard the installation.

c. Towing. Motor vehicles are subject to an immediate tow off the Combat Center (PMO is not required to, but may provide a courtesy notification of up to 72 hours), at the owner's expense, if the motor vehicle meets one or more of the following:

(1) Immediate Tows

(a) Left unattended following the apprehension of the driver by a LEO when no other licensed driver is reasonably available to lawfully take possession of the POV.

(b) Illegally entered the Combat Center.

(c) The registered owner or operator is found to have their state or Combat Center driving privileges under suspension or revocation, and have no dependents and the motor vehicle is not the sole motor vehicle of the family.

(d) Motor vehicles leaking fuel, oil, or any other hazardous material.

(e) Motor vehicles of drivers or registered owners that have been apprehended for DUI, when the motor vehicle is not the sole motor vehicle of the family or the driver has no dependents.

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(f) Blocking a driveway (if the owner or operator of the vehicle refuse to move or cannot be reached).

(g) As directed by the Provost Marshal or Combat Center Traffic Court Magistrate.

(2) 24-Hour Notice Tows

(a) Parked or left standing upon a roadway in a position so as to obstruct the normal flow of traffic.

(b) Stopped, parked or left unattended in such a way as to prevent access to a fire hydrant, fire-fighting equipment, or fire lane.

(c) Stopped, parked, or left standing, on the immediate shoulder, adjacent to any roadway for more than 24 hours, after being tagged with an Abandoned Vehicle Notice (DD Form 2504) Form by a LEO.

(d) Illegally parked in a space or stall designated for physically handicapped persons.

(3) 72-Hour Notice Tows

(a) Left unattended and being stripped or vandalized.

(b) Left in a space or found upon a roadway where parking is prohibited by clearly posted signs.

(c) Motor vehicles that have violated written Combat Center housing regulations, if the housing office can provide proof that the offending resident has been notified of the offense (in writing) and the resident has failed to take appropriate action, and the POV has been tagged for towing by a LEO for at least 72 hours.

(d) Motor vehicles found in a state of disrepair, or missing other parts or equipment that renders the motor vehicle a public safety hazard.

(e) Motor vehicles which have been rendered unsafe or inoperative as a result of dismantling, mechanical failure, or a traffic collision.

(f) Motor vehicles found aboard the Combat Center that have been previously tagged with an Abandoned Vehicle Notice Form and the reason for the original tagging was not corrected.

(g) Motor vehicle left unattended in the parking lot adjacent to the Motor vehicle Registration Office for more than the one hour limit.

d. Towing for Evidentiary Purposes. The following motor vehicles will be towed for evidentiary purposes to the Criminal Investigation Division lot at the owner's expense. These motor vehicles, when there is no longer any evidentiary value, will be returned to the registered owner or towed off the installation by the contracted tow company, at an additional expense to the owner:

(1) Recovered stolen motor vehicles.

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(2) Motor vehicles seized as evidence.

e. Impoundment. All POVs processed by PMO, to be removed by a contracted tow company off the installation, will be inventoried and the content of the motor vehicle will be annotated on the Motor vehicle Impoundment Report DD Form 2506, prior to allowing the tow company to remove the motor vehicle. The motor vehicle will then be impounded at the storage facility of the contracted tow company.

(1) All POVs seized as evidence by PMO will be inventoried and all property and discrepancies with the motor vehicle will be annotated on the Motor vehicle Impoundment Report DD Form 2506.

(2) A chain of custody will be completed and turned into the evidence custodian in accordance with reference (g).

(3) Impoundment and inventory procedures will be per reference (k).

f. PMO shall maintain a written log of all motor vehicles that are towed from the installation as a result of Law Enforcement intervention. This log will contain the date and time the motor vehicle was towed, the company that towed the motor vehicle, a full description of the motor vehicle towed, and the reason for tow.

g. Storage. Motor vehicles that are towed as a result of Law Enforcement intervention shall be stored at the storage facility of the contracted towing company. The towing company shall store the motor vehicle in accordance with the MOA and shall not sell or dispose of the motor vehicle until 120 days after the date of storage.

h. Definitions

(1) Abandoned Motor vehicle. A motor vehicle is considered abandoned when the owner voluntarily relinquishes possession with the intention of terminating ownership, but without vesting ownership to any other person. A motor vehicle left unattended for an extended period of time, without notification to the PMO/MCPD will be considered abandoned, even if it is not the intent of the owner to relinquish possession.

(2) Derelict Motor vehicle. A motor vehicle is considered derelict when the owner voluntarily allows mandated insurance or registration requirements to expire, or brings a motor vehicle aboard the installation without authority.

(3) Impound. Impound occurs when an LEO seize, transport, hold in legal custody, and inventory any object, such as a motor vehicle.

(4) Removal. Towing a POV from the Combat Center to a commercial storage facility off the installation, at the direction of the Provost Marshal, his representative, or accordance with this Order.

(5) Inventory. Search of a motor vehicle to identify and record the condition of the motor vehicle and catalogue its contents. After a motor vehicle's condition is noted and its contents are catalogued, the PMO representative shall release all U.S. Government property to the registered owner's command or retain it for disposition.



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(6) Search Incident to Tow. All motor vehicles will be searched prior to being towed as a result of Law Enforcement intervention. This search will be an inventory search and all contents of the motor vehicle will be annotated on the Motor Vehicle Impoundment Report DD Form 2506. The PMO representative shall release all U.S. Government property to the registered owner or the registered owner's command. A copy of the Motor Vehicle Impoundment Report DD Form 2506 will be given to the towing agency's representative.

APPENDIX A

Traffic Point Assessment Table

1. General. This table implements the Traffic Suspension/Revocation of Driving Privileges/Point Assessment System that appears below. The table lists the points and/or suspensions/revocations that may be imposed for certain offenses.

a. The Traffic Court Magistrate may, at their discretion, award fewer or more than the points listed below, unless mandated from reference (k). The individual's record, attitude and any extenuating and/or mitigating circumstances may affect the decision to award only points or a suspension/revocation of Combat Center driving privileges.

b. When a penalty is listed without discretion or a provided range, that penalty must be awarded in the event the defendant is found guilty of that offense. No discretion on the part of the Combat Center Traffic Court Magistrate is authorized.

c. In cases where the violator is awarded suspension/revocation for more than one offense at a Combat Center Traffic Court Hearing (e.g. one year for violation of implied consent combined with one year for intoxicated driving) the suspension/revocation shall run consecutively.

<b>BASE CODE</b>	<b>SPECIFIC MOTORCYCLE VIOLATIONS (revised January 2022)</b>	<b>CONSEQUENCE</b>
M01	Speed contests or grandstanding in any manner. (Examples of grandstanding are; wheelies, burnouts, back tire raise, clutching brakes and spinning motorcycle in circles).	Mandatory 6 points (MCO 5110.1_)
M02	Improper passing of other vehicles in same lane on either side or weaving in and out of traffic.	4 points
M03	Unsafe riding between lanes (lane splitting) of moving traffic or riding between the traffic lane and parked cars.	4 points
M04	Riding more than two abreast in same lane.	3 points
M05	Allowing passengers to ride without both feet on footrests and/or allowing passenger to ride without PPE in accordance with MCO 5100.29_.	3 Points (CVC: 27800)
M06	Carrying items that interfere with safe operation/control of motorcycle.	3 points
M07	Failure to wear approved helmet and/or PPE as indicated in MCO 5100.29_ while operating or riding on a motorcycle	Mandatory 3 points (MCO 5110.1_)
M08	Operating a motorcycle without an endorsement.	3 points (MCO 5100.29_)
M09	Parking a Motorcycle or moped in the buffer zone surrounding handicap parking stalls/spaces	3 points (MCO 5110.1_)

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BASE CODE	VIOLATION DESCRIPTION (revised January 2022)	CONSEQUENCE
001	Operating a vehicle while under suspension or revocation of State or Base driving privileges.	Mandatory 2 year revocation (MCO 5110.1_)
002	Manslaughter (or negligent homicide by motor vehicle) resulting from the operation of a motor vehicle.	1 year revocation, Mandatory upon conviction (MCO 5110.1_)
003	Refusal to submit to or failure to complete chemical test (implied consent).	Mandatory 1 year revocation (MCO 5110.1_)
004	DUI: Operating or being in actual physical control of a motor vehicle while under the influence of alcohol, with a BAC of .08 percent or greater.	6 points, 1 year revocation (MCO 5110.1_)
005	DUI: Operating or being in actual physical control of a motor vehicle, under the influence of any narcotic, drug, or other substance.	6 points, 1 year revocation
006	DUI: Driving after consuming alcohol while under the age of 21, with a BAC of .01% or greater.	6 points, 1 year revocation
007	Driving a motor vehicle while under the influence of alcohol, with a BAC of .05% to .07%	Mandatory 6 points (MCO 5110.1_) and up to 0-90 day suspension
008	Mental or physical impairment (not including alcohol or other drug use) to the degree rendered incompetent to drive.	0-6 month suspension or revocation for a period not to exceed 1 year is discretionary
009	Owner knowingly permitting an impaired person to operate their motor vehicle.	Mandatory 6 points (MCO 5110.1_)
010	Felony involving the use of a vehicle, to include assault with a vehicle.	1 year revocation
011	Unauthorized use of a motor vehicle belonging to another not amounting to a felony. (misappropriation)	0-6 month suspension
012	Speed Contests/Exhibition of speed (racing, spinning of tires, excessive acceleration)	Mandatory 6 points (MCO 5110.1_)
013	Reckless driving (willful and wanton disregard for the safety of persons or property)	Mandatory 6 points (MCO 5110.1_)
014	Committed an offense off base/out of state which would be grounds for revocation on base (DUI, reckless driving).	Equivalent to base violation code
015	Fleeing the scene of a traffic accident (hit and run) involving damage to property of another	Mandatory 6 points (MCO 5110.1_)
016	Fleeing the scene of a traffic accident (hit and run) involving personal injury or death.	6 points to include 1 year revocation upon conviction

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017	Fleeing or attempting to elude police	6 points (CVC: 2800.1)
018	Speeding 1 to 10 mph over the posted limit.	a. Mandatory 3 points (MCO 5110.1_)
019	Speeding 11 to 15 mph over the posted limit.	Mandatory 4 points (MCO 5110.1_)
020	Speeding 16 to 20 mph over the posted limit.	Mandatory 5 points (MCO 5110.1_)
021	Speeding 21 or more mph over the posted limit. (Careless Driving)	Mandatory 6 points (MCO 5110.1_)
022	Speed restrictions, to include driving too fast for conditions (weather, other traffic present, surface, width, visibility).	Mandatory 2 points (MCO 5110.1_)
023	Negligent operation of a motor vehicle resulting in property damage or personal injury (traffic collision related).	3 points
024	Impeding traffic, causing a potential safety hazard (too slow for conditions)	Mandatory 2 points (MCO 5110.1_)
025	Passing a stopped school bus in the act of discharging or admitting passengers.	Mandatory 4 points (MCO 5110.1_)
026	Improper passing/overtaking include; crossing solid yellow lines, passing on the shoulder/center turn lane and troops in formation without express permission)	Mandatory 4 points (MCO 5110.1_)  Overtaking- Mandatory 3 points (MCO 5110.1_)
027	Failure to obey traffic signs, signals, or instructions of traffic control person/road guard.	Mandatory 4 points (MCO 5110.1_)
028	Passing or failure to yield right of way to emergency vehicle giving audible and visual warning.	Mandatory 4 points (MCO 5110.1_)
029	Open alcoholic beverage container in motor vehicle.	3 points (CVC: 23222)
030	Following too close	Mandatory 4 points (MCO 5110.1_)
031	Failure to yield the right of way (includes traffic protocols)	3 points
032	Failure to yield the right of way (no official sign involved)	Mandatory 4 points (MCO 5110.1D)
033	Unsafe movement: Failed to ensure intended movement (backing, turning, starting, and stopping) was conducted safely. (Movement resulted in a traffic collision)	3 points
034	Improper turning movements.	Mandatory 3 points (MCO 5110.1D)
035	Failure to maintain lane. (left/right of Center)	3 points (CVC: 21658)
036	Failure to maintain proper control of vehicle. (driver behavior resulting in a traffic crash or collision)	3 points
037	Failure to properly signal.	3 points (CVC: 22108)

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038	Prohibited Equipment a. First offense correction made b. Second offense or correction not made	a. Warning b. 3 points and/or suspension until compliant
039	Inattention to driving, to include; drinking from a container, excessively loud music, video viewing system, or use of headphones (not to include cell phone hands free device).	Mandatory 3 points (MCO 5110.1D)
040	Operating a vehicle without a valid state driver's license in possession.	2 points
041	Operating a vehicle without a valid state driver's license.	3 points and suspension until compliant
042	Operating a vehicle out of class or in violation of driver's license restrictions.	3 points
043	Unlawful use or alteration of a driver's license.	4 points (CVC: 14610)
044	Owner, allowing an unlicensed driver to operate their vehicle	3 points (CVC: 14604)
045	Illegal entry or exit by motor vehicle onto or off the installation by other than authorized entry or exit point (Condor, Main, or Ocotillo Gate).	4 points
046	Illegal parking (stopping or standing), handicapped/disabled space or fire lane/hydrant.	3 points
047	Illegal parking	1st Off: 1 point 2nd Off: 3 points
048	Failure to properly use seatbelts (operator and/or passengers)	Mandatory 2 points (MCO 5110.1D)
049	Senior ranking occupant in a GOV failing to ensure seat belts are used by all occupants	2 points
050	Failure to restrain children properly in approved restraining device.	Mandatory 2 points (MCO 5110.1D)
051	Failure to yield to pedestrians while in crosswalk.	3 points (CVC: 21950)
052	Operator holding an electronic device (cell phone/Ipad) without a hands free device (headphone or Bluetooth)	6 points (CVC: 2123.5)
053	Operating a motor vehicle aboard the installation without proof of/or valid insurance	3 points
054	Operating a motor vehicle without valid state registration	3 points
055	Owner failed to register/de-register motor vehicle aboard the Combat Center.	2 points
056	Fraudulent application for or use of altered state registration/plates/tags, base pass.	4 points
057	Operating an unsafe motor vehicle (vehicle safety defects. Ex: broken headlight/bald tires/cracked windshield..)	Mandatory 2 points (MCO 5110.1D)
058	Throwing litter or lit/burning object from motor vehicle.	4 points

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059	Leaving child age 6 years and under/or animal unattended in a parked motor vehicle without the supervision of a person 12 years of age or older.	6 points (CVC: 15620/CPC 597.7)
060	Failure to comply with lawful instructions of a police officer during a traffic stop. (Does not include refusing to sign citation)	2 points
061	Any other violation of the CVC or Combat Center Order not listed in this table.	Mandatory 3 points (MCO 5110.1 )

BASE CODE	TRAFFIC COURT ONLY VIOLATION DESCRIPTION (revised January 2022)	CONSEQUENCE
TC-1	Driver involved in traffic accident is deemed responsible (only added to points assessed for specific offenses by Traffic Court).	Mandatory 1 point (MCO 5110.1_)
TC-2	Failure to appear (FTA) at Traffic Court.	3 points
TC-3	An accumulation of 12 points within 12 months; or accumulation of 18 points within 24 months.	Mandatory 1 year revocation (MCO 5110.1_)
TC-4	Failure to comply with Traffic Court instruction.	2 points
TC-5	Receiving a second 1-year suspension or revocation of driving privileges within 5 years.	Loss of Gov license (OF 346) for minimum of 6 months is discretionary (MCO 5110.1_)

Notes:

1. See Chapter 4 of this Order for fix-it citations.
2. See Chapter 6 of this Order for FTA.

APPENDIX B

Glossary

1. Blood Alcohol Content. The amount of alcohol in the blood by volume.
2. Chemical Breath Testing Device. An instrument that uses photoelectric cells or other physical or chemical means to quantitatively determine blood-alcohol concentrations (Breathalyzer).
3. Collision Diagram. A plan of an intersection, or section of roadway, on which reported accidents are diagrammed by means of arrows showing the manner of the collision.
4. Condition Diagram. A scale drawing of an intersection or section of roadway that shows all objects and physical conditions that bear on traffic movement and safety.
5. Conviction. A final adjudication that may include one of the following:
  - a. An un-vacated forfeiture of bail or collateral deposited to secure a defendant's appearance in court.
  - b. Pleas of nolo contendere accepted by a court.
  - c. Payment of a fine.
  - d. Pleas of guilty or finding of guilty on a charge of violating state law, federal law, or the UCMJ.
  - e. Judicial or non-judicial punishment imposed under the UCMJ.
6. Driver. Any person who drives or is in physical control of a motor vehicle. A driver is in physical control when in a position to control the motor vehicle, whether to regulate or restrain its operation or movement; for example, sitting in a parked car behind the steering wheel, keeping it in restraint or in position to control its movement. The word driver is interchangeable with the word "operator."
7. Driver's License. A license to operate a motor vehicle under the laws of a state, the District of Columbia, the U.S. Government, or overseas command.
8. Driving Privileges. The privilege extended by a commander to a person permitting the operation of a motor vehicle within the limits of the installation.
9. Government Owned Motor Vehicle. A motor vehicle owned, rented, or leased by DoD. This includes motor vehicles owned, rented, or leased by Non-Appropriated Funds activities of the military departments.
10. High Accident Frequency Location. A location, or length of roadway, normally not more than one-half mile in length, where an unusually high number of accidents have occurred.
11. Impaired Driving. Includes one or more of the following:
  - a. Any item listed under Intoxicated Driving below.

b. Driving, operating, or being in actual physical control of a motor vehicle while physically or mentally impaired (not including alcohol or drugs) on a military installation or in an area where traffic operations are under military supervision.

12. Intoxicated Driving. Includes one or more of the following:

a. Driving, operating, or being in actual physical control of a motor vehicle under any intoxication caused by alcohol or drugs in violation of Article 113 of the UCMJ or a similar law of the jurisdiction in which the motor vehicle is being operated.

b. Driving, operating, or being in actual physical control of a motor vehicle with a BAC of 0.08 percent or higher on a military installation or in an area where traffic operations are under military supervision.

c. Driving, operating, or being in actual physical control of a motor vehicle with a BAC or 0.08 percent or higher in violation of the law of the jurisdiction in which the motor vehicle is being operated.

d. Driving, operating, or being in actual physical control of a motor vehicle with a BAC of less than 0.08 percent in violation of the law of the jurisdiction in which the motor vehicle is being operated if the jurisdiction imposes a suspension or revocation solely on the basis of the BAC level.

13. Law Enforcement Personnel or Law Enforcement Officials. Persons under the supervision of the installation law enforcement officer, Provost Marshal, who are authorized to direct, regulate, and control traffic, and to apprehend or arrest violators of laws and regulations, MP.

14. Motorized Pedicycles. Any two or three-wheel device having operative capability by:

a. Human propulsion power (or no pedals if powered solely by electrical energy).

b. An automatic transmission.

c. A motor that produces less than two gross brake horsepower and:

(1) Propels the device at a maximum of not more than 30 miles per hour level ground.

(2) Has a maximum engine size of 50 cubic centimeters.

15. Motorcycles. Every motor vehicle that has a seat or saddle for use of the rider and is designed to travel with not more than three wheels in contact with the ground. Tractors and MOPEDs are excluded.

16. Motor Vehicle. Any motor vehicle driven or drawn by mechanical power, and manufactured primarily for use on public streets, roads, and highways. (Motor vehicles operated only on a rail or rails are excluded.)

17. Motor Vehicle Registration. The process of issuing registration certificate and registration plates for a motor vehicle under the law of a State (state registration). A motor vehicle authorized to operate on a military installation in the United States or its territories.



18. Motor Vehicle Traffic Accident. An unintended event causing injury or damage, and involving one or more motor vehicles on a highway, road, or street that is publicly maintained and open for public vehicular travel.

19. Motor Vehicle Traffic Accident Classification. The classification of traffic accidents according to severity of injuries or property damage sustained. Major classifications include the following:

a. Severity of Injury

(1) Fatal Accident. A motor vehicle accident that results in fatal injuries to one or more personnel. A fatal injury is one that results in death within 12 months of the accident causing the injury.

(2) Incapacitating Injury. An injury, other than fatal, that prevents the injured person from walking, driving, or normally continuing the activities that he or she was capable of performing before the accident. Examples are severe lacerations, broken or distorted limb, skull fracture, crushed chest, internal injuries, unconsciousness when taken from the accident scene, or inability to leave the accident scene without help.

(3) Evident Injury. An injury, other than fatal and incapacitating, that is evident to any person at the scene of the accident. Examples are lump on the head, abrasions, or minor lacerations.

(4) Possible Injury. An injury reported or claimed that is not fatal, incapacitating, or non-incapacitating evident injury. Examples are momentary unconsciousness, claim of injuries that are not evident, limping, or complaint of pain, nausea, or hysteria.

b. Severity of Motor Vehicle Damage

(1) Disabling Damage. Any damage to a motor vehicle such that it cannot be driven (or towed in the case of trailers) from the scene of the accident in the usual manner by daylight after simple repairs, and without further damage or hazard to itself, other traffic elements, or to the roadway.

(2) Functional Damage. Any non-disabling damage to a motor vehicle that affects operation of the motor vehicle or its parts. Examples are doors, window, hood, and trunk lids that will not operate properly; or any damage that could prevent the motor vehicle from passing an official motor vehicle safety inspection.

(3) Other Motor Vehicle Damage. Any damage to a motor vehicle that is neither disabling nor functional damage. Such damage usually affects only the load on the motor vehicle or the appearance of the motor vehicle. Examples are damage to hubcaps, trim, or grill; glass cracks that do not interfere with the vision; dents, scratches; body punctures; or damage to the load.

20. Moving Violation. A violation of any traffic law, ordinance, or regulation while operating a motor vehicle. Moving violations typically involve one or both of the following:

a. Unsafe Act. An act or omission in traffic that is hazardous.

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b. Unsafe condition. Causing or permitting an illegal and possibly hazardous condition of:

- (1) Highways, roads, or streets used by traffic.
- (2) Motor vehicles used in traffic.
- (3) A pedestrian or driver in traffic.

21. Pedicycle. A motor vehicle operated solely by pedals and propelled by human power.

22. Pedestrian. Any person not in or on a motor vehicle or other road motor vehicle.

23. Revocation of a Driver's License. The termination by formal action of a State of a person's license or privilege to operate a motor vehicle on the public roadways. This termination is not subject to renewal or restoration except that application may be presented and acted on by the State after the expiration of the period set by the State.

24. Revocation of Driving Privileges. Action taken by a commander to terminate a privilege to operate a motor vehicle on a military installation.

25. State. One of the U.S. States, the District of Columbia, the commonwealth of Puerto Rico, and the territory of Guam.

26. Suspension of Driver's License. The temporary withdrawal by formal action of a State of a person's driver's license or privilege to operate a motor vehicle on public roadways.

27. Suspension of Driving Privileges. The temporary withdrawal by a commander of a person's privilege to operate a motor vehicle on a military installation for up to six months.

28. Traffic. Pedestrians, ridden or herded animals, motor vehicles, streetcars, and other conveyances, either single or together, using the roadway.

29. Traffic Control Devices. Signs, signals, marking, lights, cones, and other devices placed by proper officials to regulate, warn, or guide traffic.

30. Traffic Laws. All laws, ordinances, and regulations concerning roadway traffic, including regulations on weight, size, and type of motor vehicles and motor vehicle cargo.

APPENDIX C

Procedural Guide for Traffic Court Hearings

1. The Traffic Court Magistrate will ensure that all persons who appear before the Combat Center Traffic Court receive the following advice:

a. My name is (Name). I have been designated by the AC/S ISD to conduct Traffic Court Hearings. This hearing is held pursuant to Marine Corps Order 5110.1D and Combat Center Order 1630.8\_.

b. The purpose of this hearing is to determine whether or not violations of laws and regulations relating to the registration and operation of motor vehicles have occurred and, if so, to take appropriate remedial measures. These measures may include revocation or suspension of MCAGCC driving privileges, or assessment of points against MCAGCC driving records. Accumulation of points may lead to suspension or revocation of MCAGCC driving privileges. The assessment of points, revocation and suspension of driving privileges is governed by an assessment table found in Marine Corps Order 5110.1D as supplemented by Combat Center Order 1630.8\_.

c. These proceedings are administrative, not punitive in nature and I cannot impose a forfeiture, restriction or any other "office hours" or court-martial punishment. The purpose of this hearing is to ensure that motor vehicles on MCAGCC roads, and the people in them, are safe; and to ensure that active duty military personnel are not unreasonably endangering their own lives or lives of others while operating motor vehicles off the Combat Center. These proceedings are separate and independent of disciplinary proceedings under the UCMJ. Your respective COs may evaluate the incident that led to your appearance here and take whatever actions may be appropriate under the UCMJ.

d. You have the following rights:

(1) To present evidence and call witnesses, if reasonably available.

(2) To remain silent, that is, to make no statement at all.

(3) To confront adverse witnesses, if reasonably available. In most cases the adverse witness is a Law Enforcement officer. Experience has shown that most cases can be resolved without requiring the LEO to come to the hearing. Many people admit the violation and question only the sanction. In other cases, the act alleged does not constitute a violation (for example, in an expired license case, it may turn out that the issuing state has a provision for automatic extensions for people in the service). Other cases may be disposed of by the Traffic Court Magistrate if the problem has been resolved and further action is not necessary. In such cases the Traffic Court Magistrate may simply dismiss the matter. If necessary, we will call the LEO to testify, today if possible, but most likely at a later date.

(4) You also have the right to be represented by a lawyer. With respect to this right, the government will not provide a lawyer for you. If you want to be represented by a lawyer, you must make your own arrangements, that is, hire your own.

(5) You have the right to inspect the statements and reports that comprise the record of your case.

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(6) Each of you has the right to request a private hearing, and I will grant that request for good cause in the event, for example, the testimony of witnesses could be potentially embarrassing.

(7) Finally, if your case results in suspension or revocation of your MCAGCC driving privileges, you have the right to appeal my decision to the Commanding General. The appeal must be submitted in writing, via the chain of command and Provost Marshal, addressed to the Commanding General, MAGTFTC, MCAGCC, Twentynine Palms, California (Attn: SJA). If no appeal is submitted to the Provost Marshal within 10 working days from the date of the hearing, your appeal can be denied on the grounds that it is untimely. You may apply for a limited reinstatement of driving privileges if suspension or revocation of your driving privileges creates a truly extraordinary hardship or interferes with your command's military mission. Requests for reinstatement must also be submitted in writing, via the chain of command to the Commanding General, MAGTFTC, MCAGCC (Attn: SJA).

e. Are there any questions?

f. Does anyone desire a continuance to obtain a lawyer?

g. Does anyone desire a closed hearing?

2. The Traffic Court Magistrate will write a brief summary of each case including police reports, testimony given, witnesses presented and evidence presented. The Traffic Court Clerk will retain these summaries on file for a period of two years from the date of the hearing, and a copy will be attached to any appeal of the action.

APPENDIX D

Traffic Hearing Action Letter Sample

**UNITED STATES MARINE CORPS**  
 PROVOST MARSHAL'S OFFICE – TRAFFIC COURT  
 Building 1408 Twentynine Palms, California 92278  
 Monday – Thursday, 0800-1600 Phone: 760-830-5461

I. RESPONDENT'S INFORMATION:		
Name (Last, First)	Rank or Designation	Hearing Date & Time

II. VIOLATIONS / PENALTY:			
CHARGE	CITATION	OFFENSE	PENALTY
1			
2			
3			
4			
5			
6			
7			
8			

III. BASE MAGISTRATES DECISION:											
CHARGE	RESPONDENT'S PLEA		MAGISTRATE'S FINDINGS					ASSESSMENT			
								POINTS	REMEDIAL DRIVING	(Circle Loss)	
1	G	NG	G	NG	WA	DM	FTA/C		Yes / No	Suspended	Revoked
2	G	NG	G	NG	WA	DM	FTA/C		Yes / No	Suspended	Revoked
3	G	NG	G	NG	WA	DM	FTA/C		Yes / No	Suspended	Revoked
4	G	NG	G	NG	WA	DM	FTA/C		Yes / No	Suspended	Revoked
5	G	NG	G	NG	WA	DM	FTA/C		Yes / No	Suspended	Revoked
6	G	NG	G	NG	WA	DM	FTA/C		Yes / No	Suspended	Revoked
7	G	NG	G	NG	WA	DM	FTA/C		Yes / No	Suspended	Revoked
8	G	NG	G	NG	WA	DM	FTA/C		Yes / No	Suspended	Revoked

IV. SUSPENSION / REVOCATION CONDITIONS			
Effective _____, ending _____, your driving privileges aboard all military installations have been <b>Suspended/Revoked</b> .			
** IF SUSPENDED OR REVOKED, YOU MAY NOT DRIVE UNLESS LIMITED PRIVILEGES ARE INDICATED BELOW **			
VEHICLES <i>(Circle all that apply)</i>	LOCATIONS <i>(Circle all that apply)</i>		
May Drive Private Vehicles	To / From / For Work	Commissary / Exchange	Medical Appointments
May Drive Government Vehicles	Enter / Exit MCAGCC	School / Daycare	Other:

**V. DETAILS**  
 If you disagree with the adjudication, you must file an appeal within **10 days**. You may also request limited driving privileges at the traffic court office. If **REMEDIAL DRIVING** has been ordered, you must complete the course and submit the completion certificate to the Traffic Court Clerk within **90 DAYS**. If you do not meet the deadline, your driving privileges will be suspended. You may sign-up for Remedial Driving at Building 1523. If your driving privileges have been **REVOKED**, those privileges will not be restored automatically at the end of the revocation period. You must request reinstatement, by formal letter to the Base CO, via your chain of command. If your driving privileges have been **SUSPENDED**, those privileges will be restored at the end of the suspension period, provided all requirements have been satisfied. If you receive a citation while operating with limited driving privileges, you immediately lose all limited driving privileges.

Special Conditions:

Magistrate: \_\_\_\_\_ Court Clerk: \_\_\_\_\_ Respondent: \_\_\_\_\_

G = Guilty; NG = Not Guilty; WA = Warning; DM = Dismissed; FTA/C = Failure to Appear/Comply

APPENDIX E

Temporary Suspension of Combat Center Driving Privileges Letter Sample



UNITED STATES MARINE CORPS  
PROVOST MARSHAL'S OFFICE  
MARINE AIR GROUND TASK FORCE TRAINING COMMAND  
MARINE CORPS AIR GROUND COMBAT CENTER  
BOX 788200  
TWENTYNINE PALMS, CALIFORNIA 92278-8200

5500  
ISD 11A  
dd Mmm yy

From: Provost Marshal  
To: (Name/Rank/EDIPI/Unit)  
Subj: TEMPORARY SUSPENSION OF DRIVING PRIVILEGES  
Ref: (a) DoDI 6055.4  
(b) MCO 5110.1\_  
(c) CCO 1630.8\_

1. You were apprehended/detained on (date), at (time), at (location), for (enter infraction). This is your (1st, 2nd, 3rd, 4th) offense.
2. In accordance with the references, you are notified that you are awarded a temporary suspension of driving privileges aboard all Department of Defense (DOD) installations. You have the right to appeal the temporary suspension and have your driving privileges restored. Your written appeal should be forwarded through your chain of command to the Traffic Court at the Provost Marshal's Office, building 1408, Twentynine Palms, (760) 830-5461. Upon receipt of the request, a hearing will be scheduled.
3. If you are married and your spouse is an authorized vehicle operator, the Vehicle Registration Section, located at building 901, will make the necessary changes within the Base Vehicle Registration System in order for your spouse to operate the vehicle aboard the installation.

I. M. MARINE

-----  
FIRST ENDORSEMENT

1. I understand that my operation of any vehicle (POV/GOV) on any DOD installation is prohibited. I also understand that before I can operate a government vehicle, my Commanding Officer must request, in writing, to reinstatement my driving privileges to operate government vehicles only.
2. I received this letter on \_\_\_\_\_ (date), at \_\_\_\_\_ (time).

\_\_\_\_\_  
(Signature of Endorsee)

\_\_\_\_\_  
(Signature of Law Enforcement)

APPENDIX F

Reinstatement of Driving Privileges Sample

(Date)

From: (Name/Rank/EDIPI/Unit)

To: Commanding General, Marine Air Ground Task Force Training Command,  
Marine Corps Air Ground Combat Center

Via: (1) (Unit Commander)  
(2) Provost Marshal  
(3) Office of the Staff Judge Advocate

Subj: REQUEST FOR REINSTATEMENT OF DRIVING PRIVILEGES IN CASE  
OF (NAME/RANK)

Ref: (a) CCO 1630.8\_\_

1. On (Date), my driving privileges were (Suspended/Revoked) for a period of (Timeframe) months, ending on (Date). In accordance with the reference, it is requested that my privileges to drive aboard MCAGCC be reinstated. The enclosures are submitted to document completion of training or treatment requisite for reinstatement.

2. (Comments).

(Signature)

APPENDIX G

Limited Driving Privileges Sample

(Date)

From: (Name/Rank/EDIPI/Unit)

To: Commanding General, Marine Air Ground Task Force Training Command,  
Marine Corps Air Ground Combat Center

Via: (1) (Unit Commander)  
(2) Provost Marshal  
(3) Office of the Staff Judge Advocate

Subj: REQUEST FOR LIMITED DRIVING PRIVILEGES IN CASE OF  
(NAME/RANK)

Ref: (a) CCO 1630.8\_\_

1. On (Date), my driving privileges were (Suspended/Revoked) for a period of (Timeframe) months, ending on (Date). Per the reference, I am requesting Limited Driving Privileges to and from (Address) for the (Reason).

2. (Comments).

(Signature)



APPENDIX H

Appeal of Traffic Court Hearing Action Sample

(Date)

From: (Name/Rank/EDIPI/Unit)

To: Commanding General, Marine Air Ground Task Force Training Command,  
Marine Corps Air Ground Combat Center

Via: (1) (Unit Commander)  
(2) Provost Marshal  
(3) Office of the Staff Judge Advocate

Subj: REQUEST FOR APPEAL OF TRAFFIC COURT HEARING ACTION IN  
CASE OF (NAME/RANK)

Ref: (a) CCO 1630.8\_\_

1. On (Date), I appeared before the Combat Center Traffic Hearing Officer regarding a traffic citation I received on (Date), for (Infraction). The Hearing Officer found me guilty of the charge(s) and I was assessed (Number) points to my driving record and my driving privileges were (Suspended/Revoked) for a period of (Timeframe).

2. (Comments).

(Signature)

APPENDIX I

Authorization to Park Privately Owned Small Utility Trailer

CCO 1630.8 (series)

<b>AUTHORIZATION TO PARK PRIVATELY OWNED SMALL UTILITY TRAILER</b>						
<b>PRIVACY ACT STATEMENT:</b> Under the <b>AUTHORITY</b> of 10 U.S.C. 5013, Secretary of the Navy, and 10 U.S.C. 5041, Headquarters, Marine Corps, this form is for the <b>PURPOSE</b> of providing adequate records for use by officials and employees of the Marine Corps in the management of privately owned small utility trailers parking. <b>DISCLOSURE</b> is limited to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act of 1974 as a <b>ROUTINE USE</b> ; the record is maintained for reference by the Provost Marshal's Office while the small utility trailer is parked, and then destroyed when the trailer is removed. The records contained herein may specifically be disclosed outside the Department of Defense under the Department of Defense "Blanket Routine Uses." Providing the information is voluntary; however failure to provide the requested information may result in the loss of entitlement to park a small utility trailer in the lot.						
1. PRINTED NAME				2. HOME PHONE NUMBER		
3. ADDRESS						
4. CITY				5. STATE		6. ZIP
7. DRIVER'S LICENSE NUMBER/STATE						
9. SMALL UTILITY TRAILER:	a. YEAR	b. MAKE	c. MODEL	d. COLOR	e. PLATE #	f. STATE
g. VEHICLE IDENTIFICATION NUMBER						
10. THIS AUTHORIZATION IS VALID FROM: _____						
11. READ AND INITIAL BELOW:						
<p>a. I affirm that I, the authorized owner of the above small utility trailer, am responsible for assuring that the above listed trailer is parked only within the boundaries of the authorized small utility trailer lot designated by the Commanding General, Marine Corps Air Ground Combat Center, Twentynine Palms, CA. I understand the above trailer must be a small utility trailer (20' or less including trailer tongue, not purposed for habitation (e.g. popup camper), and non-motorized). I understand I cannot store any flammables or HAZMAT inside of any enclosed trailers. I understand that I must possess a valid state registration on the trailer whenever parked on a U.S. military installation. I understand that upon permanent removal of the trailer, I will notify the Military Police, Vehicle Registration Office immediately and return this permit to the Vehicle Registration Office.</p> <p>b. I agree to hold harmless the U.S. government and the U.S. Marine Corps for any loss or damage to my vehicle/trailer while parked in the designated parking lot.</p>						
<b>AUTHORIZED OWNER:</b>						
12a. SIGNATURE			12b. DATE		12c. TIME	
<b>AUTHORIZED MILITARY POLICEMAN:</b>						
13a. SIGNATURE			13b. DATE		13c. TIME	
13d. PRINTED NAME			14. PERMIT NUMBER		15. LOGBOOK ENTRY NUMBER	

CC 1630/2 (04/19)

PREVIOUS EDITIONS OBSOLETE

ADOBE LIVECYCLE DESIGNER ES

APPENDIX J

Authorization to Park Privately Owned Vehicle

<b>AUTHORIZATION TO PARK PRIVATELY OWNED VEHICLES FOR RESALE</b>						
<p><b>PRIVACY ACT STATEMENT:</b> Under the <b>AUTHORITY</b> of 10 U.S.C. 5013, Secretary of the Navy, and 10 U.S.C. 5041, Headquarters, Marine Corps, this form is for the <b>PURPOSE</b> of providing adequate records for use by officials and employees of the Marine Corps in the management of privately owned vehicles parked for resale. <b>DISCLOSURE</b> is limited to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act of 1974 as a <b>ROUTINE USE</b>; the record is maintained for reference by the Provost Marshal's Office while the vehicle is parked for resale, and then destroyed when the vehicle is removed. The records contained herein may specifically be disclosed outside the Department of Defense under the Department of Defense "Blanket Routine Uses." Providing the information is voluntary; however failure to provide the requested information may result in the loss of entitlement to park a vehicle in the resale lot.</p>						
1. PRINTED NAME				2. HOME PHONE NUMBER		
3. ADDRESS						
4. CITY				5. STATE		6. ZIP
7. DRIVER'S LICENSE NUMBER/STATE				8. INSURANCE COMPANY		
9. VEHICLE:						
a. YEAR		b. MAKE	c. MODEL	d. COLOR	e. PLATE #	f. STATE
g. VEHICLE IDENTIFICATION NUMBER						
10. THIS AUTHORIZATION IS VALID FROM: _____ (30 DAYS)						
11. READ AND INITIAL BELOW:						
<p>a. I affirm that I, the authorized owner of the above vehicle, am responsible for assuring that the above listed vehicle is parked only within the boundaries of the authorized vehicle resale lot designated by the Commanding General, Marine Corps Air Ground Combat Center, Twentynine Palms, CA. I understand that I must possess valid state registration and insurance on the vehicle for resale whenever parked on a U.S. military installation. I understand that upon sale of the above listed vehicle, I will notify the Military Police Vehicle Registration section immediately and return this permit to Vehicle Registration. I understand that in the event the above listed vehicle is not sold within the 30 days provided, I must resubmit for an additional 30 days, not to exceed 90 days (contingent on available space), or I may be subject to receive a DD Form 1408 Armed Forces Traffic Citation and the vehicle may be subject to tow at the owner's expense.</p>						
<p>b. I agree to hold harmless the U.S. government and the U.S. Marine Corps for any loss or damage to my vehicle while parked in the vehicle resale lot.</p>						
AUTHORIZED OWNER:						
12a. SIGNATURE				12b. DATE	12c. TIME	
AUTHORIZED MILITARY POLICEMAN:						
13a. SIGNATURE				13b. DATE	13c. TIME	
13d. PRINTED NAME				14. PERMIT NUMBER		15. LOGBOOK ENTRY NUMBER

APPENDIX K

Camp Wilson Parking

